



# Under the Canopy School

## General Board Meeting

Under the Canopy School

Published on March 25, 2025 at 6:02 PM CDT

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### Date and Time

Tuesday March 25, 2025 at 6:00 PM CDT

### Location

UTCS Office  
1110 S. Yale Avenue  
Tulsa, OK. 74112

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Persons who require a special accommodation to participate in these meetings should contact the Under the Canopy offices, 1110 South Yale Avenue, Tulsa, Oklahoma, 74112, (918) 205-1193, or via Email: [info@underthecanopy.org](mailto:info@underthecanopy.org), as far in advance as possible and preferably at least 48-hours before the date of the meeting. Persons using a TDD may contact OKLAHOMA RELAY at 1-800-722-0353 and voice calls should be made to 1-800-522-8506 to communicate via telephone with hearing telephone users and vice versa.

Authority: Title 25 Oklahoma Statutes, Section 311.A.1.

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:00 PM</b>
<b>A.</b> Record Attendance			1 m
<b>B.</b> Call the Meeting to Order		Stan Khrapak	1 m
<b>C.</b> Welcome Stacey Leigh		Margaritte Arthrell-Knezek	5 m
Visitor who is interested in joining our board as secretary.			
<b>D.</b> Approve Minutes - Jan. 28, 2025 Special Meeting	Approve Minutes	Stan Khrapak	5 m
<b>E.</b> Approve Minutes - Feb. 11, 2025 General Meeting	Approve Minutes	Stan Khrapak	5 m
<b>F.</b> Approve minutes - March 11, 2025 General Meeting	Approve Minutes	Stan Khrapak	5 m
<b>II. Reminder:</b>			<b>6:22 PM</b>
<b>A.</b> Final Contract for the Lease to Purchase of school building	FYI	Margaritte Arthrell-Knezek	2 m
This lease to purchase contract was voted and approved at last board meeting on March 11, 2025. It is attached here completed with all signatures.			
<b>III. For Vote and/or Approval</b>			<b>6:24 PM</b>
These items are for consideration, discussion, and possible approval, denial, adoption, amendment, or revision:			
<b>A.</b> Vote to approve the February 2025 Financial report New template format	Vote	Allison Irby Vu	5 m

	Purpose	Presenter	Time
<b>B. Letters of Agreement for Teachers</b>	Vote	Margaritte Arthrell-Knezek	25 m

Letters of Agreement to hire teachers for:

- PreK
- Kindergarten
- 1st grade
- 2nd grade
- 3rd grade
- Nature & Garden
- Games & Movement
- Music and Handwork combination teacher

<b>C. Vote for CSP April 1 Revision</b>	Vote	Margaritte Arthrell-Knezek	8 m
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Revision includes redistribution of funds to include more money to purchase room dividers.

#### **IV. Old Business**

#### **V. Reports 7:02 PM**

These items are for consideration, discussion, and possible approval, denial, adoption, amendment, or revision:

<b>A. Head of School</b>	FYI	Margaritte Arthrell-Knezek	10 m
<b>B. Education Committee</b>	FYI	Shan Glandon	5 m
<b>C. Facility Committee</b>	FYI	Margaritte Arthrell-Knezek	20 m
<b>D. Governance/Legal Committee</b>	FYI	Patrick Boulden	5 m

#### **VI. Discussion**

*Other than discussion, no action by the board will be taken.*

Purpose                      Presenter                      Time

**VII. NEW BUSINESS:**

*New business is any matter not known about or which could not have been reasonably foreseen prior to the time of the posting of this agenda. 25 O.S. Subsection 311.A.10*

**VIII. Proposals for Future Agenda Items**

*Board members and UTCS school employees can propose agenda items for upcoming board meetings.*

**IX. General Announcements**

*General announcements about any topic, not necessarily UTCS related, by board members.*

**X. Public Comments**

limited to 3 minutes

**XI. Closing Items**

**7:42 PM**

**A.** Adjourn Meeting

FYI

Stan Khrapak

1 m