APPROVED

Amani Public Charter School

Minutes

Amani Board Meeting

Date and Time
Monday December 8, 2025 at 6:00 PM

Location
Amani Public Charter School
Third Floor Conference Room

Directors Present
A. Spencer (remote), G. Sardi (remote), J. Kuo (remote), K. Wigfall (remote), M. Smith (remote), P. Morenberg (remote), S. WuDunn (remote)

Directors Absent
None

Ex Officio Members Present
D. Marshall (remote), D. Stern (remote)

Guests Present
Candace Gomez (remote), J. Ciavirella (remote), T. Cajoux (remote)

I. Opening Items

A. Record Attendance

B.

Call the Meeting to Order

M. Smith called a meeting of the board of directors of Amani Public Charter School to order on Monday Dec 8, 2025 at 6:09 PM.

C. Approve Minutes

G. Sardi made a motion to approve the minutes from Amani Board Meeting on 11-10-25.
A. Spencer seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Finance

A. Amani Public Charter School Budget vs. Actuals: Projection (4+8) - FY26 P&L July 2025 - June 2026

T. Cajoux provided a financial update focused on overall fiscal health and key drivers.

- **Enrollment Update:** Management reported recent enrollment gains and noted the school is approaching its enrollment target, with continued efforts underway to support stability and growth.
- **Cash Flow & Financial Monitoring:** The board reviewed cash flow and short-term obligations, and management shared that financial monitoring remains active and ongoing.
- **Fundraising Update:** Management reported that gala fundraising performance was **in line with or exceeded projections**, supporting the school's annual operating plan.
- **Year-End Outlook:** Management shared that the school is currently projecting a **break-even** position by year end, supported by continued expense management and proactive planning.
- **Enrollment Marketing:** Leadership described a plan to increase targeted outreach (including digital marketing) to convert inquiries into enrolled families and support both near-term and forward-looking enrollment goals.
- Board members discussed the importance of sustained enrollment and careful monitoring of financial performance through year end.

III. Educational Accountability

A. Jennifer Ciavirella provided an update on academic programming, student engagement, and school culture.

- Academic Events & Student Engagement: The board heard highlights of schoolwide academic engagement activities, including student-centered initiatives designed to build excitement and participation in learning.

- Family STEM Night: Leadership reported strong participation in the school's first Family STEM Night, with robust scholar attendance and family engagement.
- Upcoming Events: Leadership shared upcoming December community and academic events, including:
- Spelling Bee (December 10)
- Reading Under the Stars (December 16)
- School Culture: Leadership shared that schoolwide culture activities continue throughout the month to support student belonging and community-building.

IV. Capital Planning Committee

A. Charles Report

A capital planning update was referenced, and the board agreed that further discussion should occur in executive session.

Motion: A motion was made to enter executive session to discuss capital planning matters.
Second: Gina Sardi
Vote: Unanimously approved
The board entered executive session.

V. Governance Committee

A. Board Lead Executive Director Performance Assessment Pilot

The board discussed ongoing board development needs and recruitment priorities, including identifying candidates who are:

- Local and connected to the community
- Experienced in communications/PR and enrollment-facing strategy
- Comfortable with finance, growth planning, and organizational oversight
- Supportive of fundraising and relationship-building

Board moved to executive Session to a leadership performance assessment pilot and related governance process
Motion: Gina Sardi
Second: Alex Spencer
Vote: Unanimously approved

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:09 PM.

Respectfully Submitted,
S. WuDunn