Medical Lake School District #326, WA

Regular Board Meeting

Date and Time

Tuesday May 26, 2026 at 6:00 PM PDT

Location

Hallett Elementary School Library

Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**6:00 PM**
A.	Record Attendance			
B.	Call the Meeting to Order			
C.	Pledge of Allegiance			
D.	Approve the Agenda	Vote		
E.	What's Right	Discuss		

Administrators, Board and Guests Comment on Something Positive They've Seen in the District and Community ~ Anyone attending the meeting will be given the opportunity to share something positive following the Board's comments

F.	Hallett Elementary 4th Grade Reader's Theater Presenters	Discuss		

	Purpose	Presenter	Time

- Eden Potter
- Olivia Smith
- Harper Smith
- Jillian Brown
- Evelyn Bowditch

II. Consent Agenda

A. Minutes of the Regular Board Meeting 4/28/2026 — Approve Minutes

B. Approve the Consent Agenda — Vote

- Personnel (Certificated and Classified)
  - Resignations
  - Leaves
  - Staff Contracts
- Staff Travel
- Board Member Compensation
- Fiscal Vouchers
  - General Fund (Payroll and Accounts Payable)
  - A.S.B. Fund
  - Capital Projects
- Financial Report
- Enrollment

III. Public Comments on Individual Action Items

Anyone wishing to speak to a specific individual action item, board policy or other, listed below will be given the opportunity here, prior to action being taken by the Board.

IV. Individual Actions Items

A. Board Policy ~ 1630 Evaluation of the Superintendent; First Reading — Vote

New language comes from RCW 28A.405.100 requiring the Superintendent's evaluation to look at the 8 minimum categories listed within the body of the policy.

		Purpose	Presenter	Time
B.	Board Policy 2108 ~ Learning Assistance Program; First and Second Reading	Vote		

We've made this a first and second reading because this is simply removing language put in place during the covid pandemic with notes to remove it after September 2025.

C.	Board Policy 4260 ~ Use of School Facilities; First Reading	Vote		

We've also made this a first and second reading due to the minimal changes noted in the non-discrimination language in the third paragraph around ethnicity, gender identity, homelessness, immigration or citizenship status. No other changes have been made.

D.	Approve Naming the Tennis Courts After Leroy Lemaster	Vote		

If you recall, we made changes to our Board Procedure 6970P ~ Naming Facilities to add naming current facilities and specific areas within in them, such as athletic courts, building wings, etc. by dedicating them with formal plaques and ceremonies after making sure there are no naming conflicts and assuring it meets the general guidelines.

We decided to move forward with this as an action item on the May agenda.

E.	Approve Board Resolution 25-26.02- Delegate Authority to WIAA	Vote		
F.	Approval to Surplus Old Dunk Tank From Michael Anderson Elementary	Vote		

Approximately 15 years old. No longer safe to use.

G.	Approve the Summer Meal Program	Vote		

The program will run Tuesday - Thursday, June 30 - August 11 at Michael Anderson Elementary, Hallett Elementary and the Summer Programs at the Wellness Center

V. Student Representative Reports

A.	Student Reports	Discuss		

- Medical Lake High School ~ Chuks
- Hallett Elementary School ~ Lorelai

	Purpose	Presenter	Time

• Michael Anderson Elementary School ~ Nate

VI. Reports and Discussions

A. Audit Report ~ Chad Moss

Medical Lake School District Accountability Audit Report
Medical Lake School District Financial Statements and Federal Single Audit Report

VII. Board Reports and Discussion ~ None at this time

VIII. Superintendent's Report

A. Early Learning Center Discussion — Discuss

IX. Communications with Staff, Guests, and District Residents

Anyone wishing to speak to something other than a “What’s Right” or an “Individual Action Item” will be given the opportunity to speak. Public comment period is not a time for dialogue between the board and the public. The board will not respond to the public. The board will not respond to statements, questions, or challenges made during public comment period and there will be no back-and-forth dialogue. Please know that the board’s silence is neutral. It is neither a signal of agreement nor disagreement with the speaker’s remarks.

X. Executive Session ~ None at this time

XI. Closing Items

A. Adjourn Meeting — FYI

Coversheet

Hallett Elementary 4th Grade Reader's Theater Presenters

Section: I. Opening Items
Item: F. Hallett Elementary 4th Grade Reader's Theater Presenters
Purpose: Discuss
Submitted by:
Related Material: Readers Theater 2026.mp4

Notice

The following file is attached to this PDF. You will need to open this packet in an application that supports attachments to pdf files, e.g. Adobe Reader:

Readers Theater 2026.mp4

Coversheet

Minutes of the Regular Board Meeting 4/28/2026

Section: II. Consent Agenda
Item: A. Minutes of the Regular Board Meeting 4/28/2026
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Regular Board Meeting on April 28, 2026

APPROVED

Medical Lake School District

Medical Lake School District #326, WA

Minutes

Regular Board Meeting

Date and Time
Tuesday April 28, 2026 at 6:00 PM

Location
Michael Anderson Elementary, Fairchild Air Force Base

Directors Present
Alexis Alexander, Gerri Johnson, Ron Cooper, Wendy Williams-Gilbert

Directors Absent
Laura Parsons

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Wendy Williams-Gilbert called a meeting of the board of directors of Medical Lake School District #326, WA to order on Tuesday Apr 28, 2026 at 6:00 PM.

C. Pledge of Allegiance

Students sang the National Anthem in place of the pledge

D. Approve the Agenda ~ With Noted Changes

Ron Cooper made a motion to approve.

Alexis Alexander seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. What's Right

Connect Plus Teacher Ryan Grant mentioned the 8th grade Math is Cool team won state champions for our division.
Medical Lake had the highest scoring 8th grader and we really stood out at the competition. The 5th grade night at the Middle School had a really good turn out. Mr. Grant feels the articulation between the schools right now is really good. The way we're communicating between the buildings is as solid as he's seen it in years.
The Outdoor School Program for Home Connections is off to a good start. The space is behind the disc golf course by the Middle School. Mr. Grant is grateful to Mr. Haugen for getting the program going.
He's appreciative of the hiring process for the principal at (Michael) Anderson. It's been very open, taking input from staff and parents. The work put forth by Dr. Headrick, Mr. Haugen and Christy Nauta in HR to put everything together and get a pool of really good candidates was great.
Lastly, he did a shout out to the livestock show taking place at the fairgrounds this week. He said our kids work hard to get their animals ready for show and said If you get a chance to go see and support them, please do. "It's great that Medical Lake can support the agricultural community with things like the livestock show and our farm-to-table coming up on May 1st."

F. Michael Anderson Elementary School Student Presenters

Michael Anderson music teacher Art Corcoran and his students started the meeting with singing the National Anthem and sang one more song "welcome home". This is Mr. Corcoran's last year here, he will be moving across the country with this family at the end of the school year.

II. Consent Agenda

A. Minutes of the Regular Board Meeting 3/24/2026

Alexis Alexander made a motion to approve the minutes from Regular Board Meeting on 03-24-26.
Ron Cooper seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Approve the Consent Agenda

Alexis Alexander made a motion to approve.
Ron Cooper seconded the motion.
Resignations - *Shari Stevenson ~ Bus Driver, Transportation (effective end of the 2025/2026 school year); Jamie Myers ~ 1st Grade Teacher, Hallett Elementary*

(retirement, effective end of the 2025/2026 school year); David DeVore ~ Shop Technician, Transportation (effective end of the 2025/2026 school year);

Leaves - *Hailey Van Soest (LOA 2026/2027 school year); Rachael Roll (0.5 part-time LOA from counseling position 10/26/2026 through the remainder of the 2026/2027 school year); Anthony Rogers (LWOP ~ 4/13/2026);*

Staff Contracts:
Administrative Staff - *None at this time*

Certificated Staff - *Teresa Vanderhoof ~ Music Teacher, Assignment Change from Hallett Elementary to Michael Anderson Elementary (effective at the start of the 2026/2027 school year);*

Certificated Substitutes - *None at this time*

Long-term Substitutes - *None at this time*

Classified Staff - *Carol Opsal ~ Cafeteria 1, High School (3.75 hours per day, effective 3/2/2026); Caitlyn Urdrian ~ Cafeteria I, Michael Anderson Elementary (effective 3/23/2026); Whitney Sewell ~ Assistant Secretary, Attendance, Michael Anderson Elementary (effective 4/13/2026);*

Classified Substitutes - *None at this time*

Extra Curricular Activities - *Rey Ornelas ~ Head Volleyball Coach, High School (1 year only, effective Fall 2026/2027);*

Other - *None at this time*

Teachers Teaching Out of Content Areas: *None at this time*

Staff Travel: *None at this time*

Student Travel:
MLHS FFA ~ State Trap Shoot [11 students - 7 male/4 female/0 health plans], Wenatchee, WA with Lizzie Williams (Duke Earlscourt, John and Nicole Merrick), April 17-18, 2026;
MLHS Jazz Band ~ Bellevue Jazz Festival [19 students - 11 male/8 female/0 health plans], Bellevue High School, WA with Craig Johnson (Sara Martinusen), May 1-3, 2026;
MLHS FFA ~ WAFFA State Convention [18 students - 10 males/8 females/4 health plans], WSU Pullman, WA with Lizzie Williams, Nick Tannis, Desiree Heinemann (nurse), May 13-16, 2026;

Michael Anderson Elementary 4th Grade [66 students - 34 male/31 female], Camp Reed, Deer Lake, WA with Sandy Petersen, Kristin Hiam, Elyse McLaughlin, Katharine Smith (1 male volunteer per cabin, ideally 2-1 female volunteer per cabin, ideally 2) May 28-29, 2026 [Number of students with health plans: 12 students with health plans (meds, epi-pens, inhalers, and food/allergy restrictions). These are students with medications during school hours, not home. School nurse is attending to provide medical support];

Board Member Compensation: *None at this time*

Financials The following vouchers/warrants as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, were approved for payment.
General Fund (Payroll) for March 31, 2026, warrants 138817 - 138823 in the amount $10,837.84;
General Fund (Payroll/Accounts Payable) for March 31, 2026, warrants 138824 - 138842 in the amount of $727,903.26;
General/Capital/ASB Funds (Accounts Payable) for March 31, 2026, warrants 138843 - 138900 in the amount of $90,695.26;
General/Capital/ASB Funds (Accounts Payable) for April 21, 2026, warrants 138901 - 139001 in the amount of $515,843.22;
The board **VOTED** unanimously to approve the motion.

III. Individual Actions Items

A. Board Policy 2320 ~ Field Trips, Excursions, and Outdoor Education; Second Reading

Ron Cooper made a motion to approve.
Alexis Alexander seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Approval to Surplus Equipment from the Maintenance Department

Alexis Alexander made a motion to approve.
Ron Cooper seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Accept the Roof Bid for Michael Anderson Elementary

Ron Cooper made a motion to approve.
Alexis Alexander seconded the motion.
Jimmy's Roofing bid for $380,000.00
The board **VOTED** unanimously to approve the motion.

IV. Student Representative Reports

A.

Student Reports

Emma's report is from the High School. Students reported staff are doing an excellent job explaining complex concepts and checking in on student well-being. They feel there is a growing sense of belonging across different social groups and everyone noted that prom was a major success and high point for student morale.
The sense of community at the High School is driven by student involvement. This is due to athletics and clubs, interpersonal connections where "everyone talks to everyone" which allows for different social circles to connect and school spirit. Students said assemblies continue to be a vital tool for bringing the student body together.
Students give the school a 7/10 on the School Pride Scale. This is based on a few factors. 6/10 for some students still being in an adjustment phase on the new building leadership and 7-8/10 for students expressing school pride. Some students are still shy about outward expression, but are growing into it, while others fully embrace it.
When asked about areas for growth and improvement, students said respect and kindness regarding students talking back to or over teachers, communication regarding school events, student input so students feel heard and community building outside the classroom.

Lilly went to Michael Anderson Elementary and spoke with the 4th graders. They're enjoying many STEM and reading activities and experiments. She asked if there were any extracurricular or clubs they would like and they came up with Lego Robotics, Science Club or more STEM things. If there was something they could add to their school, it was better sports equipment for recess. When speaking with 5th graders they love being at school and feel very supported by their teachers. For their extracurriculars they said they wanted art and one student said a band class would be nice. Some students said they are excited to get to cheer in Middle School. Students said if Michael Anderson had a super power it would be speed because, quote, "they're speeding through life." They love how their school makes students feel welcome by catching them up when they're new and feel they have a very good connection to everyone because the school makes them all equal.

Nathaniel said that there were no reports from Hallett or the Middle School this month due to representatives being out sick, but they had the monthly student connections meeting and were able to get feedback from that to share. Students reviewed the CEE data regarding school climate. Middle School student's data highlighted a need for increased adult supervision in hallways during transition times. It was clear that students felt establishing consistent consequences for tardiness would help with the learning environment and reduce classroom disruptions.
Data from students at Hallett shows an overall positive environment but students noticed a downward trend in peer-to-peer respect. Student leadership expressed a desire to dig deeper into this data to understand why students feel less respected by peers and how to reverse the trend.

V. Superintendent's Report

A. Staff Appreciation Days

Dr. Headrick read the proclamations for Bus Driver Appreciation Day, Tuesday, April 28, 2026; School Lunch Hero Day, Friday, May 1, 2026, also our first Farm-to-Table Day; and Teacher Week, May 4-8, 2026.

B. NOTED CHANGE Naming Tennis Courts Discussion

Dr. Headrick brought up Board Procedure 6970P ~ Naming Facilities. She noted that while a procedure doesn't require Board approval, she wanted to show what we are wanting to make a change in our current procedure. This stemmed from a request from a relative of a long standing community member that just recently passed who has asked to have the tennis courts named in their honor. Our current procedures are for the naming of new construction. The changes we're moving towards keep the new construction language, but add in naming current facilities and specific areas within them, such as athletic courts, building wings, etc. by dedicating them with formal plaques and ceremonies. We will make sure there are no naming conflicts and that it meets all the general guidelines.

The Board asked about naming the courts for Mr. Lemaster. Dr. Headrick said she will put that as an action item on the May Board Meeting which will be before Mr. Lemaster's memorial service.

VI. Communications with Staff, Guests, and District Residents

A. Ryan Grant

Mr. Grant loved the idea of dedicating the tennis courts in Mr. Lemaster's honor.
He strongly urges we put up a plaque so that years from now everyone playing tennis on Leroy Lemaster's Tennis Courts knows who he was.

VII. NOTED CHANGE Executive Session

A. To evaluate qualifications of candidates

The regular board meeting adjourned at 6:50 p.m.. The Board took a short 5 minute recess and reconvened into a brief 35 minute executive session at 6:55 p.m. to evaluate qualifications of candidates. No action was taken. The Board exited executive session at 7:20 p.m..

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:50 PM.

Respectfully Submitted,
Wendy Williams-Gilbert

Coversheet

Approve the Consent Agenda

Section: II. Consent Agenda
Item: B. Approve the Consent Agenda
Purpose: Vote
Submitted by:
Related Material: Financials .pdf
Enrollment.pdf
5.26.2026 Consent Agenda (1).pdf

Budget Status Report

2025-2026 — MEDICAL LAKE SCHOOL DISTRICT

Basis of Accounting: Fund Balance | **Account Codes:** Agency | **Fund Code:** 10

Reporting Month: April | **Budget Type:** Revised | **Fund Description:** General Fund

A. REVENUES/OTHER FIN. SOURCE	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 LOCAL TAXES	2,023,005	881,498.36	1,912,844.64		110,160.36	94.55
2000 LOCAL SUPPORT NONTAX	317,715	20,722.28	261,968.64		55,746.36	82.45
3000 STATE - GENERAL PURPOSE	19,553,637	2,141,010.72	12,780,042.21		6,773,594.79	65.36
4000 STATE - SPECIAL PURPOSE	6,406,848	716,176.12	4,346,286.13		2,060,561.87	67.84
5000 FEDERAL - GENERAL PURPOSE	2,762,534	0.00	2,411,710.00		350,824.00	87.30
6000 FEDERAL - SPECIAL PURPOSE	1,736,261	175,739.84	1,041,732.40		694,528.60	60.00
7000 REVENUES FR OTH SCH DIST	0	0.00	0.00		0.00	0.00
8000 OTHER AGENCIES AND ASSOCIATES	0	0.00	0.00		0.00	0.00
9000 OTHER FINANCING SOURCES	0	0.00	0.00		0.00	0.00
Total	**32,800,000**	**3,935,147.32**	**22,754,584.02**		**10,045,415.98**	**69.37**

B. EXPENDITURES						
00 Regular Instruction	18,098,444	1,463,462.71	11,294,216.58	100,195.81	6,704,031.61	62.96
10 Federal Stimulus	0	0.00	1,183.84	0.00	(1,183.84)	0.00
20 Special Ed Instruction	4,495,659	424,447.09	3,365,665.96	3,869.32	1,126,123.72	74.95
30 Voc. Ed Instruction	1,169,786	106,183.59	804,340.20	14,095.15	351,350.65	69.96
40 Skills Center Instruction	0	0.00	0.00	0.00	0.00	0.00
50+60 Compensatory Ed Instruct.	948,535	131,958.80	599,668.41	0.00	348,866.59	63.22
70 Other Instructional Pgms	354,603	30,424.88	139,093.33	18,705.25	196,804.42	44.50
80 Community Services	594,553	54,039.06	455,022.53	217.56	139,312.91	76.57
90 Support Services	7,938,420	655,881.80	5,447,646.37	833,848.69	1,656,924.94	79.13
Total	**33,600,000**	**2,866,397.93**	**22,106,837.22**	**970,931.78**	**10,522,231.00**	**68.68**

C. OTHER FIN. USES TRANS. OUT (GL 536)	**0**	**0.00**	**0.00**			
D. OTHER FINANCING USES (GL 535)	**0**	**0.00**	**0.00**			
E. UNUSUAL OR INFREQUENT ITEMS - INFLOWS (GL 968)	**0**	**0.00**	**0.00**		**0.00**	**0.00**
F. UNUSUAL OR INFREQUENT ITEMS – OUTFLOWS (GL 538)	**0**	**0.00**	**0.00**		**0.00**	**0.00**
G. NET CHANGE IN FUND BALANCE (A-B-C-D+E-F)	**(800,000)**	**1,068,749.39**	**647,746.80**		**1,447,746.80**	**(180.97)**
H. TOTAL BEGINNING FUND BALANCE	**4,105,195**		**4,178,680.05**			
I. G/L 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (±)			**0.00**			
J. TOTAL ENDING FUND BALANCE (G + H ± I)	**3,305,195**		**4,826,426.85**			

Budget Status Report

2025-2026 | MEDICAL LAKE SCHOOL DISTRICT

Basis of Accounting: Fund Balance | **Account Codes:** Agency | **Fund Code:** 10

Reporting Month: April | **Budget Type:** Revised | **Fund Description:** General Fund

K. ENDING FUND BALANCE ACCOUNTS		
G/L 810 Restricted For Other Items	0	0.00
G/L 815 Restric Unequalized Deduct Rev	0	0.00
G/L 821 Restrictd for Carryover	0	0.00
G/L 823 Restricted for Carryover of Transition to Kindergarten	0	0.00
G/L 825 Restricted for Skills Center	0	0.00
G/L 828 Restricted for C/O of FS Rev	0	0.00
G/L 830 Restricted for Debt Service	0	0.00
G/L 835 Restrictd For Arbitrage Rebate	0	0.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	100,000	64,681.19
G/L 845 Restricted for Self-Insurance	0	0.00
G/L 850 Restricted for Uninsured Risks	0	0.00
G/L 870 Committed to Other Purposes	0	0.00
G/L 872 Committd to Econmc Stabilizatn	0	0.00
G/L 873 Committed to Depreciation Sub-Fund for Facility Maintenance	0	0.00
G/L 875 Assigned Contingencies	0	0.00
G/L 884 Assigned to Other Cap Projects	0	0.00
G/L 888 Assigned to Other Purposes	0	0.00
G/L 890 Unassigned Fund Balance	3,205,195	4,761,745.66
G/L 891 Unassigned Min Fnd Bal Policy	0	0.00
Total	**3,305,195**	**4,826,426.85**

Differences	**0**	**0.00**

Budget Status Report

2025-2026 — MEDICAL LAKE SCHOOL DISTRICT

Basis of Accounting: Fund Balance | **Account Codes:** Agency | **Fund Code:** 20

Reporting Month: April | **Budget Type:** Revised | **Fund Description:** Capital Projects

A. REVENUES/OTHER FIN. SOURCE	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 Local Taxes	587,324	253,998.39	548,461.27		38,862.73	93.38
2000 Local Support Nontax	7,500	1,251.82	10,635.08		(3,135.08)	141.80
3000 State - General Purpose	0	0.00	0.00		0.00	0.00
4000 State - Special Purpose	0	0.00	0.00		0.00	0.00
5000 Federal - General Purpose	0	0.00	0.00		0.00	0.00
6000 Federal - Special Purpose	0	0.00	0.00		0.00	0.00
7000 Revenues Fr Oth Sch Dist	0	0.00	0.00		0.00	0.00
8000 Other Agencies and Associates	0	0.00	0.00		0.00	0.00
9000 Other Financing Sources	0	0.00	0.00		0.00	0.00
Total	**594,824**	**255,250.21**	**559,096.35**		**35,727.65**	**93.99**
B. EXPENDITURES						
10 Sites	375,000	0.00	0.00	0.00	375,000.00	0.00
20 Buildings	483,351	74,026.30	158,265.68	0.00	325,085.32	32.74
30 Equipment	0	0.00	116,386.88	0.00	(116,386.88)	0.00
40 Energy	0	0.00	0.00	0.00	0.00	0.00
50 Sales & Lease Expenditure	0	0.00	0.00	0.00	0.00	0.00
60 Bond Issuance Expenditure	0	0.00	0.00	0.00	0.00	0.00
90 Debt	0	0.00	0.00	0.00	0.00	0.00
Total	**858,351**	**74,026.30**	**274,652.56**	**0.00**	**583,698.44**	**32.00**
C. OTHER FIN. USES TRANS. OUT (GL 536)	**0**	**0.00**	**0.00**			
D. OTHER FINANCING USES (GL 535)	**0**	**0.00**	**0.00**			
E. UNUSUAL OR INFREQUENT ITEMS - INFLOWS (GL 968)	**0**	**0.00**	**0.00**		**0.00**	**0.00**
F. UNUSUAL OR INFREQUENT ITEMS – OUTFLOWS (GL 538)	**0**	**0.00**	**0.00**		**0.00**	**0.00**
G. NET CHANGE IN FUND BALANCE (A-B-C-D+E-F)	**(263,527)**	**181,223.91**	**284,443.79**		**547,970.79**	**(207.94)**
H. TOTAL BEGINNING FUND BALANCE	**268,527**		**320,055.75**			
I. G/L 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (±)			**0.00**			
J. TOTAL ENDING FUND BALANCE (G + H ± I)	**5,000**		**604,499.54**			

Budget Status Report

2025-2026 MEDICAL LAKE SCHOOL DISTRICT

Basis of Accounting: Fund Balance | **Account Codes:** Agency | **Fund Code:** 20

Reporting Month: April | **Budget Type:** Revised | **Fund Description:** Capital Projects

K. ENDING FUND BALANCE ACCOUNTS

G/L 810 Restricted For Other Items	0	0.00
G/L 825 Restricted for Skills Center	0	0.00
G/L 830 Restricted for Debt Service	0	0.00
G/L 835 Restrictd For Arbitrage Rebate	0	0.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	0.00
G/L 850 Restricted for Uninsured Risks	0	0.00
G/L 861 Restricted from Bond Proceeds	0	0.00
G/L 862 Committed from Levy Proceeds	0	38,024.81
G/L 863 Restricted from State Proceeds	0	0.00
G/L 864 Restricted from Fed Proceeds	0	0.00
G/L 865 Restricted from Other Proceeds	(858,351)	(269,583.26)
G/L 866 Restrictd from Impact Proceeds	0	0.00
G/L 867 Restricted from Mitigation Fees	0	0.00
G/L 868 Restricted from CTE Carryover Resources	0	0.00
G/L 869 Restricted fr Undistr Proceeds	0	0.00
G/L 870 Committed to Other Purposes	0	0.00
G/L 889 Assigned to Fund Purposes	863,351	836,057.99
G/L 890 Unassigned Fund Balance	0	0.00
Total	**5,000**	**604,499.54**

Differences **0** **0.00**

Budget Status Report

2025-2026 — MEDICAL LAKE SCHOOL DISTRICT

Basis of Accounting: Fund Balance | **Account Codes:** Agency | **Fund Code:** 30

Reporting Month: April | **Budget Type:** Revised | **Fund Description:** Debt Service Fund

A. REVENUES/OTHER FIN. SOURCE	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 Local Taxes	1,563,560	668,249.35	1,469,490.96		94,069.04	93.98
2000 Local Support Nontax	10,000	1,816.31	18,890.24		(8,890.24)	188.90
3000 State - General Purpose	0	0.00	0.00		0.00	0.00
5000 Federal - General Purpose	0	0.00	0.00		0.00	0.00
9000 Other Financing Sources	0	0.00	0.00		0.00	0.00
Total	**1,573,560**	**670,065.66**	**1,488,381.20**		**85,178.80**	**94.59**
B. EXPENDITURES						
Matured Bond Expenditures	1,340,000	0.00	1,340,000.00	0.00	0.00	100.00
Interest On Bonds	209,200	0.00	118,000.00	0.00	91,200.00	56.41
Interfund Loan Interest	0	0.00	0.00	0.00	0.00	0.00
Bond Transfer Fees	24,360	0.00	350.00	0.00	24,010.00	1.44
Arbitrage Rebate	0	0.00	0.00	0.00	0.00	0.00
Underwriter's Fees	0	0.00	0.00	0.00	0.00	0.00
Total	**1,573,560**	**0.00**	**1,458,350.00**	**0.00**	**115,210.00**	**92.68**
C. OTHER FIN. USES TRANS. OUT (GL 536)	**0**	**0.00**	**0.00**			
D. OTHER FINANCING USES (GL 535)	**0**	**0.00**	**0.00**			
E. UNUSUAL OR INFREQUENT ITEMS - INFLOWS (GL 968)	**0**	**0.00**	**0.00**		**0.00**	**0.00**
F. UNUSUAL OR INFREQUENT ITEMS – OUTFLOWS (GL 538)	**0**	**0.00**	**0.00**		**0.00**	**0.00**
G. NET CHANGE IN FUND BALANCE (A-B-C-D+E-F)	**0**	**670,065.66**	**30,031.20**		**30,031.20**	**0.00**
H. TOTAL BEGINNING FUND BALANCE	**1,177,000**		**1,218,374.98**			
I. G/L 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (±)			**0.00**			
J. TOTAL ENDING FUND BALANCE (G + H ± I)	**1,177,000**		**1,248,406.18**			
K. ENDING FUND BALANCE ACCOUNTS						
G/L 810 Restricted for Other Items	0		0.00			
G/L 830 Restricted for Debt Service	1,177,000		1,248,406.18			
G/L 835 Restrictd For Arbitrage Rebate	0		0.00			
G/L 870 Committed to Other Purposes	0		0.00			
G/L 889 Assigned to Fund Purposes	0		0.00			
G/L 890 Unassigned Fund Balance	0		0.00			
Total	**1,177,000**		**1,248,406.18**			

Budget Status Report

2025-2026 MEDICAL LAKE SCHOOL DISTRICT

Basis of Accounting: Fund Balance **Account Codes:** Agency **Fund Code:** 30

Reporting Month: April **Budget Type:** Revised **Fund Description:** Debt Service Fund

Differences	**0**	**0.00**

Budget Status Report

2025-2026 — MEDICAL LAKE SCHOOL DISTRICT

Basis of Accounting: Fund Balance | **Account Codes:** Agency | **Fund Code:** 40

Reporting Month: April | **Budget Type:** Revised | **Fund Description:** Associated Student Body Fund

A. REVENUES	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 General Student Body	199,510	12,625.49	84,540.97		114,969.03	42.37
2000 Athletics	144,160	8,553.27	97,423.66		46,736.34	67.58
3000 Classes	13,200	6,300.00	7,335.00		5,865.00	55.57
4000 Clubs	90,005	3,267.00	78,570.53		11,434.47	87.30
6000 Private Moneys	10,050	250.00	1,030.00		9,020.00	10.25
Total	**456,925**	**30,995.76**	**268,900.16**		**188,024.84**	**58.85**
B. EXPENDITURES						
1000 General Student Body	244,550	9,325.42	48,083.77	14,249.40	182,216.83	25.49
2000 Athletics	167,192	8,966.36	107,345.90	11,794.13	48,051.97	71.26
3000 Classes	12,350	790.00	7,904.94	5,122.82	(677.76)	105.49
4000 Clubs	66,535	17,640.91	63,511.07	11,501.19	(8,477.26)	112.74
6000 Private Moneys	11,611	0.00	4,020.09	5,563.00	2,027.91	82.53
Total	**502,238**	**36,722.69**	**230,865.77**	**48,230.54**	**223,141.69**	**55.57**
C. EXCESS OF REVENUES OVER (UNDER) EXPENDITURES (A-B)	**(45,313)**	**(5,726.93)**	**38,034.39**		**83,347.39**	**(183.94)**
D. UNUSUAL OR INFREQUENT ITEMS - INFLOWS (GL 968)	**0**	**0.00**	**0.00**		**0.00**	**0.00**
E. UNUSUAL OR INFREQUENT ITEMS – OUTFLOWS (GL 538)	**0**	**0.00**	**0.00**		**0.00**	**0.00**
F. NET CHANGE IN FUND BALANCE (C+D-E)	**(45,313)**	**(5,726.93)**	**38,034.39**		**83,347.39**	**(183.94)**
G. TOTAL BEGINNING FUND BALANCE	**300,000**		**269,030.40**			
H. G/L 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (±)			**0.00**			
I. TOTAL ENDING FUND BALANCE (F + G ± H)	**254,687**		**307,064.79**			
J. ENDING FUND BALANCE ACCOUNTS						
G/L 810 Restricted for Other Items	0		0.00			
G/L 819 Restricted for Fund Purposes	254,687		307,064.79			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		0.00			
G/L 850 Restricted for Uninsured Risks	0		0.00			
G/L 870 Committed to Other Purposes	0		0.00			
G/L 889 Assigned to Fund Purposes	0		0.00			
G/L 890 Unassigned Fund Balance	0		0.00			
Total	**254,687**		**307,064.79**			

Budget Status Report

2025-2026 MEDICAL LAKE SCHOOL DISTRICT

Basis of Accounting: Fund Balance
Reporting Month: April
Account Codes: Agency
Budget Type: Revised
Fund Code: 40
Fund Description: Associated Student Body Fund

Differences	**0**	**0.00**

Budget Status Report

2025-2026 MEDICAL LAKE SCHOOL DISTRICT

Basis of Accounting: Fund Balance **Account Codes:** Agency **Fund Code:** 90

Reporting Month: April **Budget Type:** Revised **Fund Description:** Transportation Vehicle Fund

A. REVENUES/OTHER FIN. SOURCE	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 Local Taxes	0	0.00	0.00		0.00	0.00
2000 Local Nontax	5,000	1,530.80	12,080.23		(7,080.23)	241.60
3000 State - General Purpose	0	0.00	0.00		0.00	0.00
4000 State - Special Purpose	250,000	0.00	0.00		250,000.00	0.00
5000 Federal - General Purpose	0	0.00	0.00		0.00	0.00
6000 Federal - Special Purpose	0	0.00	0.00		0.00	0.00
8000 Other Agencies and Associates	0	0.00	0.00		0.00	0.00
9000 Other Financing Sources	0	0.00	0.00		0.00	0.00
Total	**255,000**	**1,530.80**	**12,080.23**		**242,919.77**	**4.74**
B. EXPENDITURES						
Type 30 Equipment	370,673	0.00	0.00	0.00	370,673.00	0.00
Type 40 Energy	0	0.00	0.00	0.00	0.00	0.00
Type 60 Bond Levy Issuance	0	0.00	0.00	0.00	0.00	0.00
Type 90 Debt	0	0.00	0.00	0.00	0.00	0.00
Total	**370,673**	**0.00**	**0.00**	**0.00**	**370,673.00**	**0.00**
C. OTHER FIN. USES TRANS. OUT (GL 536)	**0**	**0.00**	**0.00**			
D. OTHER FINANCING USES (GL 535)	**0**	**0.00**	**0.00**			
E. UNUSUAL OR INFREQUENT ITEMS - INFLOWS (GL 968)	**0**	**0.00**	**0.00**		**0.00**	**0.00**
F. UNUSUAL OR INFREQUENT ITEMS – OUTFLOWS (GL 538)	**0**	**0.00**	**0.00**		**0.00**	**0.00**
G. NET CHANGE IN FUND BALANCE (A-B-C-D+E-F)	**(115,673)**	**1,530.80**	**12,080.23**		**127,753.23**	**(110.44)**
H. TOTAL BEGINNING FUND BALANCE	**122,000**		**476,882.30**			
I. G/L 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (±)			**0.00**			
J. TOTAL ENDING FUND BALANCE (G + H ± I)	**6,327**		**488,962.53**			

Budget Status Report

2025-2026 MEDICAL LAKE SCHOOL DISTRICT

Basis of Accounting: Fund Balance | **Account Codes:** Agency | **Fund Code:** 90

Reporting Month: April | **Budget Type:** Revised | **Fund Description:** Transportation Vehicle Fund

K. ENDING FUND BALANCE ACCOUNTS

G/L 810 Restricted For Other Items	0	0.00
G/L 819 Restricted for Fund Purposes	6,327	488,962.53
G/L 830 Restricted for Debt Service	0	0.00
G/L 835 Restrictd For Arbitrage Rebate	0	0.00
G/L 850 Restricted for Uninsured Risks	0	0.00
G/L 889 Assigned to Fund Purposes	0	0.00
G/L 890 Unassigned Fund Balance	0	0.00
Total	**6,327**	**488,962.53**

Differences **0** **0.00**

2025-2026 Medical Lake School District Enrollment

Number of months to use in average: 9

	SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		AVERAGE	
	Count	FTE's	Count	FTE's	Count	FTE's	Count	FTE's	Count	FTE's	Count	FTE's	Count	FTE's	Count	FTE's	Count	FTE's	Count	FTE's	Count	FTE's
K	70	70.00	73	73.00	73	73.00	76	76.00	76	76.00	76	76.00	77	77.00	77	77.00	76	76.00			75	74.89
One	91	91.00	93	92.05	91	91.00	93	93.00	93	93.00	93	93.00	93	93.00	93	93.00	94	94.00			93	92.56
Two	81	81.00	82	82.00	82	81.05	82	82.00	82	82.00	82	82.00	81	81.00	80	80.00	79	79.00			81	81.12
Three	90	90.00	90	90.00	92	92.00	95	95.00	97	97.00	98	98.00	97	97.00	98	98.00	97	97.00			95	94.89
Four	86	86.00	88	87.04	89	88.04	89	89.00	90	90.00	90	90.00	90	90.00	91	91.00	90	90.00			89	89.01
Five	74	73.77	74	73.77	79	78.77	81	80.77	81	80.77	82	81.77	80	79.77	81	80.77	81	80.77			79	78.99
HALLETT	492	491.77	500	497.86	506	503.86	516	515.77	519	518.77	521	520.77	518	517.77	520	519.77	517	516.77			512	511.46
K	65	65.00	65	65.00	62	62.00	63	63.00	63	63.00	65	65.00	63	63.00	63	63.00	63	63.00			64	63.56
One	66	66.00	66	66.00	65	65.00	63	63.00	63	63.00	64	64.00	65	65.00	64	64.00	61	61.00			64	64.11
Two	45	45.00	47	47.00	48	48.00	49	49.00	49	49.00	48	48.00	47	47.00	48	48.00	47	47.00			48	47.56
Three	44	44.00	46	46.00	46	46.00	46	46.00	45	45.00	45	45.00	44	44.00	44	44.00	45	45.00			45	45.00
Four	58	58.00	60	60.00	62	62.00	62	62.00	62	62.00	62	62.00	62	62.00	64	64.00	65	65.00			62	61.89
Five	44	44.00	45	45.00	45	45.00	46	46.00	47	47.00	46	46.00	45	45.00	45	45.00	45	45.00			45	45.33
ANDERSON	322	322.00	329	329.00	328	328.00	329	329.00	329	329.00	330	330.00	326	326.00	328	328.00	326	326.00			327	327.44
Six	131	129.91	129	128.36	132	127.84	130	129.36	131	130.36	131	131.00	131	131.00	131	131.00	131	131.00			131	129.98
Seven	129	128.22	127	127.00	128	128.00	127	127.00	127	127.00	130	130.00	130	130.00	133	131.78	132	131.09			129	128.90
Eight	129	127.13	127	127.00	131	129.55	130	130.00	130	130.00	131	130.86	132	132.00	132	132.00	130	130.00			130	129.84
MLMS	389	385.26	383	382.36	391	385.39	387	386.36	388	387.36	392	391.86	393	393.00	396	394.78	393	392.09			390	388.72
Nine	117	116.17	121	121.00	122	121.88	123	123.00	123	123.00	122	121.71	122	121.68	122	121.68	122	121.68			122	121.31
Ten	106	106.00	108	108.00	111	110.18	113	112.18	114	113.18	113	112.18	113	112.18	112	111.18	112	111.18			111	107.34
Eleven	109	85.81	109	87.05	113	91.31	114	93.12	114	93.62	116	94.86	116	94.97	116	95.72	115	94.72			114	92.56
Twelve	126	103.90	132	107.11	132	109.34	132	109.32	131	108.32	130	108.79	130	108.81	129	109.11	128	107.13			130	107.98
MLHS	458	411.88	470	423.16	478	432.71	482	437.62	482	438.12	481	437.54	481	437.64	479	437.69	477	434.71			476	432.34
TOTAL Basic Enrollment	1,661	1,610.91	1,682	1,632.38	1,703	1649.96	1,714	1,668.75	1,718	1,673.25	1,724	1,680.17	1,718	1,674.41	1,723	1,680.24	1,713	1,669.57			1,706	1,659.96
Hallett ALE	5	5.00	9	9.00	12	12.00	12	12.00	12	12.00	13	12.98	13	12.98	12	11.98	12	11.98			11	11.10
Anderson ALE	3	3.00	3	3.00	3	3.00	4	4.00	7	7.00	7	6.90	7	6.85	7	6.85	8	7.85			5	5.36
MLMS ALE	13	10.57	19	16.72	23	17.66	23	17.17	24	17.73	28	21.33	27	20.82	28	21.85	33	26.39			24	18.92
MLHS ALE	15	8.90	23	14.11	28	19.54	30	21.23	31	23.06	30	22.00	28	20.32	33	22.86	34	23.05			28	19.45
ALE Enrollment	36	27.47	54	42.83	66	52.20	69	54.40	74	59.79	78	63.21	75	60.97	80	63.54	87	69.27			69	54.85
Running Start Only	-	-	34		34		31		28		26		26		28		25				26	0.00
RS Non-Voc	-	-		37.59		37.32		35.79		33.27		31.94		31.27		30.46		29.19			-	29.65
RS Voc.	-	-		0.33		0.33		0.33		0.53		0.53		0.53		0.66		0.66			-	0.43
Running Start Total Students	-	-	41		41		40		37		37		36		35		35				34	0.00
Hallett TK	18		19		19		20		20		20		20		20		20				20	
MAE TK	18		18		16		17		17		17		17		17		17				17	
TK Total	36	36.00	37	37.00	35	35.00	37	37.00	37	37.00	37	36.04	37	36.04	37	36.04	37	36.04			37	36.24
Hallett PK	16		16		12		12		13		13		13		13		13				13	
MAE PK	52		49		46		47		46		52		53		54		55				50	
Total Pre-School	68		65		58		59		59		65		66		67		68				64	
K-21 SpEd	211		220		219		222		229		233		228		229		226				224	
3-5 SpEd	18		20		23		26		29		31		33		35		36				28	
SpEd TK	8		7		6		6		6		5		5		5		5				6	
Total SpEd	237		247		248		254		264		269		266		269		267				258	
E-672	1	1.00	2	2.00	3	3.00	3	3.00	3	3.00	3	3.00	2	2.00	2	2.00	2	2.00			2	2.33
MS Voc.Ed.	-	-	-	0.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00
HS Voc.Ed.		114.33		112.10		115.31		114.32		112.62		103.46		101.92		101.59		101.07				108.52
Total TBIP	22		27		30		30		31		33		31		29		28				29	
K-6 TBIP	13		16		19		19		19		19		17		15		15				17	
7-12 TBIP	9		11		11		11		11		13		13		13		12				12	
TK TBIP	-		-		-		-		1		1		1		1		1				1	
Exited TBIP	-		-		-		-		-												-	
Open Doors			1				1				1		2		2		1				1	
O.D. Voc	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00
O.D. Non V	-	-	1	1.00	-	-	1	1.00	-	-	1	1.00	2	2.00	2	2.00	1	1.00			1	1.14

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5.26.2026 ~ Consent Agenda

Resignations - *Lanee Alaniz ~ Nonrenewal (effective end of the 2025/2026 school year); Jolene Hofer ~ Cafeteria, Hallett Elementary (effective end of the 205/2026 school year);*

Leaves - *Camilla Ortega (LWOP 6/15/2026 - 6/16/2026);*

Staff Contracts:

Administrative Staff - *Barry Warren ~ Principal, Michael Anderson Elementary (effective 7/1/2026);*

Certificated Staff - *Maddison Pitts-Barnes ~ Life Science/Physical Science Teacher, Middle School (effective 8/26/2026);*

Certificated Substitutes - *None at this time*

Long-term Substitutes - *None at this time*

Classified Staff - *Connor Hayes ~ Cafeteria I, Michael Anderson Elementary (5.5 hours per day, effective 5/4/2026);*

Classified Substitutes - *None at this time*

Extra Curricular Activities -

Other - *None at this time*

Teachers Teaching Out of Content Areas: *None at this time*

Staff Travel: *Justin Blayne, Barry Warren, Lyra McGirk, Seth Sammons, Noelle Mills, Robert Haugen, Tawni Barlow, Ted Koch, Aimee Cocco to Powerless to Powerful in Yakima, WA, May 26 - May 27, 2026; Dr. Headrick, Dir. Johnson, Dir. Cooper, Dr. Williams-Gilbert, Rey Ornelas to Annual MISA Summer Meeting, Rapid City, SD, June 28 - 30, 2026;*

Student Travel: *ASB Student Council Leaders, AWSL Mission Peak Leadership Camp, EWU, WA. July 27, 2026 - August 1, 2026. Davin Perry, Camp Director James Layman and X Supervising. 8 total students;*
AFJROTC CLC Leadership Development Requirement program, Cusick, WA. June 22, 2026 - June 26, 2026. 7 total students, 7 male, 0 female, 1 students w/health plans, inhaler-self medicating;

Board Member Compensation: *None at this time*

Financials The following vouchers/warrants as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, were approved for payment.
General/Capital/ASB Fund (Accounts Payable) for April 21. 2026, warrants 138901 - 139001 in the amount of $515,843.22;
General/ASB Fund (Accounts Payable) for April 24, 2026, warrants 139002 - 139031 in the amount of $152,278.04;
General Fund (Payroll) for April 30, 2026, warrants 139032 - 139039 in the amount of $10,991.66;
General Fund (Payroll/Accounts Payable) for April 30, 2026, warrants 139040 - 139058 in the amount of $730,051.55;
General/Capital/ASB Fund (Accounts Payable) for May 18, 2026, warrants 139059 - 139168 in the amount of $506,751.57;

Coversheet

Board Policy ~ 1630 Evaluation of the Superintendent; First Reading

Section:	IV. Individual Actions Items
Item:	A. Board Policy ~ 1630 Evaluation of the Superintendent; First Reading
Purpose:	Vote
Submitted by:	
Related Material:	1630 Critical.pdf

Medical Lake School District Board Policy **1630**

1

Evaluation of the Superintendent

The board will establish evaluative criteria and will be responsible for evaluating the performance of the superintendent.

The superintendent will have the opportunity for confidential conferences with the board members ~~on no less than three occasions in each year~~, for the purpose of aiding the superintendent in ~~his/her~~ their performance. The board, on the basis of the evaluation, may terminate, renew or extend the superintendent's contract for periods not to exceed three years.

Pursuant to state law, RCW 28a.150.230, names the school board as responsible "to adopt policies to: (a) Establish performance criteria and an evaluation process for its superintendent…" and through RCW 42.30.110(g) dictates the use of executive sessions for evaluating the performance of public employees.

In addition, state law, RCW 28A.405.100, requires that the evaluation process looks at these eight categories at a minimum:

- knowledge of, experience in, and training in recognizing good professional performance, capabilities and development;
- school administration and management;
- school finance;
- professional preparation and scholarship;
- effort toward improvement when needed;
- interest in pupils, employees, patrons and subjects taught in school;
- leadership;
- and ability and performance of evaluation of school personnel.

WSSDA provides a goal-centered model to support the effective evaluation of the superintendent.

Legal References:

RCW 28A.400.010 Employment of Superintendent - superintendent's qualifications, general powers, term, contract renewal

WSSDA Superintendent Evaluation

Adoption Date: 03.14;
Medical Lake School District
Revised Date: 04.98; 12.11; 12.13; 10.25;

Coversheet

Board Policy 2108 ~ Learning Assistance Program; First and Second Reading

Section: IV. Individual Actions Items
Item: B. Board Policy 2108 ~ Learning Assistance Program; First and Second Reading
Purpose: Vote
Submitted by:
Related Material: 2108 Critical.pdf

Learning Assistance Program
The district will implement a learning assistance program designed to enhance educational opportunities for students enrolled in kindergarten through twelfth grade who are not meeting academic standards by providing supplemental instruction and services to those students. “Students who are not meeting academic standards” means students with the greatest academic deficits in basic skills as identified by statewide, school, or district assessments or other performance measurement tools.

~~**Students’ Affected by COVID-19 Pandemic**~~
~~Until the expiration or termination of Proclamation 20-05 declaring a state of emergency for all counties in Washington due to COVID-19 or until September 1, 2025 -- whichever is later -- the district will budget and expend learning assistance program funds to identify and address the academic and nonacademic needs of students resulting from and exacerbated by the COVID-19 pandemic.~~

Washington Integrated Student Supports Protocol
The district will budget and expend learning assistance program funds using the framework of the Washington integrated student supports protocol, established under RCW 28A.300.139.

The district may use up to 15% of its learning assistance program allocation to deliver academic, nonacademic, and social-emotional supports and services to students through partnerships with community-based or other out-of-school organizations in accordance with RCW 28A.300.139.

Coordination with Other Programs
The district may coordinate federal, state, and local programs in order to serve the maximum number of students who are below grade level in basic skills. Students receiving assistance in another special needs program may also be served in the learning assistance program if they meet student eligibility and selection requirements.

Annual Report to OSPI
The district will submit an annual report on September 30th to the Office of the Superintendent of Public Instruction detailing the following:

- The amount of academic growth gained by students participating in the learning assistance program;
- The number of students who gain at least one year of academic growth;
- The specific practices, activities, and programs used by each school building that received learning assistance funds;
- The percentage of learning assistance program funding used to engage community partners, the number of students receiving direct supports and services from those community partners, and the types of services that are being provided; and
- The number of students served by the learning assistance program during the school year who were able to exit the program because student academic growth resulted in meeting the academic standard or grade level.

Medical Lake School District Board Policy **2108**
2

Cross References:

Board Policy 2161	Education of Students with Disabilities
Board Policy 4130	Title 1, Parent Involvement
Board Policy 6100	Revenues from Local, State and Federal Sources

Legal References:

RCW 28A.165	Learning Assistance Program
WAC 392-162	Special Service Program —Learning Assistance SHB 1208, Chapter 111, Laws of 2021 Learning Assistant Program – Various Provisions

Management Resources:

December 2025	Policy News
June 2021	Policy News
February 2018	Policy News
June 2005	Policy News

Adoption Date: 08.05; 04.18; 09.21;
Medical Lake School District
Revised Date: 06.05; 2.18; 10.25;

Coversheet

Board Policy 4260 ~ Use of School Facilities; First Reading

Section: IV. Individual Actions Items
Item: C. Board Policy 4260 ~ Use of School Facilities; First Reading
Purpose: Vote
Submitted by:
Related Material: 4260 Critical.pdf

Medical Lake School District Board Policy **4260**

1

Use of School Facilities

The board believes that public schools are owned and operated by and for the community. The public is encouraged to use school facilities, but will be expected to reimburse the district for such use to ensure that funds intended for education are not used for other purposes. On recommendation of the superintendent, the board will set the rental rates schedule.

The superintendent is authorized to establish procedures for use of school facilities, including rental rates, supervisory requirements, restrictions, and security. Those using school facilities will maintain insurance for accident and liability covering persons using the district's facilities under the sponsorship of the organization.

The district does not discriminate based on race, ethnicity, creed, religion, color, national origin, age, honorably discharged veteran or military status, sex, sexual orientation ~~including~~ gender expression, ~~or~~ gender identity, homelessness, immigration or citizenship status, marital status, the presence of any sensory, mental or physical disability or the use of a trained dog guide or service animal by a person with a disability and provides equal access to Boy Scouts of America and other designated youth groups.

Community athletics programs that use district facilities will not discriminate against any person on the basis of sex in the operation, conduct or administration of their programs. The district will provide copies of the district's nondiscrimination policy to all third parties using district facilities.

For rental rate purposes, organizations seeking the use of school facilities have been divided into three categories:

School or Child-Related Groups or Other Government Agencies

School or Child-related Groups or Other Government Agencies include those organizations whose main purpose is to promote the welfare of students, or to provide members of the community access to government programs or opportunities for civic participation. Examples are: Scouts, Campfire, PTA, 4-H, city or county sponsored recreation groups, polling places, political caucuses and governmental groups. The district will provide official recruiting representatives of the state and United States military forces, Job Corps, Peace Corps and AmeriCorps with access to school facilities (including number of days and type of presentation space) equal to and no less than the access provided to other post-secondary occupational or educational representatives.

When facilities are used outside of regular school hours, or when the district incurs extra utility, cleaning or supervision costs, a fee, established by the superintendent, will be charged to recoup those costs. Additionally, youth organizations engaged in sports activities and using school facilities must provide a statement of compliance with the policies for the management of concussion and head injury in youth sports as required by RCW 28A.600.

Nonprofit Groups

Nonprofit groups and organizations may use school facilities for lectures, promotional activities, rallies, entertainment, college courses, or other activities for which public halls or commercial facilities generally are rented or owned. The district may charge a rental rate in excess of costs incurred. Excess

charges may be waived when a service club or other nonprofit group is raising funds for charitable purposes.

Professional fundraisers representing charities must provide evidence that they are registered and bonded by the state of Washington. Such fund-raisers must provide evidence that the charity will receive at least sixty (60) percent of the gross revenues received from the public prior to approval to use the facilities.

Similar treatment may be granted public universities and colleges when offering college courses within the community or when any university/college is offering a course for staff at the request of the district. Nonprofit groups of the kind that in most communities have their own facilities (churches, lodges, veterans groups, granges, etc.) who wish to use district facilities on a regular, but temporary, basis may do so under this rental rate.

Commercial Enterprises
Commercial Enterprises include profit-making organizations and business-related enterprises. While the district would prefer these organizations use commercial or private facilities, facilities may be rented for non-regular use at the prevailing rate charged by commercial facilities in the area.

District-sponsored activities, including curricular and co-curricular functions, retain first priority in use of facilities. Authorization for use of school facilities will not be considered as endorsement or approval of the activity, group or organization.

Cross References:

Board Policy 3422	Student Sports - Concussion and Head Injuries

Legal References:

RCW 4.24.660	Liability of school districts under contracts with youth programs
RCW 28A.230.180	Access to campus and student information directories by official recruiting representatives — Informing students of educational and career opportunities
RCW 28A.320.510	Night schools, summer schools, meetings, use of facilities for.
RCW 28A.335.150	Permitting use and rental of playgrounds, athletic fields, or athletic facilities.
RCW 28A.335.155	Use of buildings for youth programs — Limited immunity.
20 USC Sec. 7905	Boys Scout of America Equal Access Act
34 CFR Sec. 108.6	Equal Access to Public School Facilities For The Boy Scouts of America and Other Designated Youth Groups
AGO 1973 No. 26	School districts — Use of school facilities for presentation of programs — Legislature — Elections

Management Resources:

2025 July Issue
Policy and Legal News, February 2014 Other updates/corrections

Policy and Legal News, July, 2013 Equal access to K-12 campuses law goes into effect
Policy and Legal News, June 2013 Use of School Facilities policy clarification
Policy News, December 2011 Changes in WSSDA's Policy Reference Manual
Policy News, August 2009 Concussion and Head Injuries Legislation

Adoption Date: 01.02; 10.08; 01.10; 07.14;
Medical Lake School District
Revised Date: 12.00; 08.09; 12.11; 06.13; 07.13; 02.14; 07.25;

Coversheet

Approve Naming the Tennis Courts After Leroy Lemaster

Section: IV. Individual Actions Items
Item: D. Approve Naming the Tennis Courts After Leroy Lemaster
Purpose: Vote
Submitted by:
Related Material: image.png


Leroy Lemaster
Cardinal Tennis Complex
Coach
Lemaster
Medical Lake
Tennis

Coversheet

Approve Board Resolution 25-26.02- Delegate Authority to WIAA

Section: IV. Individual Actions Items
Item: E. Approve Board Resolution 25-26.02- Delegate Authority to WIAA
Purpose: Vote
Submitted by:
Related Material: WIAA Delegation Resolution 25-26.02.pdf

MEDICAL LAKE SCHOOL DISTRICT NO. 326
MEDICAL LAKE, WASHINGTON

Resolution 25-26.02

WHEREAS Chapter 32, Laws of 1975-76, 2nd Ex. Sess. Grants authority to each school district board of directors to control, supervise and regulate the conduct of interschool athletic activities and other interschool extracurricular activities of an athletic, cultural, social, or recreational nature for students in the district.

WHEREAS Chapter 32, Laws of 1975-76, 2nd Ex. Sess. Authorizes school district boards of directors to delegate control, supervision and regulation of any of the aforesaid activities to any voluntary, nonprofit entity and to compensate any such entity for services provided subject to the satisfaction of certain conditions and approval by the State Board of Education.

WHEREAS the Washington Interscholastic Activities Association is a voluntary, nonprofit entity which has satisfied the conditions, expressly set forth in Chapter 32, Laws of 1975-76, 2nd Ex. Sess. and has further been approved by the State Board of Education in action taken on August 17, 1977.

WHEREAS the board of directors of the following School District being otherwise fully informed of the rules and regulations of the WAshington Interscholastic Activities Association as approved by the State Board of Education and recognizing that said rules and regulations provide for private sponsorship of post-season tournaments or extracurricular activities by WIAA, consent to abide by such rules and regulations.

NOW THEREFORE, the board of directors of the following School District or School hereby delegates to the Washington Interscholastic Activities Association and the authority to control, supervise and regulate interscholastic activities consistent with the rules and regulations of WIAA. The Board of Directors retains the right to establish eligibility standards that meet or exceed the rules and regulations of WIAA.

Dated this 26th day of May 2026

_____	_____
Secretary, Board of Directors	President, Board of Directors
_____	_____
Board Member	Board Member
_____	_____
Board Member	Board Member

Coversheet

Approval to Surplus Old Dunk Tank From Michael Anderson Elementary

Section: IV. Individual Actions Items
Item: F. Approval to Surplus Old Dunk Tank From Michael Anderson Elementary
Purpose: Vote
Submitted by:
Related Material: MAE Dunk Tank Surplus.jpeg

Coversheet

Student Reports

Section: V. Student Representative Reports
Item: A. Student Reports
Purpose: Discuss
Submitted by:
Related Material: Board Report_05-26-26.pdf

Board Report
May 26, 2026
Students attending: Nate & Madison

Hallett Elementary School

- Talked with first graders and fifth graders. First graders were shy and didn't share as much as the fifth graders.
- What are you most excited about for next school year?
    - First Graders: Talked about being excited for summer vacation. In school they talked about enjoying and wanting more challenging PE.
    - Fifth Graders: Shared that they're excited about middle school. Especially looking forward to electives like Spanish and art
- Are you excited about high school?
    - Fifth Graders: Said they were afraid of high school PE and not really excited about high school yet. Although they all do sports currently, they talked about being scared of high school sports.
- What are your favorite things about this year?
    - Fifth Graders: Field trips have been the best. Talked about being able to go to Shrek the Musical at Crosby Theatre and the pumpkin patch when they were younger.

Michael Anderson Elementary

- Talked with first graders and fifth graders. Students were very, very talkative.
- What are your favorite parts of coming to school?
    - First Graders: Lunch, recess, breakfast and library were their favorite parts of school.
    - Fifth Graders: Lunch, seeing friends, and whenever they're challenged are what they like best about school.
- What is something you'd like to learn at school that you aren't learning about now?
    - First Graders: Shared that they would like to learn more about endangered animals and insects.
    - Fifth Graders: Students reported that they'd like to learn more about math and history.
- What is something the grown ups do at your school to make you feel included and safe?
    - First Graders: Students said their teachers helped them not to get lost and good ways to memorize things.
    - Fifth Graders: Students said that the adults care about them.
- What are you excited about for next year?
    - First Graders: Excited for harder math and to learn new words.
    - Fifth Graders: Most excited about STEM classes, jazz band, and harder math. One student said they were excited about "Everything!"

Medical Lake High School

- Asked a variety of students, ranging from freshman to senior, standard to AP, on how they felt about the month of May, which is notorious for its heavy testing weeks.
    - Kids in both standard and AP classes said that this month was chill, saying that they either had prior knowledge or had prepared themselves well for the tests, whether it be state or AP testing, and adapted to become better with the more tests they took.
    - The kids in Ap classes will be returning to take more next year, but first, everyone came to a collective agreement: summer first!
    - I think we are all excited for a long break.

Student Board Member Reflections

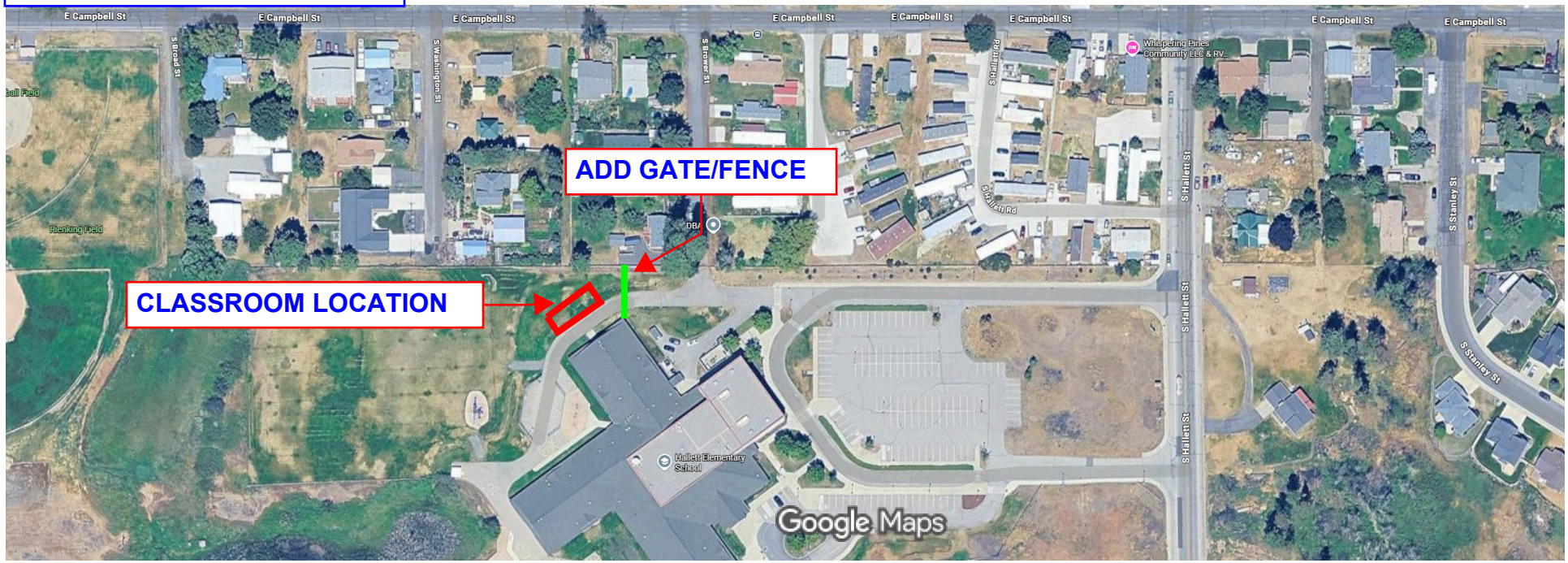
- What have you enjoyed most about serving as a Student Board Member this year?
    - I like talking and interacting with other students - especially students who I don't normally interact with.
    - I like seeing more about how our School Board meets and works
    - I've gained different perspectives from talking with students at our school
    - Seeing at Board meetings has been interesting
    - Opportunity to influence decisions

Coversheet

Early Learning Center Discussion

Section: VIII. Superintendent's Report
Item: A. Early Learning Center Discussion
Purpose: Discuss
Submitted by:
Related Material: 2026-05-20 - Hallett ELC Modular Clasroom Preliminary Layout.pdf

HALLETT ELC CLASSROOMS
PRELIMINARY LAYOUT



Imagery ©2026 Airbus, Maxar Technologies, Map data ©2026 50 ft

CIVIL SCOPE OF WORK

1. SURVEY
2. SITE PLAN
3. EXCAVATION LIMITS (foundation plan and install by supplier)
3. SEWER
4. WATER
5. ELECTRICAL
6. COM CONDUIT
7. FIRE PANEL TIE IN