

APPROVED



## Amani Public Charter School

### Minutes

#### Board Meeting

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**Date and Time**

Monday September 20, 2021 at 6:00 PM

**Location**

Amani Public Charter School

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**Directors Present**

G. Johnson (remote), J. Killoran (remote), S. Burke (remote), S. Edwards (remote), T. Houston (remote)

**Directors Absent**

P. Smith

**Ex Officio Members Present**

D. Stern (remote)

**Non Voting Members Present**

D. Stern (remote)

**Guests Present**

P. Salmon

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**I. Opening Items**

A.

## **Record Attendance**

### **B. Call the Meeting to Order**

S. Burke called a meeting of the board of directors of Amani Public Charter School to order on Monday Sep 20, 2021 at 6:12 PM.

J. Killoran made a motion to approve the minutes from August 25, 2021 Retreat Board Meeting/Annual Retreat on 08-25-21.

S. Burke seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. CEO Support And Eval**

### **A. Goal Review and Next Steps**

Debra reviewed goals and priorities developed during the August Board retreat  
Assigned goals developmet and timeline to Board memebbers

- Goverance - Executive Committee
- ED Evaluation - T. Houston
- Fundraising - J. Killoran
- Board Expansion - S. Burke

### **B. ED Evaluation and Next Steps**

- Debra competed first step.
- Next step is Board and Senior Staff input

### **C. Return to In Person Instruction**

Update to COVID Plan (Return to In-person Learning)

Added N. Jorge (Nurse) as a 2nd COVID oordinator along with B. Tanner

Reviewed NYS COVID Reporting process related to K-12 Schools

## **III. Instruction**

### **A. Diagnostic and data collection**

Reviewed i-Ready reading and MATH Diagnostic and assessment plan and schedule

### **B. Grading policy**

Discussed grading policy

Classwork 40%

Homework 10%

Assessments 50%

### **C.**

**Staffing update**

Addition of the Teacher Assistant / Building Aide position

**D. Teacher tracker**

**E. Algebra Boot Camp Updates**

**IV. Operations**

**A. HVAC**

Submitted plans to NYSED the week of 9/13

**B. Flooding**

**C. Chromebook Distribution**

**V. Finance/HR**

**A. Review 6/30/21 Budget to actual and status of 2021 Audit**

Reviewed finalized 6/30/21 actuals to budget.

**B. Deferred COLA**

J. Killoran made a motion to To approve payment of deferred 3% cost of living adjustment for the 2020-2021 academic school year. Total approximately \$100,000.

T. Houston seconded the motion.

The board **VOTED** unanimously to approve the motion.

**C. CD**

S. Burke made a motion to Ratify the renewal of CD for 6 month period. Amount \$790,643.97, Interest rate .2%, Maturity February 2021.

J. Killoran seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. American Rescue Plan ("ARP") Funding**

S. Burke made a motion to Approve the American Rescue Plan ("ARP") funding application.

T. Houston seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. Approve Minutes**

**F. Enrollment Update**

## **VI. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:30 PM.

Respectfully Submitted,  
P. Salmon

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### **Documents used during the meeting**

- \_Amani Board Retreat\_8.25.21.pdf
- Budget vs. Actuals FY20-21 Board Approved Budget - FY21 P&L .pdf
- FY2022 ARP Budget.pptx