



Medical Lake  
School District

## Medical Lake School District #326, WA

### Regular Board Meeting

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#### Date and Time

Tuesday September 23, 2025 at 6:00 PM PDT

#### Location

Medical Lake School District Administration Office

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#### Agenda

	Purpose	Presenter	Time
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I.	Opening Items		6:00 PM
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A.	Record Attendance		1 m
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B.	Call the Meeting to Order		
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C.	Pledge of Allegiance		1 m
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D.	Approve Agenda	Vote	1 m
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E.	What's Right	Discuss	5 m
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**Administrators, Board and Guests Comment on Something Positive They've Seen in the District and Community** ~ Anyone attending the meeting will be given the opportunity to share something positive following the Board's comments

II.	Consent Agenda		6:08 PM
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	Purpose	Presenter	Time
<b>A.</b> Minutes of the Regular Board Meeting 8-26-2025	Approve Minutes		1 m
<b>B.</b> Approve the Consent Agenda	Vote		
<ul style="list-style-type: none"> <li>• Personnel (Certificated and Classified) <ul style="list-style-type: none"> <li>◦ Resignations</li> <li>◦ Leaves</li> <li>◦ Staff Contracts</li> </ul> </li> <li>• Staff Travel</li> <li>• Board Member Compensation</li> <li>• Fiscal Vouchers <ul style="list-style-type: none"> <li>◦ General Fund (Payroll and Accounts Payable)</li> <li>◦ A.S.B. Fund</li> <li>◦ Capital Projects</li> </ul> </li> <li>• Financial Report</li> <li>• Enrollment</li> </ul>			

### III. Public Comments on Individual Action Items

Anyone wishing to speak to a specific individual action item, board policy or other, listed below will be given the opportunity here, prior to action being taken by the Board.

<b>IV. Individual Actions Items</b>			<b>6:09 PM</b>
<b>A.</b> Board Policy 2020 ~ Course Design Selection and Adoption; First Reading	Vote		1 m
Modifications to this policy follow recent legislative requirements in compliance with RCW 28A.345.130 around curriculum adoptions.			
<b>B.</b> Board Policy 2021 ~ Library Information and Technology Programs; First Reading	Vote		1 m
Changes to Policy 2020 create a cross reference to this policy.			
<b>C.</b> Board Policy 3241 ~ Student Discipline; First Reading	Vote		1 m

	Purpose	Presenter	Time
<p>New policy changes have been updated through the Stevens Clay PS office same as in the past few years. They review what WSSDA suggests and make sure we are following the rules and laws appropriately for Student Discipline.</p>			
<b>D.</b>	Board Policy 5641 ~ Student Teachers, Interns and Practicum Students; First Reading	Vote	1 m
<p>This policy formerly addressed Student Teachers only. Given the amount of Mental Health Interns and Practicum Students we have going through our Wellness Program, adding those groups into the policy made sense.</p>			
<b>E.</b>	Approve the Annual Grants	Vote	5 m
<i>IDEA, Title II, Title I, TBIP, LAP</i>			
<b>F.</b>	Approve the Annual Highly Capable Plan	Vote	1 m
<p>This grant requires a separate approval from the grants previously noted.</p>			
<b>G.</b>	Approve the Home Connections Writing Curriculum	Vote	1 m
<p><a href="#">Institute for Excellence in Writing (IEW)</a>: <i>"Our Structure and Style® writing method will give you the ability to fill your student's toolbox with confidence-building tools, laying the groundwork for a lifetime of excellent writing."</i></p>			
<ul style="list-style-type: none"> <li>• <a href="#">Structure and Style for Students</a></li> </ul>			
<b>H.</b>	Approve to Surplus Old Curriculum from the Middle School	Vote	1 m

These were stumbled upon when cleaning out cabinets at the Middle School.

- 35-40 Glencoe Health ~ A Guide to Wellness (1990)
- 146 Science Explorer ~ Cells and Heredity (2000)
- 159 Science Explorer ~ Animals (2001)
- 145 ~ Astronomy (2008)
- 150 ~ Science Explorer ~ Weather and Climate (1999)
- 151 ~ Science Explorer ~ Environmental Science (2004)
- 121 ~ Motion, Forces, and Energy (2001)
- 146 ~ The Changing Surface of Earth (2001)
- 163 ~ From Bacteria to Plants (2007)
- 135 ~ The Nature of Matter (2004)

	Purpose	Presenter	Time
<b>I.</b> Approve the Surplus Items from the Cardinal Café	Vote		1 m
Red Popcorn Machine ~ Purchased in 2020, never been used			
Slushie Machine ~ Purchased prior to 2020, used prior to 2020			
Black Popcorn Machine ~ Purchased prior to 2020, used prior to 2020			
The Medical Lake Booster Club is interested in procuring the Red Popcorn Machine.			
<b>J.</b> Approve the High School Cheer Uniform Surplus	Vote		1 m
Total of 50 various items. Hoping to use them as a fundraiser, perhaps selling them to alumni.			

## **V. Student Representatives Oaths of Office**

## **VI. Reports and Discussions 6:23 PM**

<b>A.</b> Summer Maintenance Projects Report ~ Chris Harris	Discuss	5 m
<b>B.</b> Fall Sports Report ~ Dawn Eliassen	Discuss	5 m
There are 150 kids turning out for a sport this fall.		
Girls soccer numbers are back up after last year. They're currently 2-0.		
We have enough girls in the pool to field relay teams this year, which the returning swimmers are super excited about.		
Coaches in our programs have chosen five attributes to answer the question "Who are we?". Cardinals are respectful, disciplined, motivated, coachable, and responsible. Each week we'll be awarding <i>Cardinal Credit</i> to recognize athletes for standout displays of one of the traits.		
<b>C.</b> Home Connections Update ~ Rob Haugen	Discuss	5 m
<b>D.</b> August Board Meeting Follow-Up ~ Robert Haugen	Discuss	5 m

*This is a follow-up from the August Board Meeting that stemmed from the discussion around the minimum basic requirements new requirement for sex trafficking instruction. We've included a link to the OSPI guidance below.*



	Purpose	Presenter	Time
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- [guidance link](#)

<b>E.</b>	Levy and Tax Update ~ Chad Moss & DA Davidson	Discuss	5 m
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<b>VII.</b>	<b>Board Reports and Discussion</b>		<b>6:48 PM</b>
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<b>A.</b>	NAFIS Meeting ReCap	Discuss	5 m
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<b>VIII.</b>	<b>Superintendent's Report</b>		<b>6:53 PM</b>
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<b>A.</b>	Enrollment Update	Discuss	5 m
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[25/26 Choice In/Out](#)

<b>B.</b>	Legislative Updates	Discuss	5 m
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<b>IX.</b>	<b>Communications with Staff, Guests, and District Residents</b>		
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Anyone wishing to speak to something other than a “What’s Right” or an “Individual Action Item” will be given the opportunity to speak. Public comment period is not a time for dialogue between the board and the public. The board will not respond to the public. The board will not respond to statements, questions, or challenges made during public comment period and there will be no back-and-forth dialogue. Please know that the board’s silence is neutral. It is neither a signal of agreement nor disagreement with the speaker’s remarks.

<b>X.</b>	<b>Executive Session ~ None at this time</b>		
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<b>XI.</b>	<b>Closing Items</b>		
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<b>A.</b>	Adjourn Meeting	FYI	
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# Coversheet

## Minutes of the Regular Board Meeting 8-26-2025

<b>Section:</b>	II. Consent Agenda
<b>Item:</b>	A. Minutes of the Regular Board Meeting 8-26-2025
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for Regular Board Meeting on August 26, 2025

DRAFT



**Medical Lake**  
School District

## Medical Lake School District #326, WA

### Minutes

#### Regular Board Meeting

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##### **Date and Time**

Tuesday August 26, 2025 at 6:00 PM

##### **Location**

Administration Office

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##### **Directors Present**

Alexis Alexander, Gerri Johnson, Laura Parsons, Ron Cooper, Wendy Williams-Gilbert

##### **Directors Absent**

*None*

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#### **I. Opening Items**

##### **A. Record Attendance**

##### **B. Call the Meeting to Order**

Wendy Williams-Gilbert called a meeting of the board of directors of Medical Lake School District #326, WA to order on Tuesday Aug 26, 2025 at 6:00 PM.

##### **C. Pledge of Allegiance**

##### **D. Approve Agenda**

Laura Parsons made a motion to approve.  
Alexis Alexander seconded the motion.

Items A, B, C and D into one vote given that they are all second readings for strategic planning. (Motion by Laura, seconded by Ron)  
The board **VOTED** unanimously to approve the motion.

#### **E. What's Right**

Ryan Grant, teacher and MLEA President, wanted to thank Rob Haugen and Malenna King for facilitating the meetings with families interested in our Home Connections program. Ryan was able to meet with them individually and allow them to choose their curriculum over a 2 day period.

Mr. Grant also wanted to say thank you to Dr. Headrick and the District team for hosting Qmlativ trainings. Staff found them to be very helpful and they were thankful for the opportunity to get the information.

Finally, Ryan said he agreed with Dr. Headrick that the sneak peeks were great and well attended, the library was packed with new, incoming 6th grade students all excited for their new school year.

### **II. Consent Agenda ~ With Noted Change**

#### **A. Minutes of the Regular Board Meeting 7-22-2025**

Laura Parsons made a motion to approve the minutes from Regular Board Meeting on 07-22-25.

Alexis Alexander seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **B. Approve the Consent Agenda ~ Noted Change**

Laura Parsons made a motion to approve.

Alexis Alexander seconded the motion.

***Noted Change: 2 teachers listed in "out of content" area while waiting on OPSI to issue endorsements on their certificates had their endorsements come through after the agenda was sent out. So they've been removed from the "out of content" section below.***

**Resignations** - Wendy Armes ~ Assistant Softball Coach, Middle School (effective 8/13/2025); Yvonne Sulzman ~ Bus Driver, Transportation (effective 8/19/2025);

**Leaves** - None at this time

**Staff Contracts:**

**Administrative Staff** - Chris Harris ~ District Maintenance Supervisor, District (effective 8/11/2025);

**Certificated Staff** - 2.5% Salary Schedule Increase for All Certificated Staff

Alaniz, Lane; Allen, Christine; Allred, Angelina; Andrus, Robin; Armes, Wendy; Averill, Jeffrey; Backstrom, Rachel; Baldwin, Torrance; Barsness, Halene; Baughman, Brenda; Benson, Sheila; Bergman, Matt; Bolin, Lacey; Bollinger, Anna; Boyd, Dave; Boyd, Katrina; Breidenbach, Sierra; Campbell, Sylvia; Carr, Acecia; Cassem, Katie; Coins, Karen; Colley II, William; Collins, Daniel; Constantine, Michael; Cook, Freida; Corcoran, Arthur; Cornwell, Brandon; Cornwell, Phoenix; Crawford, Kora; Crockett, Kailey; Davis, Clifton; Dayton, Marci; Dayton, Scott; Dorcheus, Kerry; Dormaier, Dave; Dormaier, Stephanie; Dunlop, Keith; Dunlop, Lisa; Edwards, Charla; Eliassen, Dawn; Ellis, Kathryn; Engstrom, Julia; Feider, Tara; Finnerty, Jenna; Fragomeni, Grace; (Frost) Hodgson, Danielle; Galley, Baylor; Garza, Joe; Gilbert, Gwendolyn; Grant, Paula; Grant, Ryan; Griffis, Danielle; Haase, Courtney; Hammond, Angela; Harris, Jolene; Hart, Tera; Henderson, Darla; Hester, Brenda; Hiam, Kristin; Hickman, Megan; Hill, Michelle; Hollingsworth, Hunter; Horner, Deborah; Houn, Mathew; Johnson, Craig; Kantola, Kimberly; Knutzen, Kailie; Koch, Theodore; Koellen, Lori; Kozyra, Alexis; Larson, Hannah Lee; Kimberly; Leendertsen, Elizabeth; Lemire, Lisa; Lock, Jeremy Lt. Col; Madsen, Gail; Masinter, Daniel; McDowell, Theresa; McFarland, Taylor; McLaughlin, Elyse; McMillan, David; McNeill, Mitchell David; Mills, Noelle; Motz, Kile; Myers, Jamie; O'Donnell, Sara; Ornelas, Israel Jerry; Overman, Sheila; Owen, Morris; Perry, Davin; Petersen, Samuel; Petersen, Sandra; Peterson, Heidi; Petro, Heather; Pielop, Julie; Pierce, Megan; Potter, Amanda; Powers, Chad; Prewitt, Lisa; Puzycki, Nicholas; Reedy, Tanya; Reither, Heather; Riddle, Matthew; Robillard, Candace; Rodrigues, Siara; Roll, Rachael; Rupert, Cecelia; Sammons, Seth; Schwarzer, Carey; Shull, Christina; Simmons, Tammy; Simon, Daniel; Smith, Katharine; Stanley, Logan; Stemkoski, Kayla; Stigall, Amanda; Swegle, Lacey; Tanis, Nicholas; Tareski, Tanner; Tuman, Amy; Ulakovich, Austin; Van Soest, Hailey; Vanderhoof, Teresa; Vega, Jennifer; Wagner, Lisa; Walker, Cynnea; Wallace, Karlen; Ward, Brett; Watts, Ashley; Weber, Hannah; Weberling, Emma; White, Kelsey; Williams, Alizabeth; Williams, Angela; Wimmer, Hannah; Wissink, Keri; Work, Sharon; Yamane, Glen; Young, Jill; Young, Paula

**Certificated Substitutes** - None at this time

**Long-term Substitutes** - None at this time

**Classified Staff** - Kristin Reynolds ~ Transportation Dispatcher, Transportation (effective TBD); Allison Knight ~ Assignment Change to Transitional Kindergarten, 6.5 hours per day, Hallett Elementary (beginning of the 2025/2026 school year); Jacob Beitingner ~ Assignment Change from District Grounds to Classroom Para at Michael Anderson Elementary (effective 8/22/2025);

Andrade, Carrie; Bahme, Steve; Bahr, Jeremy; Beitingner, Jacob; Benner, Morgan; Bliven, Catherine; Bogle, Kayla; Broadway, Susan; Brower, Lindsay; Brown, Ellie; Burket, Roong; Burris, Amy; Caraway, Curtis; Carl, Leah; Carstens, Rebecca; Chadwick, Jessica; Cisewski, Katie; Clay, Lynee; Collins, Thomas; Daily, Gaiana; Deck, Carl; Devore, Daniel;

*Dorcheus, Masie; Dwight, Wendy; Edwards, Holly; Falmoe, Thomas; Fiske, Lisa; Fitzgerald, Yayoi; Fitzpatrick, Margaret; Flower, Kirstina; French, Jefferson; Greig-Marston, Shannon; Gulling, Rochelle; Halme, Johana; Haynes, Aleesa; Haynes, Jeff; Haynes, Melody; Heater, Clarita; Heiner, Ashley; Hernandez, Josue; Hiatt, Carolyn; Hofer, Jolene; Hofer, Nevin; Jacobs, Jessica; Jones, Deborah; Kieley, Amie; King, Gary; Klein, Jake; Knight, Allison; Kuszmaul, Kenneth; Lalicker, Erika; Lara, Marianne; Luiten, Kelly; Lundberg, Kyle; Lynds, Michaela; Markham, Aaron; McCaslin, Scott; McDowell II, Douglas; McKenzie, Marie; Meckel, Nerissa; Michener, Melisa; Newman, Dan; Niblock, Aidan; Niblock, Ross; O'connor, Heidi; Oliver, Joe; Parkison, Karin; Patterson, Edward; Petersen, Anjeanette; Peterson, Sabrina; Phelps, Cara; Potter, Scott; Pound, Sean; Puckett, Sloan; Puzycki, Sarah; Rightler, Cheyanne; Rodney, Kristin; Rosa, Kathryn; Ruby, Laura; Salinas-Sanders, April; Sattler, Kurt; Schlotfeldt, Darcy; Scott, Georganne; Silveria, Ernest; Simpson, Haily; Singleton, Ariel; Smith, Camilla; Smith, Jodi; Smith, Laurie; Smith, Nickolas; Stevenson, Shari; Swalm, Dana; Sweet, Susan; Sylvester, Michelle; Town, Michael; Vanbuskirk, Jenny; Van Denend, Dylan; Vaughan, Bill; Wahl, Carolyn; Wentland, Lisa; Yazzie, Natasha; Zimmerman, Paula*

**Classified Substitutes** - *None at this time*

**Extra Curricular Activities** - *Mo Owen ~ Assistant Football Coach, High School (effective fall 2025); Matt Bergman ~ Assistant Football Coach, Middle School (effective fall 2025); Baylor Galley ~ Assistant Football Coach, Middle School (effective fall 2025); Jonah Coffin ~ Assistant Football Coach, Middle School (effective fall 2025); Ivanna Lomas ~ Assistant Softball Coach, Middle School (effective fall 2025);*

**Other** - *None at this time*

**Teachers Teaching Out of Content Areas:** *Halene Barsness, Special Education (effective 8/27/2025 - 10/31/2025); Nick Tanis, CTE (effective 8/27/2025 - 10/31/2025); Matt Bergman, K-8, PE (effective 8/27/2025 - 10/31/2025);*

**Staff Travel:** *None at this time*

**Board Member Compensation:** *None at this time*

**Financials** **The following vouchers/warrants as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, were approved for payment.**

*General Fund (Payroll ) for July 31, 2025, warrants 137481 - 137490 in the amount of \$11,529.34;*

*General Fund (Payroll/Accounts Payable) for July 31, 2025, warrants 137491 - 137509 in the amount of \$711,279.90;*

*General Fund (Accounts Payable) for August 7, 2025, warrants 137577 - 137620 in the amount of \$154,297.94;*

*General Fund (Accounts Payable) for August 19, 2025, warrants 137621 - 137648 in the amount of \$805,593.20;*

*Capital Fund (Accounts Payable) for August 19, 2025, warrants 137637 - 137637 in the amount of \$95,000.00;*

The board **VOTED** unanimously to approve the motion.

### III. Public Comments on Individual Action Items

#### A. Ryan Grant

Gave kudos to Dan Collins for recruiting girls for soccer. Having had a daughter on the soccer team previously, he thinks it's great we're working to rebuild that program.

He wanted to draw attention to the coaches contract, great process to compare with other districts, making sure coaches paid commensurate with what other districts do. They saw there were are needs in volleyball and cheer and the District did a great job in addressing those. The coaches ratified the agreement and are really glad to have someone working on that again.

### IV. Individual Actions Items

#### A. Board Policy 0540 ~ Environmental Scanning; Second Reading

Laura Parsons made a motion to Approve.

Ron Cooper seconded the motion.

Items A, B, C and D into one vote given that they are all second readings for strategic planning. (Motion by Laura, seconded by Ron)

The board **VOTED** unanimously to approve the motion.

#### B. Board Policy 0550 ~ Strategic Planning Goals; Second Reading

Laura Parsons made a motion to approve.

Ron Cooper seconded the motion.

Items A, B, C and D into one vote given that they are all second readings for strategic planning. (Motion by Laura, seconded by Ron)

The board **VOTED** unanimously to approve the motion.

#### C. Board Policy 0560 ~ Action Plan to Achieve Results; Second Reading

Laura Parsons made a motion to approve.

Ron Cooper seconded the motion.

Items A, B, C and D into one vote given that they are all second readings for strategic planning. (Motion by Laura, seconded by Ron)

The board **VOTED** unanimously to approve the motion.

Laura Parsons made a motion to approve.

Ron Cooper seconded the motion.

Items A, B, C and D into one vote given that they are all second readings for strategic planning. (Motion by Laura, seconded by Ron)

The board **VOTED** unanimously to approve the motion.

**D. Board Policy 0700 ~ Strategic Plan Evaluation; Second Reading**

Laura Parsons made a motion to approve.

Ron Cooper seconded the motion.

Items A, B, C and D into one vote given that they are all second readings for strategic planning. (Motion by Laura, seconded by Ron)

The board **VOTED** unanimously to approve the motion.

**E. Approve the Minimum Basic Education Requirements**

Laura Parsons made a motion to approve.

Alexis Alexander seconded the motion.

The board **VOTED** unanimously to approve the motion.

**F. Approve the Bus Driver Attendance Incentive Program**

Laura Parsons made a motion to approve.

Alexis Alexander seconded the motion.

The board **VOTED** unanimously to approve the motion.

**G. Approve 8th Grade Girls to Participate on the High School Girls' Soccer Team This Fall**

Laura Parsons made a motion to approve.

Alexis Alexander seconded the motion.

The board **VOTED** unanimously to approve the motion.

**H. Approval of Maintenance Equipment Surplus**

Laura Parsons made a motion to approve.

Alexis Alexander seconded the motion.

The board **VOTED** unanimously to approve the motion.

**I. Approve the Sole Source for Nutrition Services**

Laura Parsons made a motion to approve.

Alexis Alexander seconded the motion.

The board **VOTED** unanimously to approve the motion.

**J. Approve the PSE Collective Bargaining Agreement**

Laura Parsons made a motion to approve.

Alexis Alexander seconded the motion.

The board **VOTED** unanimously to approve the motion.

**K.**



### **Approve the MLAA Collective Bargaining Agreement**

Laura Parsons made a motion to approve.

Alexis Alexander seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **L. Approve the Coaching Collective Bargaining Agreement**

Laura Parsons made a motion to approve.

Alexis Alexander seconded the motion.

We went through the coaching agreement, which hadn't been touched in several years.

There were minimal language modifications as not much had changed. We looked comparatively with other districts so that we are in alignment within our league. We also reworked our salary schedule so it is more compressed, taking a 30 year schedule with very small incremental jumps and compressing them so they're more reasonable to coaches operating within our district. We shortened the years so coaches are more easily able to move through the process and quickly gain increases based on their experience.

The board **VOTED** unanimously to approve the motion.

## **V. Reports and Discussions**

### **A. Summer School Report**

Tera Hart oversaw the High School summer credit recovery. There were 43 students in attendance with 58 total credits recovered.

ESY (extended school year program) had 4 students; 1 from the Elementary, 2 from the Middle School and 1 High School. Big shout out to Transportation and Nutrition Services for getting the kids to class and making sure they're fed.

The Wellness Center hosts student groups throughout the summer. This year they hosted 14 groups, with a total of 44 students served over a 6 week period.

Finally, we had a student from the Middle School that received additional tutoring for English Language at the District Office for 3 weeks.

### **B. Nutrition Services Summer Meals Report**

The Nutrition Services summer team served 2300+ meals in the 27 days the program ran.

The Wellness Center had a lot of meals they distributed, which helped a lot. We ended up with \$6000 in revenue this summer. Michael Anderson Elementary is the only school building qualifies for paid services.

This school year we have 120 preschool students this year and it's our first year doing family style meals. We are expecting it to be chaos for breakfast but should be much smoother by lunch time.

## VI. Superintendent's Report

### A. Correspondence from Michael Baumgartner

Back in July, we wrote a letter of support to Michael Baumgartner on his stances with federal aid and special education. He sent an acknowledging letter back along with a handwritten letter saying Thank You.

### B. 2025/2026 Meet & Greet

We've moved the Meet & Greet from morning to afternoons for the 2025/2026 school year. We will be at Thomas Hammer Coffee Roaster on Fairchild AFB and Roam Coffee Roaster in downtown Medical Lake on Tuesdays beginning in October.

***We will add in topics for each date, like we did at the mid-point last year. Also looking to alternate locations at Michael Anderson between Thomas Hammer and the Alder House. They have an indoor play area which might help keep younger kids occupied. Dir. Johnson inquired about obtaining a sign to display at the locations on Meet & Greet days.***

#### Thomas Hammer (3:30 pm - 4:30 pm)

- Tues ~ Oct 7
- Tues ~ Nov 4
- Tues ~ Dec 9
- Tues ~ Jan 13
- Tues ~ Feb 10
- Tues ~ Mar 10
- Tues ~ Apr 21
- Tues ~ May 12
- Tues ~ Jun 2

#### Roam (3:00 pm - 4:00 pm)

- Tues ~ Oct 14
- Tues ~ Nov 18
- Tues ~ Dec 16
- Tues ~ Jan 20
- Tues ~ Feb 24

- Tues ~ Mar 17
- Tues ~ Apr 14
- Tues ~ May 19
- Tues ~ Jun 9

## VII. Closing Items

### A. Adjourn Meeting

Laura Parsons made a motion to approve.

Alexis Alexander seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:58 PM.

Respectfully Submitted,  
Wendy Williams-Gilbert

# Coversheet

## Approve the Consent Agenda

<b>Section:</b>	II. Consent Agenda
<b>Item:</b>	B. Approve the Consent Agenda
<b>Purpose:</b>	Vote
<b>Submitted by:</b>	
<b>Related Material:</b>	9.23.2025 Consent Agenda.pdf Financials.pdf Enrollment.pdf

## 9.23.2025 ~ Consent Agenda

**Resignations** - Kyle Lundberg ~ Para, High School (effective 9/11/2025); Shari Stevenson ~ Bus Driver, Transportation (effective 8/28/2025);

**Leaves** - None at this time

**Staff Contracts:**

**Administrative Staff** - None at this time

**Certificated Staff** - None at this time

**Certificated Substitutes** - None at this time

**Long-term Substitutes** - None at this time

**Classified Staff** - Victoria Wells ~ Supervisory Assistant, Hallett Elementary (2.0 hours per day, effective 8/26/2025 school year); Emerson Webster ~ General Para, Hallett Elementary (6.5 hours per day, effective 8/26/2025); Tresa Weber ~ Pre-School Para, Michael Anderson Elementary (6.75 hours per day, effective 8/26/2025); Karissa Floyd ~ Pre-School Para, Michael Anderson Elementary (6.75 hours per day, effective 8/26/2025); Jacob Beitingner ~ Assignment Change from Grounds to Sped/Behavior Para, Middle School (6.5 hours per day, effective 8/26/2025); Billy Chadwick ~ Cafeteria I, Michael Anderson (5.50 hours per day, effective 8/27/2025); Kelly Roberts ~ Cafeteria I, Michael Anderson (5.0 hours per day, effective 8/27/2025); Jeff Haynes ~ Assignment Change from Lead Custodian at Hallett Elementary to Lead Grounds/Maintenance at the District (effective 9/8/2025); Jefferson French ~ Assignment Change from Lead Custodian at Michael Anderson Elementary to Lead Custodian at Hallett Elementary, (effective 9/16/2025);

**Classified Substitutes** - None at this time

**Extra Curricular Activities** - Hank Brower ~ Assistant Baseball Coach, Middle School (effective spring 2026); Catherine Angel ~ Assistant Cross Country Coach, Middle School (effective 8/25/2025); Landon Hall ~ Assistant Boys Basketball Coach, High School (effective for the 2025/2026 season);

**Other** - None at this time

**Teachers Teaching Out of Content Areas:**

**Staff Travel:** None at this time

**Board Member Compensation:** None at this time

**Financials** The following vouchers/warrants as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, were approved for payment.

General Fund (Payroll/Accounts Payable) for August 29, 2025, warrants 137649 - 137657 in the amount of \$12,674.57;

General Fund/ASB Fund (Accounts Payable) for August 29, 2025, warrants 137658 - 137701 in the amount of \$114,850.12;

General Fund (Accounts Payable) for September 5, 2025, warrants 137702 - 137702 in the amount of \$3,680.82;

General Fund (Accounts Payable) for September 5, 2025, warrants 137703 - 137715 in the amount of \$50,393.43;

General Fund/ASB Fund (Accounts Payable) for September 5, 2025, warrants 137716 - 137752 in the amount of \$174,592.82;

General Fund (Accounts Payable) for September 17, 2025, warrants 137753 - 137754 in the amount of \$14,287.76;

General Fund/ASB Fund (Accounts Payable) for September 17, 2025, warrants 137755 - 137820 in the amount of \$181,691.13;

## Budget Status Report

2024-2025

MEDICAL LAKE SCHOOL DISTRICT

Basis of Accounting: Fund Balance

Account Codes: Agency

Fund Code: 10

Reporting Month: August

Budget Type: Revised

Fund Description: General Fund

A. REVENUES/OTHER FIN. SOURCE	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 LOCAL TAXES	1,805,624	23,421.21	1,830,725.49		(25,101.49)	101.39
2000 LOCAL SUPPORT NONTAX	314,581	37,392.57	455,553.12		(140,972.12)	144.81
3000 STATE - GENERAL PURPOSE	19,257,084	2,018,930.93	19,081,812.02		175,271.98	99.09
4000 STATE - SPECIAL PURPOSE	5,230,066	598,131.68	6,135,287.09		(905,221.09)	117.31
5000 FEDERAL - GENERAL PURPOSE	2,740,283	0.00	2,716,917.00		23,366.00	99.15
6000 FEDERAL - SPECIAL PURPOSE	2,087,362	29,807.17	1,311,952.35		775,409.65	62.85
7000 REVENUES FR OTH SCH DIST	0	0.00	0.00		0.00	0.00
8000 OTHER AGENCIES AND ASSOCIATES	65,000	0.00	0.00		65,000.00	0.00
9000 OTHER FINANCING SOURCES	0	0.00	6,376.35		(6,376.35)	0.00
<b>Total</b>	<b>31,500,000</b>	<b>2,707,683.56</b>	<b>31,538,623.42</b>		<b>(38,623.42)</b>	<b>100.12</b>

### B. EXPENDITURES

00 Regular Instruction	17,316,228	1,164,020.46	15,979,352.78	73,410.18	1,263,465.04	92.70
10 Federal Stimulus	0	0.00	46.18	0.00	(46.18)	0.00
20 Special Ed Instruction	4,096,558	274,435.25	4,809,597.36	2,524.95	(715,564.31)	117.47
30 Voc. Ed Instruction	1,174,564	68,234.61	1,075,000.60	1,120.00	98,443.40	91.62
40 Skills Center Instruction	0	0.00	0.00	0.00	0.00	0.00
50+60 Compensatory Ed Instruct.	1,196,862	201,167.99	1,209,222.05	0.00	(12,360.05)	101.03
70 Other Instructional Pgms	353,588	(1,092.83)	203,147.68	0.00	150,440.32	57.45
80 Community Services	333,161	38,106.14	397,128.70	0.00	(63,967.70)	119.20
90 Support Services	7,829,039	1,283,112.20	8,506,640.22	256,696.26	(934,297.48)	111.93
<b>Total</b>	<b>32,300,000</b>	<b>3,027,983.82</b>	<b>32,180,135.57</b>	<b>333,751.39</b>	<b>(213,886.96)</b>	<b>100.66</b>

### C. OTHER FIN. USES TRANS. OUT (GL 536)

0	0.00	0.00
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### D. OTHER FINANCING USES (GL 535)

0	0.00	0.00
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### E. EXCESS OF REVENUES/OTHER FIN. SOURCES OVER (UNDER) EXP/OTH FIN USES (A-B-C-D)

(800,000)	(320,300.26)	(641,512.15)	158,487.85	(19.81)
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### F. TOTAL BEGINNING FUND BALANCE

4,000,000	4,268,002.53
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### G. GLs 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (+OR-)

0.00
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### H. TOTAL ENDING FUND BALANCE (E+F + OR - G)

3,200,000	3,626,490.38
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## Budget Status Report

2024-2025

MEDICAL LAKE SCHOOL DISTRICT

**Basis of Accounting:** Fund Balance**Account Codes:** Agency**Fund Code:** 10**Reporting Month:** August**Budget Type:** Revised**Fund Description:** General Fund**I. ENDING FUND BALANCE ACCOUNTS**

G/L 810 Restricted For Other Items	0	0.00
G/L 815 Restrict Unequalized Deduct Rev	0	0.00
G/L 821 Restrictd for Carryover	0	0.00
G/L 823 Restricted for Carryover of Transition to Kindergarten	0	0.00
G/L 825 Restricted for Skills Center	0	0.00
G/L 828 Restricted for C/O of FS Rev	0	0.00
G/L 830 Restricted for Debt Service	0	0.00
G/L 835 Restrictd For Arbitrage Rebate	0	0.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	100,000	51,196.00
G/L 845 Restricted for Self-Insurance	0	0.00
G/L 850 Restricted for Uninsured Risks	0	0.00
G/L 870 Committed to Other Purposes	0	0.00
G/L 872 Committd to Econmc Stabilizatr	0	0.00
G/L 873 Committed to Depreciation Sub- Fund for Facility Maintenance	0	0.00
G/L 875 Assigned Contingencies	0	0.00
G/L 884 Assigned to Other Cap Projects	0	0.00
G/L 888 Assigned to Other Purposes	0	0.00
G/L 890 Unassigned Fund Balance	3,100,000	3,575,294.38
G/L 891 Unassigned Min Fnd Bal Policy	0	0.00
<b>Total</b>	<b>3,200,000</b>	<b>3,626,490.38</b>

<b>Differences</b>	<b>0</b>	<b>0.00</b>
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## Budget Status Report

2024-2025

MEDICAL LAKE SCHOOL DISTRICT

Basis of Accounting: Fund Balance

Account Codes: Agency

Fund Code: 20

Reporting Month: August

Budget Type: Revised

Fund Description: Capital Projects

A. REVENUES/OTHER FIN. SOURCE	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 Local Taxes	449,173	6,303.78	455,915.82		(6,742.82)	101.50
2000 Local Support Nontax	3,000	1,140.24	12,960.82		(9,960.82)	432.03
3000 State - General Purpose	0	0.00	0.00		0.00	0.00
4000 State - Special Purpose	0	0.00	95,000.00		(95,000.00)	0.00
5000 Federal - General Purpose	0	0.00	0.00		0.00	0.00
6000 Federal - Special Purpose	0	0.00	0.00		0.00	0.00
7000 Revenues Fr Oth Sch Dist	0	0.00	0.00		0.00	0.00
8000 Other Agencies and Associates	0	0.00	0.00		0.00	0.00
9000 Other Financing Sources	0	0.00	0.00		0.00	0.00
<b>Total</b>	<b>452,173</b>	<b>7,444.02</b>	<b>563,876.64</b>		<b>(111,703.64)</b>	<b>124.70</b>
<b>B. EXPENDITURES</b>						
10 Sites	447,173	95,000.00	95,000.00	0.00	352,173.00	21.24
20 Buildings	200,000	0.00	384,362.09	0.00	(184,362.09)	192.18
30 Equipment	0	0.00	0.00	0.00	0.00	0.00
40 Energy	0	0.00	0.00	0.00	0.00	0.00
50 Sales & Lease Expenditure	0	0.00	0.00	0.00	0.00	0.00
60 Bond Issuance Expenditure	0	0.00	0.00	0.00	0.00	0.00
90 Debt	0	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>647,173</b>	<b>95,000.00</b>	<b>479,362.09</b>	<b>0.00</b>	<b>167,810.91</b>	<b>74.07</b>
<b>C. OTHER FIN. USES TRANS. OUT (GL 536)</b>						
	<b>0</b>	<b>0.00</b>	<b>6,376.35</b>			
<b>D. OTHER FINANCING USES (GL 535)</b>						
	<b>0</b>	<b>0.00</b>	<b>0.00</b>			
<b>E. EXCESS OF REVENUES/OTHER FIN. SOURCES OVER (UNDER) EXP/OTH FIN USES (A-B-C-D)</b>						
	<b>(195,000)</b>	<b>(87,555.98)</b>	<b>78,138.20</b>		<b>273,138.20</b>	<b>(140.</b>
<b>F. TOTAL BEGINNING FUND BALANCE</b>						
	<b>200,000</b>		<b>241,917.55</b>			
<b>G. GLs 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (+OR-)</b>						
			<b>0.00</b>			
<b>H. TOTAL ENDING FUND BALANCE (E+F + OR - G)</b>						
	<b>5,000</b>		<b>320,055.75</b>			



## Budget Status Report

2024-2025

MEDICAL LAKE SCHOOL DISTRICT

**Basis of Accounting:** Fund Balance**Account Codes:** Agency**Fund Code:** 20**Reporting Month:** August**Budget Type:** Revised**Fund Description:** Capital Projects**I. ENDING FUND BALANCE ACCOUNTS**

G/L 810 Restricted For Other Items	0	0.00
G/L 825 Restricted for Skills Center	0	0.00
G/L 830 Restricted for Debt Service	0	0.00
G/L 835 Restrictd For Arbitrage Rebate	0	0.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	0.00
G/L 850 Restricted for Uninsured Risks	0	0.00
G/L 861 Restricted from Bond Proceeds	0	0.00
G/L 862 Committed from Levy Proceeds	0	38,024.81
G/L 863 Restricted from State Proceeds	0	0.00
G/L 864 Restricted from Fed Proceeds	0	0.00
G/L 865 Restricted from Other Proceeds	(647,173)	(384,362.09)
G/L 866 Restrictd from Impact Proceeds	0	0.00
G/L 867 Restricted from Mitigation Fees	0	0.00
G/L 869 Restricted fr Undistr Proceeds	0	0.00
G/L 870 Committed to Other Purposes	0	0.00
G/L 889 Assigned to Fund Purposes	652,173	666,393.03
G/L 890 Unassigned Fund Balance	0	0.00
<b>Total</b>	<b>5,000</b>	<b>320,055.75</b>

<b>Differences</b>	<b>0</b>	<b>0.00</b>
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## Budget Status Report

2024-2025

MEDICAL LAKE SCHOOL DISTRICT

Basis of Accounting: Fund Balance

Account Codes: Agency

Fund Code: 30

Reporting Month: August

Budget Type: Revised

Fund Description: Debt Service Fund

A. REVENUES/OTHER FIN. SOURCE	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 Local Taxes	1,528,730	18,860.65	1,528,352.35		377.65	99.98
2000 Local Support Nontax	12,270	3,738.50	31,826.70		(19,556.70)	259.39
3000 State - General Purpose	0	0.00	0.00		0.00	0.00
5000 Federal - General Purpose	0	0.00	0.00		0.00	0.00
9000 Other Financing Sources	0	0.00	0.00		0.00	0.00
<b>Total</b>	<b>1,541,000</b>	<b>22,599.15</b>	<b>1,560,179.05</b>		<b>(19,179.05)</b>	<b>101.24</b>

### B. EXPENDITURES

Matured Bond Expenditures	1,255,000	0.00	1,255,000.00	0.00	0.00	100.00
Interest On Bonds	261,000	0.00	261,100.00	0.00	(100.00)	100.04
Interfund Loan Interest	0	0.00	0.00	0.00	0.00	0.00
Bond Transfer Fees	25,000	0.00	0.00	0.00	25,000.00	0.00
Arbitrage Rebate	0	0.00	0.00	0.00	0.00	0.00
Underwriter's Fees	0	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>1,541,000</b>	<b>0.00</b>	<b>1,516,100.00</b>	<b>0.00</b>	<b>24,900.00</b>	<b>98.38</b>

### C. OTHER FIN. USES TRANS. OUT (GL 536)

0	0.00	0.00
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### D. OTHER FINANCING USES (GL 535)

0	0.00	0.00
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### E. EXCESS OF REVENUES/OTHER FIN. SOURCES OVER (UNDER) EXP/OTH FIN USES (A-B-C-D)

0	22,599.15	44,079.05	44,079.05	0.00
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### F. TOTAL BEGINNING FUND BALANCE

1,051,000	1,174,295.93
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### G. GLs 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (+OR-)

0.00
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### H. TOTAL ENDING FUND BALANCE (E+F + OR - G)

1,051,000	1,218,374.98
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### I. ENDING FUND BALANCE ACCOUNTS

G/L 810 Restricted for Other Items	0	0.00
G/L 830 Restricted for Debt Service	1,051,000	1,218,374.98
G/L 835 Restrictd For Arbitrage Rebate	0	0.00
G/L 870 Committed to Other Purposes	0	0.00
G/L 889 Assigned to Fund Purposes	0	0.00
G/L 890 Unassigned Fund Balance	0	0.00
<b>Total</b>	<b>1,051,000</b>	<b>1,218,374.98</b>

Differences

0	0.00
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## Budget Status Report

2024-2025

MEDICAL LAKE SCHOOL DISTRICT

Basis of Accounting: Fund Balance

Account Codes: Agency

Fund Code: 40

Reporting Month: August

Budget Type: Revised

Fund Description: Associated Student Body  
Fund

A. REVENUES	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 General Student Body	191,250	3,105.90	109,764.47		81,485.53	57.39
2000 Athletics	152,710	12,415.14	147,545.92		5,164.08	96.62
3000 Classes	11,500	20.00	15,619.78		(4,119.78)	135.82
4000 Clubs	77,000	432.00	60,055.68		16,944.32	77.99
6000 Private Moneys	10,350	0.00	790.00		9,560.00	7.63
<b>Total</b>	<b>442,810</b>	<b>15,973.04</b>	<b>333,775.85</b>		<b>109,034.15</b>	<b>75.38</b>

## B. EXPENDITURES

1000 General Student Body	230,700	5,219.39	94,124.66	1,163.05	135,412.29	41.30
2000 Athletics	146,930	7,281.04	147,437.08	31,791.03	(32,298.11)	121.98
3000 Classes	9,630	110.15	9,383.25	169.59	77.16	99.20
4000 Clubs	69,950	297.51	63,260.95	5,565.37	1,123.68	98.39
6000 Private Moneys	10,611	0.00	5,618.55	0.00	4,992.45	52.95
<b>Total</b>	<b>467,821</b>	<b>12,908.09</b>	<b>319,824.49</b>	<b>38,689.04</b>	<b>109,307.47</b>	<b>76.63</b>

C. EXCESS OF REVENUES OVER  
(UNDER) EXPENDITURES (A-B)

(25,011)	3,064.95	13,951.36	38,962.36	(155.
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## D. TOTAL BEGINNING FUND BALANCE

225,000	255,079.04
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E. GLs 896, 897, 898 ACCOUNTING  
CHANGES AND ERROR CORRECTIONS  
(+OR-)

0.00

F. TOTAL ENDING FUND BALANCE (C+D  
+ OR - E)

199,989	269,030.40
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## G. ENDING FUND BALANCE ACCOUNTS

G/L 810 Restricted for Other Items	0	0.00
G/L 819 Restricted for Fund Purposes	199,989	269,030.40
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	0.00
G/L 850 Restricted for Uninsured Risks	0	0.00
G/L 870 Committed to Other Purposes	0	0.00
G/L 889 Assigned to Fund Purposes	0	0.00
G/L 890 Unassigned Fund Balance	0	0.00
<b>Total</b>	<b>199,989</b>	<b>269,030.40</b>

Differences

0	0.00
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## Budget Status Report

2024-2025

MEDICAL LAKE SCHOOL DISTRICT

Basis of Accounting: Fund Balance

Account Codes: Agency

Fund Code: 90

Reporting Month: August

Budget Type: Revised

Fund Description: Transportation Vehicle  
Fund

A. REVENUES/OTHER FIN. SOURCE	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 Local Taxes	0	0.00	0.00		0.00	0.00
2000 Local Nontax	2,000	586.67	11,021.92		(9,021.92)	551.10
3000 State - General Purpose	0	0.00	0.00		0.00	0.00
4000 State - Special Purpose	242,000	357,924.31	357,924.31		(115,924.31)	147.90
5000 Federal - General Purpose	0	0.00	0.00		0.00	0.00
6000 Federal - Special Purpose	0	0.00	0.00		0.00	0.00
8000 Other Agencies and Associates	0	0.00	0.00		0.00	0.00
9000 Other Financing Sources	0	0.00	0.00		0.00	0.00
<b>Total</b>	<b>244,000</b>	<b>358,510.98</b>	<b>368,946.23</b>		<b>(124,946.23)</b>	<b>151.21</b>
 B. 9900 TRANSFERS IN FROM GF	 0	 0.00	 0.00		 0.00	 0.00
 C. Total REV./OTHER FIN. SOURCES	 244,000	 358,510.98	 368,946.23		 (124,946.23)	 151.21
 D. EXPENDITURES						
Type 30 Equipment	437,000	0.00	330,481.02	0.00	106,518.98	75.62
Type 40 Energy	0	0.00	0.00	0.00	0.00	0.00
Type 60 Bond Levy Issuance	0	0.00	0.00	0.00	0.00	0.00
Type 90 Debt	0	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>437,000</b>	<b>0.00</b>	<b>330,481.02</b>	<b>0.00</b>	<b>106,518.98</b>	<b>75.62</b>
 E. OTHER FIN. USES TRANS. OUT (GL 536)	 0	 0.00	 0.00			
 F. OTHER FINANCING USES (GL 535)	 0	 0.00	 0.00			
 G. EXCESS OF REVENUES/OTHER FIN. SOURCES OVER (UNDER) EXP/OTH FIN USES (C-D-E-F)	 (193,000)	 358,510.98	 38,465.21		 231,465.21	 (119.
 H. TOTAL BEGINNING FUND BALANCE	 195,000		 438,417.09			
 I. GLs 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (+OR-)			 0.00			
 J. TOTAL ENDING FUND BALANCE (G+H + OR - I)	 2,000		 476,882.30			



## Budget Status Report

2024-2025

MEDICAL LAKE SCHOOL DISTRICT

**Basis of Accounting:** Fund Balance**Account Codes:** Agency**Fund Code:** 90**Reporting Month:** August**Budget Type:** Revised**Fund Description:** Transportation Vehicle  
Fund**K. ENDING FUND BALANCE ACCOUNTS**

G/L 810 Restricted For Other Items	0	0.00
G/L 819 Restricted for Fund Purposes	2,000	476,882.30
G/L 830 Restricted for Debt Service	0	0.00
G/L 835 Restrictd For Arbitrage Rebate	0	0.00
G/L 850 Restricted for Uninsured Risks	0	0.00
G/L 889 Assigned to Fund Purposes	0	0.00
G/L 890 Unassigned Fund Balance	0	0.00
<b>Total</b>	<b>2,000</b>	<b>476,882.30</b>

<b>Differences</b>	<b>0</b>	<b>0.00</b>
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## 2025-2026 Medical Lake School District Enrollment

Number of months to use in average

1

	SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		AVERAGE	
	Count	FTE's	Count	FTE's	Count	FTE's	Count	FTE's	Count	FTE's	Count	FTE's	Count	FTE's	Count	FTE's	Count	FTE's	Count	FTE's	Count	FTE's
K	70	70.00																			70	70.00
One	89	89.00																			89	89.00
Two	80	80.00																			80	80.00
Three	89	89.00																			89	89.00
Four	86	86.00																			86	86.00
Five	75	74.77																			75	74.77
HALLETT	489	488.77																			489	488.77
K	65	65.00																			65	65.00
One	64	64.00																			64	64.00
Two	45	45.00																			45	45.00
Three	45	45.00																			45	45.00
Four	59	59.00																			59	59.00
Five	43	43.00																			43	43.00
ANDERSON	321	321.00																			321	321.00
Five																						
Six	130	129.36																			130	129.36
Seven	127	127.00																			127	127.00
Eight	125	124.49																			125	124.49
MLMS	382	380.85																			382	380.85
Seven																						
Eight																						
Nine	120	119.17																			120	119.17
Ten	110	110.00																			110	110.00
Eleven	113	107.36																			113	107.36
Twelve	133	127.52																			133	127.52
MLHS	476	464.05																			476	464.05
TOTAL Basic Enrollment	1,668	1,654.67																			1,668	1,654.67
Hallett	5	5.00																			5	5.00
Anderson	2	2.00																			2	2.00
MLMS	14	11.57																			14	11.57
Connect+ (ALE)	21	18.57																			21	18.57
Nine	1	0.52																			1	0.52
Ten	6	5.32																			6	5.32
Eleven	2	0.69																			2	0.69
Twelve	6	2.53																			6	2.53
Connect+ (ALE)	15	9.06																			15	9.06
RS	-	-																				
RS Only	-	-																				
RS Non-Voc	-	-																				
RS Voc.	-	-																				
TK	37	37.00																			37	37.00
K-21 SpEd	212																				212	
3-5 SpEd	18																				18	
SpEd TK	8																				8	
Total SpEd	238																				238	
E-672	1	1.00																			1	1.00
Total Pre-School	62																				62	
ESL	22																				22	
MS Voc.Ed.	-																					
HS Voc.Ed.		114.33																				114.33
Open Doors	-	-																			-	
O.D. Voc	-	-																				
O.D. Non V	-	-																				-

## Coversheet

### Board Policy 2020 ~ Course Design Selection and Adoption; First Reading

<b>Section:</b>	IV. Individual Actions Items
<b>Item:</b>	A. Board Policy 2020 ~ Course Design Selection and Adoption; First Reading
<b>Purpose:</b>	Vote
<b>Submitted by:</b>	
<b>Related Material:</b>	2020 Essential Revised 5_20_2025 (1).pdf

## Medical Lake School District Board Policy

2020

1

### Course Design Selection and Adoption

The board recognizes its responsibility ~~for the improvement and growth of the educational program of the schools. To this end, the course designs shall be evaluated, adapted~~ improving and growing the schools' educational programs. To this end, course designs will be evaluated, adapted, and developed on a continuing basis. Instructional materials shall be selected to ensure alignment with state learning standards and enable all students skills and knowledge to achieve college and career readiness.

#### Definitions

For the purpose of policy and procedure 2020, the following definitions will apply:

**Course Design** is the process that includes identifying and sequencing essential content to supporting students' skill development towards state learning standards. Course design involves providing teachers with appropriate instructional materials, professional development, and support systems for teachers as they implement the course.

**Instructional Materials** are all materials designed for use by students and their teachers as learning resources to help students to acquire facts, and skills, and/or to develop cognitive processes and meet state learning standards. Their Instructional materials, used to help students meet state learning standards, may be printed or digital and may include textbooks, technology-based materials, other educational media, and assessments. They may carry different licensing types, from open to all rights reserved. For the purposes of this policy, there are five categories of instructional materials:

**Core Instructional Materials** are the primary instructional resources for a given course. They are district-approved and provided to all students to help meet learning standards and provide instruction towards course requirements.

**Alternative Core Materials** are the primary instructional materials for a given course that are used with a subset of students. These materials are intended to replace approved core materials and may be used for specialized course offerings or flexible learning environments.

**Intervention Materials** are designed to support strategic or intensive intervention for students who are at risk of not meeting established learning standards. Intervention materials are used with students to accelerate progress toward particular learning goals based on systematic assessment, decision-making, and progress monitoring.

**Supplemental Instructional Materials** are used in conjunction with the core instructional materials of a course that are not expressly required by the school or district and are instead selected at a teacher's discretion. These items extend and support instruction. They include, but are not limited to, books, periodicals, visual aids, video, sound recordings, computer software and other digital content.

**Temporary Supplemental Materials** are those items used in conjunction with the core instructional materials of a course that are of interest or value for a short period of time and are chosen within district-established guidelines. They are not intended to supplant the adopted curriculum nor be used on a regular basis. Examples might include timely articles from relevant, reliable sources, websites, or news broadcasts. The use of



**Medical Lake School District Board Policy****2020****2**

temporary supplemental materials for ~~time periods of~~ over one year requires consideration of the material as either part of the core instructional material for a course or supplemental material for the course depending on the nature and the scope of the material.

**Instructional Materials Committee** is the body that ~~recommends~~ ~~makes~~ core instructional materials ~~adoption~~ ~~recommendations~~ to the ~~School~~ board based on superintendent-established procedures.

**Course Design**

The superintendent or designee shall establish procedures for course design that:

Provide for the regular review of selected content areas and implementation of any suggested changes ~~and~~ ~~Provide~~ for ~~the~~ involvement of community representatives and staff members at appropriate times.

**Selection and Adoption of Instructional Materials**

The primary objective in selecting instructional materials is to implement, enrich and support the educational program of the schools. All instructional materials shall be selected in conformance with:

applicable state and federal laws;

goals and ~~or~~ learning standards of the district and state, and

~~Procedures established by the instructional materials committee which address the criteria detailed in the~~ ~~corresponding~~ Procedure 2020P.

The board is responsible for ~~the~~ ~~adoptioning of all~~ core ~~instructional~~ materials used in the district.

The superintendent or designee will establish procedures for core material, alternate core, and intervention material selection and adoption using criteria around evidence-based practices.

The superintendent or designee will ensure ~~that a listing of all core instructional materials used within the school curriculum is maintained in the district and is available for public review either in-person~~ the district maintains a list of all core instructional materials used within the school curriculum and that it is available for public review in person or online.

The board intends for the superintendent to delegate responsibility for examining, evaluating, and selecting all supplemental and temporary supplemental materials to the district's professional staff. This includes preparing all student reading lists. Staff will rely on reason and professional judgment in selecting high-quality supplemental materials that align with state learning standards and are appropriate for their students' instructional programs, developmental levels, and interests.

**Cross References:**

Board Policy 2027

District Ownership of Staff-Created Work

**Legal References:**

RCW 28A.405.060

Course of study and regulations - Enforcement -  
Withholding salary warrant for failure

RCW 28A.345.130

Model policy and procedure for instructional materials -

## Medical Lake School District Board Policy

2020

3

	Diverse and inclusive curricula
RCW 28A.320.235	Supplemental instructional materials - Policies and procedures - Definitions
RCW 28A.320.233	Student Materials - Denial based on protected class prohibited - Complaint procedure
RCW 28A.320.230	Instructional materials — Instructional materials committee Complaint system
RCW 28A.320.170	Curricula - Tribal history and culture <del>as amended by SSB 5433</del>
RCW 28A.150.230	Basic Education Act — District school directors' responsibilities
RCW 28A.640	Sexual Equality
<del>RCW</del> Chpt 28A.642 RCW	Discrimination prohibition
WAC 392-190-055	Textbooks and instructional materials - <del>Scope</del> Instructional materials policy- Elimination of bias
<del>WAC 180-44-010</del>	<del>Responsibilities related to instruction</del>

**Adoption Date: 11.28.06; 09.20.11; 06.15; 02.16;**

**Medical Lake School District**

**Revised: 04.99; 06.11; 04.15; 12.15; 05.25;**

## Coversheet

### Board Policy 2021 ~ Library Information and Technology Programs; First Reading

<b>Section:</b>	IV. Individual Actions Items
<b>Item:</b>	B. Board Policy 2021 ~ Library Information and Technology Programs;
First Reading	
<b>Purpose:</b>	Vote
<b>Submitted by:</b>	
<b>Related Material:</b>	2021 Essential Revised 5.22.2025 (1).pdf

**Medical Lake School District Board Policy****2021****1****Library Information and Technology Programs**

The ~~purpose of the Medical Lake School District library information and technology programs is to~~ district's library information and technology programs provide a broad, flexible array of services, resources, and instruction that support student mastery of ~~the essential academic learning requirements and~~ state standards in all subject areas. The programs include resources that promote a positive impact on student learning, like a variety of resources for reading advocacy, student communication skills, and electronic and print information. ~~The programs will provide a broad, flexible array of services, resources and instruction.~~

The district's library and technology programs are staffed by teacher-librarians.

Teacher librarians will ~~Library media staff shall~~ collaborate as instructional partners and informational specialists with classroom teachers to develop student's information and technology skills. ~~Staff shall assist help~~ all students ~~in meeting~~ content goals in all subject areas and assist high school students ~~with graduation requirements, specifically the culminating project and the~~ in completing their high school and beyond plans. ~~Library/media staff will assist students and teachers by providing access to materials and securing information from other sources.~~

Additionally, teacher-librarians' duties may include, but are not limited to, integrating information and technology into curriculum and instruction; providing instruction to students and staff regarding the use of emerging learning technology; providing instruction to students about the appropriate use of computers and mobile devices at school; helping teachers and staff access and use information ethically; instructing students in digital citizenship; promoting a culture of reading within the school community; and providing individual support and guidance for students.

The superintendent will ~~shall~~ establish procedures for ~~the selection of~~ selecting library materials with the understanding that media literacy resources will consist of a balance of sources and perspectives. ~~Citizens~~ Parents who wish to express a concern about specific material included in the collection may do so according to the procedures outlined in 2021P understanding that the criteria and rationale for reconsidering library resources differ from those for reconsideration classroom instructional materials.

**Cross References:**

Board Policy 2020	Course Design, Selection and Adoption of Instructional Materials
Board Procedure 2020P	Course Design, Selection and Adoption of Instructional Materials

**Legal References:**

<del>WAC 392-204</del>	<del>Library Media Centers</del>
RCW 28A1320.230	Instructional Materials - Instructional materials committee - Compliant System
RCW 28A.320.235	Supplemental instructional materials—Policies and procedures—Definitions
RCW 28A.320.240	School library information and technology programs — Resources and materials — Teacher-librarians

## Medical Lake School District Board Policy

2021

2

WAC 392-204-005	Purpose and authority
WAC 392-204-009	Definitions
WAC 392-204-020	School library information and technology program
WAC 392-204-025	Services
<del>WAC 392-190-055</del>	<del>Textbooks and instructional materials — Scope — Elimination of sex bias — Compliance timetable</del>

### Management Resources:

*2025 April Policy News*

*Policy News, April 2005*

State Board of Education Revises Library  
Media Rules

**Adoption Date: 09.05; 03.16;**  
**Medical Lake School District**  
**Revised: 04.05; 10.07; 12.15; 04.25;**

# Coversheet

## Board Policy 3241 ~ Student Discipline; First Reading

<b>Section:</b>	IV. Individual Actions Items
<b>Item:</b>	C. Board Policy 3241 ~ Student Discipline; First Reading
<b>Purpose:</b>	Vote
<b>Submitted by:</b>	
<b>Related Material:</b>	3241 Student Discipline Revised 9.2025.pdf

**Medical Lake School District Board Policy****3241****1****Student Discipline****Introduction/Philosophy/Purpose**

The Board ~~of the Medical Lake School District~~ focuses on the educational achievement of every student. The district holds high expectations for all students and gives all students the opportunity to achieve personal and academic success. The Board intends that this policy and procedure be implemented in a manner that supports a positive school climate, maximizes instructional time, and increases equitable educational opportunities.

The purposes of this policy and accompanying procedure include:

- Providing a safe and supportive learning environment for all students.
- Providing due process to students.
- Implementing culturally responsive discretionary and nondiscretionary discipline policies and procedures that provide opportunity for all students to achieve personal and academic success.
- Engaging with school personnel, students, parents, families and the community in decisions related to the development and implementation of discipline policies and procedures;
- Ensuring fairness and equity in the administration of discretionary and nondiscretionary discipline.
- ~~Supporting students in meeting behavioral expectations, including providing for early involvement of parents or guardians and families;~~
- Administering discretionary discipline in ways that respond to the needs and strengths of students, support students in meeting behavioral expectations, and keep students in the classroom to the maximum extent possible
- Providing educational services that students need to complete their education without disruption;
- Facilitating collaboration between school personnel, students, and parents or guardians, and families to support successful reentry into the classroom following a suspension or expulsion;
- ~~Ensuring fairness, equity, and due process in the administration of discipline~~
- ~~Implementing culturally responsive discipline that provides every student the opportunity to achieve personal and academic success;~~
- ~~Providing a safe environment for all students, district employees.~~

**~~Rights and Responsibilities/District Commitment~~**

~~The Board recognizes the negative and disproportionate impact of exclusionary discipline practices and is committed to:~~

- ~~Identifying and addressing discipline policies and practices that perpetuate educational opportunity gaps;~~
- ~~Proactively implementing discipline practices that support students in meeting behavioral expectations without losing access to instruction;~~

**Students' Fundamental Rights**

The District will observe students' fundamental rights and will administer discipline in a manner that does not:

1. Unlawfully discriminate against a student on the basis of sex, race, creed, ethnicity, religion, color, national origin, sexual orientation, gender expression, gender identity, homelessness, immigration or citizenship status, the presence of any sensory, mental, or physical disability, neurodivergence, or the use of a trained dog guide or service animal by a person with a disability is prohibited;
2. Deprive a student of the student's constitutional right to freedom of speech and press, the constitutional right to peaceably assemble and to petition the government and its representatives for a redress of grievances, the constitutional right to the free exercise of religion and to have the student's school free

**Medical Lake School District Board Policy****3241****2**

from sectarian control or influence, subject to reasonable limitations upon the time, place, and manner of exercising the right;

3. Deprive a student of the student's constitutional right to be secure in the student's person, papers, and effects against unreasonable searches and seizures;
4. Unlawfully interfere in a student's pursuit of an education while in the custody of the school district; or
5. Deprive a student of the student's right to an equal educational opportunity, in whole or in part, by a school district without due process of law.

**Student Responsibilities**

This District's student discipline policy and procedure ~~is~~ **are** designed to provide students with a safe, healthy, and educationally sound environment. Students are expected to be aware of and comply with ~~this~~ **the** policy and procedure, including behavioral standards expectations that respect the rights, ~~person,~~ and property of others. Students are also expected to pursue the required course of studies. Students and staff are expected to work together to develop a positive climate for learning consistent with Board Policy 3112 – Social Emotional Climate.

**Development and Review**

The district will develop and periodically review a discretionary and nondiscretionary discipline policy and procedure with the participation of school personnel, students, parents, families, and the community. During the development and review, the district must use disaggregated data collected under RCW 28A.300.042 to monitor the impact of the district's discipline policy, procedure, and practices and update its policy and procedure to improve fairness and equity in the administration of discipline.

The policy and procedure will be developed in accordance with WAC 392-400-110.

~~Accurate and complete reporting of all disciplinary actions, including the associated student level information, behavioral violations, is essential for effective review of this policy; therefore, the district will ensure such reporting. The district will collect data on disciplinary actions administered in each school as required by RCW 28A.300.042, and any additional data required under other district policies and procedures.~~

~~The District will ensure that school principals confer with certificated building employees at least annually to review the district's discipline standards and review the fidelity of their implementation~~

~~School principals will ensure teachers and other school personnel receive adequate support to effectively implement a continuum of identified best practices and strategies that:~~

- ~~1. Focus on prevention to reduce the use of exclusionary discipline practices;~~
- ~~2. Allow the exercise of professional judgment and skill sets; and~~
- ~~3. May be adapted to individual student needs in a culturally responsive manner.~~

~~School principals will confer with certificated building employees at least annually to establish criteria for when certificated employees must complete classes to improve classroom management skills.~~

~~The District will periodically review and further develop this policy and procedure with the participation of school personnel, students, parents, families, and the community. As part of this development and review process, the district will use disaggregated data collected under RCW 28A.300.042 to monitor the impact of student discipline practices as well as to improve fairness and equity in the administration of student discipline. Discipline data must be disaggregated by:~~



**Medical Lake School District Board Policy****3241****3**

- ~~1. School.~~
- ~~2. Student groups, including by gender, grade level, race/ethnicity (including further disaggregation of federal race and ethnicity categories in accordance with RCW 28A.300.042(1) and CEDARS Appendices Y and Z), low-income, English language learner, migrant, special education, Section 504, foster care, and homeless.~~
- ~~3. Behavioral violation.~~
- ~~4. Discipline types, including classroom exclusion, in-school suspension, short-term suspension, long-term suspension, emergency removal, and expulsion.~~

~~The District will follow the practices outlined in guidance from the Race and Ethnicity Student Data Task Force when disaggregating broader racial categories into subracial and sub-ethnic categories. The District will consider student program status and demographic information (i.e. gender, grade level low-income, English language learner, migrant, special education, Section 504, foster care, and homeless) when disaggregating student race and ethnicity data to identify any within-group variation in school discipline experiences and outcomes of diverse student groups. This process may include reviewing data to prevent and address discrimination against students in protected classes identified in chapters 28A.640 and 28A.642 RCW, however, the District will ensure it reviews disaggregated discipline data in accordance with WAC 392-190-048 at least annually.~~

**Distribution of Policies and Procedures**

The district will make the current version of this policy and procedures available to families and the community. The district will annually provide this policy and procedure to all district personnel, students, parents, and families, which may require language assistance for students and parents with limited-English proficiency under Title VI of the Civil Rights Act of 1964.

The district will ensure district employees and contractors are knowledgeable of this student discipline policy and procedures.

**Application**

This policy and accompanying procedure will be construed in a manner consistent with Washington law as stated in WAC 392-400-020.

**Cross References:**

- 2121 Substance Abuse Program
- 2161 Special Education and Related Services for Eligible Students
- 2162 Education of Students With Disabilities Under Section 504 of the Rehabilitation Act of 1973
- 3122 Excused and Unexcused Absences
- 3210 Nondiscrimination
- 3244 Prohibition of Corporal Punishment
- 3520 Student Fees, Fines, or Charges
- 4210 Regulation of Dangerous Weapons on School Premises

**Medical Lake School District Board Policy****3241****4**

4218 Language Access Plan

**Legal References:**

RCW 9.41.280	Possessing dangerous weapons on school facilities — Penalty — Exceptions
RCW 28A.150.240	Certificated teaching and administrative staff as accountable for classroom teaching — Scope — Responsibilities — Penalty
Chapter 28A.225, RCW Chapter 28A.320, RCW RCW 28A.400.100	Compulsory School Attendance and Admission Provisions Applicable To All Districts Principals and vice principals — Employment of — Qualifications — Duties
RCW 28A.400.110	Principal to assure appropriate student discipline — Building discipline standards — Classes to improve classroom management skills
Chapter 28A.600 RCW WAC 392-190-048	Students Access to course offerings – Student discipline <b>and corrective action</b>
Chapter 392-400, WAC 34 CFR Part 100.3 42 U.S.C. 2000d et seq.	Student Discipline Regulations implementing Civil Rights Act of 1964 Civil Rights Act of 1964

**Management Resources:**

**2025** Policy Alert  
 2024 Policy Alert  
 2023 July Issue  
 2021 February Issue  
 2019 April Policy Alert  
 2018 August Issue  
 2016 July Issue  
 2014 December Issue  
 2014 August Issue  
 2010 June Issue

**Adoption Date: 04.02; 11.07; 05.08; 04.10; 04.11; 12.11; 08.12; 07.13; 05.14; 08.17; 1.20; 07.21; 10.24;****Medical Lake School District****Revised Date: 04.99; 12.06; 06.10; 10.11; 08.14; 12.14; 07.16; 08.18; 04.19; 02.21; 07.23; 8.24; 09.25;**

## Coversheet

### Board Policy 5641 ~ Student Teachers, Interns and Practicum Students; First Reading

<b>Section:</b>	IV. Individual Actions Items
<b>Item:</b>	D. Board Policy 5641 ~ Student Teachers, Interns and Practicum
Students; First Reading	
<b>Purpose:</b>	Vote
<b>Submitted by:</b>	
<b>Related Material:</b>	Revised 5641 Student Teachers, Interns and Practicum Students (1).pdf

**Medical Lake School District Board Policy****5641****1****Student Teachers, Interns and Practicum Students**

The board encourages cooperation with colleges and universities ~~within the state~~ in the training of student teachers, **interns and practicum students**. The district shall accept student teachers **and mental health interns** from accredited institutions of higher learning with which the district has a cooperative agreement approved by the board.

The board authorizes the superintendent to honor those reasonable rules, regulations and training guidelines of the teacher, **intern, and practicum** training institutions. The ~~teacher~~ training institution shall be expected to provide liaison personnel who shall work cooperatively throughout the training process with the ~~principal~~, and the supervising ~~teacher~~ staff.

The superintendent **or designee** shall coordinate the request for placement with ~~building principals~~ the **appropriate administrator** in order that excessive concentrations of student teachers, **interns, or practicum students** in any given building shall be avoided. Student teachers, **interns, and practicum students** shall comply with the policy of the district as it applies to **all** ~~certificated~~ staff. The supervising teacher, **staff, mental health coordinator** and their **administrator** ~~principal~~ shall be responsible for the conduct of the student teacher, **intern, and/or practicum student**.

**Adoption Date: 03.05;****Medical Lake School District****Revised Date: 03.05; 07.25;**

# Coversheet

## Approve the Annual Grants

<b>Section:</b>	IV. Individual Actions Items
<b>Item:</b>	E. Approve the Annual Grants
<b>Purpose:</b>	Vote
<b>Submitted by:</b>	
<b>Related Material:</b>	2025_Grants.pptx.pdf

# MLSD Funding Applications

SY2025-26

The Medical Lake Promise



We promise to

Foster a **safe and supportive learning environment** through a **culture of belonging**

Focus on **personalized instruction** that is **engaging, challenging, and relevant**

**Promote hope** and a **vision for the future**  
from Early Learning through Post Secondary for  
**Every Student, Every Day**

*Every Student, Every Day*

***Every Student, Every Day***

Powered by BoardOnTrack



# Federal Grant Funding 2025-26

## ESEA Consolidated Grant

Program	Allocation	Anticipated Spending
<b>Title I, Part A</b> Improving Basic Programs	\$325,666	<ul style="list-style-type: none"> <li>Hallett MTSS Staffing (2.0 Certificated Teachers, 2.0 Paraeducators)</li> <li>Modest McKinney-Vento Set-Aside</li> </ul>
<b>Title II, Part A</b> Supporting Effective Educators	\$ 43,347	<ul style="list-style-type: none"> <li>Costs associated with professional development               <ol style="list-style-type: none"> <li>Salaries &amp; Benefits</li> <li>Contracted Services (eg: Amplify, CommonLit, ABL, P2P, Schooldata.net, etc)</li> <li>Materials, Books, Supplies, Conference Attendance</li> </ol> </li> <li>Expenses to support expanded BEST mentoring program</li> </ul>
<b>Title IV, Part A</b> Student Support & Academic Enrichment	\$ 25,055	<ul style="list-style-type: none"> <li>Three components: 1) Well-rounded education (30%), 2) Safe &amp; Healthy Students (50%), 3) Technology to enhance achievement (20%).               <ol style="list-style-type: none"> <li>Develop a "lending library" to encourage student interests and talent development (HC, Hi-Cap, After School Activities).</li> <li>SEL Curriculum Adoption (Salaries, Contracted Services)</li> <li>Resources to support staff &amp; students in the implementation of our new HSBP template and student learning plans (SchoolLinks, Schooldata.net).</li> </ol> </li> </ul>
<b>Total</b>	<b>\$394,068</b>	<i>(Decrease of \$18,207 from SY2024-25)</i>



# State Grant Funding 2025-26

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Program	Allocation	Anticipated Spending
<b>LAP</b> Learning Assistance Program	\$494,858	<ul style="list-style-type: none"><li>• MAE MTSS Staffing (2.0 Certificated Teachers, 2.0 Paraeducators)</li><li>• MLMS MTSS Staffing (.5 Certificated Teacher)</li><li>• MLHS MTSS Staffing (.5 Certificated Teacher)</li></ul>
<b>TBIP</b> Transitional Bilingual Instructional Program	\$42,400	<ul style="list-style-type: none"><li>• Staffing (3 Certificated ELD Coordinators, Instructional Support Para)</li><li>• Professional Learning &amp; Contracted Services (Equity Instruction, LLC, Schooldata.net)</li><li>• Supplies &amp; Materials</li></ul>
<b>Highly Capable</b>	\$54,600	<ul style="list-style-type: none"><li>• Staffing (4 Certificated Hi-Cap Coordinator stipends and related salary expenses)</li><li>• Professional Learning &amp; Contracted Services (Quarterly team meetings, monthly check-ins, conference attendance, Schooldata.net)</li><li>• Assessment-related expenses</li><li>• Materials &amp; Supplies</li></ul>

# Highly Capable Plan for SY2024-25

## Highly Capable Programming in MLSD



### Purpose

We exist to **support, retain, and inspire beginning educators** to fulfill the Medical Lake Promise by ensuring equitable access to high levels of learning for **Every Student, Every Day.**

### Mission

It is our mission to **promote professional identity, belonging, and the development of a supportive and collaborative professional network** in order to ensure high levels of learning for all students

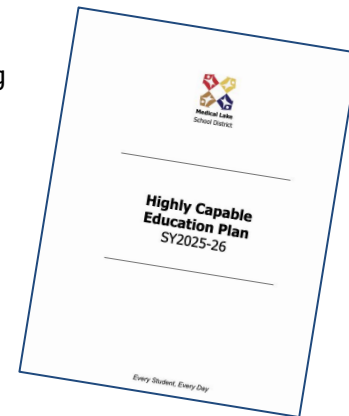
### Vision

We are committed to supporting educators by **fostering a culture of reflection and curiosity, focusing on the utilization of effective instructional practices, promoting healthy professional relationships, and scaling our successes.**

*Every Student, Every Day*

## Menu of Services

- K-5 Elementary
  - Differentiation within the general education classroom
  - Acceleration
  - Focus on addressing the specific academic learning needs of identified students
  - After-School Activities
- 6-8 Middle School
  - Differentiation within the general education classroom
  - Specific focus will be on addressing the academic learning needs of the selected highly capable students
  - Acceleration
  - After-School Activities
- 9-12 High School
  - Differentiation within the general education classroom
  - Acceleration
  - Advanced Placement Courses
  - Advanced World Language
  - Running Start
  - College in the High School
  - Participation in the Arts



**Every Student, Every Day**

Powered by BoardOnTrack



## Coversheet

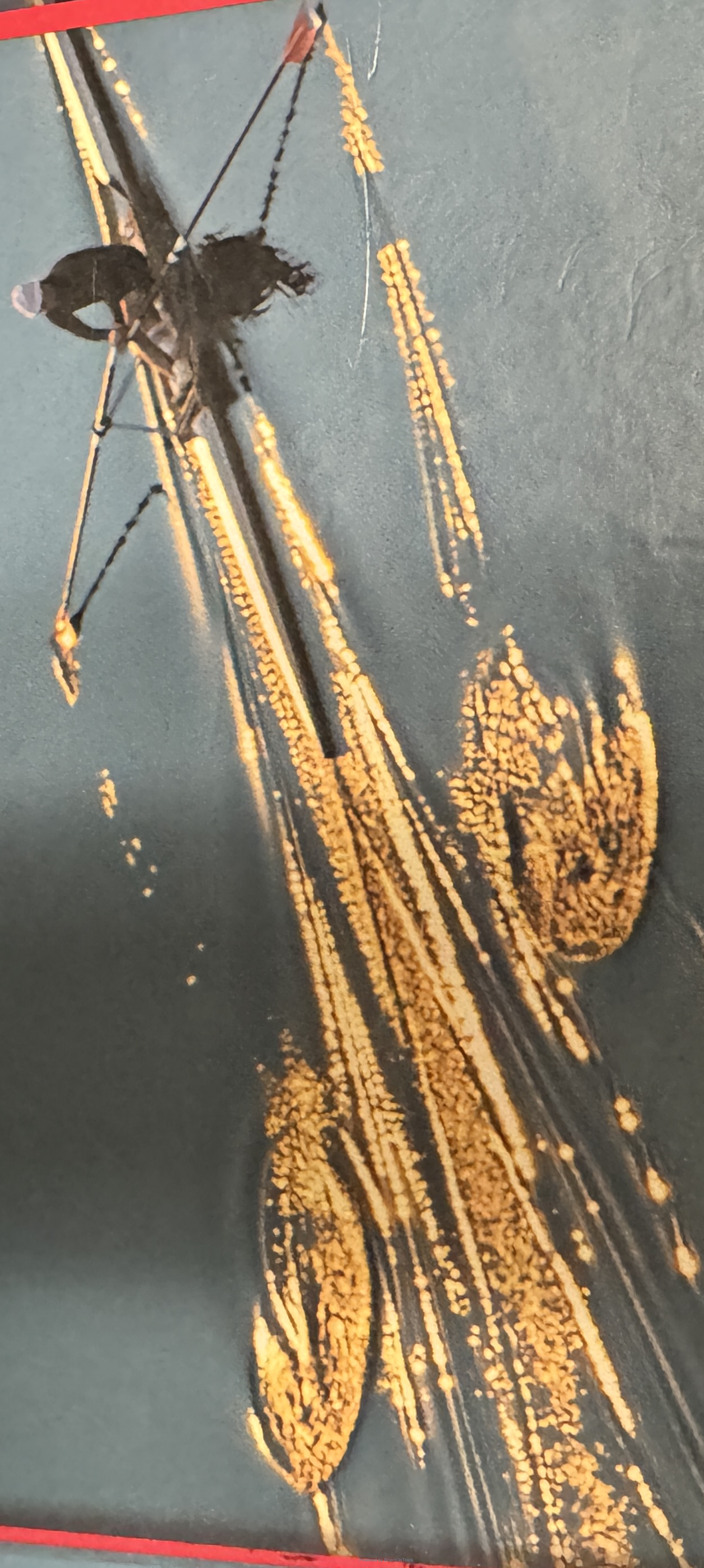
### Approve to Surplus Old Curriculum from the Middle School

<b>Section:</b>	IV. Individual Actions Items
<b>Item:</b>	H. Approve to Surplus Old Curriculum from the Middle School
<b>Purpose:</b>	Vote
<b>Submitted by:</b>	
<b>Related Material:</b>	IMG_5745.JPG MS Surplus.pdf



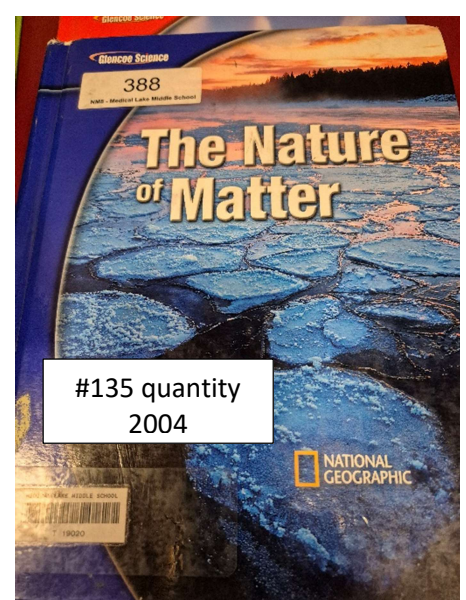
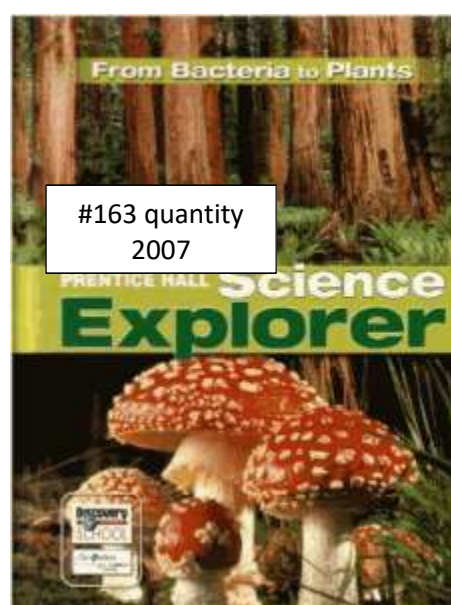
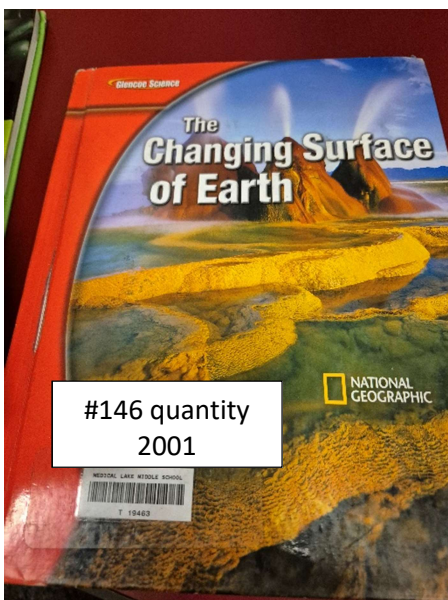
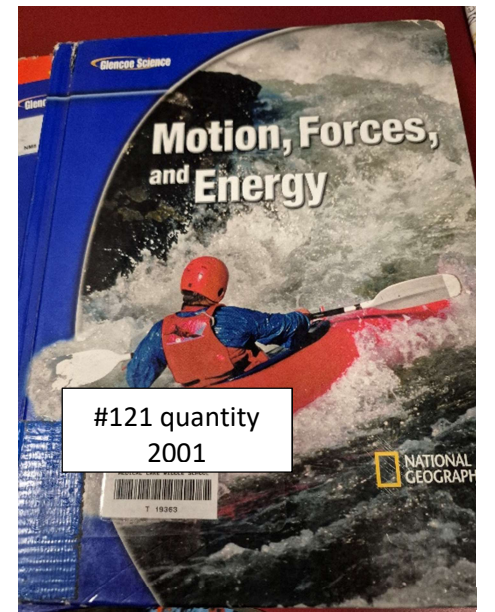
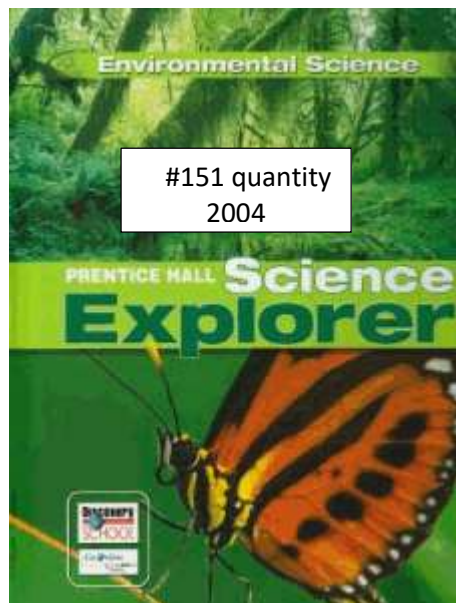
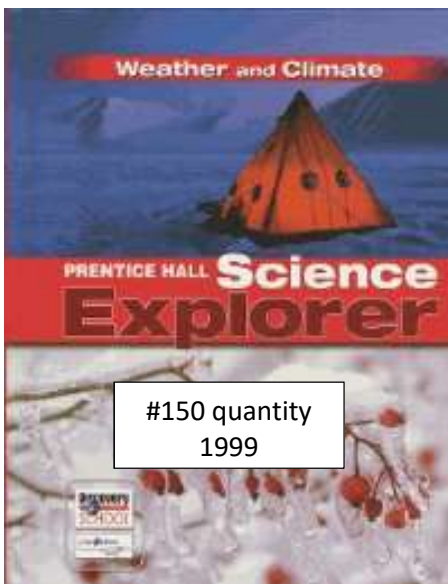
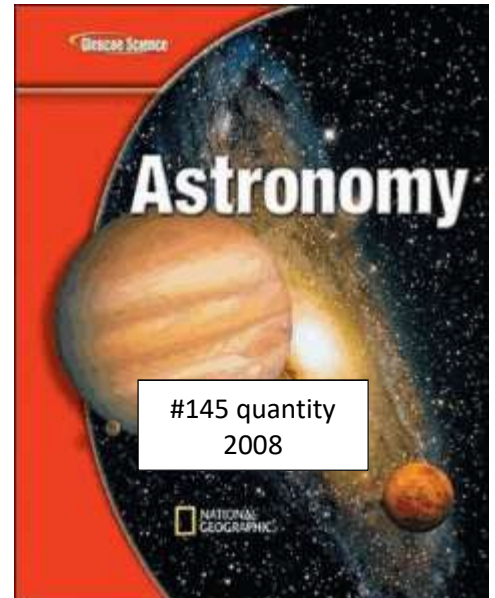
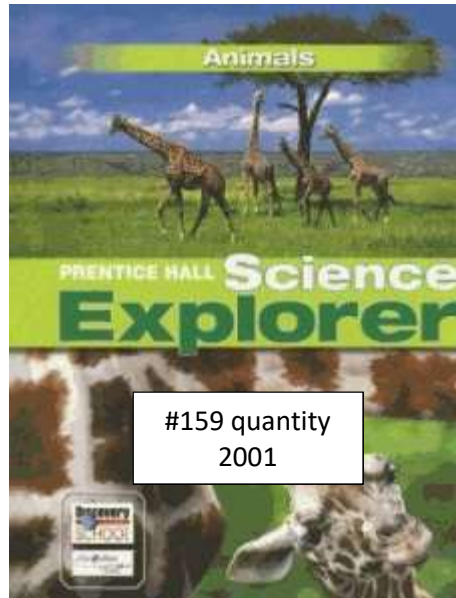
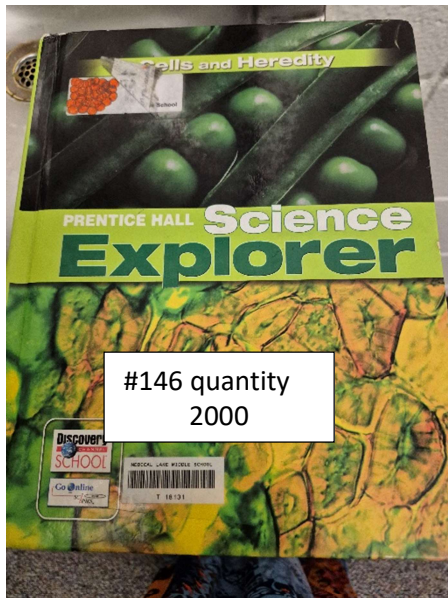
GLENCOE

# Health



A Guide  
to Wellness





## Coversheet

### Approve the Surplus Items from the Cardinal Café

<b>Section:</b>	IV. Individual Actions Items
<b>Item:</b>	I. Approve the Surplus Items from the Cardinal Café
<b>Purpose:</b>	Vote
<b>Submitted by:</b>	
<b>Related Material:</b>	Cardinal Cafe Surplus.jpg







## Coversheet

### Approve the High School Cheer Uniform Surplus

<b>Section:</b>	IV. Individual Actions Items
<b>Item:</b>	J. Approve the High School Cheer Uniform Surplus
<b>Purpose:</b>	Vote
<b>Submitted by:</b>	
<b>Related Material:</b>	Volleyball Surplus.jpg



## MLHS Volleyball Surplus

Hoping to use as a fundraiser, such as selling them to alumni who may have worn them.

# Coversheet

## Summer Maintenance Projects Report ~ Chris Harris

<b>Section:</b>	VI. Reports and Discussions
<b>Item:</b>	A. Summer Maintenance Projects Report ~ Chris Harris
<b>Purpose:</b>	Discuss
<b>Submitted by:</b>	
<b>Related Material:</b>	MLSD Summer Mx (1).pdf

## **MLSD**

- ☐ Fire Extinguisher Inspection
- ☐ Fire Sprinkler Inspection
- ☐ Irrigation pump/sprinklers upgraded/replaced
- ☐ Elevator Inspection

## **Michael Anderson Elementary School**

- ☐ Overhaul of the outside sprinklers
- ☐ Touched up black top paint
- ☐ Recognition banners outside gymnasium
- ☐ Yellowjacket/Wasp removal and prevention
- ☐ Sidewalk maintenance
- ☐ Added extension for classroom cabinets in order to remove safety concern of students climbing above existing cabinets.
- ☐ Transferred 11 classroom furnishings
- ☐ Secured loose door footing of exterior door
- ☐ Painted classroom
- ☐ Replace broken or discolored ceiling tiles
- ☐ Identified and repair leak inside deep freezer

## **Hallett Elementary School**

- ☐ fixed multiple broken sprinkler - on going
- ☐ moved cabinet from band room to sped room
- ☐ took down cabinets in SpEd room made room for cabinets from band room
- ☐ replaced carpet where cabinet was in band room
- ☐ cut out countertop in room 3421 mud and taped wall and painted
- ☐ electrical outlet was wired in for outside refrigerator - needs
- ☐ fence around it
- ☐ cleared debris from building where Gray fire was

\*STILL IN PROGRESS

\*engineered playground chips

\*leaks in boiler room

\*cooling tower need to be fixed

roof repair, ridge cap needed replaced

### **Medical Lake Middle School**

- ☐ Repaired broken pipe outside vestibule
- ☐ Replaced light ballasts
- ☐ Replaced ceiling tiles
- ☐ Irrigation repairs
- ☐ Hung leadership pin boards 8th grade hall
- ☐ Painted bathroom stalls and hallways
- ☐ Removed inop footpedal sink from shoproom

#### **Repairs still needed-**

- Entry way doors (cafeteria)
- Magnetic Fire Doors (cafeteria)
- Hallway light by weight room still out (no power to light)
- Exit Doors to the playground right side, Frame is not secure, cannot secure at times.
- Roof leak above nurses office
- Water pressure issues w Aidan's custodial closet, water fountain in 8th grade hall is weak
- 2 classroom lights that won't work, Yamane, Choir room. Only one bulb lights up.

### **MLHS**

- ☐ Received tree clearing around flagpole/face of bldg
- ☐ Prepped Principle/Assistant Principal office areas (new paint/cabinets)
- ☐ Installed mirror in female locker room
- ☐ Replaced showerheads in both locker rooms

# Coversheet

## Home Connections Update ~ Rob Haugen

<b>Section:</b>	VI. Reports and Discussions
<b>Item:</b>	C. Home Connections Update ~ Rob Haugen
<b>Purpose:</b>	Discuss
<b>Submitted by:</b>	
<b>Related Material:</b>	2025_Home Connections Core Curriculum (1).pdf



# Home Connections

## Home-Based Education for Families

Grades	Curricular Resource: Multi-Subject
K-8	<a href="#">BookShark</a> : "...complete, fully-planned curriculum provides a quality education with the flexibility to meet your child's academic and social needs." <a href="#">Review</a>
K-8	<a href="#">Moving Beyond the Page</a> : Our curriculum covers <b>state and national standards</b> while providing a unique <b>literature-based</b> approach to learning, hands-on activities, and critical and creative thinking skills. *(ELA, Science, Social Studies)
K-12	<a href="#">Edmentum</a> : "We go beyond providing the latest learning technology. Edmentum partners with you to solve problems, address challenges, and make your goals for student learning achievable." *Calvert Learning (elem, PBL), EdOptions Academy

Grades	Curricular Resource: Language Arts
K-12	<a href="#">Lightning Literature</a> : Language Arts curriculum designed to instill a love of literature in students, expand their ability to read intelligently and deeply, and prepare them for more advanced language arts concepts.
K-4	<a href="#">All About Reading</a> : " <b>All About Reading is a truly multisensory program.</b> Your student will stay actively involved in the learning process with activities that teach through sight, sound, and touch. Students who use All About Reading tend to feel a sense of excitement in learning. And they should! They are learning how to think, explore, and grow in their abilities."
6-12	<a href="#">CommonLit - 360 Curriculum</a> : "CommonLit 360 offers a captivating English Language Arts program that delivers engaging and challenging texts to foster intellectual resilience and determination while cultivating analytical readers, independent thinkers, and skilled writers. The 360 curriculum centers high-quality texts that provide valuable information and perspectives aligned to each unit's essential questions, themes, and topics." *Access to materials requires the user to set up an account.

Grades	Curricular Resource: Writing
3-12	<a href="#">Institute for Excellence in Writing (IEW)</a> : "Our Structure and Style® writing method will give you the ability to fill your student's toolbox with confidence-building tools, laying the groundwork for a lifetime of excellent writing." • <a href="#">Structure and Style for Students</a>

Grades	Curricular Resource: Mathematics
K-8	<a href="#">Zearn</a> : "Zearn is the top-rated math learning platform that helps kids explore concepts, discover meaning, and make sense of math. Free for teachers, always."
K-8	<a href="#">Saxon Math</a> : "To master mathematics, students need to build on prior learning—what new concepts they can learn depends on which concepts they already know. Saxon Math™ provides a learning structure proven to advance students steadily and assuredly to higher levels of understanding."

Every Student, Every Day



K-8	<a href="#">Dimensions Math - Singapore Math</a> : "Students learn through concrete and pictorial methods before moving into abstract thought and development. Singapore Primary Math US edition encourages an active thinking process, thoughtful communication of mathematical ideas, and engaged problem solving."
K-12	<a href="#">Math-U-See</a> : "Math-U-See focuses on Building Understanding. What began as a simple, effective way to show students "why" math works has grown into an award-winning K-12 program, products focused on specific intervention strategies, and a classroom system that can be used alongside any existing curriculum."
1-7	<a href="#">Beast Academy</a> : "Beast Academy is the elementary school math program created by Art of Problem Solving (AoPS), a global leader in advanced K-12 math education. AoPS trains the intellectual leaders of the next generation by preparing motivated students for college and career success."

Grades	Curricular Resource: Science
K-12	<a href="#">OpenSciEd</a> : "OpenSciEd empowers educators to go beyond traditional science teaching methods by bringing together leading science researchers and educators to craft curriculum that is aligned to how students learn best."
K-8	<a href="#">Focus On - Real Science 4 Kids</a> : "Substantive and challenging science instruction up through eighth grade. The combination of illustrated instructional material with hands-on activities should make challenging science topics easier for students to understand. This series does require teacher preparation and presentation time."
6-8	<a href="#">Savvas</a> : "Discover innovative print and digital solutions that empower homeschooling families with high-quality, flexible educational resources. Our comprehensive curriculum spans from early learning to high school, featuring interactive lessons, activities, and assessments that align with national standards."
1-6	<a href="#">Skill Sharpener Science (Evan-Moor)</a> : "The in-depth science lessons and hands-on cross-curricular activities support Next Generation Science Standards for life, earth, and physical science. Each comprehensive unit focuses on a science concept or topic and provides you with: a parent support page and answer key, discussion guide, reading selections with real-life visual examples, vocabulary activities, comprehension activities, writing activities/prompts and, hands-on science investigations."

Grades	Curricular Resource: Social Studies
K-8	<a href="#">The Story of the World</a> : "...engaging, award-winning series that has been making students fall in love with history for over twenty years. Suitable for early and middle grades, this four-volume set covers the sweep of human history through time and place, giving students the background needed to gain meaning from the past."
3-5	<a href="#">The State We're In: Washington</a> : "This edition of <b>The State We're In: Washington</b> is a civics/history textbook designed for elementary grades 3-5. It's many colorful images, descriptive pictures and graphics not only enhance the text but demonstrate the ethnic and geographic diversity of our state."
6-8	<a href="#">The State We're In: Washington</a> : "Colorful graphs, historical photos and thought-provoking illustrations help to describe the basics of government, and the connection between a governing authority and culture and economy. Young readers and adults alike will gain a robust sense of past and present tribal governance and their relationship to state and local government in Washington." *Meets Washington State History graduation requirement.
K-12	<a href="#">John McCoy (lulilaš) Since Time Immemorial</a> : "Tribal Sovereignty in Washington State. This curriculum has been endorsed by all 29 federally recognized tribes. Select the link to listen to how lulilaš is pronounced."

# Coversheet

## Levy and Tax Update ~ Chad Moss & DA Davidson

<b>Section:</b>	VI. Reports and Discussions
<b>Item:</b>	E. Levy and Tax Update ~ Chad Moss & DA Davidson
<b>Purpose:</b>	Discuss
<b>Submitted by:</b>	
<b>Related Material:</b>	MLSD - Levy and Tax Update 9.23.2025 DA Davidson.pdf



# School Board Levy, Bond and Tax Update

September 23, 2025

Cory Plager  
Managing Director  
[cplager@dadco.com](mailto:cplager@dadco.com)



Medical Lake  
School District



D|A|DAVIDSON  
D.A. Davidson & Co. member SIPC

# Introduction to Levies and Bonds

## Educational Programs & Operations Levies

- Levies are for learning
- Flexible revenue from local taxpayers to supplement basic education, athletics, and other programs
- Subject to levy lid laws
- Up to 4 years collection
- Simple Majority 50% +1
- Existing EP&O levy approved by voters through 2027

## Capital Projects Levies

- Common uses: Technology, Safety, Security, Facility Renovations, Athletic Fields, Repair Roofs, HVAC, Parking, etc.
- Up to 6 years collection
- Simple Majority 50% +1
- Existing CPF levy approved by voters through 2027

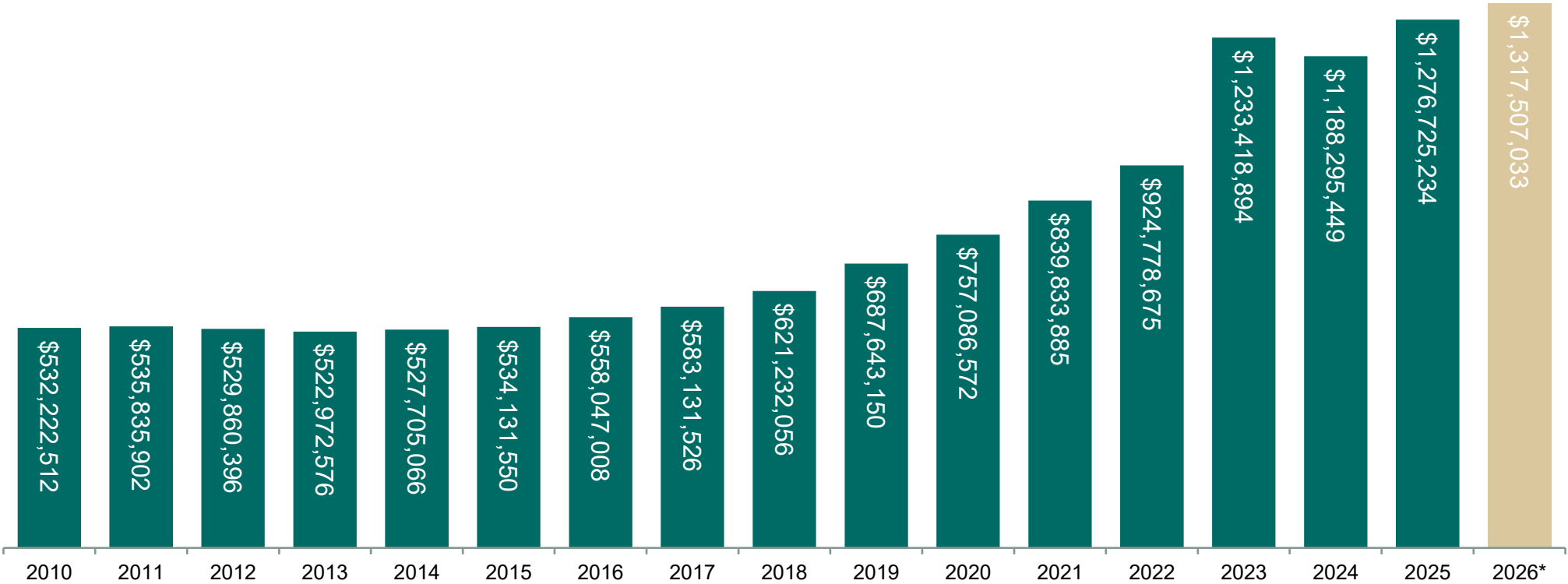
## School Bonds

- Bonds are for buildings (new construction and renovation)
- Up to 40 years until final maturity (20-25 most common)
- Super Majority 60%
- Existing bond matures Dec 2028

# Property Values and School Taxes

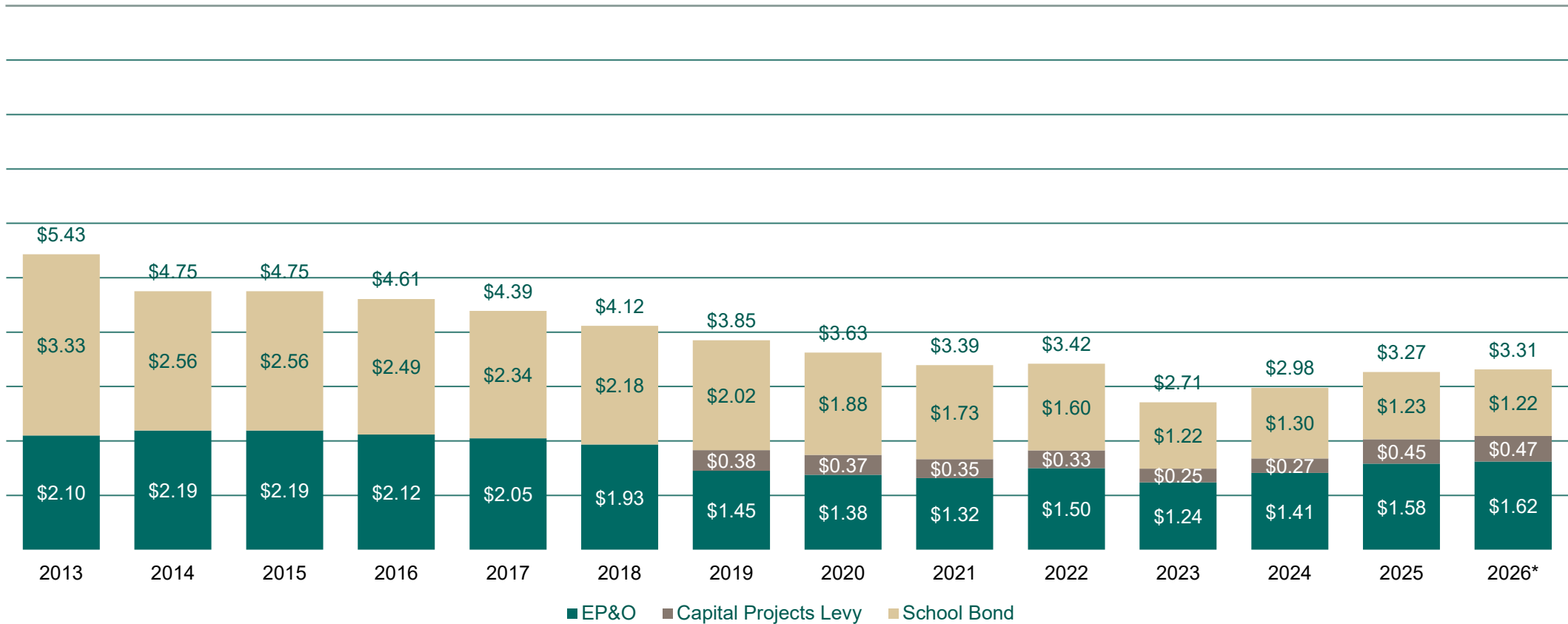
## Medical Lake School District Bond Assessed Valuation

+3.2% change in 2026 (preliminary)  
with \$32.5 Million in New Construction  
(2<sup>nd</sup> highest on record)



# Property Values and School Taxes

## Medical Lake School District Tax Rates/\$1,000

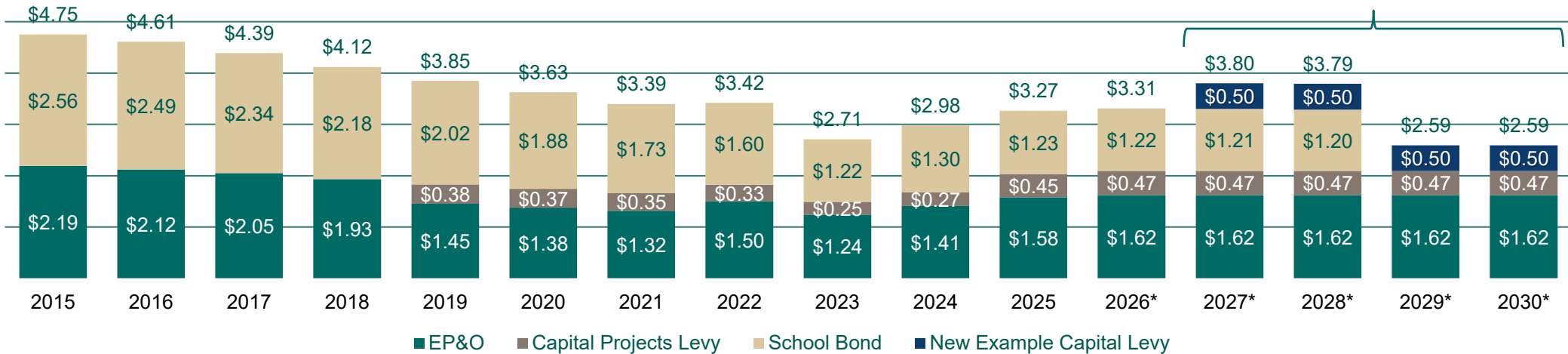


# Property Values and School Taxes

Medical Lake School District  
Example Tax Rates/\$1,000  
\$0.50/\$1,000 Capital Projects Levy

Final 2010 bond  
payment: 12/1/2028

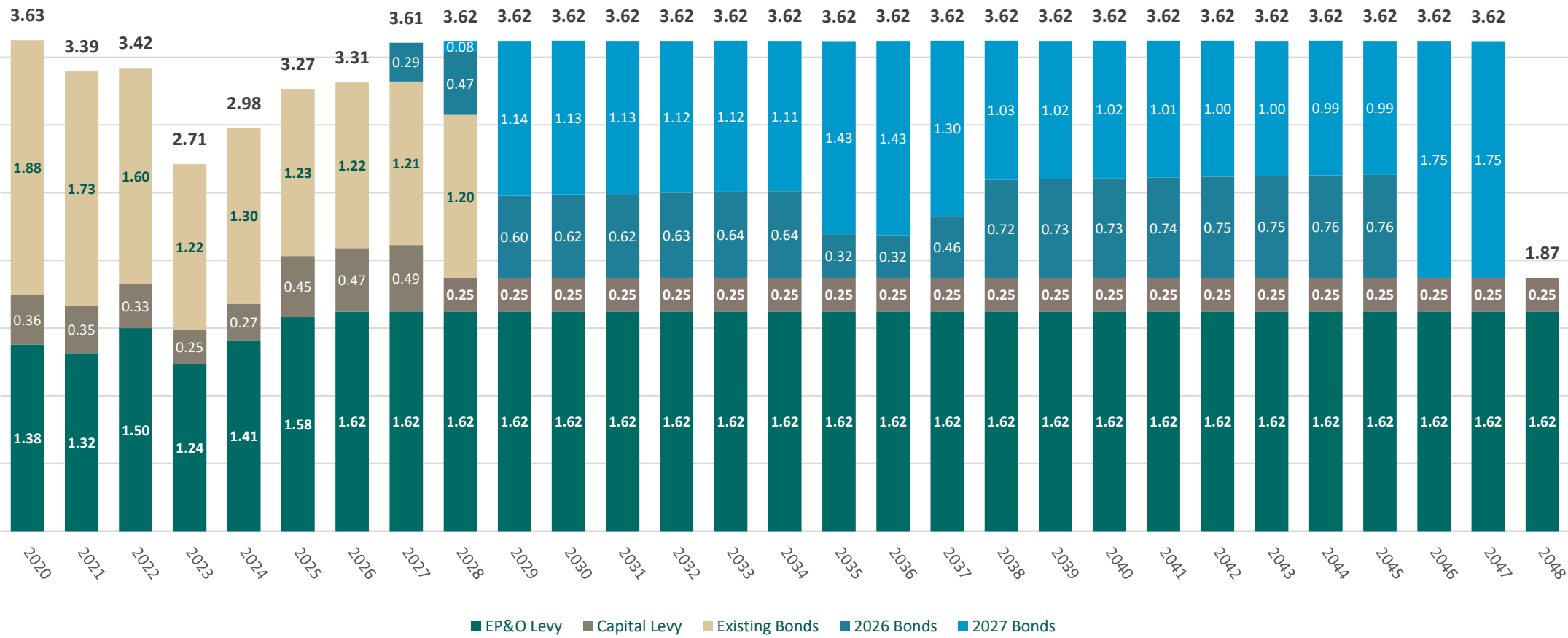
\$0.50 capital levy tax rate  
would generate \$2.8MM  
over four years





# Medical Lake School District No. 326

## Scenario 14 - April 2026 Bond Election, \$32 million, 2 Sales





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- Bond and Levy Planning
- Attend and Present at Facility/Community Meetings
- Market and Sell Bonds
- Long Range Capital Financing
- Credit Evaluation and Ratings Presentations
- Continuing Disclosure Compliance
- Annual Debt Service Fund Cash Flows
- Tax Rate Projections
- Budget Support and Notes to the Financials
- Arbitrage Rebate Support
- Monitor Potential Refunding Savings



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# Coversheet

## Enrollment Update

<b>Section:</b>	VIII. Superintendent's Report
<b>Item:</b>	A. Enrollment Update
<b>Purpose:</b>	Discuss
<b>Submitted by:</b>	
<b>Related Material:</b>	MLSD Enrollment Analysis.pdf

With help of Carrie Fitch our Student Data Coordinator and AI support, we have analyzed the enrollment data provided for the Medical Lake School District for the 2022-23, 2023-24, 2024-25, and 2025-26 school years. Below is a summary report detailing key enrollment trends.

## Enrollment Trends: 2022-23 to 2025-26

Overall enrollment in the Medical Lake School District has shown a **downward trend** over the past four years. The total student population has decreased from **1,786 students** in 2022-23 to an estimated **1,668 students** for 2025-26, representing a decline of approximately **6.6%**.

- **2022-23:** 1,786 students
- **2023-24:** 1,724 students (3.5% decrease from prior year)
- **2024-25:** 1,722 students (0.1% decrease from prior year)
- **2025-26 (Projected):** 1,668 students (3.1% decrease from prior year)

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## Local In-District Enrollment

The primary driver of the overall enrollment decline is the **decrease in local in-district students**. This group represents the largest portion of the student body, and its numbers have fallen significantly:

- **2022-23:** 1,413 students
- **2023-24:** 1,367 students
- **2024-25:** 1,288 students
- **2025-26:** 1,283 students

The number of students residing within the district has decreased by **9.2%** since the 2022-23 school year, which is a major concern for future enrollment and resource planning.

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## Choice Enrollment Status

**Choice-In students** (students from outside the district attending Medical Lake schools) have increased, which helps to offset some of the local enrollment losses.

- **2022-23:** 310 students
- **2023-24:** 288 students
- **2024-25:** 338 students
- **2025-26:** 281 students

This category shows fluctuation, but the number of students choosing to attend Medical Lake schools remains a significant part of the district's enrollment, making up **16.8%** of the total enrollment in 2025-26.

Conversely, **Choice-Out students** (students from the district attending schools elsewhere) have seen a notable increase.

- **2022-23:** 63 students
- **2023-24:** 69 students
- **2024-25:** 96 students
- **2025-26:** 104 students

The number of students choosing to leave the district has grown by over **65%** since 2022-23, indicating an increased outflow of students. The detailed data for 2025-26 also shows a wide variety of schools to which students are transferring, including neighboring districts like Cheney and Reardan, as well as several virtual and alternative learning options. This suggests a potential need to evaluate the reasons for student departure and the appeal of alternative educational options.

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## Conclusion

The Medical Lake School District is facing a **continuing decline in total enrollment**, primarily due to a substantial decrease in the number of local in-district students. While the number of students choosing to enter the district has fluctuated, the increase in students choosing to leave for other schools is becoming a trend.

Based on the data provided, here is a more detailed analysis of the districts and programs students are choosing to attend outside of the Medical Lake School District for the 2025-26 school year.

## Analysis of Choice-Out Destinations

The data shows a wide variety of destinations for students leaving the Medical Lake School District, including neighboring districts, virtual academies, and alternative learning programs. This indicates that families are seeking diverse educational options.

## Key Districts and Programs

The most common destinations for students choosing to leave Medical Lake are:

- **Cheney School District:** Cheney is the most popular choice, with students enrolling in several of its schools and programs, including Cheney High School, Cheney Middle School, Cheney Westwood, Cheney Homeworks, and Cheney Salnave.
- **Reardan School District:** Reardan is also a significant destination, with students transferring to Reardan High School, Reardan Middle School, Reardan Elementary, and Reardan Options.
- **Bryant Center:** This appears to be a notable choice for students across different grade levels, from kindergarten through middle school.
- **Virtual and Alternative Learning:** A considerable number of students are opting for virtual schools and programs. This category includes:
  - Washington Connections
  - Spokane Virtual
  - Starbuck Virtual Prep

- WA Digital Academy
- WA Online School
- Quillayute Insight

### **Breakdown by Grade Level**

The destinations vary by grade level, with some programs being more popular for specific age groups:

- **Elementary School (K-5):** Students are frequently leaving for Cheney and Reardan schools, as well as several virtual options. The data shows students are attending Cheney Homeworks, Cheney Salnave, Reardan Elementary, Reardan Options, and virtual programs like Spokane Virtual and Washington Connections.
- **Middle School (6-8):** At the middle school level, students are primarily transferring to Bryant Center, Cheney Westwood, and Reardan Middle School.
- **High School (9-12):** The most common choice for high school students is Cheney High School, with a smaller number of students attending Reardan High School, Harrington High School, and various virtual academies.

This detailed breakdown suggests that Medical Lake is not only losing students to its immediate geographic neighbors but also to specialized and online programs, indicating a need for the district to evaluate its own program offerings and competitive standing.

# Coversheet

## Legislative Updates

<b>Section:</b>	VIII. Superintendent's Report
<b>Item:</b>	B. Legislative Updates
<b>Purpose:</b>	Discuss
<b>Submitted by:</b>	
<b>Related Material:</b>	WSIAA Fact Sheet_Updated Fall 2025.pdf 2025 Fall NAFIS Talking Points.pdf



Fall 2025

# Washington State Impact Aid Association

*Continued Federal Investments Needed to Support Federally Impacted Districts*

## WHO WE ARE:

The Washington State Impact Aid Association (WSIAA) is a **nonprofit coalition** made up of districts throughout Washington State that are **advocating for robust investments in the Impact Aid program.**



## IMPACT AID - WHY IT MATTERS

Impact Aid is a Federal education program that reimburses school districts for lost revenue and additional costs associated with the presence of nontaxable Federal Property. Examples of Federally impacted schools in Washington State include Indian Trust and Treaty Lands, Military Installations, Federal low-rent housing facilities, and Federal properties such as national parks, Army Corps of Engineers projects, and VA hospitals. Because most public schools are funded in large part by local property taxes, impact aid ensures districts containing Federal property – which are called federally impacted school districts – have the resources needed to provide a quality education to the students they serve.

### HOW AID IS USED:

- To renovate facilities
- To maintain transportation fleets
- To provide adequate technology
- To retain high quality educators



In FY25, Washington State received \$88 million for Impact Aid

In Washington  
**43 DISTRICTS**  
**160,854 STUDENTS**  
benefit from impact aid.

## INVESTMENTS FROM CONGRESS ARE NEEDED

### REQUESTED INCREASES:

- \$65M for Basic Support
- \$3.5M for Federal Property
- \$1.5M for Construction
- \$1.5M for Children with Disabilities

### OTHER ACTION TO SUPPORT IMPACT AID:

- Support the Advancing Toward Impact Aid Full Funding Act
- Support the Impact Aid Infrastructure Partnership Act
- Join the Impact Aid Coalition

We are grateful for the incremental increases Congress has made to this program over the years and are hopeful that it will continue to make strong investments in this critical program, which provides essential resources to our nation's most neglected districts.

# Medical Lake School District

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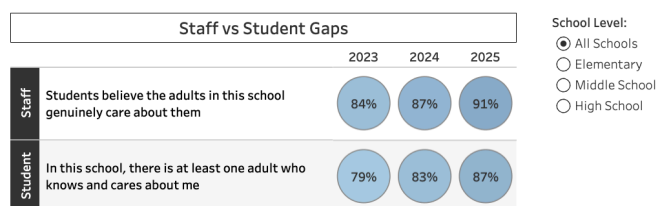


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***On behalf of the Medical Lake School Board, Staff, Students, Community, and Fairchild Air Force Base, we thank you for your support of the Impact Aid Program and for your service to our country.***

- ❖ **Impact Aid represents 8.5% of our annual budget at \$2.7 million, with approximately \$100,000 for students with disabilities.** We serve approximately 985 military-impacted students, representing 53% of our student population and 43% of all military-connected students in Spokane County. We are recognized as a “Compassionate Base”, accounting for an increase in special education students, many with severe needs requiring us to hire a Board Certified Behavior Analyst (BCBA) for the first time to provide guidance and support. For our district, 36% of the 248 students with disabilities are military-connected. Our Impact Aid funding for special education provides about \$1,200/per student. In school year 2024-25, overall special education expenditures exceeded the revenue by over \$450,000.

- ❖ **Education is a quality-of-life issue for military families, and it is our firm belief that as military personnel defend our country, we must not forget or ignore the children they leave behind.** Fairchild Air Force Base is the leader in refueling our nation’s air defense with service men and women deployed throughout the world. At any given time, 20% may be deployed, representing approximately 500 servicemen and women with children in our schools. Impact Aid provides us with the ability to address both the academic and emotional needs of our military students. Through the use of our Impact



Aid funding and a unique partnership with local universities, we have over 20 mental health interns serving students, staff, and families in each of our buildings. Our annual perception survey shows the difference this work is making in support of our students.

- ❖ **How can we support the child-care crisis with high-quality preschool?** For the first time this year, we are able to serve approximately 100 three and four-year-olds in **full-day** inclusive preschool and transitional kindergarten programs. We braid our Impact Aid funds with state ECAEP/TK funds and our federal and state special education dollars to support both typically developing students and our students with disabilities. With the recent federal hiring freeze, the on-base Child Development Center informed families last spring that they had to eliminate 25 child care slots. That increased the need for early learning options on FAFB, and we were able to respond; however, we already have a waitlist of over 20 children seeking early learning services.
- ❖ **We thank you for your advocacy and continued support for our military students and families, and ask that you share our story with your colleagues as we seek your support for full funding of Impact Aid in FY26 to address the true costs.**