Medical Lake School District #326, WA

Regular Board Meeting

Date and Time

Tuesday August 25, 2026 at 6:00 PM PDT

Location

Medical Lake School District Administration Office

Agenda

		Purpose
I.	**Opening Items**	
A.	Record Attendance	
B.	Call the Meeting to Order	
C.	Pledge of Allegiance	
D.	Approve the Agenda ~ With Noted Changes	Vote
E.	What's Right	Discuss

Administrators, Board and Guests Comment on Something Positive They've Seen in the District and Community ~ Anyone attending the meeting will be given the opportunity to share something positive following the Board's comments

II. Consent Agenda

		Purpose
A.	Approve the Minutes of the Budget Hearing 7/28/2026	Approve Minutes
B.	Minutes of the Regular Board Meeting 7/28/2026	Approve Minutes
C.	Approve the Consent Agenda	Vote

- Personnel (Certificated and Classified)
  - Resignations
  - Leaves
  - Staff Contracts
- Staff Travel
- Board Member Compensation
- Fiscal Vouchers
  - General Fund (Payroll and Accounts Payable)
  - A.S.B. Fund
  - Capital Projects
- Financial Report

III. Public Comments on Individual Action Items

Anyone wishing to speak to a specific individual action item, board policy or other, listed below will be given the opportunity here, prior to action being taken by the Board.

IV. Individual Actions Items

A.	Approve Board Policy 2161 ~ Special Education and Related Services for Eligible Students; Second Reading No changes from the first reading.	Vote
B.	Approve Board Policy 2230 ~ Transition to Kindergarten Program; Second Reading No changes from the first reading.	Vote
C.	Approve Board Policy 3246 ~ Restraint and Isolation; Second Reading No changes from the first reading.	Vote

Purpose

D. Approve Board Resolution 25-26.04 ~ Annual P-Card Approval — Vote

E. Noted Change ~ Approve Board Resolution 25-26.05 ~ 180 Day Waiver — Vote

F. Approve The 2026-2027 Bus Driver Incentive Program — Vote

Contracted PSE Benefit Eligible Employees with the Medical Lake School District can earn a $2000 Attendance Stipend.

Starting August 26, 2026, through last day of school, including any make-up days if applicable, benefit eligible employees with an attendance rate of 98% or greater would be eligible to earn the attendance incentive. Jury Duty, District Related Leave, or Union Business will not be included in the calculation, however all other Sick or Personal Leave will apply to the percentage total.

G. Approve the Technology Surplus — Vote

H. Approve Nutrition Services Sole Source Document — Vote

I. Approval of Surplus Items from Hallett Elementary — Vote

All items are no longer in use at Hallett

- 2 - 2 drawer metal file cabinets
- 3 - 4 drawer metal file cabinets (1 is fire safe)
- 1 television
- 1 rolling shelf, two sided
- 1 shelving unit with adjustable shelves

J. Approval of Annual District Self-Certification — Vote

Due our continued positive audit performances we qualify as a low-risk auditee which allows to us to have a higher threshold for purchasing requirements, with board approval. This only applies for Federal purchases.

K. Approve 8th Grade Girls to Play on the High School Soccer Team — Vote

The inclusion of 8th grade the last two seasons has paid off. Overall participation numbers have increased from 6 (2024) to 13 (2025) to 17 (2026). The 8th graders who played have returned as 9th graders the following year. On this year's roster, 4 of the 6 freshman played as 8th grade, and 2 of the 6 sophomores also played as 8th graders, so we are retaining them in the program. We had

Purpose

zero seniors last year, and have just one senior this year, so the increased number of younger players has helped to replenish after some years when we did not have 9th graders turning out.

Any 8th graders who are interested in playing must not have already committed to MS cross country or volleyball. We will not take them from the MS programs. As we are requesting 8th graders to provide numbers for a 7 v 7 team, the expectation is that the 8th graders would be playing JV this year.

V. Student Representative Reports ~ Will Return in October 2026

VI. Board Reports and Discussions ~ None at this time

VII. Reports and Discussions

A. ALE and Home Connections Report ~ Lyra McGirk and Rob Haugen — Discuss

VIII. Superintendent's Report

A. Early Learning Center Update — Discuss

B. Community Facilities Survey Update — Discuss

IX. Communications with Staff, Guests, and District Residents

Anyone wishing to speak to something other than a “What’s Right” or an “Individual Action Item” will be given the opportunity to speak. Public comment period is not a time for dialogue between the board and the public. The board will not respond to the public. The board will not respond to statements, questions, or challenges made during public comment period and there will be no back-and-forth dialogue. Please know that the board’s silence is neutral. It is neither a signal of agreement nor disagreement with the speaker’s remarks.

X. Noted Change ~ Executive Session ~ Superintendent's Evaluation

XI. Closing Items

A. Adjourn Meeting — FYI

Coversheet

Approve the Minutes of the Budget Hearing 7/28/2026

Section: II. Consent Agenda
Item: A. Approve the Minutes of the Budget Hearing 7/28/2026
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Budget Hearing on July 28, 2026

APPROVED

Medical Lake School District

Medical Lake School District #326, WA

Minutes

Budget Hearing

Date and Time
Tuesday July 28, 2026 at 5:45 PM

Location
Medical Lake School District Administration Office

Directors Present
Alexis Alexander, Gerri Johnson, Laura Parsons (remote), Ron Cooper, Wendy Williams-Gilbert

Directors Absent
None

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Wendy Williams-Gilbert called a meeting of the board of directors of Medical Lake School District #326, WA to order on Tuesday Jul 28, 2026 at 5:45 PM.

C. Review the Proposed 2026/2027 Budget

Assistant Superintendent of Finance and Operations, Chad Moss discussed the highlights for the district budget and a summary of revenues and expenditures. Also included were pages from the 195F, a 4-year comparison for enrollment and staff counts, general fund budget, ASB fund budget, debt service fund, capital projects fund, and transportation vehicle fund summaries

II. MSOC Disclosure

A. MSOC Disclosure

Following the presentation of the budget was the MSOC Disclosure which is required by law and shows that monies were spent for their intended allocations only.

No public comments were made via Zoom or in-person.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:06 PM.

Respectfully Submitted,
Wendy Williams-Gilbert

Coversheet

Minutes of the Regular Board Meeting 7/28/2026

Section: II. Consent Agenda
Item: B. Minutes of the Regular Board Meeting 7/28/2026
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Regular Board Meeting on July 28, 2026
Budget Hearing Minutes 7.28.2026.pdf

APPROVED

Medical Lake School District

Medical Lake School District #326, WA

Minutes

Regular Board Meeting

Date and Time
Tuesday July 28, 2026 at 6:00 PM

Location
Medical Lake School District Administration Office

Directors Present
Alexis Alexander, Gerri Johnson, Laura Parsons (remote), Ron Cooper, Wendy Williams-Gilbert

Directors Absent
None

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Wendy Williams-Gilbert called a meeting of the board of directors of Medical Lake School District #326, WA to order on Tuesday Jul 28, 2026 at 6:07 PM.

C. Pledge of Allegiance

D. Approve the Agenda

Alexis Alexander made a motion to approve.
Ron Cooper seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. What's Right

II. Consent Agenda

A. Minutes of the Regular Board Meeting 6/23/2026

Ron Cooper made a motion to approve the minutes from Regular Board Meeting on 06-23-26.
Alexis Alexander seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Approve the Consent Agenda

Ron Cooper made a motion to approve.
Alexis Alexander seconded the motion.
Resignations - *(termination) Kirstin Donovan - Bus Driver, Transportation (effective 7/28/2026); Heidi O'Connor - Preschool Para, Hallett Elementary (effective 6/24/2026); Trevor Buckley ~ Assistant Principal, Middle School (effective 6/30/2026); Steve Bahme ~ Paraeducator, High School (effective 7/17/2026); Nevin Hofer ~ Night Custodial, Hallett Elementary (effective 7/16/2026); Jonah Coffin ~ Assistant Football Coach, Middle School (7/21/2026); Gai Daily ~ Kitchen Lead, Michael Anderson (effective 6/23/2026);*

Leaves - *Rachael Roll 0.5 LOA approved 4.28.2026 ~ Now Returning full-time;*

Staff Contracts::
Administrative Staff - *None at this time*

Certificated Staff - *Maisie Dorcheus ~ Pre-School Teacher, Hallett Elementary (effective for the 2026/2027 school year); Davis Hill ~ 0.5 FTE Music Teacher, Hallett Elementary (effective for the 2026/2027 school year);*

Certificated Substitutes - *None at this time*

Long-term Substitutes - *None at this time*

Classified Staff - *None at this time*

Classified Substitutes - *None at this time*

Extra Curricular Activities - *Karin Parkison ~ 8th Grade Head Volleyball Coach, Middle School (effective fall 2026); Matt Bergman ~ Head Baseball Coach, Middle School (effective 2026/2027 season); Tanner Tareski ~ 7th Grade Boys Head Basketball Coach, Middle School (effective 2026/2027 season);*

Other - *Sabrina Peterson ~ District Office Summer Filing Project (2 weeks only beginning 7/13/2026);*

Teachers Teaching Out of Content Areas: *None at this time*

Staff Travel: *None at this time*

Student Travel: *2026 FIRST Robotics Competitions ~ October 9-11, 2026, Sammamish HS, Bellevue WA. Supervisors - George Archer, Mike Durst, Lance Speirs, Abigal Archer, Robin Trout; October 23 - 25, 2026, Henry M Jackson HS, Mill Creek WA. Supervisors - George Archer, Mike Durst, Lance Speirs, Abigal Archer, Robin Trout.*

Board Member Compensation: *None at this time*

Financials The following vouchers/warrants as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, were approved for payment.
General Fund (Payroll) for June 30, 2026, warrants 139332 - 139336 in the amount of $7,948.96;
General Fund (Payroll/Accounts Payable) for June 30, 2026, warrants 139337 - 139355 in the amount of $738,479.44;
General/ASB/TVF Funds (Accounts Payable) for June 26, 2026, warrants 139356 - 139412 in the amount of $470,143.64;
General/ASB Funds (Accounts Payable) for July 17, 2026, warrants 139413 - 139477 in the amount of $244,761.98;
The board **VOTED** unanimously to approve the motion.

III. Individual Actions Items

A. Approve Board Policy 2161 ~ Special Education and Related Services for Eligible Students; First Reading

Laura Parsons made a motion to approve.
Alexis Alexander seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Approve Board Policy 2230 ~ Transition to Kindergarten Program; First Reading

Ron Cooper made a motion to approve.
Alexis Alexander seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Approve Board Policy 3246 ~ Restraint and Isolation; First Reading

Alexis Alexander made a motion to approve.
Ron Cooper seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Approve Board Resolution 25-26.03 ~ 2026/2027 Fiscal Year Budget

Ron Cooper made a motion to approve.
Alexis Alexander seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Approve the Board Meeting Dates for the 2026/2027 School Year

Ron Cooper made a motion to approve.
Gerri Johnson seconded the motion.
Motion was made to modify the start time for the budget hearing on July 27, 2027 from 5:45 pm to 5:30 pm. Unanimously approved.

September 22, 2026 6:00 pm Administration Office
October 20, 2026 @ 6:00 pm Middle School Library
*Board Work Session/SIP Presentations

October 27, 2026 6:00 pm Administration Office
November 24, 2026 @ 6:00 pm Administration Office
December 15, 2026 @ 6:00 pm Administration Office
January 26, 2027 6:00 pm Administration Office
*School Board Appreciation

February 23, 2027 6:00 pm Middle School Library
March 23, 2027 6:00 pm Hallett Elementary Library
April 27, 2027 6:00 pm Michael Anderson Library**
May 25, 2027 6:00 pm High School Library
June 22, 2027 @ 6:00 pm Administration Office

July 27, 2027 @ 5:30 pm Administration Office
*Special Meeting/Budget Hearing

July 27, 2027 @ 6:00 pm Administration Office
August 24, 2027 @ 6:00 pm Administration Office
The board **VOTED** unanimously to approve the motion.

F. Approve 10 Cent Meal Price Increase ~ Nutrition Services

Laura Parsons made a motion to approve.
Ron Cooper seconded the motion.
The board **VOTED** unanimously to approve the motion.

G. Approve the 2026/2027 Meal Applications

Medical Lake School District #326 WA Regular Board Meeting Minutes Tuesday, July 22, 2025 at 6:00 PM

Ron Cooper made a motion to approve.
Alexis Alexander seconded the motion.
The board **VOTED** unanimously to approve the motion.

H. Approve the District's Annual Notifications

Alexis Alexander made a motion to approve.
Ron Cooper seconded the motion.
The board **VOTED** unanimously to approve the motion.

I. Approve the 2026/2027 Voluntary Student Accident and Sickness Insurance Program

Ron Cooper made a motion to approve.
Alexis Alexander seconded the motion.
The board **VOTED** unanimously to approve the motion.

J. Approve the Annual Fuel Bids

Alexis Alexander made a motion to approve.
Ron Cooper seconded the motion.
The board **VOTED** unanimously to approve the motion.

K. Approve the Minimum Basic Education Requirement Compliance

Ron Cooper made a motion to approve.
Alexis Alexander seconded the motion.
The board **VOTED** unanimously to approve the motion.

L. Approve Surplus from the Transportation Department

Alexis Alexander made a motion to approve.
Ron Cooper seconded the motion.
The board **VOTED** unanimously to approve the motion.

M. Approve District Surplus of Old Filing Cabinets

Alexis Alexander made a motion to approve.
Ron Cooper seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Superintendent's Report

A. Community Facilities Task Force Update

On August 17, the CFTF will be putting out a phone, paper and electronic survey to the community. During the CFTF meetings we came up with lists of facility and grounds projects we felt needed to be addressed, some sooner rather than later. The purpose of the survey is to gather the community's input on how they would prioritize those projects.

A total of 200 community members will be polled via telephone, electronically and hard copied questions will be going to all stakeholders as well.

Director Johnson asked if all the questions, specifically the demographic pieces near the end are necessary. She pointed out that typically you get 3 questions before people are done and asked if someone refused to answer a question, did that void their survey. Dr. Headrick said not answering a question absolutely does not void their survey, and we can take out questions we feel are not necessary.

B. Early Learning Facilities (ELF) Grant

We just expanded room at Hallett to be able to have a full, 20 student ECEAP classroom by taking 2 smaller spaces that preschool was operating in and opening it up. However, we are a capacity for classroom space. Next school year we will have 4 teachers at each grade level, 1 TK classroom and 1 ECEAP classroom.

The original grant we wrote was for 4 a classroom structure, so given the limited growth for funded ECEAP resources we've scaled it back to a 2 classroom building housed at Hallett. This is a modular building, not a portable, with a 40-50 year life that is adjusted to early learning sized bathrooms, (sinks, toilets, etc), ADA compliant, and square footage requirements. The intent is to have it designed, built, delivered and completed by June 2027. This is a reimbursement grant, so we will use capital projects funds to pay for it with a 40% reimbursement.

V. Executive Session ~ Superintendent's Evaluation

A. Superintendent's Self-Evaluation

Brief 30 minute executive session to review the superintendent's evaluation.
Entered into executive session at 7:20 p.m.
Exited executive session at 7:56 p.m.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:15 PM.

Respectfully Submitted,
Wendy Williams-Gilbert

DRAFT

Medical Lake School District

Medical Lake School District #326, WA

Minutes

Budget Hearing

Date and Time
Tuesday July 28, 2026 at 5:45 PM

Location
Medical Lake School District Administration Office

Directors Present
Alexis Alexander, Gerri Johnson, Laura Parsons (remote), Ron Cooper, Wendy Williams-Gilbert

Directors Absent
None

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Wendy Williams-Gilbert called a meeting of the board of directors of Medical Lake School District #326, WA to order on Tuesday Jul 28, 2026 at 5:45 PM.

C. Review the Proposed 2026/2027 Budget

Assistant Superintendent of Finance and Operations, Chad Moss discussed the highlights for the district budget and a summary of revenues and expenditures. Also included were pages from the 195F, a 4-year comparison for enrollment and staff counts, general fund budget, ASB fund budget, debt service fund, capital projects fund, and transportation vehicle fund summaries

II. MSOC Disclosure

A. MSOC Disclosure

Following the presentation of the budget was the MSOC Disclosure which is required by law and shows that monies were spent for their intended allocations only.

No public comments were made via Zoom or in-person.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:06 PM.

Respectfully Submitted,
Wendy Williams-Gilbert

Coversheet

Approve the Consent Agenda

Section: II. Consent Agenda
Item: C. Approve the Consent Agenda
Purpose: Vote
Submitted by:
Related Material: Financials.pdf
8.25.2026 Consent Agenda (2).pdf

Budget Status Report

2025-2026 **MEDICAL LAKE SCHOOL DISTRICT**

Basis of Accounting: Fund Balance | **Account Codes:** Agency | **Fund Code:** 10

Reporting Month: July | **Budget Type:** Revised | **Fund Description:** General Fund

A. REVENUES/OTHER FIN. SOURCE	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 LOCAL TAXES	2,023,005	17,993.16	2,079,339.79		(56,334.79)	102.78
2000 LOCAL SUPPORT NONTAX	317,715	11,141.26	359,247.16		(41,532.16)	113.07
3000 STATE - GENERAL PURPOSE	19,553,637	2,351,822.37	17,449,776.99		2,103,860.01	89.24
4000 STATE - SPECIAL PURPOSE	6,406,848	926,142.39	6,062,282.07		344,565.93	94.62
5000 FEDERAL - GENERAL PURPOSE	2,762,534	0.00	2,582,140.00		180,394.00	93.47
6000 FEDERAL - SPECIAL PURPOSE	1,736,261	340,167.30	1,599,632.01		136,628.99	92.13
7000 REVENUES FR OTH SCH DIST	0	0.00	0.00		0.00	0.00
8000 OTHER AGENCIES AND ASSOCIATES	0	0.00	0.00		0.00	0.00
9000 OTHER FINANCING SOURCES	0	0.00	26,588.00		(26,588.00)	0.00
Total	**32,800,000**	**3,647,266.48**	**30,159,006.02**		**2,640,993.98**	**91.95**
B. EXPENDITURES						
00 Regular Instruction	18,098,444	1,383,324.04	15,333,700.18	127,523.58	2,637,220.24	85.43
10 Federal Stimulus	0	0.00	1,183.84	0.00	(1,183.84)	0.00
20 Special Ed Instruction	4,495,659	443,777.46	4,606,100.16	3,851.50	(114,292.66)	102.54
30 Voc. Ed Instruction	1,169,786	99,058.63	1,072,640.72	18,494.11	78,651.17	93.28
40 Skills Center Instruction	0	0.00	0.00	0.00	0.00	0.00
50+60 Compensatory Ed Instruct.	948,535	153,817.67	944,362.31	0.00	4,172.69	99.56
70 Other Instructional Pgms	354,603	28,154.53	265,770.46	0.00	88,832.54	74.95
80 Community Services	594,553	58,258.43	654,992.96	0.00	(60,439.96)	110.17
90 Support Services	7,938,420	547,657.28	7,507,373.78	472,486.61	(41,440.39)	100.52
Total	**33,600,000**	**2,714,048.04**	**30,386,124.41**	**622,355.80**	**2,591,519.79**	**92.29**
C. OTHER FIN. USES TRANS. OUT (GL 536)	**0**	**0.00**	**0.00**			
D. OTHER FINANCING USES (GL 535)	**0**	**0.00**	**0.00**			
E. UNUSUAL OR INFREQUENT ITEMS - INFLOWS (GL 968)	**0**	**0.00**	**0.00**		**0.00**	**0.00**
F. UNUSUAL OR INFREQUENT ITEMS – OUTFLOWS (GL 538)	**0**	**0.00**	**0.00**		**0.00**	**0.00**
G. NET CHANGE IN FUND BALANCE (A-B-C-D+E-F)	**(800,000)**	**933,218.44**	**(227,118.39)**		**572,881.61**	**(71.61)**
H. TOTAL BEGINNING FUND BALANCE	**4,105,195**		**4,178,680.05**			
I. G/L 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (±)			**0.00**			
J. TOTAL ENDING FUND BALANCE (G + H ± I)	**3,305,195**		**3,951,561.66**			

Budget Status Report

2025-2026 **MEDICAL LAKE SCHOOL DISTRICT**

Basis of Accounting: Fund Balance | **Account Codes:** Agency | **Fund Code:** 10

Reporting Month: July | **Budget Type:** Revised | **Fund Description:** General Fund

K. ENDING FUND BALANCE ACCOUNTS		
G/L 810 Restricted For Other Items	0	0.00
G/L 815 Restric Unequalized Deduct Rev	0	0.00
G/L 821 Restrictd for Carryover	0	0.00
G/L 823 Restricted for Carryover of Transition to Kindergarten	0	0.00
G/L 825 Restricted for Skills Center	0	0.00
G/L 828 Restricted for C/O of FS Rev	0	0.00
G/L 830 Restricted for Debt Service	0	0.00
G/L 835 Restrictd For Arbitrage Rebate	0	0.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	100,000	64,681.19
G/L 845 Restricted for Self-Insurance	0	0.00
G/L 850 Restricted for Uninsured Risks	0	0.00
G/L 870 Committed to Other Purposes	0	0.00
G/L 872 Committd to Econmc Stabilizatn	0	0.00
G/L 873 Committed to Depreciation Sub-Fund for Facility Maintenance	0	0.00
G/L 875 Assigned Contingencies	0	0.00
G/L 884 Assigned to Other Cap Projects	0	0.00
G/L 888 Assigned to Other Purposes	0	0.00
G/L 890 Unassigned Fund Balance	3,205,195	3,886,880.47
G/L 891 Unassigned Min Fnd Bal Policy	0	0.00
Total	**3,305,195**	**3,951,561.66**

Differences	**0**	**0.00**

Budget Status Report

2025-2026 **MEDICAL LAKE SCHOOL DISTRICT**

Basis of Accounting: Fund Balance | **Account Codes:** Agency | **Fund Code:** 20

Reporting Month: July | **Budget Type:** Revised | **Fund Description:** Capital Projects

A. REVENUES/OTHER FIN. SOURCE	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 Local Taxes	587,324	5,238.92	596,262.40		(8,938.40)	101.52
2000 Local Support Nontax	7,500	1,877.55	16,200.34		(8,700.34)	216.00
3000 State - General Purpose	0	0.00	0.00		0.00	0.00
4000 State - Special Purpose	0	0.00	0.00		0.00	0.00
5000 Federal - General Purpose	0	0.00	0.00		0.00	0.00
6000 Federal - Special Purpose	0	0.00	0.00		0.00	0.00
7000 Revenues Fr Oth Sch Dist	0	0.00	0.00		0.00	0.00
8000 Other Agencies and Associates	0	0.00	0.00		0.00	0.00
9000 Other Financing Sources	0	0.00	0.00		0.00	0.00
Total	**594,824**	**7,116.47**	**612,462.74**		**(17,638.74)**	**102.97**
B. EXPENDITURES						
10 Sites	375,000	0.00	0.00	0.00	375,000.00	0.00
20 Buildings	483,351	0.00	222,963.47	0.00	260,387.53	46.13
30 Equipment	0	0.00	127,793.09	0.00	(127,793.09)	0.00
40 Energy	0	0.00	0.00	0.00	0.00	0.00
50 Sales & Lease Expenditure	0	0.00	0.00	0.00	0.00	0.00
60 Bond Issuance Expenditure	0	0.00	0.00	0.00	0.00	0.00
90 Debt	0	0.00	0.00	0.00	0.00	0.00
Total	**858,351**	**0.00**	**350,756.56**	**0.00**	**507,594.44**	**40.86**
C. OTHER FIN. USES TRANS. OUT (GL 536)	**0**	**0.00**	**0.00**			
D. OTHER FINANCING USES (GL 535)	**0**	**0.00**	**0.00**			
E. UNUSUAL OR INFREQUENT ITEMS - INFLOWS (GL 968)	**0**	**0.00**	**0.00**		**0.00**	**0.00**
F. UNUSUAL OR INFREQUENT ITEMS – OUTFLOWS (GL 538)	**0**	**0.00**	**0.00**		**0.00**	**0.00**
G. NET CHANGE IN FUND BALANCE (A-B-C-D+E-F)	**(263,527)**	**7,116.47**	**261,706.18**		**525,233.18**	**(199.31)**
H. TOTAL BEGINNING FUND BALANCE	**268,527**		**320,055.75**			
I. G/L 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (±)			**0.00**			
J. TOTAL ENDING FUND BALANCE (G + H ± I)	**5,000**		**581,761.93**			

Budget Status Report

2025-2026 **MEDICAL LAKE SCHOOL DISTRICT**

Basis of Accounting: Fund Balance | **Account Codes:** Agency | **Fund Code:** 20

Reporting Month: July | **Budget Type:** Revised | **Fund Description:** Capital Projects

K. ENDING FUND BALANCE ACCOUNTS		
G/L 810 Restricted For Other Items	0	0.00
G/L 825 Restricted for Skills Center	0	0.00
G/L 830 Restricted for Debt Service	0	0.00
G/L 835 Restrictd For Arbitrage Rebate	0	0.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	0.00
G/L 850 Restricted for Uninsured Risks	0	0.00
G/L 861 Restricted from Bond Proceeds	0	0.00
G/L 862 Committed from Levy Proceeds	0	38,024.81
G/L 863 Restricted from State Proceeds	0	0.00
G/L 864 Restricted from Fed Proceeds	0	0.00
G/L 865 Restricted from Other Proceeds	(858,351)	(345,687.26)
G/L 866 Restrictd from Impact Proceeds	0	0.00
G/L 867 Restricted from Mitigation Fees	0	0.00
G/L 868 Restricted from CTE Carryover Resources	0	0.00
G/L 869 Restricted fr Undistr Proceeds	0	0.00
G/L 870 Committed to Other Purposes	0	0.00
G/L 889 Assigned to Fund Purposes	863,351	889,424.38
G/L 890 Unassigned Fund Balance	0	0.00
Total	**5,000**	**581,761.93**
Differences	**0**	**0.00**

Budget Status Report

2025-2026 | **MEDICAL LAKE SCHOOL DISTRICT**

Basis of Accounting: Fund Balance | **Account Codes:** Agency | **Fund Code:** 30

Reporting Month: July | **Budget Type:** Revised | **Fund Description:** Debt Service Fund

A. REVENUES/OTHER FIN. SOURCE	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 Local Taxes	1,563,560	13,532.72	1,596,549.49		(32,989.49)	102.11
2000 Local Support Nontax	10,000	4,178.45	31,202.86		(21,202.86)	312.03
3000 State - General Purpose	0	0.00	0.00		0.00	0.00
5000 Federal - General Purpose	0	0.00	0.00		0.00	0.00
9000 Other Financing Sources	0	0.00	0.00		0.00	0.00
Total	**1,573,560**	**17,711.17**	**1,627,752.35**		**(54,192.35)**	**103.44**
B. EXPENDITURES						
Matured Bond Expenditures	1,340,000	0.00	1,340,000.00	0.00	0.00	100.00
Interest On Bonds	209,200	0.00	209,200.00	0.00	0.00	100.00
Interfund Loan Interest	0	0.00	0.00	0.00	0.00	0.00
Bond Transfer Fees	24,360	0.00	350.00	0.00	24,010.00	1.44
Arbitrage Rebate	0	0.00	0.00	0.00	0.00	0.00
Underwriter's Fees	0	0.00	0.00	0.00	0.00	0.00
Total	**1,573,560**	**0.00**	**1,549,550.00**	**0.00**	**24,010.00**	**98.47**
C. OTHER FIN. USES TRANS. OUT (GL 536)	**0**	**0.00**	**0.00**			
D. OTHER FINANCING USES (GL 535)	**0**	**0.00**	**0.00**			
E. UNUSUAL OR INFREQUENT ITEMS - INFLOWS (GL 968)	**0**	**0.00**	**0.00**		**0.00**	**0.00**
F. UNUSUAL OR INFREQUENT ITEMS – OUTFLOWS (GL 538)	**0**	**0.00**	**0.00**		**0.00**	**0.00**
G. NET CHANGE IN FUND BALANCE (A-B-C-D+E-F)	**0**	**17,711.17**	**78,202.35**		**78,202.35**	**0.00**
H. TOTAL BEGINNING FUND BALANCE	**1,177,000**		**1,218,374.98**			
I. G/L 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (±)			**0.00**			
J. TOTAL ENDING FUND BALANCE (G + H ± I)	**1,177,000**		**1,296,577.33**			
K. ENDING FUND BALANCE ACCOUNTS						
G/L 810 Restricted for Other Items	0		0.00			
G/L 830 Restricted for Debt Service	1,177,000		1,296,577.33			
G/L 835 Restrictd For Arbitrage Rebate	0		0.00			
G/L 870 Committed to Other Purposes	0		0.00			
G/L 889 Assigned to Fund Purposes	0		0.00			
G/L 890 Unassigned Fund Balance	0		0.00			
Total	**1,177,000**		**1,296,577.33**			

Budget Status Report

2025-2026 **MEDICAL LAKE SCHOOL DISTRICT**

Basis of Accounting: Fund Balance | **Account Codes:** Agency | **Fund Code:** 30

Reporting Month: July | **Budget Type:** Revised | **Fund Description:** Debt Service Fund

Differences	**0**	**0.00**

Budget Status Report

2025-2026 **MEDICAL LAKE SCHOOL DISTRICT**

Basis of Accounting: Fund Balance | **Account Codes:** Agency | **Fund Code:** 40

Reporting Month: July | **Budget Type:** Revised | **Fund Description:** Associated Student Body Fund

A. REVENUES	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 General Student Body	199,510	990.39	94,640.12		104,869.88	47.44
2000 Athletics	144,160	4,049.05	122,780.60		21,379.40	85.17
3000 Classes	13,200	0.00	9,203.00		3,997.00	69.72
4000 Clubs	90,005	0.00	93,718.79		(3,713.79)	104.13
6000 Private Moneys	10,050	0.00	1,320.00		8,730.00	13.13
Total	**456,925**	**5,039.44**	**321,662.51**		**135,262.49**	**70.40**
B. EXPENDITURES						
1000 General Student Body	244,550	5,246.07	91,250.43	3,235.25	150,064.32	38.64
2000 Athletics	167,192	4,643.12	139,408.71	21,345.34	6,437.95	96.15
3000 Classes	12,350	3,698.47	16,546.49	0.00	(4,196.49)	133.98
4000 Clubs	66,535	663.53	77,056.95	13,488.64	(24,010.59)	136.09
6000 Private Moneys	11,611	178.78	9,761.87	0.00	1,849.13	84.07
Total	**502,238**	**14,429.97**	**334,024.45**	**38,069.23**	**130,144.32**	**74.09**
C. EXCESS OF REVENUES OVER (UNDER) EXPENDITURES (A-B)	**(45,313)**	**(9,390.53)**	**(12,361.94)**		**32,951.06**	**(72.72)**
D. UNUSUAL OR INFREQUENT ITEMS - INFLOWS (GL 968)	**0**	**0.00**	**0.00**		**0.00**	**0.00**
E. UNUSUAL OR INFREQUENT ITEMS – OUTFLOWS (GL 538)	**0**	**0.00**	**0.00**		**0.00**	**0.00**
F. NET CHANGE IN FUND BALANCE (C+D-E)	**(45,313)**	**(9,390.53)**	**(12,361.94)**		**32,951.06**	**(72.72)**
G. TOTAL BEGINNING FUND BALANCE	**300,000**		**269,030.40**			
H. G/L 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (±)			**0.00**			
I. TOTAL ENDING FUND BALANCE (F + G ± H)	**254,687**		**256,668.46**			
J. ENDING FUND BALANCE ACCOUNTS						
G/L 810 Restricted for Other Items	0		0.00			
G/L 819 Restricted for Fund Purposes	254,687		256,668.46			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		0.00			
G/L 850 Restricted for Uninsured Risks	0		0.00			
G/L 870 Committed to Other Purposes	0		0.00			
G/L 889 Assigned to Fund Purposes	0		0.00			
G/L 890 Unassigned Fund Balance	0		0.00			
Total	**254,687**		**256,668.46**			

Budget Status Report

2025-2026 **MEDICAL LAKE SCHOOL DISTRICT**

Basis of Accounting: Fund Balance
Account Codes: Agency
Fund Code: 40
Reporting Month: July
Budget Type: Revised
Fund Description: Associated Student Body Fund

Differences	**0**	**0.00**

Budget Status Report

2025-2026 **MEDICAL LAKE SCHOOL DISTRICT**

Basis of Accounting: Fund Balance | **Account Codes:** Agency | **Fund Code:** 90

Reporting Month: July | **Budget Type:** Revised | **Fund Description:** Transportation Vehicle Fund

A. REVENUES/OTHER FIN. SOURCE	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 Local Taxes	0	0.00	0.00		0.00	0.00
2000 Local Nontax	5,000	406.84	15,460.85		(10,460.85)	309.22
3000 State - General Purpose	0	0.00	0.00		0.00	0.00
4000 State - Special Purpose	250,000	0.00	0.00		250,000.00	0.00
5000 Federal - General Purpose	0	0.00	0.00		0.00	0.00
6000 Federal - Special Purpose	0	0.00	0.00		0.00	0.00
8000 Other Agencies and Associates	0	0.00	0.00		0.00	0.00
9000 Other Financing Sources	0	300.00	300.00		(300.00)	0.00
Total	**255,000**	**706.84**	**15,760.85**		**239,239.15**	**6.18**
B. EXPENDITURES						
Type 30 Equipment	370,673	0.00	367,419.35	0.00	3,253.65	99.12
Type 40 Energy	0	0.00	0.00	0.00	0.00	0.00
Type 60 Bond Levy Issuance	0	0.00	0.00	0.00	0.00	0.00
Type 90 Debt	0	0.00	0.00	0.00	0.00	0.00
Total	**370,673**	**0.00**	**367,419.35**	**0.00**	**3,253.65**	**99.12**
C. OTHER FIN. USES TRANS. OUT (GL 536)	**0**	**0.00**	**0.00**			
D. OTHER FINANCING USES (GL 535)	**0**	**0.00**	**0.00**			
E. UNUSUAL OR INFREQUENT ITEMS - INFLOWS (GL 968)	**0**	**0.00**	**0.00**		**0.00**	**0.00**
F. UNUSUAL OR INFREQUENT ITEMS – OUTFLOWS (GL 538)	**0**	**0.00**	**0.00**		**0.00**	**0.00**
G. NET CHANGE IN FUND BALANCE (A-B-C-D+E-F)	**(115,673)**	**706.84**	**(351,658.50)**		**(235,985.50)**	**204.01**
H. TOTAL BEGINNING FUND BALANCE	**122,000**		**476,882.30**			
I. G/L 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (±)			**0.00**			
J. TOTAL ENDING FUND BALANCE (G + H ± I)	**6,327**		**125,223.80**			

Budget Status Report

2025-2026 **MEDICAL LAKE SCHOOL DISTRICT**

Basis of Accounting: Fund Balance | **Account Codes:** Agency | **Fund Code:** 90

Reporting Month: July | **Budget Type:** Revised | **Fund Description:** Transportation Vehicle Fund

K. ENDING FUND BALANCE ACCOUNTS

G/L 810 Restricted For Other Items	0		0.00			
G/L 819 Restricted for Fund Purposes	6,327		125,223.80			
G/L 830 Restricted for Debt Service	0		0.00			
G/L 835 Restrictd For Arbitrage Rebate	0		0.00			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		0.00			
G/L 850 Restricted for Uninsured Risks	0		0.00			
G/L 889 Assigned to Fund Purposes	0		0.00			
G/L 890 Unassigned Fund Balance	0		0.00			
Total	**6,327**		**125,223.80**			
Differences	**0**		**0.00**			

8.25.2026 ~ Consent Agenda

Resignations - *Jessica Jacobs ~ General/Behavior Para, Michael Anderson Elementary (effective 10/9/2026); Amy Tuman ~ Special Education Teacher, Hallett Elementary (effective 8/11/2026); Lindsay Brower ~ General/Behavior Para, Michael Anderson Elementary (effective 8/11/2026); Austin Ulakovich ~ Robotics/Engineering CTE Teacher, High School (effective 7/27/2026); Elizabeth (Annie) Leendersten ~ PE Teacher, Hallett Elementary (effective 8/21/2026);*

Leaves - *None at this time*

Staff Contracts:

Administrative Staff - *Anna Bollinger ~ Assistant Principal, Medical Lake Middle School (effective 8/13/2026);*

Certificated Staff - *Peyton Hines ~ 4th Grade Teacher, 1 Year LOA, Hallett Elementary (effective 8/26/2026); Ian Bernstein ~ CTE/Engineering & Computer Science Teacher, High School (effective 8/26/2026); Marci Dayton ~ Social Studies & Elective Teacher, Middle School (effective 8/26/2026); Kathryn Ellis ~ Special Education Teacher, Hallett Elementary (effective 8/26/2026);*

Allen, Christine; Allred, Angelina; Andrus, Robin; Armes, Wendy; Averill, Jeffrey; Backstrom, Rachel; Baldwin, Torrance; Barsness-Chitwood Halene; Baughman, Brenda; Benson, Sheila; Bergman, Matt; Bolin, Lacey; Boyd, Dave; Boyd, Katrina; Breidenbach, Sierra; Carr-Tweedy, Acacia; Cassem, Katie; Coins, Karen; Colley, WilliamCollins, Daniel; Constantine, Michael; Cornwell, Brandon; Cornwell, Phoenix; Crawford, Kora; Crockett, Kailey; Davis, Adriana; Davis, Clifton; Dayton, Marci; Dayton, Scott; Dorcheus, Kerry; Dorcheus, Masie; Dormaier, Dave; Dormaier, Stephanie; Dunlop, Keith; Dunlop, Lisa; Eliassen, Dawn; Ellis, Kathryn; Engstrom, Julia; Feider, Tara; Finnerty, Jenna; Fragomeni, Grace; Galley, Baylor; Gilbert, Gwenden; Grant, Paula; Grant, Ryan; Griffis, Danielle; Haase, Courtney; Hammond, Angela; Harris, Jolene; Hart, Tera; Hart, William; Henderson, Darla; Hester, Brenda; Hiam, Kristin; Hickman, Megan; Hill, Davis; Hill, Michelle; Holliday, Meg; Hollingsworth, Hunter; Johnson, Craig; Jones, Logan; Knutzen, Kailie; Koch, Theodore; Koellen, Lori; Kozyra, Alexis; Lee, Kimberly; Lemire, Lisa; Lock, Jeremy Lt. Col; Madsen, Gail; Maschmann, Hannah; McDowell, Theresa; McFarland, Taylor; McLaughlin, Elyse; McMillan, David; Mcneill, Mitchell David; Mills, Noelle; Motz, Kilei; Musselwhite, Marilyn; O'Donnell, Sara; Ornelas, Israel Jerry; Overman, Sheila; Owen, Morris; Payton, Kylie; Perry, Davin; Petersen, Sandra; Peterson, Heidi; Petro, Heather; Pielop, Julie; Pierce, Megan; Potter, Amanda; Powers, Chad; Prewitt, Lisa; Puzycki, Nicholas; Reither, Heather; Riddle, Matthew; Robillard, Candace; Rodrigues, Siara; Roll, Rachael; Rupert, Cecelia; Sammons, Seth; Schwarzer, Carey Anne; Shull, Christina; Simmons, Tammy; Simon, Daniel; Smith, Katharine; Stemkoski, Kayla; Stigall, Amanda; Swegle, Lacey; Tanis, Nicholas; Tareski, Tanner; Tuman, Amy; Van Soest, Hailey; Vanderhoof, Teresa; Vega, Jennifer; Wagner, Lisa; Walker, Cynnea; Wallace, Karlen; Ward, Brett; Watts, Ashley; Weberling, Emma; White, Kelsey; Williams, Alizabeth; Williams, Angela; Wimmer, Hannah; Wissink, Keri; Work, Sharon; Yamane, Glen; Young, Jill; Young, Paula

Certificated Substitutes - *None at this time*

Long-term Substitutes - *None at this time*

Classified Staff - *Daniel DeVore ~ Assistant Director/Shop Foreman, Transportation/District (effective 8/13/2026); Conner Hayes ~ Cafeteria I, Michael Anderson Elementary (6.0 hours per day, effective 8/20/2026); Jade Averill ~ ECEAP Family Support Specialist (200 Day Contract, effective 8/26/2026); Sarah Filburn ~ Cafeteria III ~ Michael Anderson Elementary (8 hours per day, effective 8/20/2026); Autumn Evans ~ Cafeteria I, Hallett Elementary (7.0 hours per day, effective 8/202/2026); Deana Hines ~ Cafeteria I ~ Hallett Elementary (7.5 hours per day, effective 8/20/2026); Julie Shrum ~ Para, 6.5 hours per day, Hallett Elementary (effective 8/26/2026); Jaclyn Bryant ~ Pre-School Para, 6.75 hours per day, Hallett Elementary (effective 8/26/2026);*

Addington, Katie; Andrade, Carrie; Avelendas, Maria; Bahr, Jeremy; Beitinger, Jacob; Benner, Morgan; Bjorson, Georgia; Bliven, Catherine; Bogle, Kayla; Broadway, Susan; Brower, Lindsay; Brown-Nauta, Ellie; Bryant, Jaclyn; Burket, Roong; Carl, Leah; Carrington, Mary; Chadwick, Jessica; Cisewski, Katie; Clay, Lynee; Cole, Randal; Collins, Thomas; Dance, Jaidah; Deck, Carl; De Marco, Anna; Dwight, Wendy; Edwards, Holly; Fiske, Lisa; Fitzgerald, Yayoi; Fitzpatrick, Margaret; Flower, Kirstina; French, Jefferson; Glick, Kimmarie; Greig-Marston, Shannon; Gulling, Rochelle; Hayes, Connor; Haynes, Aleesa; Haynes, Jeff; Haynes, Melody; Heater, Clarita; Heiner, Ashley; Hellenthal, Dave; Hernandez, Josue; Hiatt, Carolyn; Hines, Deanna; Jacobs, Jessica; Jaynes, Kyle; Jennings, Margarita; Jones, Deborah; Kelley, Jeff; Kieley, Amie; King, Gary; Klein, Jake; Knight, Allison; Kuszmaul, Kenneth; Lalicker, Erika; Lara, Marianne; Long, Rachel; Lynds, Michaela; McCaslin, Scott; McDowell, Douglas; Mckenzie, Marie; Mellor, Lacey; Michener, Melisa; Neal, Carl; Newman, Dan; Newman, Lynn; Niblock, Aidan; Niblock, Ross; Oliver, Joe; Opsal, Carol; Ortega, Camilla; Parkison, Karin; Patterson, Edward; Paul, Christa; Petersen, Anjeanette; Peterson, Sabrina; Phelps, Cara; Potter, Scott; Pound, Sean; Puckett, Sloan; Puzycki, Sarah; Reynolds, Kristin; Rightler, Cheyanne; Rogers, Anthony; Rosa, Kathryn; Salinas-Sanders, April; Sattler, Kurt; Scott, Georganne; Sewell, Whitney; Shrum, Julie; Simpson, Haily; Singleton, Ariel; Smith, Camilla; Smith, Nickolas; Swalm, Dana; Sweet, Susan; Sylvester, Michelle; Thornton, Lori; Town, Michael; Tonasket, Tristan; Urdain, Caitlyn; Van Denend, Dylan; Vanbuskirk, Jenny; Vaughan, Bill; Wagner, Raina; Wahl, Carolyn; Weber, Tresa; Webster, Emerson; Wells, Victoria; Wentland, Lisa; Zimmerman, Paula

Classified Substitutes - *None at this time*

Extra Curricular Activities - *Marci Dayton ~ 8th Grade Girls Assistant Volleyball Coach, Middle School (effective fall/winter 2026); Daniel Simon ~ Assistant Football Coach, Middle School (effective fall 2026);*

Other - *None at this time*

Teachers Teaching Out of Content Areas: *Maddison Pitts (8th grade science, passed and completed OSPI required test to add to certification, pending in OPSI systems); Ian Bernstein (MLHS CTE, residency teaching certification pending in OSPI);*

Staff Travel: *None at this time*

Student Travel: *None at this time*

Board Member Compensation: *None at this time*

Financials The following vouchers/warrants as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, were approved for payment.
General Fund (Payroll) for July 31, 2026, warrants 139478 - 139483 in the amount of $8,570.32;
General Fund (Payroll/Accounts Payable) for July 31, 2026, warrants 139484 - 139502 in the amount of $840,125.61;
General Fund (Parroll/Accounts Payable/Extra Cycle) for July 31, 2026, warrants 139503 - 139506 in the amount of $368.94;
General/ASB/Capital Funds (Accounts Payable) for August 17, 2026, warrants 139507 - 139569 in the amount of $699,601.31;

Coversheet

Approve Board Policy 2161 ~ Special Education and Related Services for Eligible Students; Second Reading

Section: IV. Individual Actions Items
Item: A. Approve Board Policy 2161 ~ Special Education and Related Services for Eligible Students; Second Reading
Purpose: Vote
Submitted by:
Related Material: Critical 2161.pdf

Medical Lake School District Board Policy **2161**
1

Special Education and Related Services for Eligible Students

The board recognizes that students whose disabilities adversely impact educational performance and who require specially designed instruction can improve their educational performance when they receive special education and related services tailored to fit their needs. The district adopts the state's full educational opportunity goal to provide students in need of special education services with a free appropriate public education.

Special education programs for eligible students will be an integral part of the general educational programs of this district, and will be operated in compliance with Federal and state requirements governing special education. The district will provide a continuum of placement options, which may include services within and outside the district depending on the student's needs.

Not all students with disabilities are eligible for special education services. The needs of students with disabilities will be addressed individually and if, appropriate, students will be provided accommodations modifications and/or related aids and services as required under Section 504 of the Rehabilitation Act of 1973 in accordance with district policy and procedures.

Medication or Resolution Agreements
The board authorizes the superintendent or a designee to bind the district to a mediation or resolution agreement.

~~**Commencement Exercises/Certificate of Attendance**~~
~~In order to participate in commencement exercises, students must have met the minimum criteria for graduation prior to the date of the exercise and otherwise be in good standing with their school through the commencement date. Minimum criteria for participation may be adjusted for students with an Individualized Education Program (IEP) whose disabilities have impacted their opportunity to accumulate credits.~~

~~Each student's IEP team will determine the student's graduation plan, including graduation date. Students who have attended four years of high school and need additional time to complete IEP goals and/or credits may request participation in commencement exercises students with an IEP will receive a certificate of attendance until they complete their credits for graduation.~~

The ~~district~~ superintendent or designee will ~~shall~~ develop and maintain special education procedures necessary to implement this policy. This policy and the procedures shall be available to the public.

Cross References:

Board Policy 2162	Education of Students with Disabilities under section 504 of the Rehabilitation Act of 1973
Board Policy 2410	High School Graduation Requirements
Board Policy 3231	Student Records
Board Policy 3241	Student Discipline
Board Policy 3246	Restraint and Isolation
Board Policy 4217	Effective Communication

Legal References:

Chapter 28A.155 RCW	Special Education
RCW 28A.600.485	Restraint of students with individualized education programs or plans developed under section 504 of the rehabilitation act of 1973 - procedures - definitions
RCW 28A.600.486	District Policy on the use of isolation and restraint - notice to parents and guardians of children who have individualized education programs or plans developed under section 504 of the rehabilitation act of 1973
RCW 28A.605.020	Parents' Access to Classroom or School Sponsored Activities - Limitation
Chapter 49.60 RCW	Discrimination - Human rights commission
392-172A WAC	Rules for the provision of special education
29 U.S.C. 794	Section 504 of the Rehabilitation Act of 1973, as amended by the Rehabilitation Act Amendments of 1974, Pub. L. 93-516, 29 U.S.C. 794
20 U.S.C. 1400 et seq.	Individuals with Disabilities Education Act of 2004
42 U.S.C. 12131-12133	Americans with Disabilities Act of 1990
28 CFR Part 35	Nondiscrimination on the Basis of Disability in State and Local Government Services
34 CFR Part 104	Nondiscrimination on the basis of handicap in programs and activities receiving federal financial assistance
34 CFR Part 300	Assistance to States for the Education of Children with Disabilities
34 CFR Part 303	Early Intervention Program for Infants and Toddlers with Disabilities

Management Resources:

2026 July Issue
2021 December Issue
2016 March Issue
2014 June Policy Alert
2009 October Issue
Policy News, December 2007 Updated Special Education Policy and Procedure
Policy News, June 2007 Graduation Ceremonies of Special Education Students
Policy News, December 1999 Rule Adoption Leads to Special Education Policy

Adoption Date: 08.00; 03.08; 06.10; 01.15; 07.16; 12.21;
Medical Lake School District
Revised Date: 02.00; 06.07; 12.07; 04.10; 06.14: 03.16; 12.21; 07.26;

Coversheet

Approve Board Policy 2230 ~ Transition to Kindergarten Program; Second Reading

Section: IV. Individual Actions Items
Item: B. Approve Board Policy 2230 ~ Transition to Kindergarten Program; Second Reading
Purpose: Vote
Submitted by:
Related Material: Critical 2230 .pdf

Medical Lake School District Board Policy **2230**

1

Transition to Kindergarten Program

If the Medical Lake School District operates a transition to kindergarten program, it will ensure that the program serves eligible students of all abilities who need additional preparation to be successful in kindergarten and who lack access to other early learning group settings.

Before beginning or expanding a transition to kindergarten program, the district must consider the existing availability and affordability of early learning providers, such as early childhood education and assistance programs, head start programs, and licensed childcare centers and family home providers in the region.
If the district plans to implement and administrate a transition to kindergarten program, it is required to adhere to the minimum standards and requirements established by the office of the superintendent of public instruction related to:

- Best practices for site readiness of facilities that are used for the program;
- Developmentally appropriate curricula designed to assist in maintaining high quality programs in accordance with RCW 28A.320.230; and
- Professional development opportunities.

The district may blend or co-locate a transition to kindergarten program with other early learning programs.

A transition to kindergarten program will be considered a separate class or course for data reporting requirements under RCW 28A.320.175.

Eligibility, Recruitment, and Enrollment

The term “screening process and tools” means using one or more instruments or methods of assessing and measuring the ability and need of an individual student.

Children will be eligible to participate in the district’s transition to kindergarten program as follows:

1. Based on a screening process and tools, the district has determined that the child would benefit from additional preparation for kindergarten; and
2. The child’s age is at least 4 years old by August 31 of the school year in which they enroll in a transition to kindergarten program.

Access to the transition to kindergarten program does not constitute an individual entitlement for any particular child.

In determining eligibility and admitting students to a transition to kindergarten program, the district will:

1. Give priority to children most in need of additional preparation to be successful in kindergarten, as demonstrated through a screening process and tool.
2. Give priority to children with the lowest family income, not otherwise eligible and not enrolled in another local program.
3. Not exclude or establish a policy to prohibit participation of an eligible child due only to the presence of a disability.
4. ~~Not charge tuition or other fees from state-funded eligible students for enrollment in a transition to kindergarten program.~~

The district is authorized to charge sliding scale fees for enrollment in a transition to kindergarten program, except for students who are eligible for but not yet placed in the early childhood education and assistance program or the head start program, or for children with disabilities entitled to a free appropriate public education in accordance with the special education laws.

All children enrolled in a transition to kindergarten program will be assigned a statewide student identifier. The district will administrate to all children enrolled in a transition to kindergarten program in the Washington Kindergarten Inventory of Developing Skills (WaKIDS) at the beginning of their enrollment and at least one more time during the school year. Children whose parents excuse them from participating in the WaKIDS do not have to participate.

Cross References:

Board Policy 3110	Qualification of Attendance and Placement

Legal References:

RCW 28A.300.072	Transition to kindergarten program
Chapter 392-425 WAC	Transition to Kindergarten

Management Resources:

2026 July Issue
2025 April Issue
2023 July Issue

Adoption Date: 10.23; 12.25;
Medical Lake School District
Revised Date: 07.23; 04.25; 07.26;

Coversheet

Approve Board Policy 3246 ~ Restraint and Isolation; Second Reading

Section: IV. Individual Actions Items
Item: C. Approve Board Policy 3246 ~ Restraint and Isolation; Second Reading
Purpose: Vote
Submitted by:
Related Material: Critical 3246.pdf

Medical Lake School District Board Policy **3246**

1

Restraint, and Isolation ~~and Other Uses of Reasonable Force~~

It is the policy of the ~~Medical Lake School District Board of Directors~~ board that the district maintains a safe learning environment while treating all students with dignity and respect. All students in the district, including those who have an individualized education program (IEP) or plan developed under section 504 of the Rehabilitation Act of 1973, will remain free from unreasonable restraint~~, restraint devices,~~ and isolation~~, and other uses of physical force~~. Under no circumstances will these techniques be used as a form of discipline or punishment.

This policy is intended to address district students. It is not intended to prevent or limit the use of restraint or other reasonable force as necessary with adults or other youth from outside the district as allowed by law.

Use of restraint or isolation~~, and other forms of reasonable force~~ may only be used on a ~~any~~ student when reasonably necessary to control spontaneous behavior that poses an imminent likelihood of serious harm as defined by ~~RCW 71.05.0201 and Chapter 392-172A WAC~~ RCW 28A.600.485 and explained in the procedure accompanying this policy. ~~Serious harm includes physical harm to self, another, or district property. Staff will closely monitor such actions to prevent harm to the student and will use the minimum amount of restraint and isolation appropriate to protect the safety of students and staff. The restraint, isolation, and other forms of reasonable force will be discontinued with the likelihood of serious harm has dissipated.~~

The superintendent or a designee will develop procedures to implement this policy~~, including review, reporting and parent/guardian notification of incidents involving restraint or isolation as required by law.~~ And ensure that the district complies with laws governing restraint and isolation of students. ~~Additionally, the superintendent will annually report to the board on the use of force.~~

Cross References:

Policy 2161	Special Education and Related Services for Eligible Students
Policy 2162	Education of Students With Disabilities Under Section 504 of the Rehabilitation Act of 1973

Legal References:

RCW 9A.16.020	Use of Force — When lawful
RCW 9A.16.100	Use of Force on Children — Policy —Actions presumed unreasonable
RCW 28A.150.300	Corporal Punishment Prohibited
RCW 28A.155.210	Use of restraint or isolation – Requirement for procedures to notify parent or guardian - Additional procedures for compliance
RCW 28A.600.485	Restraint of students with individualized education programs or plans developed under section 504 of the rehabilitation act of 1973 – procedures – Summary of incidents of isolation or restraint - publishing to web site
~~RCW 71.05.020~~	~~Definitions~~
~~Chapter 392-172A WAC~~	~~Provision of Special Education Services~~
WAC 392-172A-01092	Imminent
WAC 392-172A-01092	Imminent

WAC 392-172A-01107 Isolation
WAC 392-172A-01109 Likelihood of serious harm
WAC 392-172A-01162 Restraint
WAC 392-172A-02076 Prohibited practices
WAC 392-172A-02110 Isolation or restraint - conditions

Management Resources:

2026 July Issue
2021 December Issue
2016 March Issue
2015 July Policy Alert
Policy and Legal News, December 2013
Policy and Legal News, July 2013
Policy News, December 2008 Use of Reasonable Force Policy

Adoption Date: 10.22.13; 02.14; 06.16; 12.21;
Medical Lake School District
Revised Date: 12.08; 12.11; 07.13; 12.13; 03.16; 12.21; 07.24; 07.26;

Coversheet

Approve Board Resolution 25-26.04 ~ Annual P-Card Approval

Section: IV. Individual Actions Items
Item: D. Approve Board Resolution 25-26.04 ~ Annual P-Card Approval
Purpose: Vote
Submitted by:
Related Material: Board Resolution 25-26.04 ~ Credit Card Issuance.pdf

MEDICAL LAKE SCHOOL DISTRICT No. 326
MEDICAL LAKE, WASHINGTON
BOARD RESOLUTION 25-26.04

WHEREAS, RCW 42.24 provides for the issuance of charge cards to officers and employees for expenses incurred for district materials and travel;

WHEREAS, Medical Lake School District has provided credit cards to Board Members, District Administrators and Central Office Staff;

WHEREAS, prior Board approval of district credit card expenses is not required;

WHEREAS, expenditures incurred for District business represent legal, authorized and appropriate obligations of the Medical Lake School District;

WHEREAS, this resolution is in compliance with Medical Lake School District Board Policy 6212 ~ Charge Cards which provides further information regarding credit card use;

NOW THEREFORE BE IT RESOLVED, that officers and employees of Medical Lake School District who have been issued a credit card for the following limits and may use the credit card for expenses incurred for District business.

Alexis Alexander	$4,000	Malenna King	$5,000	Shelby Schoesler	$5,000
Tawni Barlow	$7,000	Mardee King	$6,000	Stefan Swenson	$5,000
Mark Behl	$8,000	Kristin Kuster	$4,000	Jeremy Vincent	$6,000
Justin Blayne	$4,000	Rachel Lawson	$5,000	Barry Warren	$4,000
Anna Bollinger	$5,000	Lyra McGirk	$6,000	Wendy Williams-Gilbert	$4,000
Ron Cooper	$4,000	Trevor Meade	$10,000	CTE 1	$2,500
Dawn Eliassen	$6,000	Chad Moss	$200,000	CTE 2	$2,500
Chris Harris	$8,000	Christy Nauta	$2,000	Transportation 1	$2,000
Robert Haugen	$10,000	Kevin Orense	$5,000	Transportation 2	$2,000
Jeff Haynes	$1,500	Laura Parsons	$4,000	Transportation 3	$2,000
Kimberly Headrick	$20,000	Meriah Peplinski	$4,000	Transportation 4	$2,000
Jill Howard	$20,000	Sarra Reiber	$10,000	Transportation 5	$2,000
Tonya Jaynes	$5,000			Transportation 6	$2,000
Gerri Johnson	$4,000			Transportation 7	$2,000

Dated this 25th Day of August, 2026

_____ _____

Secretary to the Board President, Board of Directors

_____ _____

Board Member Board Member

_____ _____

Board Member Board Member

Coversheet

Noted Change ~ Approve Board Resolution 25-26.05 ~ 180 Day Waiver

Section: IV. Individual Actions Items
Item: E. Noted Change ~ Approve Board Resolution 25-26.05 ~ 180 Day Waiver
Purpose: Vote
Submitted by:
Related Material: 180 Day Waiver (3 year) 25-26.05.pdf

MEDICAL LAKE SCHOOL DISTRICT No. 326
Medical Lake, Washington

Resolution 25-26.05

A Resolution of the Board of Directors of the Medical Lake School District No. 326, Spokane County, Medical Lake, Washington to request a waiver for Grades P-12 on the minimum 180-day school year for the next three years (WAC 180-18-050);

Whereas, the Medical Lake School District No. 326 has a Strategic Plan to provide a meaningful education for all students; and

Whereas, the Medical Lake School District No. 326 Board of Directors recognizes that:

- Parent-teacher conferences are critical to provide information regarding student progress and achievement, and
- Parent-teacher conferences build important partnerships between school and families, and
- Feedback from the community and staff has been very positive regarding the use of four full days for parent-teacher conferences, and
- Full days designated for parent-teacher conferences reduces the disruption to instruction, and

Whereas the Washington State Board of Education has recognized the importance of and has established waivers for parent-teacher conference purposes (WAC 180-18);

Now therefore be it resolved that the Medical Lake School District Board of Directors request the minimum 180 school-day year requirement be waived from 180 to 176 days for the 2026-27, 2027-28, and 2028-29 school years.

Dated, this 25th day of August 2026

Secretary to the Board of Directors	President of the Board
Board Member	Board Member
Board Member	Board Member

Coversheet

Approve The 2026-2027 Bus Driver Incentive Program

Section: IV. Individual Actions Items
Item: F. Approve The 2026-2027 Bus Driver Incentive Program
Purpose: Vote
Submitted by:
Related Material: 2026-2027 Driver Incentive.jpg

Medical Lake School District Bus Driver Attendance Incentive Program for the 2026-2027 School Year



Contracted PSE Benefit Eligible Employees with the Medical Lake School District can earn $2,000. Here is how:

Attendance Stipend ($2,000) - Starting August 26, 2026, through last day of school, including any make-up days if applicable, benefit eligible employees with an attendance rate of 98% or greater would be eligible to earn the attendance incentive. Jury Duty, District Related Leave, or Union Business will not be included in the calculation, however all other Sick or Personal Leave will apply to the percentage total.

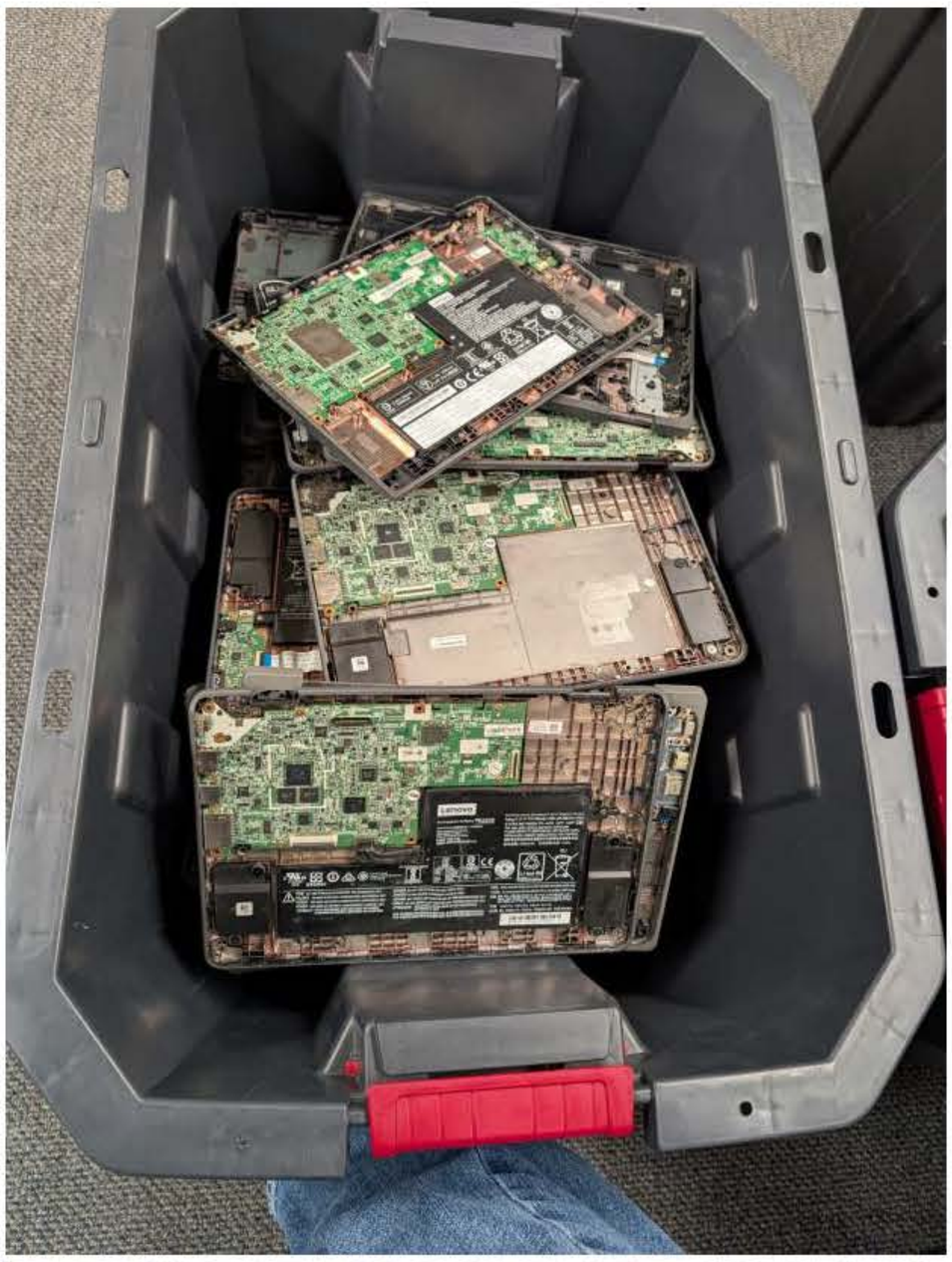
All incentives earned will be paid in July 2027!

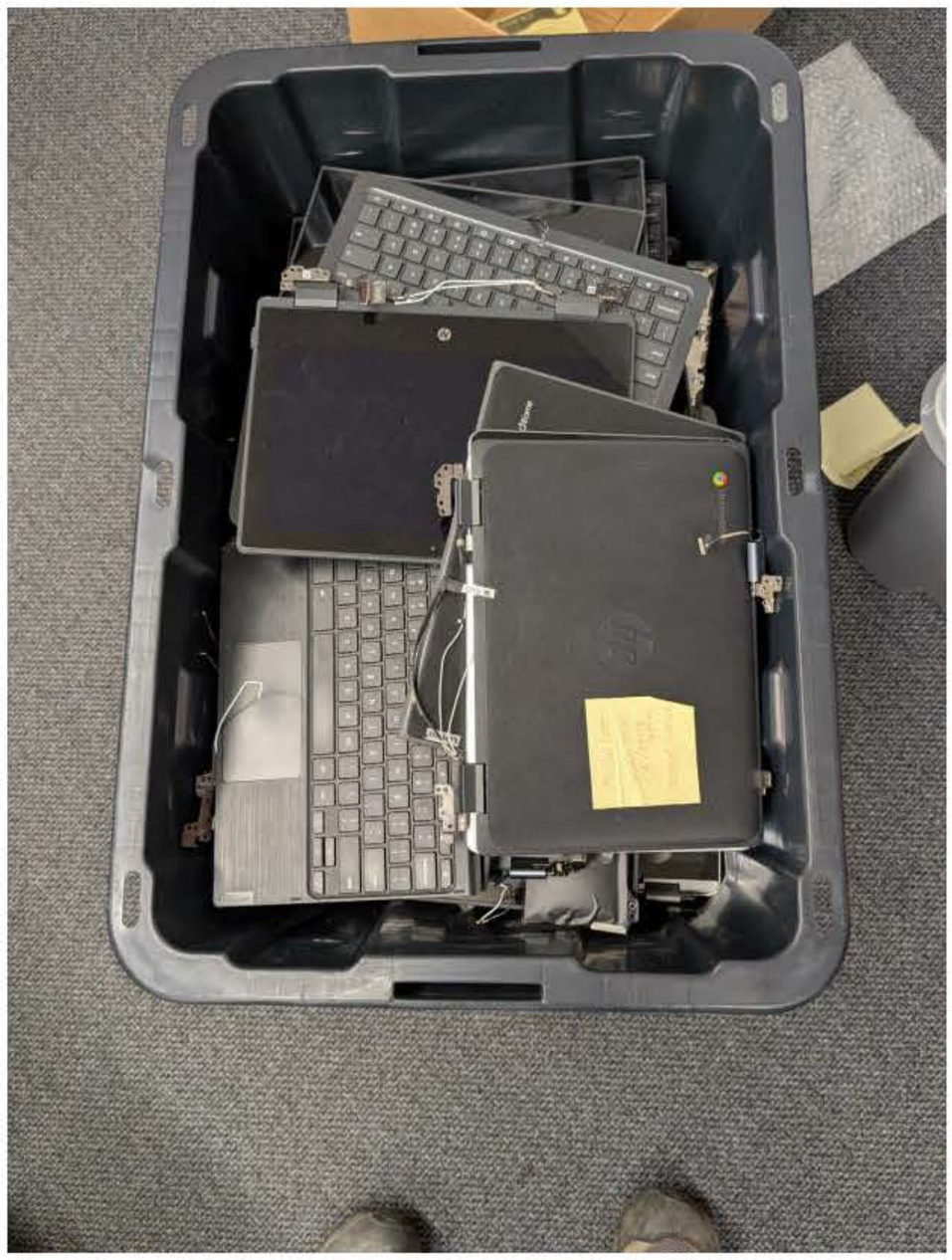
Thank You for all you do!

Coversheet

Approve the Technology Surplus

Section: IV. Individual Actions Items
Item: G. Approve the Technology Surplus
Purpose: Vote
Submitted by:
Related Material: Tech_Surplus_Aug_2026.jpg
Chromebook Surplus.pdf





AUG 2026 Surplus Chromebooks

		Hardware Details
Serial Number [1]	Annotated Asset ID	Model
LR04TA1R	2730	Lenovo N22 Chromebook
P201V1FJ	3098	Lenovo 300e/N23 Yoga/Flex 11 Chromebook
P201VBU5	3107	Lenovo 300e/N23 Yoga/Flex 11 Chromebook
8CG7196Y54	3254	Chromebook 11-v0
P201FCC9	3327	Lenovo 300e/N23 Yoga/Flex 11 Chromebook
P201VBWS	3612	Lenovo 300e/N23 Yoga/Flex 11 Chromebook
P201V1MX	3955	Lenovo 300e/N23 Yoga/Flex 11 Chromebook
P201V12A	3970	Lenovo 300e/N23 Yoga/Flex 11 Chromebook
P203TSJ4	5358	Lenovo 300e/N23 Yoga/Flex 11 Chromebook
P203TTAB	5380	Lenovo 300e/N23 Yoga/Flex 11 Chromebook
NXGL4AA0108111C1DD7600	5429	Acer Chromebook R13 (CB5-312T)
5CD111H053	5706	Chromebook x360 11 G3 EE
5CD111GVPG	5715	Chromebook x360 11 G3 EE
5CD111GZTH	5732	Chromebook x360 11 G3 EE
5CD111H043	5735	Chromebook x360 11 G3 EE
5CD111GZJB	5741	Chromebook x360 11 G3 EE
5CD111GZPH	5773	Chromebook x360 11 G3 EE
5CD111GZNX	5801	Chromebook x360 11 G3 EE
5CD111GVPR	5832	Chromebook x360 11 G3 EE
5CD111GVNS	5849	Chromebook x360 11 G3 EE
5CD111GW40	5878	Chromebook x360 11 G3 EE
5CD1106ZMR	5894	Chromebook x360 11 G3 EE
5CD111GVMR	5911	Chromebook x360 11 G3 EE
5CD111GZQ7	5939	Chromebook x360 11 G3 EE
5CD111GVYJ	5993	Chromebook x360 11 G3 EE
5CD111H03Y	6025	Chromebook x360 11 G3 EE
5CD111GVN2	6035	Chromebook x360 11 G3 EE
5CD111GVP5	6036	Chromebook x360 11 G3 EE
5CD1144LC6	6136	HP Chromebook x360 11MK G3 EE
5CD1143PB5	6167	HP Chromebook x360 11MK G3 EE
5CD1143QVJ	6180	HP Chromebook x360 11MK G3 EE
5CD1143R2C	6187	HP Chromebook x360 11MK G3 EE
5CD1144LTC	6266	HP Chromebook x360 11MK G3 EE
5CD120TCMK	6718	HP Chromebook x360 11MK G3 EE
PF49VQY8	6825	Lenovo 300e/500e Chromebook 2nd Gen
P204HASH	7025	Lenovo 300e Chromebook 2nd Gen MTK
P204H9BZ	7047	Lenovo 300e Chromebook 2nd Gen MTK
P204HB0K	7066	Lenovo 300e Chromebook 2nd Gen MTK
P204H9E3	7088	Lenovo 300e Chromebook 2nd Gen MTK
P204HBYA	7116	Lenovo 300e Chromebook 2nd Gen MTK
P204HAYB	7192	Lenovo 300e Chromebook 2nd Gen MTK
P204HB27	7277	Lenovo 300e Chromebook 2nd Gen MTK

P204GWL0	7301	Lenovo 300e Chromebook 2nd Gen MTK
P204GV6V	7353	Lenovo 300e Chromebook 2nd Gen MTK
P204H9A4	7392	Lenovo 300e Chromebook 2nd Gen MTK
P201V1K1	7472	Lenovo 300e/N23 Yoga/Flex 11 Chromebook
P201VCMN	7499	Lenovo 300e/N23 Yoga/Flex 11 Chromebook
P201V20X	7506	Lenovo 300e/N23 Yoga/Flex 11 Chromebook
P204HAUB	7529	Lenovo 300e Chromebook 2nd Gen MTK
P204G8D5	7550	Lenovo 300e Chromebook 2nd Gen MTK
P204HASP	7561	Lenovo 300e Chromebook 2nd Gen MTK
P204HAFM	7603	Lenovo 300e Chromebook 2nd Gen MTK
P204GVY5	7655	Lenovo 300e Chromebook 2nd Gen MTK
P204H9CP	7693	Lenovo 300e Chromebook 2nd Gen MTK
P204HAX6	7739	Lenovo 300e Chromebook 2nd Gen MTK
P204H10K	7776	Lenovo 300e Chromebook 2nd Gen MTK
P204H0T9	7788	Lenovo 300e Chromebook 2nd Gen MTK
P204HBJM	7794	Lenovo 300e Chromebook 2nd Gen MTK
P204GUMZ	7834	Lenovo 300e Chromebook 2nd Gen MTK
P204HBX4	7884	Lenovo 300e Chromebook 2nd Gen MTK
P204HB2S	7886	Lenovo 300e Chromebook 2nd Gen MTK
P204HBV1	7900	Lenovo 300e Chromebook 2nd Gen MTK
P204GVHJ	7907	Lenovo 300e Chromebook 2nd Gen MTK
P204UWPN	8016	Lenovo 300e Chromebook 2nd Gen MTK
P204UWLL	8031	Lenovo 300e Chromebook 2nd Gen MTK
P204UWP4	8034	Lenovo 300e Chromebook 2nd Gen MTK
P204V60Z	8048	Lenovo 300e Chromebook 2nd Gen MTK
P2060F1T	8085	Lenovo 300e Chromebook 2nd Gen MTK
P2060EZ5	8122	Lenovo 300e Chromebook 2nd Gen MTK
P2060F6S	8191	Lenovo 300e Chromebook 2nd Gen MTK
P2060E41	8225	Lenovo 300e Chromebook 2nd Gen MTK
5CD9513WSS	8265	HP Chromebook x360 11 G2 EE
5CD9513WKW	8267	HP Chromebook x360 11 G2 EE
5CD9513WMB	8300	HP Chromebook x360 11 G2 EE
5CD9506XDQ	8301	HP Chromebook x360 11 G2 EE
5CD9506XF5	8309	HP Chromebook x360 11 G2 EE
5CD9513WTS	8324	HP Chromebook x360 11 G2 EE
5CD9506XFP	8332	HP Chromebook x360 11 G2 EE
5CD9513WSK	8374	HP Chromebook x360 11 G2 EE
5CD9506XDS	8399	HP Chromebook x360 11 G2 EE
5CD9506XG3	8419	HP Chromebook x360 11 G2 EE
5CD9513W3W	8426	HP Chromebook x360 11 G2 EE
5CD9506XGF	8449	HP Chromebook x360 11 G2 EE
5CD01782JK	8480	HP Chromebook x360 11 G2 EE
5CD01782JC	8499	HP Chromebook x360 11 G2 EE
5CD01782JH	8522	HP Chromebook x360 11 G2 EE
5CD017822Z	8541	HP Chromebook x360 11 G2 EE
5CD01782K1	8553	HP Chromebook x360 11 G2 EE

5CD01782HY	8554	HP Chromebook x360 11 G2 EE
5CD01782F2	8581	HP Chromebook x360 11 G2 EE
5CD01781TC	8591	HP Chromebook x360 11 G2 EE
5CD032JRTN	8709	HP Chromebook 11A G6 EE/ HP Chromebook 11A G8 EE
5CD032JRY5	8754	HP Chromebook 11A G6 EE/ HP Chromebook 11A G8 EE
5CD1143RGZ	8868	HP Chromebook x360 11MK G3 EE
5CD1143QT4	8882	HP Chromebook x360 11MK G3 EE
5CD1143PQ2	8896	HP Chromebook x360 11MK G3 EE
5CD1143QN3	8927	HP Chromebook x360 11MK G3 EE
5CD1144LPB	8958	HP Chromebook x360 11MK G3 EE
PF4F7PLB	9177	Lenovo 500e Chromebook Gen 3
PF4FGG1A	9317	Lenovo 500e Chromebook Gen 3
5CD509414N	2141	HP Chromebook 11 G3/G4/G4 EE
0MV891AJA07254X	3182	Samsung Chromebook Plus
8CG7196YHH	3278	Chromebook 11-v0
0MV891AK103880R	5107	Samsung Chromebook Plus
0XG591CM300330N	5182	Samsung Chromebook Plus (V2)
P20486TB	5193	Lenovo 300e Chromebook 2nd Gen MTK
P204864E	5198	Lenovo 300e Chromebook 2nd Gen MTK
P20486BB	5207	Lenovo 300e Chromebook 2nd Gen MTK
P204875P	5208	Lenovo 300e Chromebook 2nd Gen MTK
P204HBRH	5565	Lenovo 300e Chromebook 2nd Gen MTK
5CD1106ZHM	5743	Chromebook x360 11 G3 EE
5CD111GZNK	5980	Chromebook x360 11 G3 EE
5CD1144LRF	6097	HP Chromebook x360 11MK G3 EE
5CD1143QXX	6204	HP Chromebook x360 11MK G3 EE
5CD1143QMS	6226	HP Chromebook x360 11MK G3 EE
5CD120TGTL	6369	HP Chromebook x360 11MK G3 EE
5CD120TDGH	6532	HP Chromebook x360 11MK G3 EE
PF49VQXQ	6822	Lenovo 300e/500e Chromebook 2nd Gen
PF497705	6824	Lenovo 300e/500e Chromebook 2nd Gen
PF2RV33A	6847	Lenovo 300e/500e Chromebook 2nd Gen
P204H0LA	7038	Lenovo 300e Chromebook 2nd Gen MTK
P204H9C5	7048	Lenovo 300e Chromebook 2nd Gen MTK
P204HBPZ	7113	Lenovo 300e Chromebook 2nd Gen MTK
P204H9EJ	7113	Lenovo 300e Chromebook 2nd Gen MTK
P204HB6E	7169	Lenovo 300e Chromebook 2nd Gen MTK
P204HAY7	7175	Lenovo 300e Chromebook 2nd Gen MTK
P204HAR9	7221	Lenovo 300e Chromebook 2nd Gen MTK
P204H98H	7236	Lenovo 300e Chromebook 2nd Gen MTK
P204HBDD	7246	Lenovo 300e Chromebook 2nd Gen MTK
P204H8V7	7248	Lenovo 300e Chromebook 2nd Gen MTK
P204H97M	7261	Lenovo 300e Chromebook 2nd Gen MTK
P204HA1A	7292	Lenovo 300e Chromebook 2nd Gen MTK
P204H994	7313	Lenovo 300e Chromebook 2nd Gen MTK
P204HBX6	7334	Lenovo 300e Chromebook 2nd Gen MTK

P204HB1V	7372	Lenovo 300e Chromebook 2nd Gen MTK
P204HBUH	7373	Lenovo 300e Chromebook 2nd Gen MTK
P204H90L	7391	Lenovo 300e Chromebook 2nd Gen MTK
P204HBQ8	7458	Lenovo 300e Chromebook 2nd Gen MTK
P204GVLJ	7553	Lenovo 300e Chromebook 2nd Gen MTK
P204GURA	7574	Lenovo 300e Chromebook 2nd Gen MTK
P204HBSG	7608	Lenovo 300e Chromebook 2nd Gen MTK
P204GVQX	7622	Lenovo 300e Chromebook 2nd Gen MTK
P204HBSU	7623	Lenovo 300e Chromebook 2nd Gen MTK
P204GUZT	7654	Lenovo 300e Chromebook 2nd Gen MTK
P204GUV0	7670	Lenovo 300e Chromebook 2nd Gen MTK
P204H9FB	7684	Lenovo 300e Chromebook 2nd Gen MTK
P204H9DH	7685	Lenovo 300e Chromebook 2nd Gen MTK
P204H8TC	7687	Lenovo 300e Chromebook 2nd Gen MTK
P204G7TK	7692	Lenovo 300e Chromebook 2nd Gen MTK
P204HB9X	7697	Lenovo 300e Chromebook 2nd Gen MTK
P204HAXF	7700	Lenovo 300e Chromebook 2nd Gen MTK
P204GKZU	7708	Lenovo 300e Chromebook 2nd Gen MTK
P204HAMH	7722	Lenovo 300e Chromebook 2nd Gen MTK
P204HA4D	7730	Lenovo 300e Chromebook 2nd Gen MTK
P204HA6Z	7735	Lenovo 300e Chromebook 2nd Gen MTK
P204H14Q	7736	Lenovo 300e Chromebook 2nd Gen MTK
P204H9ZC	7740	Lenovo 300e Chromebook 2nd Gen MTK
P204HA68	7741	Lenovo 300e Chromebook 2nd Gen MTK
P204H9CD	7751	Lenovo 300e Chromebook 2nd Gen MTK
P204GUER	7752	Lenovo 300e Chromebook 2nd Gen MTK
P204H957	7756	Lenovo 300e Chromebook 2nd Gen MTK
P204GV76	7759	Lenovo 300e Chromebook 2nd Gen MTK
P204H1GX	7765	Lenovo 300e Chromebook 2nd Gen MTK
P204H10J	7769	Lenovo 300e Chromebook 2nd Gen MTK
P204HA6T	7772	Lenovo 300e Chromebook 2nd Gen MTK
P204HBW3	7781	Lenovo 300e Chromebook 2nd Gen MTK
P204H906	7784	Lenovo 300e Chromebook 2nd Gen MTK
P204H9G0	7791	Lenovo 300e Chromebook 2nd Gen MTK
P204HBPN	7795	Lenovo 300e Chromebook 2nd Gen MTK
P204HB2Y	7806	Lenovo 300e Chromebook 2nd Gen MTK
P204HBRC	7811	Lenovo 300e Chromebook 2nd Gen MTK
P204GV45	7823	Lenovo 300e Chromebook 2nd Gen MTK
P204GV51	7835	Lenovo 300e Chromebook 2nd Gen MTK
P204GV7D	7905	Lenovo 300e Chromebook 2nd Gen MTK
P204H9E0	7911	Lenovo 300e Chromebook 2nd Gen MTK
P204GWDE	7912	Lenovo 300e Chromebook 2nd Gen MTK
P204UVXF	8011	Lenovo 300e Chromebook 2nd Gen MTK
P204UW7A	8062	Lenovo 300e Chromebook 2nd Gen MTK
P204UVWB	8088	Lenovo 300e Chromebook 2nd Gen MTK
P2060ENJ	8104	Lenovo 300e Chromebook 2nd Gen MTK

P2060DKG	8113	Lenovo 300e Chromebook 2nd Gen MTK
P2060F5J	8125	Lenovo 300e Chromebook 2nd Gen MTK
P2060F3W	8128	Lenovo 300e Chromebook 2nd Gen MTK
P204UWMH	8132	Lenovo 300e Chromebook 2nd Gen MTK
P204UWN5	8133	Lenovo 300e Chromebook 2nd Gen MTK
P2060E8G	8137	Lenovo 300e Chromebook 2nd Gen MTK
P2060F25	8141	Lenovo 300e Chromebook 2nd Gen MTK
P2060F9Q	8142	Lenovo 300e Chromebook 2nd Gen MTK
P2060F2E	8152	Lenovo 300e Chromebook 2nd Gen MTK
P2060ELF	8167	Lenovo 300e Chromebook 2nd Gen MTK
P2060F5G	8199	Lenovo 300e Chromebook 2nd Gen MTK
P2060DHT	8200	Lenovo 300e Chromebook 2nd Gen MTK
P2060E0L	8203	Lenovo 300e Chromebook 2nd Gen MTK
5CD9513WTY	8264	HP Chromebook x360 11 G2 EE
5CD9513WSX	8351	HP Chromebook x360 11 G2 EE
5CD9506XDX	8352	HP Chromebook x360 11 G2 EE
5CD9506STF	8452	HP Chromebook x360 11 G2 EE
5CD017824Z	8602	HP Chromebook x360 11 G2 EE
5CD01781WW	8620	HP Chromebook x360 11 G2 EE
5CD01781WY	8635	HP Chromebook x360 11 G2 EE
5CD1144LKX	8988	HP Chromebook x360 11MK G3 EE
P201V2HS	3929	Lenovo 300e/N23 Yoga/Flex 11 Chromebook
PF2S8RZQ	6421	Lenovo 300e/500e Chromebook 2nd Gen
PF49VYYV	6428	Lenovo 300e/500e Chromebook 2nd Gen
PF495TJD	6432	Lenovo 300e/500e Chromebook 2nd Gen
PF2RV1BD	6739	Lenovo 300e/500e Chromebook 2nd Gen
PF495TKW	6747	Lenovo 300e/500e Chromebook 2nd Gen
PF49102Z	6853	Lenovo 300e/500e Chromebook 2nd Gen
P204H0L8	7039	Lenovo 300e Chromebook 2nd Gen MTK
P204H988	7095	Lenovo 300e Chromebook 2nd Gen MTK
P204HBAM	7265	Lenovo 300e Chromebook 2nd Gen MTK
P204HAYZ	7306	Lenovo 300e Chromebook 2nd Gen MTK
P204GUUB	7332	Lenovo 300e Chromebook 2nd Gen MTK
P204GUJC	7352	Lenovo 300e Chromebook 2nd Gen MTK
P204HBWF	7406	Lenovo 300e Chromebook 2nd Gen MTK
P204HATK	7419	Lenovo 300e Chromebook 2nd Gen MTK
P204HBRM	7556	Lenovo 300e Chromebook 2nd Gen MTK
P204H93F	7610	Lenovo 300e Chromebook 2nd Gen MTK
P204H9ED	7620	Lenovo 300e Chromebook 2nd Gen MTK
P204GUZ4	7626	Lenovo 300e Chromebook 2nd Gen MTK
P204GV7G	7646	Lenovo 300e Chromebook 2nd Gen MTK
P204GV0N	7648	Lenovo 300e Chromebook 2nd Gen MTK
P204HBY5	7677	Lenovo 300e Chromebook 2nd Gen MTK
P204GVAP	7713	Lenovo 300e Chromebook 2nd Gen MTK
P204HA6W	7727	Lenovo 300e Chromebook 2nd Gen MTK
P204HA00	7742	Lenovo 300e Chromebook 2nd Gen MTK

P204GWBC	7868	Lenovo 300e Chromebook 2nd Gen MTK
P204GU98	7913	Lenovo 300e Chromebook 2nd Gen MTK
P204GV05	7914	Lenovo 300e Chromebook 2nd Gen MTK
P203RTYQ	7954	Lenovo 300e/N23 Yoga/Flex 11 Chromebook
P204UZ37	8037	Lenovo 300e Chromebook 2nd Gen MTK
P2060EMR	8101	Lenovo 300e Chromebook 2nd Gen MTK
P2060F36	8109	Lenovo 300e Chromebook 2nd Gen MTK
P2060ES7	8123	Lenovo 300e Chromebook 2nd Gen MTK
P2060F2F	8163	Lenovo 300e Chromebook 2nd Gen MTK

[1] Required column, do not delete

Coversheet

Approve Nutrition Services Sole Source Document

Section: IV. Individual Actions Items
Item: H. Approve Nutrition Services Sole Source Document
Purpose: Vote
Submitted by:
Related Material: 2026_2027 Sole Source Form (1).pdf

Medical Lake School District

116 W Third Street, PO Box 128
Medical Lake, WA 99022

Phone: (509) 565-3100
FAX (509) 565-3102 www.mlsd.org

Sole Source Justification Form

Requisition Item: Pizzas

Requisition Number: _____ or **X Blanket Contract Request**

Prior Purchase Order Number (if item has been approved previously): _____

1. Please describe the item and its function:

Pizzas made for school, to comply with the Healthy Hunger Free Kids Act.

2. Statement of Need:

Kids get excited about the Pizza Factory and it gives staff extra time on their delivery days to get paperwork filled in and to organize.

3. This is a sole source* because:
   - ☐ sole provider of a licensed or patented good or service
   - ☐ sole provider of items that are compatible with existing equipment, inventory, systems, programs or services
   - ☐ sole provider of goods and services for which the School District has established a standard**
   - ☐ sole provider of factory-authorized warranty service
   - **X** sole provider of goods or services that will meet the specialized needs of the School District to perform the intended function (please detail below or in an attachment)
   - ☐ the vendor/distributor is a holder of a used item that would represent good value and is advantageous to the School District (please attach information on market price survey, availability, etc.)

4. What necessary features does this vendor provide which are not available from other vendors? Please be specific.

Delivered freshly made, only a few blocks from schools. The businesses listed on page 2 are not willing to modify their pizza crusts to meet the required nutritional standards.

5. What steps were taken to verify that these features are not available elsewhere?
   - ⬜ other brands/manufacturers were examined (please list phone numbers and names, and explain why these were not suitable):
   - **X** other vendors were contacted (please list phone numbers and names, and explain why these were not suitable):
   - ⬜ other (please explain):

Pizza Hut ~ 509-244-4300
Talked to Ann ~ Could not work with HHFKA

Domino's ~ 509-408-2000
Talked with Jake ~ Could not work with HHFKA

Department: Nutrition Services **Contact:** Jill Howard

Phone: 509-565-3131 **Cell Phone:** _____

Requested Vendor: Medical Lake Pizza Factory **Cost Estimate:** _____

Vendor's Address: 123 S Broad Street, Medical Lake

Vendor Contact: _____ **Phone:** 509-299-9100

Conflict of Interest Disclaimer:

My department's recommendation for sole source is based upon an objective review of the goods/service being required and appears to be in the best interest of the School District. I know of no conflict of interest on my part or personal involvement in any way this request. No gratuities, favor, or compromising action have taken place. Neither has my personal familiarity with particular brands, types of equipment, materials or firms been a deciding influence on my request to sole source this purchase when there are other known supplies to exist.

_____ _____

Signature of Requestor **Date**

*Sole Source: Only one vendor possesses the unique capability to meet the requirement of the solicitation.
** Note: Procurement of items for which the School District has established a standard by designating a brand or manufacturer or by pre-approving via a testing or piloting, shall be competitively bid if there is more than one vendor who can furnish the item.

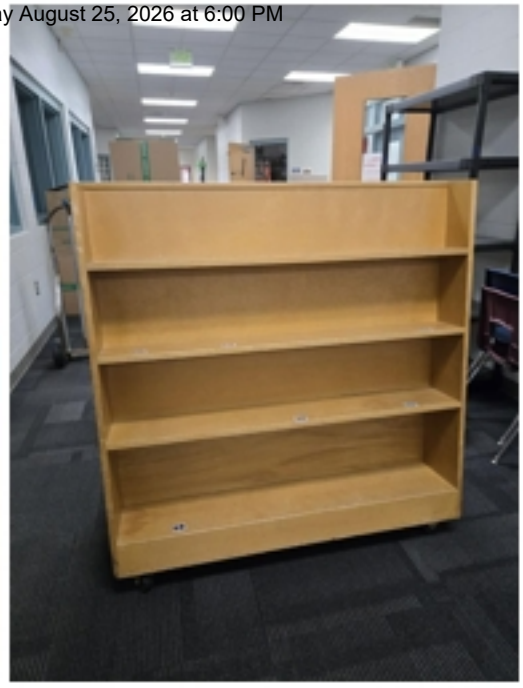
Coversheet

Approval of Surplus Items from Hallett Elementary

Section: IV. Individual Actions Items
Item: I. Approval of Surplus Items from Hallett Elementary
Purpose: Vote
Submitted by:
Related Material: Screenshot 2026-08-11 150334.png

















Coversheet

ALE and Home Connections Report ~ Lyra McGirk and Rob Haugen

Section:	VII. Reports and Discussions
Item:	A. ALE and Home Connections Report ~ Lyra McGirk and Rob Haugen
Purpose:	Discuss
Submitted by:	
Related Material:	Medical_Lake_Connect_Plus_Overview_2025_26.pdf 2026_HC Annual Update.pdf

MEDICAL LAKE

CONNECT+

Online learning with connection, flexibility, and support.

Grades 6–12

Program overview • 2025–26

A snapshot of our students, staff, and the support structure behind Connect+.



Medical Lake School District

What is Medical Lake Connect+?

A supported online learning option serving students in grades 6–12.

Flexible learning

Connect+ provides an online learning pathway for students who benefit from greater flexibility while continuing to work toward grade-level and graduation expectations.

Connected support

Students are not learning alone. Assigned teachers provide instruction, communication, progress monitoring, and help navigating coursework.

Multiple pathways

The program supports both fully online students and hybrid students, allowing the school to respond to different student needs.

Grades 6–8 • Grades 9–12 • Fully online • Hybrid

Powered by BoardOnTrack

The Connect+ Support Team

Four teachers provided the day-to-day instructional and student support structure.

RG

Ryan Grant

Grades 6–8

Middle School

DM

David McNeil

Grades 9–12

High School

KD

Keith Dunlop

Grades 9–12

High School

CE

Char Edwards

Grades 9–12

High School

For 2026–27, Ryan Grant and Char Edwards will continue supporting their assigned grade levels.

Middle School Snapshot

Grades 6–8

17

fully online students

The MS Connect+ program supported a total of 17 fully online students throughout the year.

Grades 6–8

Ryan Grant • assigned grade-level support

Student experience

Online coursework + regular teacher connection + progress monitoring

Year-end snapshot

17 fully online students supported across the year

Powered by BoardOnTrack

High School Snapshot

Grades 9–12

8

100% online students

The number remained steady and ended the year at 8.

19

hybrid students

Total hybrid students supported across the year.

High School Connect+ served students through two flexible models:

100% online • Hybrid

High School Enrollment: At a Glance

100% online enrollment remained steady; 19 students participated in the hybrid model.

100% ONLINE STUDENTS



HYBRID STUDENTS **19** students overall

Flexible combination of online and in-person learning

Powered by BoardOnTrack

Connect+ by the Numbers

A quick summary of the year.

6–8

Middle School

17 fully online students

9–12

High School

8 fully online students at year-end

9–12

Hybrid

19 students overall

Flexible learning works best when students remain connected to people.

Looking Ahead

2026–27 Connect+ will continue building a flexible, supportive online experience for grades 6–12.

Consistency

Maintain clear expectations and assigned support.

Connection

Keep students connected to teachers and school.

Progress

Monitor engagement, coursework, and completion.

Ryan Grant • Char Edwards

Home Connections

Home-Based Education for Families

Medical Lake
School District



Home Connections

Home-Based Education for Families

Purpose
Home Connections exists to support families engaged in **home-based education.**

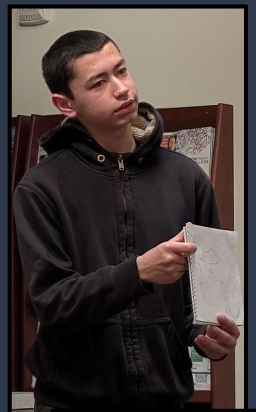
Mission
Because we believe parents & guardians are their child's first and most important teacher, Home Connections **walks alongside families** in their learning journey.

Vision
We are devoted to fostering a shared commitment to student success and development by providing **community, encouragement,** and access to high-quality **resources** to empower families.

Every Student, Every Day

Every Student, Every Day

Powered by BoardOnTrack







MLSD's Parent Partnership Program:

What makes *Home Connections* special?

- **Thanks to our Core Team**
  - Ryan Grant
  - Malenna King
  - Catherine Donnelly
  - Carrie Fitch
  - Rob Haugen

- **Flexibility and access to Mr. Grant**
- **Participation in school-based activities like clubs, athletics, and specialists**
- **Opportunities for socialization & community-building**
- **Commitment to our mission of walking alongside families**

Home Connections

Mr. Grant's Weekly Schedule

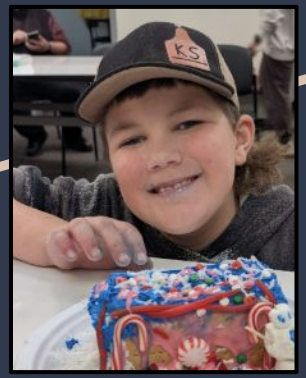
SY2026-27

Monday	Tuesday	Wednesday	Thursday	Friday
7:30 AM - 8:00 AM MLMS: Planning Time 8:00 AM - 11:30 AM MLMS: Supporting Hybrid and Remote Students 11:30 AM - 12:00 PM Duty-free Lunch 12:00 PM - 1:30 PM School Check-Ins & Focused Planning Time (Coordination with schools re: specialists, enrollment, communication, etc.) 1:30 PM - 3:30 PM MLMS: Virtual Office Hours (WSLP monitoring, weekly check-ins) Google Meet Link	7:30 AM - 8:00 AM MLMS: Planning Time 8:00 AM - 11:30 AM MLMS: Supporting Hybrid and Remote Students 11:30 AM - 12:00 PM Duty-free Lunch 12:00 PM - 2:30 PM MLMS: In-Person with Mr. Grant (317 N Broad St, ML - drop-in or appointment) 2:30 PM - 3:30 PM MLMS: Virtual Office Hours (WSLP monitoring, weekly check-ins) Google Meet Link	7:30 AM - 8:00 AM MLMS: Planning Time 8:00 AM-11:30 AM MLMS: Supporting Hybrid and Remote Students 11:30 AM - 12:00 PM Duty-free Lunch 12:00 PM - 12:40 PM MLMS: Supporting Hybrid and Remote Students 12:40 PM - 1:00 PM Travel time 1:00 PM - 3:30 PM MAE: In-Person or Virtual Office Hours with Mr. Grant (400 West Fairchild Hwy, FAFB - drop-in or appointment, WSLP monitoring, weekly check-ins) Google Meet Link	7:30 AM - 8:00 AM MLMS: Planning Time 8:00 AM - 11:30 AM MLMS: Supporting Hybrid and Remote Students 11:30 AM - 12:00 PM Duty-free Lunch 12:00 PM - 1:30 PM MLMS: Planning Time 1:30 PM - 3:00 PM MLMS: Connection Club (2nd/4th) MLMS: Planning Time (1st/3rd) 3:00 PM - 3:30 P MLMS: In-Person or Virtual Office Hours with Mr. Grant (317 N Broad St, ML - drop-in or appointment) Google Meet Link	7:30 AM - 8:00 AM MLMS: Planning Time 8:00 AM-11:30 AM MLMS: Supporting Hybrid and Remote Students 11:30 AM - 12:00 PM Duty-free Lunch 12:00 PM - 3:30 PM WSLP Monitoring & Focused Planning Time (Weekly contact, progress checks, narrative notes, curriculum ordering, general parent communication, in-person appointments, enrichment planning, etc)

Every Student, Every Day







Our Inaugural Year:

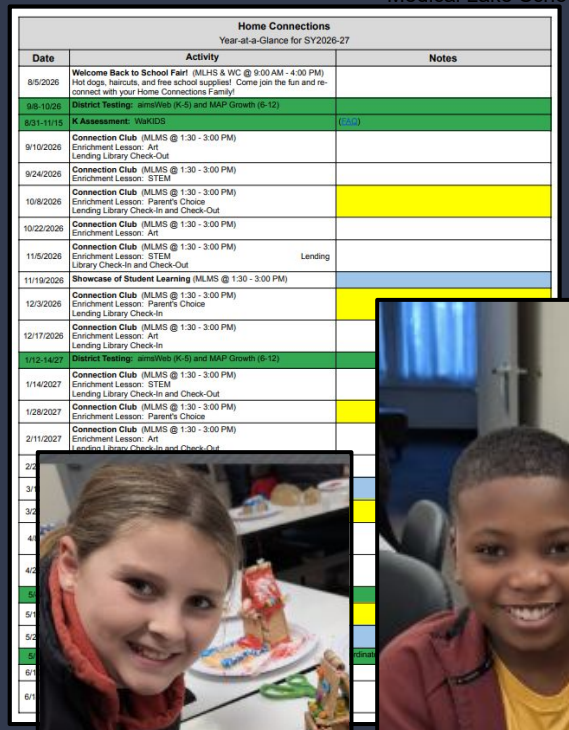
Who did we serve? What are we anticipating?

2025-26

- Ending Enrollment: 31
- 1st (8), 2nd (2), 3rd (4), 4th (4), 5th (3), 6th (4), 7th (1), 8th (2), 9th (2), 10th (1)

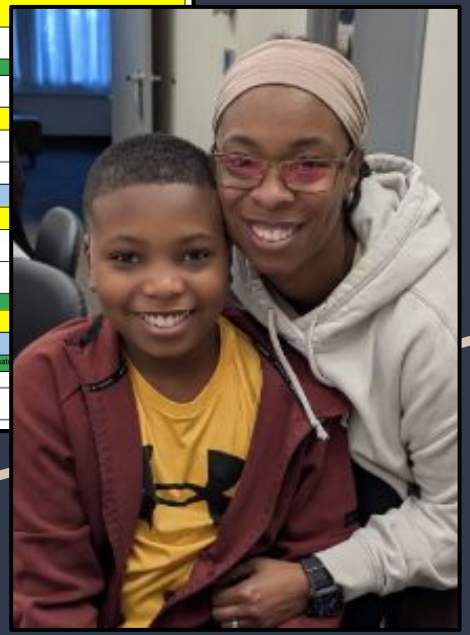
2026-27

- Beginning Enrollment: 32
- K (2), 1st (1), 2nd (6), 4th (4), 5th (3), 6th (5), 7th (4), 8th (2), 9th (2), 10th (2), 11th (1)
- 5 additional enrollments expected right away; for total starting enrollment of 37.
- Three students moved over from Cheney's Home Works program. We're expecting 2 more.



Home Connections
Year-at-a-Glance for SY2026-27

Date	Activity	Notes
8/5/2026	**Welcome Back to School Fair!** (MLHS & WC @ 9:00 AM - 4:00 PM) Hot dogs, haircuts, and free school supplies! Come join the fun and re-connect with your Home Connections Family!	
9/8-10/26	**District Testing:** aimsWeb (K-5) and MAP Growth (6-12)	
8/31-11/15	**K Assessment:** WaKIDS	(TAG)
9/10/2026	**Connection Club** (MLMS @ 1:30 - 3:00 PM) Enrichment Lesson: Art Lending Library Check-Out	
9/24/2026	**Connection Club** (MLMS @ 1:30 - 3:00 PM) Enrichment Lesson: STEM	
10/8/2026	**Connection Club** (MLMS @ 1:30 - 3:00 PM) Enrichment Lesson: Parent's Choice Lending Library Check-In and Check-Out	
10/22/2026	**Connection Club** (MLMS @ 1:30 - 3:00 PM) Enrichment Lesson: Art	
11/5/2026	**Connection Club** (MLMS @ 1:30 - 3:00 PM) Enrichment Lesson: STEM Lending Library Check-In and Check-Out	
11/19/2026	**Showcase of Student Learning** (MLMS @ 1:30 - 3:00 PM)	
12/3/2026	**Connection Club** (MLMS @ 1:30 - 3:00 PM) Enrichment Lesson: Parent's Choice Lending Library Check-In	
12/17/2026	**Connection Club** (MLMS @ 1:30 - 3:00 PM) Enrichment Lesson: Art Lending Library Check-In	
1/12-14/27	**District Testing:** aimsWeb (K-5) and MAP Growth (6-12)	
1/14/2027	**Connection Club** (MLMS @ 1:30 - 3:00 PM) Enrichment Lesson: STEM Lending Library Check-In and Check-Out	
1/28/2027	**Connection Club** (MLMS @ 1:30 - 3:00 PM) Enrichment Lesson: Parent's Choice	
2/11/2027	**Connection Club** (MLMS @ 1:30 - 3:00 PM) Enrichment Lesson: Art Lending Library Check-In and Check-Out	



Looking Ahead:

What's on the horizon for Home Connections?

- **Enhancing Program Options**
  - Connection Club
    - Art, STEM, Parents' Choice
  - Outdoor Learning School
  - Showcase of Learning
  - Lending Library
- **Improving Our Systems**
  - Enrollment Procedure
  - Curriculum Ordering
  - Weekly Contact with Mr. Grant
  - Assessment