



Medical Lake  
School District

## Medical Lake School District #326, WA

### Minutes

#### Regular Board Meeting

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##### Date and Time

Tuesday December 17, 2024 at 5:00 PM

##### Location

Administration Office

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##### Directors Present

Alexis Alexander, Gerri Johnson, Laura Parsons, Ron Cooper, Wendy Williams-Gilbert

##### Directors Absent

None

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#### I. Opening Items

##### A. Record Attendance

##### B. Call the Meeting to Order

Wendy Williams-Gilbert called a meeting of the board of directors of Medical Lake School District #326, WA to order on Tuesday Dec 17, 2024 at 5:00 PM.

##### C. Pledge of Allegiance

##### D. Approve Agenda

Laura Parsons made a motion to approve.

Alexis Alexander seconded the motion.

The board **VOTED** unanimously to approve the motion.

## E. What's Right

## II. Consent Agenda

### A. Minutes from Regular Board Meeting 11-26-2024 and Special Meeting 12-3-2024

Laura Parsons made a motion to approve the minutes from Regular Board Meeting on 11-26-24.

Alexis Alexander seconded the motion.

The board **VOTED** unanimously to approve the motion.

Laura Parsons made a motion to approve the minutes from Special Board Meeting on 12-03-24.

Alexis Alexander seconded the motion.

The board **VOTED** unanimously to approve the motion.

### B. Approve the Consent Agenda

Laura Parsons made a motion to approve.

Alexis Alexander seconded the motion.

**Resignations** - *Mike Phillips ~ CTE Shop Teacher, High School (retirement effective end for the 24/25 school year); Lori Wilbanks ~ Counselor, High School (effective end of the 24/25 school year);*

**Leaves** - *None at this time*

#### **Staff Contracts:**

**Administrative Staff** - *None at this time*

**Certificated Staff** - *None at this time*

**Certificated Substitutes** - *None at this time*

**Long-term Substitutes** - *None at this time*

**Classified Staff** - *None at this time*

**Classified Substitutes** - *None at this time*

**Extra Curricular Activities** - *None at this time*

**Other** - *None at this time*

**Teachers Teaching Out of Content Areas:** *None at this time*

**Staff Travel:** *Ron Cooper and Gerri Johnson to NSBA in Atlanta, GA (April 4-6, 2025);*

**Board Member Compensation:** *None at this time*

**Financials** The following vouchers/warrants as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, were approved for payment.

*General Fund (Payroll) for November 29, 2024, warrants 136302 - 136308 in the amount of \$9,026.88;*

*General Fund (Payroll/Accounts Payable) for November 29, 2024, warrants 136309 - 136325 in the amount of \$710,730.29;*

*General Fund (Accounts Payable) for November 27, 2024, warrants 136326 - 136371 in the amount of \$58,648.56;*

*ASB Fund (Accounts Payable) for November 27, 2024, warrants 136372 - 136376 in the amount of \$4,871.37;*

*General Fund (Payroll) for December 9, 2024, warrants 136377 - 136382 in the amount of \$2,117.08;*

*General Fund (Accounts Payable) for December 16, 2024, warrants 136383 - 136456 in the amount of \$417,848.96;*

*ASB Fund (Accounts Payable) for December 16, 2024, warrants 136457 - 136468 in the amount of \$25,985.87;*

The board **VOTED** unanimously to approve the motion.

### III. Individual Actions Items

#### A. Board Policy 3205 ~ Sex Discrimination and Sex-Based Harassment of Students Prohibited; First Reading

Laura Parsons made a motion to approve.

Alexis Alexander seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### B. Board Policy 3206 ~ Pregnant and Parenting Students; First Reading

Laura Parsons made a motion to approve.

Alexis Alexander seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### C. Board Policy 5011 ~ Sex Discrimination and Sex-Based Harassment of District Staff Prohibited; First Reading

Laura Parsons made a motion to approve.

Alexis Alexander seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### D.

**Board Policy 5012 ~ Parental, Family, or Marital Status, and Pregnancy or Related Conditions of Staff; First Reading**

Laura Parsons made a motion to approve.

Alexis Alexander seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. Board Policy ~ 6220 ~ Bid or Proposal Requirements; Second Reading**

Laura Parsons made a motion to approve.

Alexis Alexander seconded the motion.

The board **VOTED** unanimously to approve the motion.

**F. Approve the Technology Theft Sensitive List**

Laura Parsons made a motion to approve.

Alexis Alexander seconded the motion.

The board **VOTED** unanimously to approve the motion.

**G. Reorganization of the School Board**

Motion by Laura Parsons, seconded by Ron Cooper for Wendy Williams-Gilbert to continue as Board Chair. Unanimously Approved.

Motion by Wendy Williams-Gilbert, seconded by Alexis Alexander for Laura Parsons to continue as Board Vice-Chair. Unanimously Approved.

Motion by Wendy Williams-Gilbert, seconded by Alexis Alexander for Wendy Williams-Gilbert to continue as Legislative Representative. Unanimously Approved.

Ron Cooper will continue to be the WIAA representative. Unanimously Approved.

**IV. Student Representatives Report**

**A. Gabby ~ Middle School Visit; Trinity ~ Hallett Visit; Chuks ~ Michael Anderson Visit; Ashley ~ High School Visit**

Topics for December were, what are highlights, biggest challenges, and what are you looking forward to the most for this school year.

Chuks went to Michael Anderson Elementary, students talked about academic subject, especially math, they really like math. They like the B Store, they earn B Bucks during the week and can spend them at the store as a reward. Extracurricular activities are both fun and challenging which makes them rewarding.

Trinity was at Hallett where students also talked about math being a highlight. They love having 10 minute "brain breaks" which gives them a chance to get up and move around. They are looking forward to Math is Cool and would like to have more afterschool clubs. Middle School, High School and getting to have lockers are exciting, but no one was looking forward to having homework.

Gabby visited with students at the Middle School, Leadership class is going well as are extracurricular activities like choir and sports. Concerts and assemblies have been great, they really enjoy them. ELA and PE are the subjects everyone seems to like. Students would really like to see more increased rewards for good behavior.

Ashley's visit to the High School was good. Students said the bathrooms were way better than they had been last year. They're happy that students with less than good behavior have consequences if they're caught. Some said having an anonymous way to report behaviors or vandalism would be good. They're loving winter sports, especially basketball, the atmosphere is amazing. Students are excited for the new year and all it holds.

## **V. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:26 PM.

Respectfully Submitted,  
Wendy Williams-Gilbert