APPROVED

Medical Lake School District

Medical Lake School District #326, WA

Minutes

Regular Board Meeting

Date and Time
Tuesday November 25, 2025 at 6:00 PM

Directors Present
Alexis Alexander, Gerri Johnson, Laura Parsons, Ron Cooper, Wendy Williams-Gilbert

Directors Absent
None

Guests Present
Sarra Reiber

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Wendy Williams-Gilbert called a meeting of the board of directors of Medical Lake School District #326, WA to order on Tuesday Nov 25, 2025 at 6:00 PM.

C. Pledge of Allegiance

D. Approve Agenda ~ With Noted Change

Laura Parsons made a motion to approve.
Ron Cooper seconded the motion.

The motion unanimously did not carry.

E. What's Right

II. Consent Agenda

A. Minutes of the Regular Board Meeting 10/28/2025

Alexis Alexander made a motion to approve the minutes from Regular Board Meeting on 10-28-25.
Laura Parsons seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Approve the Consent Agenda

Alexis Alexander made a motion to approve.
Laura Parsons seconded the motion.
Resignations - *Amie Kieley ~ Para, Michael Anderson Elementary (effective 1/16/2026); Sadie Murray ~ Cheer Coach, High School (effective end of the fall season); Ariel Singleton ~ School Health Aide, Michael Anderson Elementary (effective 11/28/2025); Freida Cook ~ Instructional Coach, Michael Anderson Elementary (retiring effective at the end of the 2025/2026 school year contract);*

Leaves - *None at this time*

Staff Contracts:

Administrative Staff - *None at this time*

Certificated Staff - *None at this time*

Certificated Substitutes - *None at this time*

Long-term Substitutes - *None at this time*

Classified Staff - *None at this time*

Classified Substitutes - *None at this time*

Extra Curricular Activities -

Other - *None at this time*

Teachers Teaching Out of Content Areas: *None at this time*

Staff Travel: *None at this time*

Board Member Compensation: *None at this time*

Financials The following vouchers/warrants as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, were approved for payment.
General Fund (Payroll) for October 31, 2025, warrants, 137994 - 138003 in the amount of $20,340.90;
General Fund (Payroll/Accounts Payable) for October 31, 2025, warrants 138004 - 138023 in the amount of $699,296.00;
General Fund (Accounts Payable) for October 31, 2025, warrants 137993 - 137993 in the amount of $12.95;
General Fund/ASB Fund (Accounts Payable) for October 31, 2025, warrants 138024 - 138079 in the amount of $106,313.91;
General Fund/ASB Fund (Accounts Payable) for November 18, 2025, warrants 138080 - 138172 in the amount of $479,164.43;
The board **VOTED** unanimously to approve the motion.

III. Individual Actions Items

A. Board Policy 2230 ~ Transition to Kindergarten Program; First Reading

Laura Parsons made a motion to approve.
Alexis Alexander seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Approve Board Policy 6550 ~ Capitalization Threshold for Leases and Subscription-Based Information Technology Arrangements; First and Second Reading

Laura Parsons made a motion to approve.
Alexis Alexander seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Approve Board Policy 6801 ~ Capital Assets/Theft-Sensitive Assets; First and Second Reading

Laura Parsons made a motion to approved.
Alexis Alexander seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Approve the F196 Financial Report

Laura Parsons made a motion to approve.
Alexis Alexander seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Accept the Bid for the Fire Panel at Michael Anderson Elementary

Laura Parsons made a motion to approve.
Ron Cooper seconded the motion.
Bid for $251,994.39 from Hiller Companies.
The board **VOTED** unanimously to approve the motion.

F. Accept the Bid for the John Deere Tractor and Implements

Laura Parsons made a motion to approve.
Alexis Alexander seconded the motion.
$3,650 from Kyle Miller of Cheney, WA.
The board **VOTED** unanimously to approve the motion.

G. Approve Obsolete Technology Surplus

Alexis Alexander made a motion to approve.
Laura Parsons seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Student Representative Reports

A. Student Reports

Roslyn talked with students at Michael Anderson Elementary, they like having hands-on activities like cutting and gluing. They also enjoy structured time like gym and music. Kindergartners like learning their letters. First grade likes getting to be on Chromebooks and using the SeeSaw platform, especially in science. While second graders preferred Fundations and Wit & Wisdom. All students feel their teachers and other adults are a good source of help if needed. For safety and wellness, 1st grade said a clear schedule and staying in the classroom made them feel safe and 2nd graders said knowing their parents were on campus or nearby was what made them feel safe.

Nate went to Hallett Elementary, math was the highlight across all grades, with 5th graders liking PE a lot also. Students feel the adults make them feel safe and their teachers are helpful. When asked what Hallett's superpowers are, the answers were "never give up" and "kindness matters". There are some 5th graders that families moved here specifically for the schools and said their school is clean and the teachers are good. They also noted that everyone gets the same education, regardless of who you are and all students felt safe outside because adults are always available.
Students would like to see more science opportunities and are interested in the environment, the ocean and how to help students with disabilities feel accepted.

Lorelai visited the Middle School. Students said they have strong positive connections with their teachers, predominately in science and math noting math teachers are very helpful. Students felt their school community is good and it helps them feel safe and like

they have a place where they're supported. Some students expressed a need for more study times to help with their work load.

Since this group only has 3 on the rotation, all 7 students took notes for the high school. They found that students feel high academic stress from workload, overlapping deadlines and the pressure of weighted tests. Everyone thought having a calendar teachers could use to help ease the overlaps in deadlines would be beneficial. A lot of students are busy after school with activities, jobs and/or family responsibilities, they'd like more time during the school day to work on homework. They'd also like proactive, personalized check-ins from teachers to feel less isolated when they're struggling. Having teachers recognize that homework is only one part of their busy lives would be good. They desire clear, consistent communication and expectations across their classes to help them stay organized. Several students wished their teachers understood that each student learns differently and asked for more flexibility in learning and assessment. Finally students feel traditional classes and busy work are disengaging and would like learning that is relevant, interactive and connected to their interests and future goals.

V. Reports and Discussions

A. Assessments Update ~ Robert Haugen

Rob Haugen presented a brief summary of the SBA results just in from the State. The State looks at achievement in bands, levels 2-4 and levels 3-4 at a 3-year trend.

Rob highlighted disproportionality down in the bottom of the sheet regarding students with disabilities. In ELA special education students are growing more than students without disabilities, and this is district-wide. Students with a hi-cap marker were also significantly higher in ELA and math. These statistics show that what we're doing for all students across the board is working.

We noticed an anomaly that 3rd grade science was lower this year. We aren't entirely sure why but are looking into it. Math and ELA at our elementary is strong especially in 5th grade, showing that our elementary schools are doing things right. We want students at the higher levels by the time they get ready to move the Middle School.

Dr. Headrick said it's important to note that AimsWeb and MAP are skills based assessments, while SBA checks if students can apply those skills into other settings.

VI. Board Reports and Discussion

A. WSSDA Conference

Dr. Williams-Gilbert took a picture of a quote around lifelong learning that really spoke to her. "How do we expect our students to embrace lifelong learning if we, as leaders, do not model it ourselves?"

It's important for us to continue to grow and learn as leaders in our district. This is for the Board, teachers and administration.
Director Parsons attended several sessions around special education, diversity and inclusion.
Dr. Cooper attended the WIAA sessions and says there will be a lot of amendments around State law vs Federal law. It will be interesting to see where the language falls.
Dr. Williams-Gilbert was nominated to the Legislative Committee again and this year, the Federal Relations Network. There will be a joint message that Impact Aid doesn't just affect 1 school, but it affects everyone, tribal and all others.

VII. Superintendent's Report

A. Legislative Update

November 13, ESD101 held a meeting that had 9 legislators representing Eastern Washington. We didn't have anyone from the 6th district but all of the 9th district representatives were there. We focused on saying Thank You to the legislators and the work they've done as well as highlighted the great work around TK, special education and the importance of MSOCs. Also around small schools modernization, for those with less than 1000 enrollment.
We then broke out into focus groups, district 3 was in another area, districts 9 and 4 were in another.
We really talked about working with what we have vs adding money to make insurance costs affordable, looking it through that lens.
Dr. Headrick invited Rep. Schmick and Sen. Schoesler to come out and see what we've been working on as a district.

B. District and Community Facilities Planning Taskforce

Last month Corey Plager came to share funding levels and tax rates, and we've worked with OAC for consultations of our buildings.

Chad and I met with Wade Smith, former Superintendent from Walla Walls and he said we need to do some comprehensive, long term planning to better move forward into the next phase to developing a strong comprehensive facilities plan. He said it's about encompassing our entire community and making sure we're not just hearing from one sector. Right now, 46% of our voting population is over the age of 65. That's a significant portion and we need to make sure we have a voice from those stake holders at the table. We need to ask, how do we make school facilities, community facilities and fill gaps there may be in our community?

We're recruiting for the CFTF between now and the next board meeting. There will be monthly meetings through June.

This will include Thought Exchange surveys out to the community.

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:28 PM.

Respectfully Submitted,
Wendy Williams-Gilbert