APPROVED

Liberty Tech Charter School

Minutes

Development Meeting

Date and Time
Thursday August 20, 2026 at 5:00 PM

Location
LTCS School

Committee Members Present
B. Martin, J. Eller, J. Tuck, S. Hudgins (remote), S. Rosier

Committee Members Absent
None

Guests Present
J. Schellhause (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

B. Martin called a meeting of the Development Committee of Liberty Tech Charter School to order on Thursday Aug 20, 2026 at 5:00 PM.

II. Fundraising

A.

Gala

Committee discussed the costs and benefits of the previous Gala compared to the funds raised with Boosterthon. The committee decided to postpone the Gala this year, focus on finalizing the Foundation, and fundraise using Boosterthon.

B. Boosterthon

It was discussed that Boosterthon raised a significant amount of funds the last time it was used. Ms. Rosier has been contacted by the Boosterthon representative. Mrs. Rosier will reach out to the representive to secure a calendar date and discuss next steps.
Stephanie will contact Libby (CFO) to ask if the school can front the Boosterthon deposit via a custodial account. Stephanie will follow up with Mrs. Rosier after consulting with Libby regarding the Boosterthon payment.

III. Foundation

A. Progress report

Next steps:
Jeremy will send out to the committee to review:
1. The by-laws and articles
2. Foundation logo

Jeremy will register with the state as a 501c3 and with state charity division. Will get an EIN number.

Committee needs to decide on board size.

IV. Other Business

A. Bus

Currently on hold. Jeremy will meet with Veronica to check on title transfer timelines and potential fines.

B. Courtyard

The school's Operations Team has taken over the courtyard project. Jeff is waiting for them to decide on how they are going to move forward.
Current delays are:
- rocks preventing mowing company from mowing (don't want a rock to hit the windows)
- how to best install the slate rock, that has already been purchased, into the yard.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:00 PM.

Respectfully Submitted,
B. Martin