



# Amani Public Charter School

## **Minutes**

## **Board Meeting**

#### **Date and Time**

Monday October 18, 2021 at 6:00 PM

#### Location

Amani Public Charter School

#### **Directors Present**

G. Johnson (remote), P. Smith (remote), S. Burke (remote), S. Edwards (remote), T. Houston (remote)

#### **Directors Absent**

J. Killoran

## Directors who arrived after the meeting opened

G. Johnson, S. Edwards

#### **Ex Officio Members Present**

D. Stern

## **Non Voting Members Present**

D. Stern

### **Guests Present**

B. Tanner (remote), J. Scott (remote), P. Salmon

#### I. Opening Items

#### A. Record Attendance

## B. Call the Meeting to Order

S. Burke called a meeting of the board of directors of Amani Public Charter School to order on Monday Oct 18, 2021 at 6:15 PM.

## **II. Executive Director's Report**

#### A. Charter Renewal Timeline

- D. Stern reviewed the Charter renewal timeline. Key dates:
  - 1. Public Hearing 10.26.21
  - 2. Site visit (virtual) November 1st and 2nd

Young @ Arts and Sing for Hope fundraiser November 13. Amani Scholars will participate

## III. Operations

## A. Building updates

- D. Tanner gave a building update
  - HVAC Project NYSED requested 5-year capital plan; building considered a Historical Site
  - 2. Classroom flooring project soliciting bids for project. Funding through reserves.
    - B. Tanner to present recommendation to Board during the November Board meeting
- S. Edwards arrived.

### IV. Finance/HR

#### A. Review and Approval of 6.30.21 Audited Financial Statements

- G. Johnson arrived.
- J. Lee and K. Burton from Mengel Metzger Barr (external auditors) joined. Donna Webster from Charter School Business Management ("CSMB") (accounting consultants) joined.
- J. Lee reviewed the 6.30.21 Audited Financial Statements including the footnotes
  - 1. Unqualified clean opinion

- K. Burton reviewed the Required Communications Letter and the Advisory Letter.
  - 1. No advisory comments
- S. Burke made a motion to Accept the 2021 Audit.
- S. Edwards seconded the motion.

The board **VOTED** unanimously to approve the motion.

- S. Burke made a motion to approve the minutes from Board Meeting on 09-20-21.
- G. Johnson seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### V. Closing Items

## A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:30 PM.

Respectfully Submitted,

P. Salmon

## Documents used during the meeting

- 2021\_09\_20\_board\_meeting\_minutes (1).pdf
- AMANI PUBLIC CHARTER SCHOOL 06.30.2021 FS PORTAL DRAFT #2 (1).pdf
- Classrooms Flooring Proposal.pdf
- Redline Material Revision Sample Daily Class Schedule.pdf
- Organizational Chart Material Changes (1).pdf