

MEDICAL LAKE, WASHINGTON

Regular Board Meeting

February 27, 2024

1. Regular Board Meeting called to order by President, Wendy Williams-Gilbert at 6:00 p.m.
Present: President, Wendy Williams-Gilbert; Vice-President, Laura Parsons; Dir. Ron Cooper; Dir. Alexis Alexander; Dir. Gerri Johnson;

Administrators Present: Superintendent, Dr. Kimberly Headrick; Assistant Superintendent, Rob Haugen; Assistant Superintendent of Finance and Operations, Chad Moss;
2. Pledge of Allegiance
3. Motion by Dir. Parsons, Seconded by Dir. Alexander to Approve the Agenda *with noted changes*. Unanimously approved.
4. What's Right - Each Central Office Administrator and Board Member shared something they observed in the District or Community. Students in Grace Fragomeni's Rhythm & Music after school program, Landon Rouse, Leo Doud, Opi Puzycki, and Vincent Papaleo sang a song with a 4 beat pattern about Black Socks. Ms. Fragomeni is teaching the students to find the rhythm and beat in a song. They followed up by singing "Do Your Ears Hang Low".
5. Motion by Dir. Parsons, Seconded by Dir. Alexander to approve the following;
 - A. - Minutes of the Regular Board Meeting, January 23, 2024;
 - B.1. - Resignations: Jeffrey Andrade ~ Core Sub, Middle School (effective 1/31/2024); Jaysen Haynes ~ Custodian, Hallett Elementary (effective 2/2/2024); Matthew Riddle ~ Head Football Coach, Middle School (effective 2/12/2024); Richard Betts ~ Middle School Teacher (effective 8/31/2024); **Mason Seigerman ~ Maintenance Supervisor, District (effective 3/15/2024);**
 - B.2. - Leaves: None at this time
 - B.3. - Staff Contracts:
Administrative Staff Contracts: Roll-over of the Superintendent's contract for three years;
Certificated Staff Contracts: None at this time
Certificated Substitute Agreements: None at this time
Long-term Substitute Agreements: None at this time
Classified Staff Contracts: Nevin Hofer ~ Position Change, from Custodian at the High School to Custodian at Hallett Elementary (effective 2/5/2024); Amanda Cates ~ Library Technology Support, Michael Anderson Elementary (effective 12/1/2023); Aleesha Haynes ~ Bus Aide, Transportation Assignment Change from 3.5 hours per day to 5.75 hours per day (effective 2/1/2024); Sean Pound ~ Transportation, Assignment Change from sub bus aide to regular bus aide (effective 2/1/2024); Chad Pearson ~ Para Educator, Middle School (remainder of the school year, effective 2/5/2024); Nick Smith ~ Regular Custodian/Maintenance 8.0 hours per day, High School (effective 2/12/2024);
Classified Substitute Agreements: None at this time
Extra Curricular Activities Agreements: Ross Niblock ~ Drama Advisor, High School (effective 2/1/2024); Matt Riddle ~ Assistant Football Coach, High School (effective for the 24/25 season);
 - B.4. - Teachers Teaching Out of Content Areas: Michael Barnhart ~ Middle School (MultiMedia Class);
 - B.5. - Staff Travel: None at this time
 - B.6. - Board Member Compensation: Laura Parsons (1/22/2024 - 2/20/2024); Ron Cooper (11/4/2023 - 2/20/2024);
 - C.1.,2.,3., The following vouchers/warrants as audited and certified by the auditing officer, as required by RCW42.24.080, and those expense reimbursement claims certified, as required by RCW42.24.090, were approved for payment:
General Fund (Payroll) for January 25, 2024, warrants 134776 - 134778 in the amount of \$4,571.91;
General Fund (Payroll/Accounts Payable) for January 25, 2024, warrants 134779 - 134794 in the amount of \$671,707.70;
General Fund (Accounts Payable) for January 31, 2024, warrants 134795 - 134834 in the amount of \$93,265.08;
Capital Fund (Accounts Payable) for January 31, 2024, warrants 134835 - 134836 in the amount of \$12,102.30;
ASB Fund (Accounts Payable) for January 31, 2024, warrants 134837 - 134843 in the amount of \$3,019.75;
General Fund (Accounts Payable) for February 16, 2024, warrants 134844 - 134917 in the amount of \$277,750.24;
ASB Fund (Accounts Payable) for February 16, 2024, warrants 134918 - 134922 in the amount of \$1,916.49;
General Fund (Accounts Payable) for February 20, 2024, warrants 134923 - 134923 in the amount of \$28,643.67;

ASB Fund (Accounts Payable) for February 20, 2024, warrant 134924 in the amount of \$4,216.84;
General Fund (Payroll) for February 26, 2024, warrants 134925 - 134929 in the amount of \$5,967.99;
General Fund (Payroll/Accounts Payable) for February 26, 2024, warrants 134930 - 134946 in the amount of \$696,112.02;
D. Financial Reports
E. Enrollment
Unanimously Approved.

6. Comments on Individual Actions Items ~ None at this time

7. Individual Action Items -

A. Board Policies

- a. Motion by Dir. Parsons, Seconded by Dir. Alexander to Approve Board Policy 3520 ~ Student Fees, Fines and Charges; Second Reading. Unanimously Approved.
 - b. Motion by Dir. Parsons, Seconded by Dir. Alexander to Approve Board Policy 6211 ~ Capitalization Policy; First and Second Reading. Unanimously approved.
 - c. Motion by Dir. Parsons, Seconded by Dir. Alexander to Approve Board Policy 6220 ~ Bid or Proposal Requirements; Second Reading. Unanimously Approved.
 - d. Motion by Dir. Parsons, Seconded by Dir. Alexander to Approve Board Policy 6650 ~ Capitalization Threshold for Leases and Subscription-Based Information Technology Arrangements; Second Reading; Unanimously Approved.
 - e. Motion by Dir. Parsons, Seconded by Dir. Alexander to Approve Board Policy 6801 ~ Capital Assets/Theft-Sensitive Assets; First and Second Reading. Unanimously Approved.
- B. Motion by Dir. Parsons, Seconded by Dir. Alexander to Approve Board Resolution 23-24.03 ~ Opposition to ESB 5462 and HB 2331. Unanimously Approved.
- C. Motion by Dir. Parsons, Seconded by Dir. Alexander to Approve the Bus Bid of \$2,150.00 for Bus #29. Unanimously Approved.
- D. Motion by Dir. Parsons, Seconded by Dir. Alexander to Approve Draft C as the 2024/2025 School Year Calendar. Unanimously Approved.
- E. Motion by Dir. Parsons, Seconded by Dir. Alexander to Approve to Surplus Old Football Gear from the High School. Unanimously Approved.
- F. Motion by Dir. Parsons, Seconded by Dir. Alexander to Approve the Surplus an Old Floor Scrubber from Hallett's Maintenance. Unanimously Approved.

8. Student Representatives Report ~

Trinity Shull and Gabby Ornelas said that each of the four representatives will choose a school and visit with students and staff monthly to get feedback and opinions on the climate, culture and various other topics. They'll report those findings at the following board meetings.

9. Reports and Discussions -

Transportation Director, Tonya Jaynes said there were not a lot of changes from what she reported last year. We are currently transporting 1200-1250 students on daily routes. There are 11 regular bus routes, 3 special education bus routes, 2 pre-school bus routes, 5 activity routes and 1 newtech route. The newtech route is both morning and afternoon. We used to split the shift with Cheney, they'd do afternoon and we'd do mornings. At the beginning of the year we were transporting 10 families with 16 students that had been displaced by the Gray Rd fire. That number has gone down to 7 families with 12 students. Cheney has been a good help, getting some of the families having to move farther out closer for us. We currently have 9 propane buses in our fleet and 6 clean diesel. 2 of our diesels run a regular route, 2 run special education routes and 2 are used for activities as they have the undercarriage storage. We have 2 more clean diesels with drop down chains that are supposed to be delivered before the end of February. We'll use those for our Deep Creek and Malloy Prairie routes since those routes tend to have more snow. Last year, we were preparing to install our new video system. It is in place which makes viewing bus video almost instant. It has been great. We now have a full time driver trainer on staff. We'd been without one when Guy Kaplan retired. Our new trainer created a great program for new drivers as well as a refresher program for seasoned drivers. There are 17 contracted drivers, 3 special education bus aides and 2 floating bus aides that can be used on various routes if needed. Our sub pool is small but everyone in the district has helped out as needed. Custodians drive extra routes as needed, district administration drives the vans to pick up McKinney-Vento students and district office staff answer phones and relay messages to drivers via bus radio. It's been nice to have such great support.

Assistant Superintendent of Teaching and Learning, Rob Haugen projected a slide of district assessments. The first slide compared growth on Aimsweb at the elementary schools in ELA and math. Slide 2 shows how MAP growth and achievement are measured. Slides 3 and 4 showed details of what that growth looks like for Math and ELA at the High

School and Middle School. Slide 5 was an example of how teachers see their class growth. Slides 6 through 8 showed other examples of growth and achievement for SBA.

Assistant Superintendent of Finance and Operations Chad Moss and Melissa McFadgen with NAC presented results of the District's Study and Survey that was done by the Study and Survey Committee. The committee walked through every district building and came up with a list of "needs of the district". The study and survey is funded by the State and done every 6 years. It helps assess buildings that are in the 30 year mark and qualify for funding. The District has done a great job completing projects in the most cost effective way. Once the Board accepts a building project as complete, that's when the 30 year countdown begins. Mr. Moss and Ms. McFadgen entered data into the ICOS scoring sheet which then formulates the condition of buildings and sites. This study and survey resolution will be approved by the Board at the next meeting.

10. Superintendent's Report -

Dr. Headrick read aloud the proclamations for Education Support Professionals Week (March 11 - 15, 2024) and School Retiree's Week (March 18 - 24, 2024). Each group will be celebrated on the district website, Facebook page and reader board. ***Next Dr. Headrick handed out the Washington School Boards Standards packet. We will plan a work session to review the standards sooner rather than later. It will give the Board opportunities to improve as a board and do a self-evaluation. The 5 standards are: Responsible school district governance; Communication of a commitment to high expectations for student learning; Creating conditions district-wide for student and staff success; Holding the district accountable for student learning; and Engagement of the community in education.***

11. Communications with Staff, Guests, and District Residents ~

John Potter, Amanda Giles and Lily Kelm spoke to the resignation of Mr. Betts at the Middle School and noted they wished there had been greater communications with families affected by the resignation.

12. Executive Session - A brief 30 minute session to discuss a personnel matter and information on the superintendent's evaluation. Entered into Executive Session at 7:40 p.m. Exited Executive Session at 8:16 p.m.

13. Adjournment of Regular Meeting - By President Wendy Williams-Gilbert at 7:35 p.m.

Signed, March 26, 2024

Wendy Williams-Gilbert, President

Kimberly Headrick, Superintendent and Secretary to the Board