



# Under the Canopy School

## General Board Meeting

Under the Canopy School

Published on July 4, 2025 at 2:32 PM CDT

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### Date and Time

Tuesday July 8, 2025 at 6:00 PM CDT

### Location

UTC Office  
1110 S. Yale Ave.  
Tulsa, OK. 74112

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Persons who require a special accommodation to participate in these meetings should contact the Under the Canopy offices, 1110 South Yale Avenue, Tulsa, Oklahoma, 74112, (918) 205-1193, or via Email: [info@underthecanopy.org](mailto:info@underthecanopy.org), as far in advance as possible and preferably at least 48-hours before the date of the meeting. Persons using a TDD may contact OKLAHOMA RELAY at 1-800-722-0353 and voice calls should be made to 1-800-522-8506 to communicate via telephone with hearing telephone users and vice versa.

Authority: Title 25 Oklahoma Statutes, Section 311.A.1.

The agenda for this meeting was posted with the County Clerk, at our principal place of business, and online, 48 hours prior to the meeting.

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:00 PM</b>
<b>A.</b> Record Attendance			1 m
<b>B.</b> Call the Meeting to Order		Stan Khrapak	1 m
<b>C.</b> Approve minutes - June 24, 2025 Board Meeting	Approve Minutes	Stan Khrapak	5 m
<b>II. Reminder:</b>			
<b>III. For Vote</b>			<b>6:07 PM</b>
These items are for consideration, discussion, and possible approval, denial, adoption, amendment, or revision by the board.			
<b>A.</b> Landmark Outdoor Services Proposal Lawn care service from July 2025 - June 2026.	Vote	Kris Miller	5 m
<b>B.</b> School contractors Agreement Contract to be used for all school contractors and after school workers.	Vote	Margaritte Arthrell-Knezek	5 m
<b>C.</b> Approve contracts for UTCS Admin  <ul style="list-style-type: none"> <li>• Margaritte Arthrell-Knezek, Head of School</li> <li>• Amber Gates, Instructional Leader</li> <li>• Kristin Miller, Operations Manager</li> </ul>	Vote	Margaritte Arthrell-Knezek	3 m
<b>D.</b> Lighting Installation Proposal	Vote	Kris Miller	3 m
<b>E.</b> Vote to approve amending the procurement policy	Vote	Margaritte Arthrell-Knezek	5 m
<b>IV. Old Business</b>			

	Purpose	Presenter	Time
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<b>V. Reports</b>			<b>6:28 PM</b>
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These items are for consideration, discussion, and possible approval, denial, adoption, amendment, or revision:

<b>A.</b>	Fundraising committee report	FYI	Margaritte Arthrell-Knezek	5 m
<b>B.</b>	Governance/Legal Committee	FYI	Patrick Boulden	5 m

<b>VI. Discussion</b>			<b>6:38 PM</b>
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*Other than discussion, no action by the board will be taken.*

<b>A.</b>	Board evaluations			5 m
	Discuss board evaluations and ways to strengthen our board, especially around fundraising.			

<b>VII. NEW BUSINESS:</b>
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*New business is any matter not known about or which could not have been reasonably foreseen prior to the time of the posting of this agenda. 25 O.S. Subsection 311.A.10*

<b>VIII. Proposals for Future Agenda Items</b>
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*Board members and UTCS school employees can propose agenda items for upcoming board meetings.*

<b>IX. General Announcements</b>
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*General announcements about any topic, not necessarily UTCS related, by board members.*

<b>X. Public Comments</b>
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	Purpose	Presenter	Time
limited to 3 minutes			
<b>XI. Closing Items</b>			<b>6:43 PM</b>
<b>A. Adjourn Meeting</b>	FYI	Stan Khrapak	1 m