APPROVED

Medical Lake School District #326, WA

Minutes

Regular Board Meeting

Date and Time
Tuesday April 28, 2026 at 6:00 PM

Location
Michael Anderson Elementary, Fairchild Air Force Base

Directors Present
Alexis Alexander, Gerri Johnson, Ron Cooper, Wendy Williams-Gilbert

Directors Absent
Laura Parsons

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Wendy Williams-Gilbert called a meeting of the board of directors of Medical Lake School District #326, WA to order on Tuesday Apr 28, 2026 at 6:00 PM.

C. Pledge of Allegiance

Students sang the National Anthem in place of the pledge

D. Approve the Agenda ~ With Noted Changes

Ron Cooper made a motion to approve.

Alexis Alexander seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. What's Right

Connect Plus Teacher Ryan Grant mentioned the 8th grade Math is Cool team won state champions for our division.
Medical Lake had the highest scoring 8th grader and we really stood out at the competition. The 5th grade night at the Middle School had a really good turn out. Mr. Grant feels the articulation between the schools right now is really good. The way we're communicating between the buildings is as solid as he's seen it in years.
The Outdoor School Program for Home Connections is off to a good start. The space is behind the disc golf course by the Middle School. Mr. Grant is grateful to Mr. Haugen for getting the program going.
He's appreciative of the hiring process for the principal at (Michael) Anderson. It's been very open, taking input from staff and parents. The work put forth by Dr. Headrick, Mr. Haugen and Christy Nauta in HR to put everything together and get a pool of really good candidates was great.
Lastly, he did a shout out to the livestock show taking place at the fairgrounds this week. He said our kids work hard to get their animals ready for show and said If you get a chance to go see and support them, please do. "It's great that Medical Lake can support the agricultural community with things like the livestock show and our farm-to-table coming up on May 1st."

F. Michael Anderson Elementary School Student Presenters

Michael Anderson music teacher Art Corcoran and his students started the meeting with singing the National Anthem and sang one more song "welcome home". This is Mr. Corcoran's last year here, he will be moving across the country with this family at the end of the school year.

II. Consent Agenda

A. Minutes of the Regular Board Meeting 3/24/2026

Alexis Alexander made a motion to approve the minutes from Regular Board Meeting on 03-24-26.
Ron Cooper seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Approve the Consent Agenda

Alexis Alexander made a motion to approve.
Ron Cooper seconded the motion.
Resignations - *Shari Stevenson ~ Bus Driver, Transportation (effective end of the 2025/2026 school year); Jamie Myers ~ 1st Grade Teacher, Hallett Elementary*

(retirement, effective end of the 2025/2026 school year); David DeVore ~ Shop Technician, Transportation (effective end of the 2025/2026 school year);

Leaves - *Hailey Van Soest (LOA 2026/2027 school year); Rachael Roll (0.5 part-time LOA from counseling position 10/26/2026 through the remainder of the 2026/2027 school year); Anthony Rogers (LWOP ~ 4/13/2026);*

Staff Contracts:
Administrative Staff - *None at this time*

Certificated Staff - *Teresa Vanderhoof ~ Music Teacher, Assignment Change from Hallett Elementary to Michael Anderson Elementary (effective at the start of the 2026/2027 school year);*

Certificated Substitutes - *None at this time*

Long-term Substitutes - *None at this time*

Classified Staff - *Carol Opsal ~ Cafeteria 1, High School (3.75 hours per day, effective 3/2/2026); Caitlyn Urdrian ~ Cafeteria I, Michael Anderson Elementary (effective 3/23/2026); Whitney Sewell ~ Assistant Secretary, Attendance, Michael Anderson Elementary (effective 4/13/2026);*

Classified Substitutes - *None at this time*

Extra Curricular Activities - *Rey Ornelas ~ Head Volleyball Coach, High School (1 year only, effective Fall 2026/2027);*

Other - *None at this time*

Teachers Teaching Out of Content Areas: *None at this time*

Staff Travel: *None at this time*

Student Travel:
MLHS FFA ~ State Trap Shoot [11 students - 7 male/4 female/0 health plans], Wenatchee, WA with Lizzie Williams (Duke Earlscourt, John and Nicole Merrick), April 17-18, 2026;
MLHS Jazz Band ~ Bellevue Jazz Festival [19 students - 11 male/8 female/0 health plans], Bellevue High School, WA with Craig Johnson (Sara Martinusen), May 1-3, 2026;
MLHS FFA ~ WAFFA State Convention [18 students - 10 males/8 females/4 health plans], WSU Pullman, WA with Lizzie Williams, Nick Tannis, Desiree Heinemann (nurse), May 13-16, 2026;

Michael Anderson Elementary 4th Grade [66 students - 34 male/31 female], Camp Reed, Deer Lake, WA with Sandy Petersen, Kristin Hiam, Elyse McLaughlin, Katharine Smith (1 male volunteer per cabin, ideally 2-1 female volunteer per cabin, ideally 2) May 28-29, 2026 [Number of students with health plans: 12 students with health plans (meds, epi-pens, inhalers, and food/allergy restrictions). These are students with medications during school hours, not home. School nurse is attending to provide medical support];

Board Member Compensation: *None at this time*

Financials The following vouchers/warrants as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, were approved for payment.
General Fund (Payroll) for March 31, 2026, warrants 138817 - 138823 in the amount $10,837.84;
General Fund (Payroll/Accounts Payable) for March 31, 2026, warrants 138824 - 138842 in the amount of $727,903.26;
General/Capital/ASB Funds (Accounts Payable) for March 31, 2026, warrants 138843 - 138900 in the amount of $90,695.26;
General/Capital/ASB Funds (Accounts Payable) for April 21, 2026, warrants 138901 - 139001 in the amount of $515,843.22;
The board **VOTED** unanimously to approve the motion.

III. Individual Actions Items

A. Board Policy 2320 ~ Field Trips, Excursions, and Outdoor Education; Second Reading

Ron Cooper made a motion to approve.
Alexis Alexander seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Approval to Surplus Equipment from the Maintenance Department

Alexis Alexander made a motion to approve.
Ron Cooper seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Accept the Roof Bid for Michael Anderson Elementary

Ron Cooper made a motion to approve.
Alexis Alexander seconded the motion.
Jimmy's Roofing bid for $380,000.00
The board **VOTED** unanimously to approve the motion.

IV. Student Representative Reports

A.

Student Reports

Emma's report is from the High School. Students reported staff are doing an excellent job explaining complex concepts and checking in on student well-being. They feel there is a growing sense of belonging across different social groups and everyone noted that prom was a major success and high point for student morale.
The sense of community at the High School is driven by student involvement. This is due to athletics and clubs, interpersonal connections where "everyone talks to everyone" which allows for different social circles to connect and school spirit. Students said assemblies continue to be a vital tool for bringing the student body together.
Students give the school a 7/10 on the School Pride Scale. This is based on a few factors. 6/10 for some students still being in an adjustment phase on the new building leadership and 7-8/10 for students expressing school pride. Some students are still shy about outward expression, but are growing into it, while others fully embrace it.
When asked about areas for growth and improvement, students said respect and kindness regarding students talking back to or over teachers, communication regarding school events, student input so students feel heard and community building outside the classroom.

Lilly went to Michael Anderson Elementary and spoke with the 4th graders. They're enjoying many STEM and reading activities and experiments. She asked if there were any extracurricular or clubs they would like and they came up with Lego Robotics, Science Club or more STEM things. If there was something they could add to their school, it was better sports equipment for recess. When speaking with 5th graders they love being at school and feel very supported by their teachers. For their extracurriculars they said they wanted art and one student said a band class would be nice. Some students said they are excited to get to cheer in Middle School. Students said if Michael Anderson had a super power it would be speed because, quote, "they're speeding through life." They love how their school makes students feel welcome by catching them up when they're new and feel they have a very good connection to everyone because the school makes them all equal.

Nathaniel said that there were no reports from Hallett or the Middle School this month due to representatives being out sick, but they had the monthly student connections meeting and were able to get feedback from that to share. Students reviewed the CEE data regarding school climate. Middle School student's data highlighted a need for increased adult supervision in hallways during transition times. It was clear that students felt establishing consistent consequences for tardiness would help with the learning environment and reduce classroom disruptions.
Data from students at Hallett shows an overall positive environment but students noticed a downward trend in peer-to-peer respect. Student leadership expressed a desire to dig deeper into this data to understand why students feel less respected by peers and how to reverse the trend.

V. Superintendent's Report

A. Staff Appreciation Days

Dr. Headrick read the proclamations for Bus Driver Appreciation Day, Tuesday, April 28, 2026; School Lunch Hero Day, Friday, May 1, 2026, also our first Farm-to-Table Day; and Teacher Week, May 4-8, 2026.

B. NOTED CHANGE Naming Tennis Courts Discussion

Dr. Headrick brought up Board Procedure 6970P ~ Naming Facilities. She noted that while a procedure doesn't require Board approval, she wanted to show what we are wanting to make a change in our current procedure. This stemmed from a request from a relative of a long standing community member that just recently passed who has asked to have the tennis courts named in their honor. Our current procedures are for the naming of new construction. The changes we're moving towards keep the new construction language, but add in naming current facilities and specific areas within them, such as athletic courts, building wings, etc. by dedicating them with formal plaques and ceremonies. We will make sure there are no naming conflicts and that it meets all the general guidelines.

The Board asked about naming the courts for Mr. Lemaster. Dr. Headrick said she will put that as an action item on the May Board Meeting which will be before Mr. Lemaster's memorial service.

VI. Communications with Staff, Guests, and District Residents

A. Ryan Grant

Mr. Grant loved the idea of dedicating the tennis courts in Mr. Lemaster's honor.
He strongly urges we put up a plaque so that years from now everyone playing tennis on Leroy Lemaster's Tennis Courts knows who he was.

VII. NOTED CHANGE Executive Session

A. To evaluate qualifications of candidates

The regular board meeting adjourned at 6:50 p.m.. The Board took a short 5 minute recess and reconvened into a brief 35 minute executive session at 6:55 p.m. to evaluate qualifications of candidates. No action was taken. The Board exited executive session at 7:20 p.m..

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:50 PM.

Respectfully Submitted,
Wendy Williams-Gilbert