APPROVED

Under the Canopy School

Minutes

General Board Meeting

Under the Canopy School

Date and Time
Tuesday August 26, 2025 at 6:00 PM

Location
3205 W. 39th Street
Tulsa, OK. 74107

Persons who require a special accommodation to participate in these meetings should contact the Under the Canopy offices, 1110 South Yale Avenue, Tulsa, Oklahoma, 74112, (918) 205-1193, or via Email: info@underthecanopy.org, as far in advance as possible and preferably at least 48-hours before the date of the meeting. Persons using a TDD may contact OKLAHOMA RELAY at 1-800-722-0353 and voice calls should be made to 1-800-522-8506 to communicate via telephone with hearing telephone users and vice versa.

Authority: Title 25 Oklahoma Statutes, Section 311.A.1.

The agenda for this meeting was posted with the County Clerk, at our principal place of business, and online, 48 hours prior to the meeting.

Directors Present
Patrick Boulden, Shan Glandon, Stacey Leigh, Stan Khrapak

Directors Absent

Allison Irby Vu

Guests Present
Amber Gates, Kris Miller, Margaritte Arthrell-Knezek

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Stan Khrapak called a meeting of the board of directors of Under the Canopy School to order on Tuesday Aug 26, 2025 at 6:02 PM.

C. Approve minutes - August 5, 2025 Board Meeting

Patrick Boulden made a motion to approve the minutes from August 5th meeting. General Board Meeting on 08-05-25.
Stacey Leigh seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Allison Irby Vu	Absent
Stan Khrapak	Aye
Stacey Leigh	Aye
Patrick Boulden	Aye
Shan Glandon	Aye

II. For Vote

A. Vote to approve July Financial Report

Stacey Leigh made a motion to approve the July Financial Report.
Patrick Boulden seconded the motion.
Discussion of loan, utility bills, encumbered amounts, and burdens.
The board **VOTED** unanimously to approve the motion.

Roll Call

Stan Khrapak	Aye
Stacey Leigh	Aye
Shan Glandon	Aye
Allison Irby Vu	Absent
Patrick Boulden	Aye

B. Vote to approve final CSP revision

Patrick Boulden made a motion to re-approve the updated final CSP revision.

Stacey Leigh seconded the motion.
The final CSP revision was updated according to the revisions by the reimbursement approver.
The board **VOTED** unanimously to approve the motion.

Roll Call

Patrick Boulden	Aye
Allison Irby Vu	Absent
Stan Khrapak	Aye
Shan Glandon	Aye
Stacey Leigh	Aye

C. Vote to approve contract with Barlow Group

Patrick Boulden made a motion to to accept the contract with Barlow Group to consult about assistance for federal programs.
Stacey Leigh seconded the motion.
A contract with a consultant to help with setting up the school correctly with federal program / title assistance.
The end benefit could be much more money than the investment in the consultant.
Title funding we could receive can help pay for SPED and Instructional Leader salaries.
The board **VOTED** unanimously to approve the motion.

Roll Call

Allison Irby Vu	Absent
Stan Khrapak	Aye
Patrick Boulden	Aye
Stacey Leigh	Aye
Shan Glandon	Aye

D. Vote to Approve Family Handbook

Patrick Boulden made a motion to approve the Student Handbook with the corrections.
Stacey Leigh seconded the motion.
The tone of the document and the school verse is appreciated.
Code of Conduct is part of the Family Handbook.
Need to ensure the handbook includes policies regarding cell phone use, drugs, weapons, bullying, and violence.

The board **VOTED** unanimously to approve the motion.

Roll Call

Shan Glandon	Aye
Patrick Boulden	Aye
Stan Khrapak	Aye
Stacey Leigh	Aye
Allison Irby Vu	Absent

III. Reports

A. Head of School Report

Balance of expectations vs. what is in front of us.
Clarity of procedures for employees as well as families.
Special education and behavior needs.
Current enrollment is 142 students.
Kenneth Joslin, former principal of Mayo E.S., visited to discuss teaching in an open concept format school.
Flower Ceremony was last Friday. Excellent turnout of families.
Tree Grant with Up With Trees and Environmental Pipeline.
We received the security grant payment to help pay for the building security, next step is to create security vestibule.

B. Facility Report

Recent improvements:

- HVACs
- flooring
- kitchen
- north stairs and sidewalk outside
- fire alarm system updates in progress

Future Improvements

- grading areas of the school yard to help with stormwater run-off
- ADA ramps in the building
- security vestibule
- possible HVAC replacement in the cafeteria
- paging system & clocks

C. Education Report

Supporting the teachers, teachers using public school & Waldorf methods combined.
Teacher dedication was tested but they are committed to the school and creating a vibrant learning community.
The meeting at the end of the first day of teachers listening and helping each other.
Teachers learned a song together about supporting each other through difficult times.
Amber worked with the students, teaching reverence for supplies.
Kindergarten and first grade room shift.
Explanation of dealing with sounds of neighbor classrooms in an open room format.

D. Governance/Legal Committee

Nothing to discuss at this time about legal issues.
Patrick did announce his plan to resign from the board at the end of December 2025.
Stan mentioned his appreciation for Patrick's service on the board.

IV. Discussion

A. Bill Hickman, lawyer on retainer

Margaritte explained that Mr. Hickman has been helpful in the past for the original charter agreement.
She wanted the board to know her intention to keep him available to help with any issues that may arise.

B. Board Retreat and Evaluation

To begin by focusing on: Compliance , financial health, and trust building.
Board officers to complete required training on My Video Spot.
Goals to retain teachers and staff, how to help and support teachers and staff.

Evaluations to learn the strengths and weaknesses of board members.

Margaritte mentioned she appreciated Stacey's report on the Waldorf Board Training and how it laid the ground work for the board to discuss evolving new goals and priorities.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,
Kris Miller