



Under the Canopy School

General Board Meeting

Under the Canopy School

Published on September 7, 2025 at 8:58 PM CDT

Date and Time

Tuesday September 9, 2025 at 6:00 PM CDT

Location

3205 W. 39th Street
Tulsa, OK. 74107

Persons who require a special accommodation to participate in these meetings should contact the Under the Canopy offices, 1110 South Yale Avenue, Tulsa, Oklahoma, 74112, (918) 205-1193, or via Email: info@underthecanopy.org, as far in advance as possible and preferably at least 48-hours before the date of the meeting. Persons using a TDD may contact OKLAHOMA RELAY at 1-800-722-0353 and voice calls should be made to 1-800-522-8506 to communicate via telephone with hearing telephone users and vice versa.

Authority: Title 25 Oklahoma Statutes, Section 311.A.1.

The agenda for this meeting was posted with the County Clerk, at our principal place of business, and online, 48 hours prior to the meeting.

Agenda

| | Purpose | Presenter | Time |
|--|-----------------|----------------------------|----------------|
| I. Opening Items | | | 6:00 PM |
| A. Record Attendance | | | 1 m |
| B. Call the Meeting to Order | | Stan Khrapak | 1 m |
| C. Approve minutes - August 26, 2025 Board Meeting | Approve Minutes | Stan Khrapak | 5 m |
| II. Reminder: | | | |
| III. For Vote | | | 6:07 PM |
| These items are for consideration, discussion, and possible approval, denial, adoption, amendment, or revision by the board. | | | |
| A. Vote to approve comp time for hourly employees | Vote | Kris Miller | 5 m |
| To account for the extra time hourly employees are asked to work by admin. The extra time would be called 'comp' and used as paid time off. Comp time would be kept at a minimum, and only used when an hourly employee is approved to work outside their regularly scheduled hours. When the work schedule allows, hourly employees will be kept at 80 hrs per pay period by clocking out early. | | | |
| B. Vote to approve purchase policy for meals | Vote | Kris Miller | 5 m |
| This purchase policy is in regards to those students who do not receive free lunch, who do not have money in their meal account, and who did not bring a lunch to school. These students will receive a sandwich (either cheese or sunbutter & jelly) lunch, fruit, and water at the cost of \$2 (change this amount?). The student's family will be billed and will need to pay in the school office. | | | |
| C. Vote to approve contract with Bill Hickman | Vote | Margaritte Arthrell-Knezek | 5 m |
| Lawyer on retainer. | | | |
| D. Vote to approve Partners in Wellness Contract | Vote | Margaritte Arthrell-Knezek | 5 m |

| | Purpose | Presenter | Time |
|---|---------|----------------------------|------|
| For SPED services. | | | |
| E. Vote to Approve Special Education Discipline Policy | Vote | Margaritte Arthrell-Knezek | 5 m |

IV. Old Business

V. Reports

6:32 PM

These items are for consideration, discussion, and possible approval, denial, adoption, amendment, or revision:

| | | | |
|--------------------------------------|-----|----------------------------|------|
| A. Head of School Report | FYI | Margaritte Arthrell-Knezek | 10 m |
| B. Facility Report | | | 5 m |
| C. Education Report | FYI | Amber Gates | 7 m |
| D. Governance/Legal Committee | FYI | Patrick Boulden | 5 m |

VI. Discussion

6:59 PM

Other than discussion, no action by the board will be taken.

| | | | |
|--|---------|--------------|-----|
| A. Board Retreat and Evaluation | Discuss | Stan Khrapak | 5 m |
|--|---------|--------------|-----|

VII. NEW BUSINESS:

New business is any matter not known about or which could not have been reasonably foreseen prior to the time of the posting of this agenda. 25 O.S. Subsection 311.A.10

VIII. Proposals for Future Agenda Items

Board members and UTCS school employees can propose agenda items for upcoming board meetings.

| | Purpose | Presenter | Time |
|--|---------|-----------|------|
|--|---------|-----------|------|

IX. General Announcements

General announcements about any topic, not necessarily UTCS related, by board members.

X. Public Comments

limited to 3 minutes

XI. Closing Items

7:04 PM

A. Adjourn Meeting

FYI

Stan Khrapak

1 m