APPROVED

Liberty Tech Charter School

Minutes

Governance Committee Meeting

Date and Time
Monday August 10, 2026 at 8:30 AM

Location
In-Person at LTCS

Committee Members Present
G. Tonnis, N. Alexander, N. Flint

Committee Members Absent
A. Wright

Guests Present
Jeff Schellhause

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

N. Flint called a meeting of the Governance Committee of Liberty Tech Charter School to order on Monday Aug 10, 2026 at 8:29 AM.

II. Board Recruitment

A.

Joyce Christy

B. Kristen Dutton

C. Other Candidates

Stop process for the following given length of time. Can restart if they are interested in the future.

- Forrest Walker (4/28/26)
- Harold Johnson (9/25/25)
- Adrian Grishby
- Morris Little

Potential:

- Ty Jordan (Griffin CPA/Lawyer)

On Hold:

- Dexter Martin (Education background)

III. Board Training & Paperwork

A. SCSC Training

B. Required Paperwork

Need to remind full Board to complete paperwork for the year.

IV. LTCS Policies

A. Updating LTCS Bylaws

Follow up with Reagan

B. General Policy Updates

PTO Policy - Admin to check with Steph to verify if a change is needed
Other Policies - Gina to send list of recommended changes
21Cobalt - Nathan to review and make suggested changes
Potential new policy on email forwarding/copying
Nathan will look at the other general policies for potential changes

V. Other Items

A. FY27 SCSC Monitoring

Certification with comment was uploaded by Nash and should be acceptable

Need to get final 2 Conflict of Interest policies signed then all 5 uploaded

B. Board Recruitment and Onboarding Process

Application:

- Consider changing the family question to a select all that apply for Family member, Community Partner, etc.

Onboarding:

- The roles and the line between Board and Admin is critical to know

C. LTCS Replication

Waiting on SCSC for cohort starting

D. FY26-27 Key Dates for Board Members

Gina and team to look at calendars to make suggestions
Staff meetings - first Tuesday of every month: October 6th target date.

E. Board Webpage Updates

F. Key Contacts Webpage

Admin to review and update as needed.

G. Review of June 8 and June 17 Governance Committee Proceedings

Recinding both the June 8th Executive Session and the June 17th Governance meeting (including Executive Session) for improper procedures.

H. FY27 Board Welcome Email

Nash to work on sending it out this week.

I. Committee Member Review

Add Steph to the Committee. Shawn to add to email group; Nathan to add her to Board on Track.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:21 AM.

Respectfully Submitted,

N. Flint

Documents used during the meeting

- LTCS - Board Member Onboarding Deck v1 (07-31-26).pptx
- LTCS - Draft Board Member Application v2 (08-03-26).docx