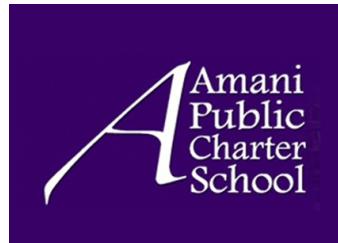


APPROVED



## Amani Public Charter School

### Minutes

#### Amani Board Meeting

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**Date and Time**

Monday December 8, 2025 at 6:00 PM

**Location**

Amani Public Charter School  
Third Floor Conference Room

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**Directors Present**

A. Spencer (remote), G. Sardi (remote), J. Kuo (remote), K. Wigfall (remote), M. Smith (remote),  
P. Morenberg (remote), S. WuDunn (remote)

**Directors Absent**

*None*

**Ex Officio Members Present**

D. Marshall (remote), D. Stern (remote)

**Non Voting Members Present**

D. Marshall (remote), D. Stern (remote)

**Guests Present**

Candace Gomez (remote), J. Ciavarella (remote), T. Cajoux (remote)

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**I. Opening Items**

**A.**

## Record Attendance

### B. Call the Meeting to Order

M. Smith called a meeting of the board of directors of Amani Public Charter School to order on Monday Dec 8, 2025 at 6:09 PM.

### C. Approve Minutes

G. Sardi made a motion to approve the minutes from Amani Board Meeting on 11-10-25.

A. Spencer seconded the motion.

The board **VOTED** unanimously to approve the motion.

## II. Finance

### A. Amani Public Charter School Budget vs. Actuals: Projection (4+8) - FY26 P&L July 2025 - June 2026

T. Cajoux provided a financial update focused on overall fiscal health and key drivers.

- **Enrollment Update:** Management reported recent enrollment gains and noted the school is approaching its enrollment target, with continued efforts underway to support stability and growth.
- **Cash Flow & Financial Monitoring:** The board reviewed cash flow and short-term obligations, and management shared that financial monitoring remains active and ongoing.
- **Fundraising Update:** Management reported that gala fundraising performance was **in line with or exceeded projections**, supporting the school's annual operating plan.
- **Year-End Outlook:** Management shared that the school is currently projecting a **break-even** position by year end, supported by continued expense management and proactive planning.
- **Enrollment Marketing:** Leadership described a plan to increase targeted outreach (including digital marketing) to convert inquiries into enrolled families and support both near-term and forward-looking enrollment goals.
- Board members discussed the importance of sustained enrollment and careful monitoring of financial performance through year end.

## III. Educational Accountability

### A. Jennifer Ciavarella provided an update on academic programming, student engagement, and school culture.

- Academic Events & Student Engagement: The board heard highlights of schoolwide academic engagement activities, including student-centered initiatives designed to build excitement and participation in learning.
- Family STEM Night: Leadership reported strong participation in the school's first Family STEM Night, with robust scholar attendance and family engagement.
- Upcoming Events: Leadership shared upcoming December community and academic events, including:
- Spelling Bee (December 10)
- Reading Under the Stars (December 16)
- School Culture: Leadership shared that schoolwide culture activities continue throughout the month to support student belonging and community-building.

#### **IV. Capital Planning Committee**

##### **A. Charles Report**

A capital planning update was referenced, and the board agreed that further discussion should occur in executive session.

Motion: A motion was made to enter executive session to discuss capital planning matters.

Second: Gina Sardi

Vote: Unanimously approved

The board entered executive session.

#### **V. Governance Committee**

##### **A. Board Lead Executive Director Performance Assessment Pilot**

The board discussed ongoing board development needs and recruitment priorities, including identifying candidates who are:

- Local and connected to the community
- Experienced in communications/PR and enrollment-facing strategy
- Comfortable with finance, growth planning, and organizational oversight
- Supportive of fundraising and relationship-building

Board moved to executive Session to a leadership performance assessment pilot and related governance process

Motion: Gina Sardi

Second: Alex Spencer

Vote: Unanimously approved

## **VI. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:09 PM.

Respectfully Submitted,  
S. WuDunn