



Medical Lake
School District

Medical Lake School District #326, WA

Minutes

Regular Board Meeting

Date and Time

Tuesday July 23, 2024 at 5:00 PM

Location

Medical Lake School District Administration Office
and [Zoom](#)

Directors Present

Alexis Alexander, Gerri Johnson, Laura Parsons, Ron Cooper, Sarra Reiber, Wendy Williams-Gilbert

Directors Absent

None

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Wendy Williams-Gilbert called a meeting of the board of directors of Medical Lake School District #326, WA to order on Tuesday Jul 23, 2024 at 5:06 PM.

C. Pledge of Allegiance

D. Approve Agenda

Laura Parsons made a motion to approve.

Alexis Alexander seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. What's Right

Teacher and community member Ryan Grant spoke to the Youth Leadership Spokane program which helps students with special needs learn how to interact in public settings. There are two students from Medical Lake enrolled in the program.

He also noted that the High school AP tests came back and it shows that our students are doing well. Ryan says that the college options at the high school are wonderful.

II. Consent Agenda

A. Minutes from Regular Board Meeting 6-25-2024

Laura Parsons made a motion to approve the minutes from Regular Board Meeting on 06-25-24.

Alexis Alexander seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Approve the Consent Agenda

Laura Parsons made a motion to approve.

Alexis Alexander seconded the motion.

Resignations - *Kam Gunther ~ Social Interventionist, High School (effective end of the 23/24 school year);*

Leaves - *None at this time*

Staff Contracts:

Administrative Staff - *None at this time*

Certificated Staff - *Trevor Buckley ~ Dean of Students, High School (effective for the 24/25 school year); Kailey Crockett ~ ELA/Social Studies Teacher, High School (effective beginning of the 24/25 school year);*

Certificated Substitutes - *None at this time*

Long-term Substitutes - *None at this time*

Classified Staff - *Carrie Andrade ~ Para Sped/Behavioral Support, Michael Anderson Elementary (effective beginning of the 24/25 school year); Jessica Jacobs ~ Para Pre-School, Michael Anderson Elementary (effective beginning of the 24/25 school year);*

Classified Substitutes - *None at this time*

Extra Curricular Activities - *Matt Riddle ~ Assistant Boys Basketball Coach, Middle School (effective January 2024/February 2025); Logan Stanley ~ Assistant Girls 7th Grade Volleyball Coach, Middle School (effective November/December 2024);*

Other - *None at this time*

Teachers Teaching Out of Content Areas: *None at this time*

Staff Travel: *Rey Ornelas ~ MCEC Conference, July 28-31, 2024, Washington DC;*

Board Member Compensation: *Laura Parsons (4/23/2024 - 7/16/2024);*

Financials: The following vouchers/warrants as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, were approved for payment.

General Fund (Payroll) for June 28, 2024, warrants 1355441 - 135543 in the amount of \$4,360.48;

General Fund (Payroll/Accounts Payable) for June 28, 2024, warrants 135544 - 135561 in the amount of \$665,045.01;

General Fund (Accounts Payable) for June 28, 2024, warrants 135562 - 135617 in the amount of \$123,292.26;

ASB Fund (Accounts Payable) for June 28, 2024, warrants 135618 - 135629 in the amount of \$27,219.16;

General Fund (Accounts Payable) for July 16, 2024, warrants 135630 - 135687 in the amount of \$263,116.68;

ASB Fund (Accounts Payable) for July 16, 2024, warrants 135682 - 135688 in the amount of \$16,914.84;

The board **VOTED** unanimously to approve the motion.

III. Individual Actions Items

A. Board Policy 2409 ~ Credit for Competency/Proficiency; First and Second Reading

Laura Parsons made a motion to approve.

Alexis Alexander seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Board Policy ~ 2413 Equivalency Credit Opportunities; First Reading

Laura Parsons made a motion to approve.

Alexis Alexander seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Approve Board Resolution 23-24.08 ~ General Fund Budget Extension

Laura Parsons made a motion to approve.
Alexis Alexander seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Approve Board Resolution 23-24.09 ~ Capital Fund Budget Extension

Laura Parsons made a motion to approve.
Alexis Alexander seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Approve the 2024-2025 School Year Budget

Laura Parsons made a motion to approve.
Alexis Alexander seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Approve the Annual Notifications

Laura Parsons made a motion to approve.
Alexis Alexander seconded the motion.
The board **VOTED** unanimously to approve the motion.

G. Approve the School Board Meetings for the 2024-2025 School Year

Laura Parsons made a motion to approve.
Alexis Alexander seconded the motion.
The board unanimously approved option #2, with the modification of moving the October 22 meeting from the Middle School to the Administration Office.
The board **VOTED** unanimously to approve the motion.

H. Approve the Voluntary Student Accident & Sickness Insurance Plan for the 2024-2025

Laura Parsons made a motion to approve.
Alexis Alexander seconded the motion.
The board **VOTED** unanimously to approve the motion.

I. Approve the Annual Fuel Bid Renewal

Laura Parsons made a motion to approve.
Alexis Alexander seconded the motion.
The board **VOTED** unanimously to approve the motion.

J. Approve the Medical Lake School District CTE 4-Year Plan ~ Justin Blayne

Laura Parsons made a motion to approve.
Alexis Alexander seconded the motion.
The board **VOTED** unanimously to approve the motion.

K.

Approve the Surplus of 3 Varidesks from the District Office

Laura Parsons made a motion to approve.

Alexis Alexander seconded the motion.

The board **VOTED** unanimously to approve the motion.

L. Approve the Surplus of Old Office Furniture from Hallett Elementary

Laura Parsons made a motion to approve.

Alexis Alexander seconded the motion.

The board **VOTED** unanimously to approve the motion.

M. Approve the Surplus of Office Furniture from the High School

Laura Parsons made a motion to approve.

Alexis Alexander seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. Superintendent's Report

A. Medical Lake Promise Data Dashboards

We are excited to say the Medical Lake Promise tab is now live on our website. We've embedded the interactive CEE data that correlates with each promise. Parents and community members can cycle through the data tabs on each page.

V. Communications with Staff, Guests, and District Residents

A. TY

Ryan Grant want to note that MLEA negotiations were kind and friendly. He wanted to say "thank you" to Kim, Rob, Chad and everyone involved for making it such a smooth process.

Ryan appreciated the stipends for extended education. They will encourage all teachers to keep going on learning instead of just reaching a maximum and stopping. He thanked the District administration for being fiscally responsible so we aren't in the position other districts are when it comes to staffing layoffs.

The MLEA and Ryan greatly appreciate Kim's leadership.

VI. Executive Session

A. Superintendent's Evaluation Documents

30 minute session to discuss the superintendent's evaluation, negotiations and possible litigation.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:02 PM.

Respectfully Submitted,
Wendy Williams-Gilbert

The Board entered into executive session at 6:07 p.m. and adjourned at 6:33 p.m.