

APPROVED



Under the Canopy  
SCHOOL

# Under the Canopy School

## Minutes

### Special Meeting

Under the Canopy School

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#### **Date and Time**

Thursday May 29, 2025 at 6:00 PM

#### **Location**

1110 S. Yale Ave.  
Tulsa, OK. 74112

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Persons who require a special accommodation to participate in these meetings should contact the Under the Canopy offices, 1110 South Yale Avenue, Tulsa, Oklahoma, 74112, (918) 205-1193, or via Email: [info@underthecanopy.org](mailto:info@underthecanopy.org), as far in advance as possible and preferably at least 48-hours before the date of the meeting. Persons using a TDD may contact OKLAHOMA RELAY at 1-800-722-0353 and voice calls should be made to 1-800-522-8506 to communicate via telephone with hearing telephone users and vice versa.

Authority: Title 25 Oklahoma Statutes, Section 311.A.1.

The agenda for this meeting was posted with the County Clerk, at our principal place of business, and online, 48 hours prior to the meeting.

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#### **Directors Present**

Allison Irby Vu, Patrick Boulden, Stan Khrapak

#### **Directors Absent**

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Shan Glandon, Stacey Leigh

**Ex Officio Members Present**

Margaritte Arthrell-Knezek

**Non Voting Members Present**

Margaritte Arthrell-Knezek

**Guests Present**

Kris Miller

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**I. Opening Items**

**A. Record Attendance**

**B. Call the Meeting to Order**

Stan Khrapak called a meeting of the board of directors of Under the Canopy School to order on Thursday May 29, 2025 at 6:00 PM.

Stan stated we have a quorum to vote, having 3 out of 5 members present.

**C. Approve minutes - April 8, 2025 General Meeting**

Patrick Boulden made a motion to to approve the April 8th meeting minutes.

Allison Irby Vu seconded the motion.

Patrick appreciated the notes added to the minutes

The board **VOTED** to approve the motion.

**Roll Call**

Allison Irby Vu Aye  
Stan Khrapak Aye  
Stacey Leigh Absent  
Patrick Boulden Aye  
Shan Glandon Absent

**D. Approve Minutes April 29, 2025**

Patrick Boulden made a motion to to approve the meeting minutes of April 29, 2025.

Allison Irby Vu seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Stacey Leigh Absent  
Patrick Boulden Aye  
Allison Irby Vu Aye  
Stan Khrapak Aye

**Roll Call**

Shan Glandon Absent

**II. For Vote**

**A. Vote to approve March financial statement**

Patrick Boulden made a motion to approve the March financial statement.

Stan Khrapak seconded the motion.

Allison spoke about the changes - date correction and separating out donations and grants' line. She also stated this is a new version that is more appropriate for public posting.

Stan said he appreciates this version of the financial statement.

The board **VOTED** to approve the motion.

**Roll Call**

Patrick Boulden Aye

Stacey Leigh Absent

Allison Irby Vu Aye

Stan Khrapak Aye

Shan Glandon Absent

**B. Vote to approve the April 2025 Financial report**

Patrick Boulden made a motion to approve the April Financial Report.

Allison Irby Vu seconded the motion.

This is the same new reporting template as the March report, and has added expenditures - computers, and utilities, etc.

Allison said she wanted to have the cost of utilities tracked separately in the reports.

The board **VOTED** to approve the motion.

**Roll Call**

Stacey Leigh Absent

Shan Glandon Absent

Patrick Boulden Aye

Allison Irby Vu Aye

Stan Khrapak Aye

**C. Vote to approve temporary appropriations for July 1, 2025 - June 30, 2026**

Patrick Boulden made a motion to approve temporary appropriations for July 1, 2025 - June 30, 2026.

Allison Irby Vu seconded the motion.

Margaritte presented the document 'Cash Flow Budget Year 1 UTCS'.

The board **VOTED** to approve the motion.

**Roll Call**

Shan Glandon Absent

Patrick Boulden Aye

**Roll Call**

Stan Khrapak Aye  
Allison Irby Vu Aye  
Stacey Leigh Absent

**D. Family and Children's Service Agreement**

Patrick Boulden made a motion to approve the service agreement with Family and Children's Services.

Allison Irby Vu seconded the motion.

Margaritte explained Family and Children's Service Agreement which allows for counseling and therapy services for students using their own families' insurance. The board **VOTED** to approve the motion.

**Roll Call**

Patrick Boulden Aye  
Allison Irby Vu Aye  
Stacey Leigh Absent  
Stan Khrapak Aye  
Shan Glandon Absent

**E. Murrell Group Service Contract**

Patrick Boulden made a motion to to approve the service contract with Murrell Group for the 25-26 school year and authorize Margaritte to sign.

Allison Irby Vu seconded the motion.

Allison said she likes the flexibility of support.

Margaritte said she wanted to continue working with Murrell Group.

The board **VOTED** to approve the motion.

**Roll Call**

Stacey Leigh Absent  
Patrick Boulden Aye  
Allison Irby Vu Aye  
Stan Khrapak Aye  
Shan Glandon Absent

**F. Salt Food Group Project Manager proposal**

Patrick Boulden made a motion to approve the proposed contract with Salt Food Group to function as a project manager for the scope of school building renovation work.

Allison Irby Vu seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Stan Khrapak Aye  
Allison Irby Vu Aye  
Shan Glandon Absent  
Stacey Leigh Absent

**Roll Call**

Patrick Boulden Aye

**G. To move the awarded grant money \$50,000 to a high yield savings account**

Patrick Boulden made a motion to gather more details and postpone vote to next meeting.

Allison Irby Vu seconded the motion.

Questions were asked about access to the money while in the account, what kind of returns, and different high yield savings accounts on the market.

Allison said she would investigate options and details.

The board **VOTED** to approve the motion.

**Roll Call**

Stan Khrapak Aye

Stacey Leigh Absent

Allison Irby Vu Aye

Shan Glandon Absent

Patrick Boulden Aye

**III. Discussion**

**A. Summer fundraiser Committee meeting**

Margaritte discussed the meeting, set for Monday, June 2nd at 6 pm at UTCS office at 1110 S. Yale, who's invited and possible simple not extravagant funder ideas.

At 6:43 pm, Allison left the meeting, the board lost quorum and we adjourned the meeting.

**IV. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:43 PM.

Respectfully Submitted,  
Kris Miller