



# Maine Charter School Commission

## Minutes

### School Performance Committee Meeting

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**Date and Time**

Monday November 6, 2023 at 3:30 PM

**Location**

Zoom

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**Committee Members Present**

Jim Handy (remote), Tom Keller (remote), Tori Kornfield (remote)

**Committee Members Absent**

*None*

**Guests Present**

Amy Allen (remote), Lana Ewing (remote), Melinda Brown (remote), Rachel Spell (remote)

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**I. Opening Items****A. Record Attendance****B. Call the Meeting to Order**

Tori Kornfield called a meeting of the School Performance Committee Committee of Maine Charter School Commission to order on Monday Nov 6, 2023 at 3:31 PM.

**II. Agenda Items****A.**

### **MEVA Increased Enrollment Amendment Request**

- Modest increase in enrollment (increase of 60)
- School is in good standing, strong performance, maintaining large waitlist.
- Tori, "Impressed with improvements over the years."
- 55% disadvantage school population.
- Tom will make motion, Lana will give wording.
- Everyone in agreement with enrollment amendment request.

### **B. New School Application**

- Added in Section 6 (Assessment and Data)
- Startup plan details altered.
- Goes live on November 15th.
- Section 8, School Calendar - meet state minimums mentioned?
- Make full hard copy packet of application.

### **C. Annual Report to the Commissioner**

- Tori, "liked honesty of this report."
- Data has the good and the bad, clearly organized.
- Did not have to request an extension this year.
- Still draft, feedback encouraged.

### **D. Annual Monitoring Report Summary**

- Highlights and lowlights of each school.
- Performance framework as a whole, which areas met/exceed expectations and where not.
- Enrollment is up across charters, strong performance, stability. Improvement.
- Revising of self-reporting from a couple of schools about enrollment?
- Framework for measuring third grade reading levels in schools?
- School climate and chronic absenteeism concerns.
- Will need a motion to receive and file at Commission Meeting.

### **E. Annual Monitoring Reports**

- Revise/adjust mid-year meeting reports compared to year end.
- Will need motion to receive and file at Commission Meeting.

## **III. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:31 PM.

Respectfully Submitted,  
Tori Kornfield

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