APPROVED

Believe Memphis Academy

Minutes

Board Meeting

Date and Time
Tuesday January 14, 2025 at 4:00 PM

Location
2230 Corry Rd., Memphis, TN 38106

Directors Present
A. Norman, B. Moritz, D. Reed, E. Eber (remote), E. Stephens, F. Jones (remote), J. Causey, J. Turner, M. Mason (remote)

Directors Absent
J. Torres

Guests Present
Greg Thompson (remote), K. Green

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

A. Norman called a meeting of the board of directors of Believe Memphis Academy to order on Tuesday Jan 14, 2025 at 4:04 PM.

C. Approve Minutes

J. Turner made a motion to approve the minutes from Board Meeting on 11-19-24.
D. Reed seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Mission Moment

Matt shares video of Jamie McKinley, 3rd/4th Grade Math Teacher

- The longer the teacher is with us, the better the performance, the better overall development for our students
- Evan asks for clarity for the metric of high performance
    - Matt answers it is based from TCAP scores & TVAAS scores

II. Enrollment & Finance

A. Finance Update

Greg discusses the financial update

- Improvement of cash position is happening
- Enrollment is over 470 students, but budgeted for 464 students
    - weighted average of 456 students throughout the year
- Even with the additions to the budget, we are still expecting a surplus
- Jeremy asks about the enrollment number
    - Matt answers that we are around the 465 number
- Matt talks about the substitutes and how it is being outsourced by a company; this adds to the budget line
- Evan asks about philanthropic support and where it is coming from
    - Matt describes where the support is coming and how he is focus on the grant match from Pyramid
    - Matt looks to apply for grants from Hyde and Nike
    - Evan suggests Christian Community Foundation
- Jeremy asks about the number given per student; does it change every year?
    - Greg answers yes as we are about the average compared to other schools

III. Facilities Report

A. Facilities Update

Kenny and Jeremy describes the overall status of the school building

- Jeremy describes about making it a priority with a getting a date set with a potential new vendor for preventative maintenance
- The main thing is how to preserve our building; how to preserve our investment at Believe
- Jeremy mentions Memphis Youth Athletics and how a visit is scheduled to see our facilities

- Matt mentions to slowly rent out the building to enhance revenue
- Jeremy asks has a legal party looked at the facility agreement
- Alicia asks about the playground repairs
- Alicia asks about the additional lighting at the front of the building
    - Emily asks if we know if there is any city funding that we can use for the lighting
    - Mike mentions Crime Stoppers for funding, especially with sky cop
- Diane asks about the usage of the bathrooms during events

IV. Governance

A. Board on Track Training

Brad and Alicia discusses the Board on Track Training

- For new members, there are 6 sessions
- For returning members, there are 4 sessions
    - Each video is about 45-60 minutes long
- These training sessions are important as it is apart of the SCS Operations Scorecard
- Board on Track is mobile friendly; great way to take your training on the go

B. Executive Director Evaluation Process

Brad describes the evaluation process for the Executive Director

- It is processed on Board on Track as it summarizes all of the answers
- Majority of the Board finished the evaluation
- The overall evaluation was exceptionally positive

Alicia reviews the 2025-26 priorities and expectations for the Executive Director

- The Board has voted the bonus structure
- Matt will provide a 3-year strategic plan by the Spring Retreat in March 2025

V. ED Report

A. Report From ED

Matt reviews the ED report

- Our Kindergarteners and 1st graders struggled to retain the knowledge over the Winter Break
- Matt reiterates how he is coaching in Math
- Matt talks about Beat the Test; describes extra tutoring and rearrangement of classes to help the academic initiative
- Matt reviews the staffing chart

    - eliminates the assistant principals in both academies
    - eliminates a student support specialist in both academies
    - plans to add a SPED teacher in both academies
- Goal is not to expand, but dive deeper to enhance what we currently have
- Reviews the enrollment section
    - Buses being worked on to be properly utilized
    - Plan to improve our ESL population
    - Goal to enroll 530 students

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:43 PM.

Respectfully Submitted,
A. Norman

Believe Memphis Academy Charter School prepares students in grades Kindergarten-8 with the academic rigor, robust supports, and leadership development necessary to excel in high school, thrive in college, and lead lives full of opportunity.