

APPROVED



Medical Lake  
School District

Medical Lake School District #326, WA

## Minutes

### Regular Board Meeting

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**Date and Time**

Tuesday March 26, 2024 at 6:00 PM

**Location**

Medical Lake High School Auditorium

**Directors Present**

Alexis Alexander, Gerri Johnson, Laura Parsons, Ron Cooper, Wendy Williams-Gilbert (remote)

**Directors Absent**

None

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**I. Opening Items****A. Record Attendance****B. Call the Meeting to Order**

Wendy Williams-Gilbert called a meeting of the board of directors of Medical Lake School District #326, WA to order on Tuesday Mar 26, 2024 at 6:01 PM.

**C. Pledge of Allegiance****D. Approve Agenda**

Laura Parsons made a motion to Approve.

Alexis Alexander seconded the motion.

The board **VOTED** unanimously to approve the motion.

## E. What's Right

JROTC presented the colors. They do 30+ color presentations annually.

They played a slideshow of some fun experiences they've had as a team, while the cadets stepped up and spoke from the heart. Each spoke about what JROTC means to them and how it has changed their lives. They all enjoy the community service, not just for the community but for themselves. One cadet was a freshman new to the district who joined to be part of a group and loves it. Being in JROTC has made each cadet grow as a person and they wouldn't change it for anything.

## II. Consent Agenda

### A. Minutes

Laura Parsons made a motion to approve the minutes from 2/27/2024.

Alexis Alexander seconded the motion.

The board **VOTED** unanimously to approve the motion.

### B. Approve the Consent Agenda

Laura Parsons made a motion to Approve.

Alexis Alexander seconded the motion.

The board **VOTED** unanimously to approve the motion.

### C. Financials

**The following vouchers/warrants as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, were approved for payment.**

General Fund (Accounts Payable) for February 28, 2024, warrants 134947 - 134950 in the amount of \$73.54;

General Fund (Accounts Payable) for February 29, 2024, warrants 134951 - 134990 in the amount of \$141,042.21;

Capital Fund (Accounts Payable) for February 29, 2024, warrants 134991 - 134992 in the amount of \$28,317.96;

ASB Fund (Accounts Payable) for February 29, 2024, warrants 134993 - 134999 in the amount of \$3,108.37;

General Fund (Accounts Payable for March 15, 2024, warrants 135000 -135059 in the amount of \$254,558.68;

ASB Fund (Accounts Payable) for March 15, 2024, warrants 135060 - 135072 in the amount of \$26,718.58;

General Fund (Accounts Payable) for March 22, 2024, warrants 135073 - 135104 in the amount of \$145,511.21;

General Fund (Payroll) for March 26, 2024, warrants 135105 - 135108 in the amount of \$4,687.38;

General Fund (Payroll/Accounts Payable) for March 26, 2024, warrants 135109 - 135125 in the amount of \$674,032.47;

### III. Individual Actions Items

#### A. Board Policies

Laura Parsons made a motion to Approve.  
Alexis Alexander seconded the motion.  
Board Policy 5050 ~ Contracts; First Reading  
The board **VOTED** unanimously to approve the motion.

#### B. Approve Board Resolution 23-24.04 ~ Accepting the Completed Study and Survey

Laura Parsons made a motion to Approve.  
Alexis Alexander seconded the motion.  
The board **VOTED** unanimously to approve the motion.

#### C. Approve the Drug Free Workplace Notice of Compliance

Laura Parsons made a motion to Approve.  
Alexis Alexander seconded the motion.  
The board **VOTED** unanimously to approve the motion.

#### D. Approve \$500.00 Bid for Buses 10, 29 and 30

Laura Parsons made a motion to Approve.  
Alexis Alexander seconded the motion.  
The board **VOTED** unanimously to approve the motion.

#### E. Approve the Surplus of 3 Additional Buses from Transportation

Laura Parsons made a motion to Approve.  
Alexis Alexander seconded the motion.  
The board **VOTED** unanimously to approve the motion.

### IV. Reports and Discussions

#### A. Spring Sports

High School AD Dawn Eliassen said there are 180 student athletes participating in the 6 spring sports. Two of our teams have started strong, soccer beat Northwest Christian and baseball beat Colville, teams we normally do not win against. Our JV golf team, along side Cheney, have been able to use The Plains for practice. It has been really nice to get them out on the green to practice.

Middle School spring sports will begin after break. Lisa Lemire, Middle School AD, is looking to start an e-Sports program next year as well as an intermural for tennis grades 6-8. We'd keep it intermural for a few years to before moving it to competitive to make sure there is enough student interest.

## **B. Enrollment Report**

Assistant Superintendent of Finance and Operations, Chad Moss said it is a little early for projecting for budget. We're waiting on the F203 to get updated with legislative changes before Chad and the finance team can work on budget for the next school year. We're currently sitting at 1670 FTE with 16 - 17 in TTK. We haven't rebounded back to pre-covid numbers, as is the case with most districts. Last year we budgeted for 1720 FTE. We're hoping enrollment stabilizes and starts to grow. Superintendent Dr. Headrick noted that kindergarten registration is 150 - 160 between the two elementary schools, which is starting to grow back slowly.

## **V. Superintendent's Report**

### **A. Assistant Principal's Week April 1-5, 2024**

While there was no proclamation available, Dr. Headrick warmly said since assistant principal week falls on spring break, they should take the week off. That elicited chuckles from the audience. She then sincerely thanked Justin Blayne, Lyra McGirk, Shelby Schoesler, Barry Warren and Ben Gilsdorf for all they do for the students in our schools.

## **VI. Communications with Staff, Guests, and District Residents**

### **A. Audience Member, Mr. Spears**

Mr. Spears wanted to thank the School Board for the Robotics Club. He recently went with the team to a competition. While they didn't score enough points to go to Districts, they did well and were excited to be participating.

## **VII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:02 PM.

Respectfully Submitted,  
Wendy Williams-Gilbert

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## **Documents used during the meeting**

- 2.27.2024 Regular Board Meeting.pdf
- 3.26.2024 Consent Agenda (2).pdf