

APPROVED



Medical Lake  
School District

Medical Lake School District #326, WA

## Minutes

### Regular Board Meeting

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#### Date and Time

Tuesday September 24, 2024 at 6:00 PM

#### Location

Administration Office

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#### Directors Present

Alexis Alexander (remote), Gerri Johnson, Laura Parsons, Ron Cooper (remote), Sarra Reiber, Wendy Williams-Gilbert

#### Directors Absent

*None*

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### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

Wendy Williams-Gilbert called a meeting of the board of directors of Medical Lake School District #326, WA to order on Tuesday Sep 24, 2024 at 6:00 PM.

#### C. Pledge of Allegiance

#### D. Approve Agenda

Laura Parsons made a motion to approve.  
Gerri Johnson seconded the motion.

The board **VOTED** unanimously to approve the motion.

## E. What's Right

## II. Consent Agenda

### A. Minutes from Regular Board Meeting 8-27-2024

Laura Parsons made a motion to approve the minutes from Regular Board Meeting on 08-27-24.

Gerri Johnson seconded the motion.

The board **VOTED** unanimously to approve the motion.

### B. Approve the Consent Agenda

Laura Parsons made a motion to approve.

Gerri Johnson seconded the motion.

**Resignations** - *Cam Preston ~ Assistant Softball Coach, High School (effective 9/5/2024); Joseph Kepner ~ JROTC Aerospace Science Instructor, High School (effective 9/5/2024); Tom Falmoe ~ Head Custodian, Michael Anderson Elementary (retiring effective 9/30/2024); Jamylia Haren ~ Para, Hallett Elementary (effective 9/16/2024);*

**Leaves** - *None at this time*

#### **Staff Contracts:**

**Administrative Staff** - *None at this time*

**Certificated Staff** - *None at this time*

**Certificated Substitutes** - *None at this time*

**Long-term Substitutes** - *None at this time*

**Classified Staff** - *Cammie Ortega ~ Bus Aide, Transportation (effective 8/28/2024); Melody Haynes ~ Assignment Change from Substitute Bus Aide to Contracted Employee, Transportation (effective 8/28/2024); Jake Klein ~ Assignment Change from Substitute Bus Driver to Contracted Employee, Transportation (effective 8/28/2024); Katie Cisweski ~ Supervisory Assistant, Michael Anderson Elementary (effective 8/28/2024); Aiden Niblock ~ Cafeteria I, Hallett Elementary (effective 8/28/2024); Amie Kieley ~ Inclusion Para, Michael Anderson Elementary (effective 8/28/2024);*

**Classified Substitutes** - *None at this time*

**Extra Curricular Activities** - *Nick Puzycki ~ Assistant Softball Coach, High School (effective for the 24/25 season);*

**Other - None at this time**

**Teachers Teaching Out of Content Areas: None at this time**

**Staff Travel: None at this time**

**Board Member Compensation: None at this time**

**Financials** The following vouchers/warrants as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, were approved for payment.

*General Fund (Payroll) for August 30, 2024, warrants 135813 - 135813 in the amount of \$1,931.37;*

*General Fund (Payroll/Accounts Payable) for August 30, 2024, warrants 135814 - 135828 in the amount of \$697,348.33;*

*General Fund (Accounts Payable) for August 30, 2024, warrants 135829 - 135879 in the amount of \$787,125.00;*

*ASB Fund (Accounts Payable) for August 30, 2024, warrants 135880 - 135886 in the amount of \$5,793.18;*

*General Fund (Accounts Payable) for July 3, 2024, warrants 135887 - 135893 in the amount of \$19,264.54;*

*General Fund (Accounts Payable) for July 3, 2024, warrants 135894 - 135903 in the amount of \$53,451.33;*

*General Fund (Accounts Payable) for July 16, 2024, warrants 135904 - 135958 in the amount of \$199,949.63;*

*General Fund (Accounts Payable) for July 16, 2024, warrants 135959 - 135970 in the amount of \$31,931.46;*

*General Fund (Accounts Payable) for July 16, 2024, warrants 135971 - 135992 in the amount of \$4,340.60;*

*ASB Fund (Accounts Payable) for July 16, 2024, warrants 135993 - 135996 in the amount of \$14,815..31;*

The board **VOTED** unanimously to approve the motion.

### III. Individual Actions Items

#### A. Board Policy ~ 3241 ~ Student Discipline; First Reading

Laura Parsons made a motion to approve.

Gerri Johnson seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### B.

**Board Policy 4130 ~ Title I, Part A Parent and Family Engagement; First Reading**

Laura Parsons made a motion to approve.

Gerri Johnson seconded the motion.

The board **VOTED** unanimously to approve the motion.

**C. Approve the Annual Grant Applications ~ IDEA, Title I, Title II, TBIP**

Laura Parsons made a motion to approve.

Gerri Johnson seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. Approve the Highly Capable Plan**

Laura Parsons made a motion to approve.

Gerri Johnson seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. Approve the MLAA Schedule A**

Laura Parsons made a motion to approve.

Gerri Johnson seconded the motion.

The board **VOTED** unanimously to approve the motion.

**F. Approve the Middle School Desks and Chairs Surplus**

Laura Parsons made a motion to approve.

Gerri Johnson seconded the motion.

The board **VOTED** unanimously to approve the motion.

**G. Approve to Surplus Old Basketball Uniforms from the High School**

Laura Parsons made a motion to approve.

Gerri Johnson seconded the motion.

The board **VOTED** unanimously to approve the motion.

**IV. Student Representatives Report**

**A. Chuks ~ Middle School Visit; Ashley ~ Hallett Elementary Visit Gabby ~ High School Visit; Trinity ~ Michael Anderson Elementary Visit**

Student Representatives focused on the Medical Lake Promise #1, Foster a Safe and Supportive Learning Environment Through a Culture of Belonging

High School and Middle School questions were about the current school climate, what can be done to make students feel more connected to the school community, have they experienced bullying/harassment at school, do you believe students feel respected and valued regardless of background or identity and how can schools better promote a culture of belonging.

Elementary students were asked if they feel happy at school, do they have friends at school, have they ever felt left out or teased, do they think everyone is treated fairly and what can be done to make school a better place to learn and play.

Chuks went to the Middle School. Students say the classrooms feel safe, but that verbal bullying is prevalent. 6th graders wished there were more after school sports available to them and perhaps some geared towards students with special needs. One thing they touched on, is that "every student" is rude to all other students as a way of trying to fit in. They felt that having some specific time set aside during a portion of the day that could be used to teach them how to be kind and use kind words would be good. The students Chuks spoke with felt that building administrators could get a better handle on discipline as well. However, the overall vibe was the school is not bad, they like the improved schedule and would like to see more groups and clubs to help students in need.

Chuks also reported on Trinity's trip to Michael Anderson Elementary. Students there enjoy school overall. They love recess, art and hanging out with their friends. As military kids, they've been to quite a few schools and said that teasing doesn't take place at Michael Anderson Elementary like it does in other schools they've been to, and that it's their favorite school to attend. They feel that everyone, no matter who they are or where they're from, are treated equally at Michael Anderson. Students would like to see more things centered around art and possibly a student lounge where they'd have access to buy snacks, a couch and mini fridge where they can unwind if they needed to.

Ashley talked with students at Hallett Elementary, specifically kindergarten and 5th grade. Both grades say they're happy with school but 5th graders who walk to school are concerned about the cars on the road. Kindergarteners say school is amazing and they feel safe, they're learning to count and enjoying being at school. When asked if they have friends, 5th grade says yes, everyone does and kindergarteners pointed to everyone in class saying all students were their friends. Kindergarteners don't feel anyone is left out or teased, while 5th graders say everyone has been at one point, but not currently. 5th graders would like to see different things to learn and better safety walking to school. Kindergarten is happy with school the way it is, but do say the "big kids" get to do more things.

Ashley read Gabby's report from the High School. The students there feel kids are overall respectful. They like the assemblies and the recognition students are getting for sports. They feel the school climate is good and the only time they feel excluded is when they're not in a class with their friends. Students like the open campus lunch and would like to see more afterschool activities. Some have witnessed students being bullied and think it would be helpful if everyone knew there were consequences and what those are. For the most part, however, most students feel respected. To improve the climate, students would like to see more class activities, and assemblies. Last year there were slide shows highlighting student achievements, they'd like to see those continue. It might make more students get involved outside of class.

## **V. Reports and Discussions**

### **A. Fall Sports Report ~ Dawn Eliassen**

Things are looking different this year than they did last year since we went from 7 schools in our league to 4.

We've hired a new cheer coach, she's great and students seem to really like her. She is putting on a cheer camp with 30 boys and girls in attendance.

Cross country went to Tillamook and a lot of students beat their personal records. It was great to see.

There is a 2 week volleyball camp for 6th graders this year as well.

## **VI. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:47 PM.

Respectfully Submitted,  
Wendy Williams-Gilbert