APPROVED

Amani Public Charter School

Minutes

Amani Board Meeting

Date and Time
Monday January 12, 2026 at 6:00 PM

Location
Amani Public Charter School
Third Floor Conference Room

Directors Present
A. Spencer, G. Sardi, J. Kuo (remote), K. Wigfall (remote), M. Smith, P. Morenberg (remote), S. WuDunn (remote)

Directors Absent
None

Ex Officio Members Present
D. Stern

Guests Present
Alex Weiss (remote), Candace Gomez (remote), Charlie Stern, Dave Marshall (remote), Emily Fallon (remote), Steve Mayo, T. Cajoux

I. Opening Items

A. Record Attendance

B.

Call the Meeting to Order

M. Smith called a meeting of the board of directors of Amani Public Charter School to order on Monday Jan 12, 2026 at 6:04 PM.

C. Approve Minutes

G. Sardi made a motion to approve the minutes from Amani Board Meeting on 12-08-25.
A. Spencer seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Capital Planning Committee

A. Matter RE

Before discussing capital planning initiatives, G. Sardi made a motion to move exeuctive session; it was seconded by A. Spencer and uninimously approved.

III. Finance

A. Amani Public Charter School Budget vs. Actuals: Projection (5+7) - FY26 P&L July 2025 - June 2026

T. Cajoux provided a financial update focused on current-year performance and forward planning.

- **Enrollment Update:** Leadership reported that enrollment remains below target but continues to improve, with new enrollments in recent weeks.
- **Enrollment & Marketing Strategy:** The board received an update on a coordinated approach that includes digital outreach (including social and search), community-based engagement, and a series of school events designed to increase awareness and conversion from inquiry to enrollment.
- **Community Canvassing:** Leadership shared plans to add part-time community canvassers to expand street-level presence and strengthen local outreach.
- **Expense Management:** Management reported continued monitoring of expenses at the mid-year point, with steps underway to reduce discretionary spending as needed.
- **Policies & Procedures:** Management shared that updates to select policies and procedures are in progress, with plans to bring materials to the board for review.
- **FY26 Budget Process:** Management reported that the FY26 budget process is beginning, with the goal of completing a draft by spring to align with vendor planning and school priorities.

IV. Educational Accountability

A.

D. Stern Education / School Program Report

Dr. Debra Stern provided a school update highlighting student activities, community events, and fundraising efforts.

- **School Life & Culture:** The board heard highlights of recent school events and student achievements, including the holiday book fair and academic celebrations.
- **Athletics & Enrichment:** Leadership shared updates on student participation in athletics and enrichment offerings.
- **Fundraising Updates:** Dr. Stern provided an update on recent fundraising efforts supporting classroom libraries and student opportunities, including a recent letter and email campaign.
- **Community Outreach & Open House:** Leadership shared a plan to combine digital outreach with a direct mail effort to nearby households to encourage attendance at an upcoming February open house and related school-based events.
- **Upcoming Programming:** Leadership previewed February and March student and community engagement programming (including arts and performance opportunities).
- **Instructional/Data Update:** Jennifer Ciavirella was unable to attend due to illness. The board was informed that academic data updates (including ELA and math) will be presented at the February board meeting.

V. Staffing Update

A. Director of Operations - retiring

Leadership shared that the Director of Operations will be retiring, with the transition anticipated by the February board meeting. Management shared that the role will not be backfilled as currently structured and that responsibilities will be reorganized.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:29 PM.

Respectfully Submitted,
S. WuDunn