



# Under the Canopy School

## General Board Meeting

Under the Canopy School

Published on November 27, 2024 at 9:39 AM CST

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### Date and Time

Tuesday December 3, 2024 at 6:00 PM CST

### Location

UTCS Office  
1110 S. Yale Ave.  
Tulsa, OK. 74112

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Persons who require a special accommodation to participate in these meetings should contact the Under the Canopy offices, 1110 South Yale Avenue, Tulsa, Oklahoma, 74112, (918) 205-1193, or via Email: [info@underthecanopy.org](mailto:info@underthecanopy.org), as far in advance as possible and preferably at least 48-hours before the date of the meeting. Persons using a TDD may contact OKLAHOMA RELAY at 1-800-722-0353 and voice calls should be made to 1-800-522-8506 to communicate via telephone with hearing telephone users and vice versa.

Authority: Title 25 Oklahoma Statutes, Section 311.A.1.

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### Agenda

|   | Purpose         | Presenter                  | Time           |
|---|-----------------|----------------------------|----------------|
| <b>I. Opening Items</b>   |                 |                            | <b>6:00 PM</b> |
| <b>A.</b> Record Attendance   |                 |                            | 1 m            |
| <b>B.</b> Call the Meeting to Order   |                 | Stan Khrapak               | 1 m            |
| <b>C.</b> Approve Minutes   | Approve Minutes |                            | 1 m            |
| Approve minutes for General Board Meeting on November 12, 2024  |                 |                            |                |
| <b>II. Reminder:</b>  |                 |                            |                |
| <b>III. For Vote and/or Approval</b>  |                 |                            | <b>6:03 PM</b> |
| These items are for consideration, discussion, and possible approval, denial, adoption, amendment, or revision:   |                 |                            |                |
| <b>A.</b> Schedule of board meetings in 2025  | Vote            | Stan Khrapak               | 10 m           |
| Need to consider the location of the board meetings after June 30, 2025.<br>Once approved, the meeting dates will be submitted to the county clerk per the Open Meetings Act of Oklahoma. |                 |                            |                |
| <b>B.</b> Kitchen Design - Salt Food Group Contract   | Vote            | Margaritte Arthrell-Knezek | 10 m           |
| <b>C.</b> Rescind approval of July and August financial reports<br>for accuracy   | Vote            | Barbara Bartlett           | 5 m            |
| <b>IV. Old Business</b>   |                 |                            | <b>6:28 PM</b> |
| <b>A.</b> Anglin PR contract approved via email   |                 |                            | 2 m            |
| Anglin PR contract was approved via email on Sunday November 24th 2024.   |                 |                            |                |
| Shan motioned for approval<br>Allison 2nd<br>Barbara voted Aye<br>Patrick Voted Aye   |                 |                            |                |

Purpose                      Presenter                      Time

Stan voted Aye.

**V. Reports** **6:30 PM**

These items are for consideration, discussion, and possible approval, denial, adoption, amendment, or revision:

- |  |     |                            |      |
|--|-----|----------------------------|------|
| <b>A.</b> Head of School                 | FYI | Margaritte Arthrell-Knezek | 10 m |
| <b>B.</b> Education Committee            | FYI | Shan Glandon               | 5 m  |
| <b>C.</b> Facility Committee             | FYI | Kris Miller                | 15 m |
| Please see attached document for report. |     |                            |      |
| <b>D.</b> Governance/Legal Committee     | FYI | Patrick Boulden            | 5 m  |

**VI. Discussion** **7:05 PM**

*Other than discussion, no action by the board will be taken.*

- |  |         |                 |      |
|--|---------|-----------------|------|
| <b>A.</b> Presentation of new financial report sheet | Discuss | Allison Irby Vu | 15 m |
|--|---------|-----------------|------|

[https://docs.google.com/spreadsheets/d/1HPd\\_u8759RsQvQ\\_rFVec7jpbLUKhvKAG/edit?gid=305868078#gid=305868078](https://docs.google.com/spreadsheets/d/1HPd_u8759RsQvQ_rFVec7jpbLUKhvKAG/edit?gid=305868078#gid=305868078)

**VII. NEW BUSINESS:** **7:20 PM**

*New business is any matter not known about or which could not have been reasonably foreseen prior to the time of the posting of this agenda. 25 O.S. Subsection 311.A.10*

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|--|-----|--|-----|
| <b>A.</b> Holiday Party for Volunteer Appreciation | FYI |  | 2 m |
| Board members are cordially invited:               |     |  |     |

Tuesday, Dec. 10, 6 - 8 pm  
come and go  
foods, punch, crafts, and good cheer!

Purpose

Presenter

Time

**VIII. Public Comments**

limited to 3 minutes

**IX. Closing Items**

**7:22 PM**

**A.** Adjourn Meeting

FYI

Stan Khrapak

1 m