Under the Canopy School

Minutes

Special Meeting

Under the Canopy School

Date and Time
Tuesday June 30, 2026 at 6:00 PM

Location
Under the Canopy School
3205 W. 39th Street
Tulsa, OK. 74107

Persons who require a special accommodation to participate in these meetings should contact the Under the Canopy offices, 3205 W. 39th Street, Tulsa, Oklahoma, 74107, (918) 205-1193, or via Email: margaritte.knezek@underthecanopy.org, as far in advance as possible and preferably at least 48-hours before the date of the meeting. Persons using a TDD may contact OKLAHOMA RELAY at 1-800-722-0353 and voice calls should be made to 1-800-522-8506 to communicate via telephone with hearing telephone users and vice versa.

Authority: Title 25 Oklahoma Statutes, Section 311.A.1.

The agenda for this meeting was posted with the County Clerk, at our principal place of business, and online, 48 hours prior to the meeting.

Directors Present
Janet McKenzie, Shan Glandon, Stan Khrapak, Taylor Smith

Directors Absent

None

Guests Present

Kris Miller

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Stan Khrapak called a meeting of the board of directors of Under the Canopy School to order on Tuesday Jun 30, 2026 at 6:06 PM.

C. Approve minutes - June 16, 2026 Board Meeting

Janet McKenzie made a motion to approve the minutes from Annual Board Meeting on 06-16-26.
Shan Glandon seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. For Vote

A. Vote to approve 25-26 Audit contract

Shan Glandon made a motion to accept the letter of engagement and approve the audit contract.
Janet McKenzie seconded the motion.
Cost is $4500.
The board **VOTED** unanimously to approve the motion.

B. Vote to approve insurance liability policies for the school, board, and staff.

Shan Glandon made a motion to approve the 3 insurance quote proposals for property, general liability, educator legal liability and workers' compensation, with the additional step of revising the approved budget to reflect the increase in cost for the insurance by $1048.74.
Taylor Smith seconded the motion.
Concerns of comparison between the board approved proposed budget and the actual cost. *Noted on the board approved budget spreadsheet.
The board **VOTED** unanimously to approve the motion.

C. Vote to approve landscaper contract

Taylor Smith made a motion to approve the landscaping contract.
Janet McKenzie seconded the motion.
Discussion of exactly what the pruning entails.
The board **VOTED** unanimously to approve the motion.

D. Vote to approve furniture desk purchase

Taylor Smith made a motion to approve purchase of up to 50 desks and chairs with a ceiling purchase cost of $36000.
Janet McKenzie seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:59 PM.

Respectfully Submitted,
Stan Khrapak