



Under the Canopy School

General Board Meeting

Under the Canopy School

Published on October 26, 2025 at 8:04 PM CDT

Date and Time

Tuesday October 28, 2025 at 6:00 PM CDT

Location

in the Library
3205 W. 39th Street
Tulsa, OK. 74107

Persons who require a special accommodation to participate in these meetings should contact the Under the Canopy offices, 1110 South Yale Avenue, Tulsa, Oklahoma, 74112, (918) 205-1193, or via Email: info@underthecanopy.org, as far in advance as possible and preferably at least 48-hours before the date of the meeting. Persons using a TDD may contact OKLAHOMA RELAY at 1-800-722-0353 and voice calls should be made to 1-800-522-8506 to communicate via telephone with hearing telephone users and vice versa.

Authority: Title 25 Oklahoma Statutes, Section 311.A.1.

The agenda for this meeting was posted with the County Clerk, at our principal place of business, and online, 48 hours prior to the meeting.

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
A. Record Attendance			1 m
B. Call the Meeting to Order		Stan Khrapak	1 m
C. Approve minutes - October 14, 2025 Board Meeting	Approve Minutes	Stan Khrapak	5 m
II. Reminder:			
III. For Vote			6:07 PM
These items are for consideration, discussion, and possible approval, denial, adoption, amendment, or revision by the board.			
A. Child Nutrition Procurement Policy	Vote	Kris Miller	5 m
B. Amendment to UTCS's Segregation of Duties to Mitigate the Risk of Waste,Fraud, and Abuse Policy	Vote	Patrick Boulden	6 m
Proposed conflict of interest amendments to Under the Canopy Segregation of Duties to Mitigate the Risk of Waste, Fraud, and Abuse Policy.			
C. Vote to add Taylor Smith to the UTCS Board	Vote	Stan Khrapak	5 m
D. Vote on Policy for public comments at UTCS board meetings	Vote	Stacey Leigh	5 m
E. Vote for approval of Food Fundraiser Policy	Vote	Kris Miller	5 m
Fundraising requirements by the State Department of Education Child Nutrition program and the USDA.			
F. Vote to approve resolution for disposal of items purchased with CSP funds.	Vote	Kris Miller	5 m
Items to dispose of:			

	Purpose	Presenter	Time
1. Refrigerator - purchased in July/August for \$? , reason: not cooling and has continuing and costly repairs			
2. Cafeteria table - purchased in September for \$1669, reason: delivered damaged and being replaced at no extra cost.			
To dispose by listing for free in an online service.			
G. Vote to approve the September Financial Report	Vote	Margaritte Arthrell-Knezek	8 m
H. Vote to approve a resolution to change tax year from calendar to fiscal year	Vote	Margaritte Arthrell-Knezek	5 m

IV. Old Business

V. Reports

6:51 PM

These items are for consideration, discussion, and possible approval, denial, adoption, amendment, or revision:

A. Head of School Report	FYI	Margaritte Arthrell-Knezek	10 m
• Verse • State of the School • Enrollment • Upcoming school-wide events			
B. Education Report	FYI	Amber Gates	7 m
• MAP Reading Fluency/Dyslexia Screener testing underway • DIBELS testing in Kindergarten completed • Strong Reader's Act Compliance ○ SLIP Forms ○ Notice of Proficiency • Parent/Teacher Conferences			
C. Operations Report	FYI	Kris Miller	5 m

	Purpose	Presenter	Time
• Facility repairs and maintenance update: drainage landscaping, swings installed, roof patching, flagpole repair. • Child Nutrition update			
D. Governance/Legal Committee	FYI	Patrick Boulden	5 m
VI. Discussion			
<i>Other than discussion, no action by the board will be taken.</i>			
VII. NEW BUSINESS:			
<i>New business is any matter not known about or which could not have been reasonably foreseen prior to the time of the posting of this agenda. 25 O.S. Subsection 311.A.10</i>			
VIII. Proposals for Future Agenda Items			
<i>Board members and UTCS school employees can propose agenda items for upcoming board meetings.</i>			
IX. General Announcements			
<i>General announcements about any topic, not necessarily UTCS related, by board members.</i>			
X. Public Comments			
limited to 3 minutes			
XI. Closing Items			7:18 PM
A. Adjourn Meeting	FYI	Stan Khrapak	1 m