APPROVED

Liberty Tech Charter School

Minutes

Development Committee Meeting

Date and Time
Thursday September 17, 2026 at 5:00 PM

Location
LTCS

Committee Members Present
B. Martin (remote), J. Eller, J. Tuck, S. Hudgins (remote), S. Rosier

Committee Members Absent
A. Wright, J. Schellhause

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

B. Martin called a meeting of the Development Committee of Liberty Tech Charter School to order on Thursday Sep 17, 2026 at 5:11 PM.
S. Rosier made a motion to approve the minutes from August 20th, 2026 Development Meeting on 08-20-26.
J. Tuck seconded the motion.
The committee **VOTED** unanimously to approve the motion.

II. Fundraising

A. Gala

The gala will be paused until further notice.

B. Boosterthon

1. No confirmation was given but was given dates with the intent to participate in Boosterthon when payment is given.
2. March 4th chosen as date with the week leading up to the 4th being the most likely. This date avoids conflict with Spring Break, standardized testing, and PTL Teacher Appreciation Week. The school's operating funds can cover upfront costs and be reimbursed by the Foundation within the same fiscal year (July 1, 2026 – June 30, 2027).

C. School Peach Tax Credit Fund

1. Application submitted on the 9/17. People can redirect income taxes to Liberty Tech. Once approved, will market to big businesses and families.
2. Real World Education Fund to support field trip transportation, subject matter experts, and PBL projects. New board member Kristen Dutton (CPA) will advise on tax-credit donor strategy.

III. Foundation

A. Progress report

1. By-laws will be resent out and articles in format that can be opened.
2. Spelling typo on logo corrected by Jeff and accepted.
3. Jeremy's assistant is working on getting it registered with the state. Will register it as a non-profit once it is registered with the state.

IV. Other Business

A. Bus

1. The bus is not part of the school's plan anymore at this point.
2. Donations for the Steam Bus: people need to be contacted to tell them what happened. Clarification is needed for where the funds will be held if donors agree to use the funds for other STEAM based activities.
3. Step will look into donation letters to see how we need to talk to the donors.
4. Development committee will be the ones to contact the donors.

B. Grants

Reapplied for the $5,000 EEA Grant for 3 tower gardens (80% probability, results due November).

C. Other Items

1. Courtyard update: the landscape company will do all the needed work.
2. Aquaponics system will be donated to Flat Rock Middle. They will come pick it up.
3. They will be cleaning up and upgrading the garden area. Working to make it ADA compliant.
4. Garden Club helped improve outside area with moving items. All outside projects are moved to the garden area. Vertical gardens moved back inside.

D. Board on Track

- Adopted Board On Track for publishing all future meeting agendas and minutes. Agendas will be published one week in advance, and approved minutes will automatically update to finalized status to maintain state public access compliance. Brittany and Jeff will work on figuring out the software.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:49 PM.

Respectfully Submitted,
B. Martin