

APPROVED



Under the Canopy
SCHOOL

Under the Canopy School

Minutes

General Board Meeting

Under the Canopy School

Date and Time

Tuesday February 10, 2026 at 6:00 PM

Location

3205 W. 39th Street
Tulsa, OK 74107

Persons who require a special accommodation to participate in these meetings should contact the Under the Canopy offices, 1110 South Yale Avenue, Tulsa, Oklahoma, 74112, (918) 205-1193, or via Email: info@underthecanopy.org, as far in advance as possible and preferably at least 48-hours before the date of the meeting. Persons using a TDD may contact OKLAHOMA RELAY at 1-800-722-0353 and voice calls should be made to 1-800-522-8506 to communicate via telephone with hearing telephone users and vice versa.

Authority: Title 25 Oklahoma Statutes, Section 311.A.1.

The agenda for this meeting was posted with the County Clerk, at our principal place of business, and online, 48 hours prior to the meeting.

Directors Present

Janet McKenzie, Shan Glandon, Stan Khrapak, Taylor Smith

Directors Absent

Janet McKenzie

Signed by Janet McKenzie on 3/24/2026

Patrick Boulden

Directors who arrived after the meeting opened

Taylor Smith

Ex Officio Members Present

Margaritte Arthrell-Knezek

Non Voting Members Present

Margaritte Arthrell-Knezek

Guests Present

Kris Miller, Terryce Boxley, amber.gates@underthecanopy.org

I. Opening Items

A. Record Attendance

Taylor Smith arrived at 6:21 PM.

B. Call the Meeting to Order

Stan Khrapak called a meeting of the board of directors of Under the Canopy School to order on Tuesday Feb 10, 2026 at 6:09 PM.

C. Approve minutes - January 13, 2026 Board Meeting

Shan Glandon made a motion to approve the minutes from January General Board Meeting on 01-13-26.

Janet McKenzie seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Shan Glandon Aye

Janet McKenzie Aye

Patrick Boulden Absent

Taylor Smith Absent

Stan Khrapak Aye

II. For Vote

A. Vote to approve December Financial Report

Shan Glandon made a motion to delay approval of financials to next mtg to give time to review.

Janet McKenzie seconded the motion.

Janet McKenzie

Signed by Janet McKenzie on 3/24/2026

- PO 117 confirm amount with treasurer.
- Show balance report of Walton and 918 grant funds received during '24-'25 year so there is a sense of what remains.

The board **VOTED** unanimously to approve the motion.

Roll Call

Janet McKenzie Aye
Patrick Boulden Absent
Stan Khrapak Aye
Shan Glandon Aye
Taylor Smith Absent

B. To approve UTCS Extended School Year Policy

Taylor Smith made a motion to approve the ESY policy.
Shan Glandon seconded the motion.

- Review of ESY policy for SPED.
- OSD will be monitoring UTCS.
- Few policies and procedures still needed to be in compliance.
- Due in June.
- Will come to observe UTCS February '27.

The board **VOTED** unanimously to approve the motion.

Roll Call

Shan Glandon Aye
Janet McKenzie Aye
Stan Khrapak Aye
Patrick Boulden Absent
Taylor Smith Aye

C. To approve UTCS Mental Health Policy

Shan Glandon made a motion to delay approval of mental health policy to the next meeting.

Taylor Smith seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Patrick Boulden Absent
Shan Glandon Aye
Taylor Smith Aye
Janet McKenzie Aye
Stan Khrapak Aye

D. To approve UTCS Transfer Policy to include special education

Janet McKenzie

Signed by Janet McKenzie on 3/24/2026

Shan Glandon made a motion to approve the UTCS Transfer Policy which includes special education.

Taylor Smith seconded the motion.

- If there is a transfer student with special needs we will serve that student.
- We are required to have a policy in place.

The board **VOTED** unanimously to approve the motion.

Roll Call

Taylor Smith Aye
Shan Glandon Aye
Stan Khrapak Aye
Patrick Boulden Absent
Janet McKenzie Aye

E. To approve the School Calendar for the 2026 - 2027 school year

Taylor Smith made a motion to approve the school calendar for the 2026-2027 school year.

Shan Glandon seconded the motion.

- 168 school days.
- Following much of TPS calendar.

The board **VOTED** unanimously to approve the motion.

Roll Call

Taylor Smith Aye
Janet McKenzie Aye
Patrick Boulden Absent
Shan Glandon Aye
Stan Khrapak Aye

F. Vote to approve Model 1 lease agreement for buses

Taylor Smith made a motion to table agreement for buses until next meeting.

Shan Glandon seconded the motion.

- Propose buying two new buses. \$204,000
- CSP can pay for it.
- 14 passengers for each bus.
- Won't need CDL license to drive.
- Will need two buses to take one class.
- Will be under warranty. Warranty work can be done in Tulsa.
- General funds will absorb maintenance costs.
- Insurance for two vehicles and two drivers ranges between \$9,765 and \$35,474.
- Questions remaining:

Janet McKenzie

Signed by Janet McKenzie on 3/24/2026

- Estimate on monthly expenditures for use of bus.
- Options for parking and safety of bus.

The board **VOTED** unanimously to approve the motion.

Roll Call

Taylor Smith Aye
Stan Khrapak Aye
Patrick Boulden Absent
Shan Glandon Aye
Janet McKenzie Aye

III. Reports

A. Head of School Report

- 210 applied for enrollment.
- Tours have been a wonderful way for people to know about and understand UTCS.
- 50 slots to fill. 8 in kdg. Handful in other grades. 10 half-time prek. 30 full -time pre-k
- MAPS testing going well.
- Great Tulsa People article.
- Tulsa NPR reached out to UTCS.
- NBC nightly news kids edition coming.
- Family Council meetings happening regularly. There is a treasurer, secretary and president.
- Last Thursday of the month for evening family council mtg. Possible Loom presentation available.
- Committees are meeting monthly.
- GKFF portal is open now until Mar. 6.
- Public Waldorf alliance meeting in LA went well.
- SPED teacher maternity leave. Partners in wellness will support. OT and Speech can come service our children on IEPs. Not full replacement but will stay in compliance. Staff will take on covering emotional support part of her program.
- Need board treasurer.

B. Education Report

- Highlight of LA conference was the power of storytelling.
- How to bring stories effectively and authentically if about culture not a part of. You can't know every culture but it is your responsibility to do the research and immerse yourself in that environment so you can be authentic.
- Teachers came back more energized and ready to learn more about Waldorf.
- Maps testing in progress.

C.

Janet McKenzie

Signed by Janet McKenzie on 3/24/2026

Operations Report

- Fire alarm compliant
- Partnering with TPS to notify UTCS when there is a safety issue.

IV. Discussion

A. Board Retreat and Trainings

- Will send out dates to reschedule the retreat.

B. Foundation Board Creation

- We have a foundation!
- Foundation bylaws will be guided by the school board.
- Donations will be run through foundation.

C. Board Membership Report

- Need to gather board directors information for the annual school board membership report for the state.

V. Proposals for Future Agenda Items

A. Terryce Boxley requests that the board consider pay for support staff for snow days.

Specific concern about the recent no school snow days of Jan. 26 - 29.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:09 PM.

Respectfully Submitted,
Janet McKenzie

Janet McKenzie

Signed by Janet McKenzie on 3/24/2026