APPROVED

Medical Lake School District #326, WA

Minutes

Regular Board Meeting

Date and Time
Tuesday July 22, 2025 at 5:00 PM

Location
Medical Lake School District Administration Office

Directors Present
Alexis Alexander, Gerri Johnson, Ron Cooper, Wendy Williams-Gilbert (remote)

Directors Absent
Laura Parsons

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Wendy Williams-Gilbert called a meeting of the board of directors of Medical Lake School District #326, WA to order on Tuesday Jul 22, 2025 at 5:00 PM.

C. Pledge of Allegiance

D. Approve Agenda

Alexis Alexander made a motion to approve.
Ron Cooper seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. What's Right

II. Consent Agenda ~ with noted change

A. Minutes of the Budget Hearing 6-30-2025

Ron Cooper made a motion to approve the minutes from Budget Hearing on 06-30-25.
Alexis Alexander seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Minutes of the Regular Board Meeting 6-30-2025

Ron Cooper made a motion to approve the minutes from Regular Board Meeting on 06-30-25.
Alexis Alexander seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Approve the Consent Agenda ~ with noted change

Ron Cooper made a motion to approve.
Alexis Alexander seconded the motion.
Resignations - *None at this time*

Leaves - *None at this time*

Staff Contracts:
Administrative Staff - *2.5% increase for all administrative staff beginning July 1, 2025;*

Certificated Substitutes - *None at this time*

Long-term Substitutes - *None at this time*

Classified Staff - *2.5% increase for all non-represented staff beginning July 1, 2025;*

Classified Substitutes - *None at this time*

Extra Curricular Activities -

Other - *None at this time*

Teachers Teaching Out of Content Areas: *None at this time*

Staff Travel: *None at this time*

Board Member Compensation: *None at this time*

Financials The following vouchers/warrants as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, were approved for payment.
General Fund (Accounts Payable) for July 15, 2025, warrants 137531 - 137572 in the amount of $274,924.65;
ASB Fund (Accounts Payable) for July 15, 2025, warrants 137573 - 137576 in the amount of $9,675.94;
The board **VOTED** unanimously to approve the motion.

III. Individual Actions Items

A. Board Policy 0540 ~ Environmental Scanning; First Reading

Ron Cooper made a motion to approved.
Gerri Johnson seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Board Policy 0550 ~ Strategic Planning Goals; First Reading

Ron Cooper made a motion to approve.
Wendy Williams-Gilbert seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Board Policy 0560 ~ Action Plan to Achieve Results; First Reading

Ron Cooper made a motion to approve.
Wendy Williams-Gilbert seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Board Policy 0700 ~ Strategic Plan Evaluation; First Reading

Ron Cooper made a motion to approve.
Gerri Johnson seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Board Policy 3120 ~ Enrollment; Second Reading

Ron Cooper made a motion to approve.
Gerri Johnson seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Board Policy 3143 ~ Notification and Dissemination of Information About Student Offenses and Notification of Threats of Violence or Harm; Second Reading

Ron Cooper made a motion to approve.
Alexis Alexander seconded the motion.
The board **VOTED** unanimously to approve the motion.

G. Board Policy 3420 ~ Anaphylaxis Prevention and Response; Second Reading

Ron Cooper made a motion to approve.
Alexis Alexander seconded the motion.
The board **VOTED** unanimously to approve the motion.

H. Board Policy 3424 ~ Opioid Related Overdose Reversal; Second Reading

Ron Cooper made a motion to approve.
Alexis Alexander seconded the motion.
The board **VOTED** unanimously to approve the motion.

I. Approve the 2025/2026 Board Meeting Dates

Ron Cooper made a motion to approve.
Alexis Alexander seconded the motion.
The Board discussed and agreed to keep all board meetings at 6:00 pm rather than an earlier time of 5:00 pm during summer months or during break. An additional day was added in July for student school board representative interviews as needed. The August 26, 2025 meeting will also be adjusted to 6:00 pm.
The board **VOTED** unanimously to approve the motion.

J. Approve the Technology Surplus List

Alexis Alexander made a motion to approve.
Ron Cooper seconded the motion.
The board **VOTED** unanimously to approve the motion.

K. Approve the Annual Notifications

Ron Cooper made a motion to approve.
Alexis Alexander seconded the motion.
The board **VOTED** unanimously to approve the motion.

L. Approve the 2025-2026 Voluntary Student Accident and Sickness Insurance Plan

Ron Cooper made a motion to approve.
Alexis Alexander seconded the motion.
The board **VOTED** unanimously to approve the motion.

M. Approve the Annual Fuel Bid Renewal

Ron Cooper made a motion to approve.
Alexis Alexander seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Closing Items

A.

Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:32 PM.

Respectfully Submitted,
Wendy Williams-Gilbert