

APPROVED



Under the Canopy School

Minutes

General Board Meeting

Under the Canopy School

Date and Time

Tuesday June 24, 2025 at 6:00 PM

Location

UTCS Office
1110 S. Yale Avenue
Tulsa, OK. 74112

Persons who require a special accommodation to participate in these meetings should contact the Under the Canopy offices, 1110 South Yale Avenue, Tulsa, Oklahoma, 74112, (918) 205-1193, or via Email: info@underthecanopy.org, as far in advance as possible and preferably at least 48-hours before the date of the meeting. Persons using a TDD may contact OKLAHOMA RELAY at 1-800-722-0353 and voice calls should be made to 1-800-522-8506 to communicate via telephone with hearing telephone users and vice versa.

Authority: Title 25 Oklahoma Statutes, Section 311.A.1.

The agenda for this meeting was posted with the County Clerk, at our principal place of business, and online, 48 hours prior to the meeting.

Directors Present

Patrick Boulden, Shan Glandon, Stacey Leigh, Stan Khrapak

Signed by Stacey Leigh on 7/8/2025

Directors Absent

Allison Irby Vu

Ex Officio Members Present

Margaritte Arthrell-Knezek

Non Voting Members Present

Margaritte Arthrell-Knezek

Guests Present

Kris Miller

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Stan Khrapak called a meeting of the board of directors of Under the Canopy School to order on Tuesday Jun 24, 2025 at 6:05 PM.

C. Approve minutes - Special Meeting on June 12, 2025

Patrick Boulden made a motion to approve the minutes from Special Meeting on 06-12-25.

Stacey Leigh seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Stan Khrapak	Aye
Stacey Leigh	Aye
Allison Irby Vu	Absent
Shan Glandon	Aye
Patrick Boulden	Aye

II. For Vote

A. Vote to approve May financial statement

Patrick Boulden made a motion to approve the financial report for May.

Shan Glandon seconded the motion.

Margaritte said due to vacations, the finance committee did not meet about this, the report was individually used.



Signed by Stacey Leigh on 7/8/2025

Shan commented about how much money is left in the planning year of CSP funds.

Margaritte said this money will carry over to the next fiscal year.

Stan said the pie chart is not needed.

Stan asked about how the BOK check card is used.

The board **VOTED** to approve the motion.

Roll Call

Stan Khrapak Aye
Patrick Boulden Aye
Shan Glandon Aye
Stacey Leigh Aye
Allison Irby Vu Absent

B. Electrician Proposal

Patrick Boulden made a motion to approve the electrical proposal for repairs.

Stacey Leigh seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Shan Glandon Aye
Allison Irby Vu Absent
Stacey Leigh Aye
Patrick Boulden Aye
Stan Khrapak Aye

C. HVAC Proposal

Shan Glandon made a motion to approve ES2 contract to replace 4 inoperable RTU HVACs, and the service of the remaining 8 HVACs.

Patrick Boulden seconded the motion.

Stan read the proposal out loud.

Stacey asked to get costs on replacing the rest of the roof top HVACs.

Stacey noted air filters and refrigerant will need to be purchased by UTCS.

The board **VOTED** to approve the motion.

Roll Call

Stacey Leigh Aye
Shan Glandon Aye
Allison Irby Vu Absent
Stan Khrapak Aye
Patrick Boulden Aye

D. Fire Alarm System

Patrick Boulden made a motion to approve the Key Communications scope of work.

Stacey Leigh seconded the motion.

Shan noted the proposal includes taxes, which should be negotiated with the UTCS tax exempt status.



Signed by Stacey Leigh on 7/8/2025

The board **VOTED** to approve the motion.

Roll Call

Patrick Boulden Aye
Allison Irby Vu Absent
Shan Glandon Aye
Stan Khrapak Aye
Stacey Leigh Aye

E. Approval of adding Student Records Portal and API to Sylogist SIS contract

Patrick Boulden made a motion to accept the updated service agreement with Sylogist to include the Student Records Portal.

Stacey Leigh seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Stacey Leigh Aye
Stan Khrapak Aye
Shan Glandon Aye
Patrick Boulden Aye
Allison Irby Vu Absent

F. Trash and Recycling Proposal

Patrick Boulden made a motion to approve the trash and recycling proposal with American Waste.

Stacey Leigh seconded the motion.

Fees were discussed.

The board **VOTED** to approve the motion.

Roll Call

Patrick Boulden Aye
Shan Glandon Aye
Stacey Leigh Aye
Allison Irby Vu Absent
Stan Khrapak Aye

G. Vote to approve the rescinding of a teacher's agreement

Patrick Boulden made a motion to approve rescinding the teacher's agreement.

Shan Glandon seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Stan Khrapak Aye
Stacey Leigh Aye
Allison Irby Vu Absent



Signed by Stacey Leigh on 7/8/2025

Roll Call

Patrick Boulden Aye

Shan Glandon Aye

H. Contracts for Summer Institute Presenters

Stan Khrapak made a motion to push this vote to the next meeting.

Patrick Boulden seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Stacey Leigh Aye

Shan Glandon Aye

Stan Khrapak Aye

Allison Irby Vu Absent

Patrick Boulden Aye

I. Furniture Purchasing

Patrick Boulden made a motion to approve the furniture purchase.

Shan Glandon seconded the motion.

Stan confirmed CSP covers this amount to spend.

The board **VOTED** to approve the motion.

Roll Call

Stacey Leigh Aye

Shan Glandon Aye

Stan Khrapak Aye

Patrick Boulden Aye

Allison Irby Vu Absent

J. Kitchen Appliances & Renovations Purchasing

Patrick Boulden made a motion to approve the purchase of the combi oven from Curtis Restaurant Supply.

Stacey Leigh seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Allison Irby Vu Absent

Shan Glandon Aye

Stan Khrapak Aye

Stacey Leigh Aye

Patrick Boulden Aye

Stacey Leigh made a motion to approve the kitchen appliances and supply from Amundsen.

Shan Glandon seconded the motion.

The board **VOTED** to approve the motion.



Signed by Stacey Leigh on 7/8/2025

Roll Call

Patrick Boulden Aye
Stan Khrapak Aye
Shan Glandon Aye
Stacey Leigh Aye
Allison Irby Vu Absent

K. Stroud Braided Rugs

Patrick Boulden made a motion to approve the Stroud Braided Rug supply order.
Stacey Leigh seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Stacey Leigh Aye
Patrick Boulden Aye
Stan Khrapak Aye
Shan Glandon Aye

L. Approval of Chalkboard purchasing

Patrick Boulden made a motion to approve the purchase of chalkboard quote 14659 with NY Blackboards.
Shan Glandon seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Stacey Leigh Aye
Shan Glandon Aye
Allison Irby Vu Absent
Patrick Boulden Aye
Stan Khrapak Aye

M. Student Portrait photographer Dana Kent

Stacey Leigh made a motion to accept the Dana Kent photography agreement.
Patrick Boulden seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Shan Glandon Aye
Patrick Boulden Aye
Stan Khrapak Aye
Allison Irby Vu Absent
Stacey Leigh Aye

III. Reports

A.



Signed by Stacey Leigh on 7/8/2025

Head of School Report

Waldorf verse - "Lose yourself to find yourself."

Enrollment is looking good, continuing to make offers.

Interviewing for kindergarten teachers, office assistant, and teacher aides. Still getting even more people applying.

Fundraising meeting - next Monday, June 30th, 6 - 7:30 pm

Waldorf Welcome - next Tuesday, July 1st, 5:30 - 7:30 pm

Board members are invited to the online Public Waldorf 101 training starting July 9th, 10 am - 4 pm.

Summer Institute speakers - Neera, Sierra, Jared, Andréa, American Fidelity

Still deciding on Antioch training in February.

Donor Opportunity list has already had helpful response, Stan will share.

Integrative Student Support and Common Concern plans are coming together.

Student demographics report discussed.

B. Governance/Legal Committee

Patrick discussed missed meetings that are unexcused.

C. Education Committee

Incorporating festivals.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:49 PM.

Respectfully Submitted,
Kris Miller



Signed by Stacey Leigh on 7/8/2025