APPROVED

Amani Public Charter School

Minutes

Board Meeting

Date and Time
Monday September 20, 2021 at 6:00 PM

Location
Amani Public Charter School

Directors Present
G. Johnson (remote), J. Killoran (remote), S. Burke (remote), S. Edwards (remote), T. Houston (remote)

Directors Absent
P. Smith

Ex Officio Members Present
D. Stern (remote)

Guests Present
P. Salmon

I. Opening Items

A. **Record Attendance**

B. **Call the Meeting to Order**

S. Burke called a meeting of the board of directors of Amani Public Charter School to order on Monday Sep 20, 2021 at 6:12 PM.
J. Killoran made a motion to approve the minutes from August 25, 2021 Retreat Board Meeting/Annual Retreat on 08-25-21.
S. Burke seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. CEO Support And Eval

A. Goal Review and Next Steps

Debra reviewed goals and priorities developed during the August Board retreat
Assigned goals developmet and timeline to Board memebers

- Goverance - Executive Committee
- ED Evaluation - T. Houston
- Fundraising - J. Killoran
- Board Expansion - S. Burke

B. ED Evaluation and Next Steps

- Debra competed first step.
- Next step is Board and Senior Staff input

C. Return to In Person Instruction

Update to COVID Plan (Return to In-person Learning)
Added N. Jorge (Nurse) as a 2nd COVID oordinator along with B. Tanner
Reviewed NYS COVID Reporting process related to K-12 Schools

III. Instruction

A. Diagnostic and data collection

Reviewed i-Ready reading and MAth Diagnostic and assessment plan and schedule

B. Grading policy

Discussed grading policy
Classwork 40%
Homework 10%
Assessments 50%

C. Staffing update

Addition of the Teacher Assistant / Building Aide position

D.

Teacher tracker

E. Algebra Boot Camp Updates

IV. Operations

A. HVAC

Submitted plans to NYSED the week of 9/13

B. Flooding

C. Chromebook Distribution

V. Finance/HR

A. Review 6/30/21 Budget to actual and status of 2021 Audit

Reviewed finalized 6/30/21 actuals to budget.

B. Deferred COLA

J. Killoran made a motion to To approve payment of deferred 3% cost of living adjustment for the 2020-2021 academic school year. Total approximately $100,000.
T. Houston seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. CD

S. Burke made a motion to Ratify the renewal of CD for 6 month period. Amount $790,643.97, Interest rate .2%, Maturity February 2021.
J. Killoran seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. American Rescue Plan ("ARP") Funding

S. Burke made a motion to Approve the American Rescue Plan ("ARP") funding application.
T. Houston seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Approve Minutes

F. Enrollment Update

VI. Closing Items

A.

Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:30 PM.

Respectfully Submitted,
P. Salmon

Documents used during the meeting

- _Amani Board Retreat_8.25.21.pdf
- Budget vs. Actuals FY20-21 Board Approved Budget - FY21 P&L .pdf
- FY2022 ARP Budget.pptx