Under the Canopy School

General Board Meeting

Under the Canopy School

Published on September 20, 2025 at 7:55 PM CDT
Amended on September 22, 2025 at 10:08 AM CDT

Date and Time

Tuesday September 23, 2025 at 6:00 PM CDT

Location

3205 W. 39th Street
Tulsa, OK. 74107

Persons who require a special accommodation to participate in these meetings should contact the Under the Canopy offices, 1110 South Yale Avenue, Tulsa, Oklahoma, 74112, (918) 205-1193, or via Email: info@underthecanopy.org, as far in advance as possible and preferably at least 48-hours before the date of the meeting. Persons using a TDD may contact OKLAHOMA RELAY at 1-800-722-0353 and voice calls should be made to 1-800-522-8506 to communicate via telephone with hearing telephone users and vice versa.

Authority: Title 25 Oklahoma Statutes, Section 311.A.1.

The agenda for this meeting was posted with the County Clerk, at our principal place of business, and online, 48 hours prior to the meeting.

Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**6:00 PM**
A.	Record Attendance			1 m
B.	Call the Meeting to Order		Stan Khrapak	1 m
C.	Approve minutes - September 9, 2025 Board Meeting	Approve Minutes	Stan Khrapak	5 m
II.	**Reminder:**			
III.	**For Vote**			**6:07 PM**

These items are for consideration, discussion, and possible approval, denial, adoption, amendment, or revision by the board.

A.	Vote to approve Letter of Agreement Teacher Aide Position	Vote	Margaritte Arthrell-Knezek	5 m
B.	Vote to approve MOU for school counselor intern	Vote	Margaritte Arthrell-Knezek	5 m
C.	Vote to approve August Financial Report	Vote	Margaritte Arthrell-Knezek	5 m
D.	Vote to approve comp time for hourly employees	Vote	Kris Miller	5 m
E.	Vote to approve District Wellness Policy	Vote	Kristin Miller	5 m
F.	Vote to approve School Closure Policy	Vote	Margaritte Arthrell-Knezek	5 m
G.	Vote to approve the Segregation of Duties to Mitigate the Risk of Waste, Fraud, and Abuse Policy	Vote	Margaritte Arthrell-Knezek	5 m
H.	Vote to Approve HACCP (Hazard Analysis and Critical Control Points) and Standard Operating Procedures Policy	Vote	Kris Miller	5 m

		Purpose	Presenter	Time
IV.	**Old Business**			
V.	**Reports**			**6:47 PM**

These items are for consideration, discussion, and possible approval, denial, adoption, amendment, or revision:

A.	Head of School Report	FYI	Margaritte Arthrell-Knezek	10 m
B.	Facility Report			5 m
C.	Education Report	FYI	Amber Gates	7 m
D.	Governance/Legal Committee	FYI	Patrick Boulden	5 m

VI. Discussion **7:14 PM**

Other than discussion*, no action by the board will be taken*.

A.	Board Member Recruitment	Discuss	Stan Khrapak	6 m

VII. NEW BUSINESS:

New business is any matter not known about or which could not have been reasonably foreseen prior to the time of the posting of this agenda. 25 O.S. Subsection 311.A.10

VIII. Proposals for Future Agenda Items

Board members and UTCS school employees can propose agenda items for upcoming board meetings.

IX. General Announcements

		Purpose	Presenter	Time
	General announcements about any topic, not necessarily UTCS related, by board members.			

X. Public Comments

limited to 3 minutes

XI. Closing Items **7:20 PM**

A.	Adjourn Meeting	FYI	Stan Khrapak	1 m