DRAFT

Maine Charter School Commission

Minutes

School Performance Committee Meeting

Date and Time
Monday November 6, 2023 at 3:30 PM

Location
Zoom

Committee Members Present
Jim Handy (remote), Tom Keller (remote), Tori Kornfield (remote)

Committee Members Absent
None

Guests Present
Amy Allen (remote), Lana Ewing (remote), Melinda Brown (remote), Rachel Spell (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Tori Kornfield called a meeting of the School Performance Committee of Maine Charter School Commission to order on Monday Nov 6, 2023 at 3:31 PM.

II. Agenda Items

A.

MEVA Increased Enrollment Amendment Request

- Modest increase in enrollment (increase of 60)
- School is in good standing, strong performance, maintaining large waitlist.
- Tori, "Impressed with improvements over the years."
- 55% disadvantage school population.
- Tom will make motion, Lana will give wording.
- Everyone in agreement with enrollment amendment request.

B. New School Application

- Added in Section 6 (Assessment and Data)
- Startup plan details altered.
- Goes live on November 15th.
- Section 8, School Calendar - meet state minimums mentioned?
- Make full hard copy packet of application.

C. Annual Report to the Commissioner

- Tori, "liked honesty of this report."
- Data has the good and the bad, clearly organized.
- Did not have to request an extension this year.
- Still draft, feedback encouraged.

D. Annual Monitoring Report Summary

- Highlights and lowlights of each school.
- Performance framework as a whole, which areas met/exceed expectations and where not.
- Enrollment is up across charters, strong performance, stability. Improvement.
- Revising of self-reporting from a couple of schools about enrollment?
- Framework for measuring third grade reading levels in schools?
- School climate and chronic absenteeism concerns.
- Will need a motion to receive and file at Commission Meeting.

E. Annual Monitoring Reports

- Revise/adjust mid-year meeting reports compared to year end.
- Will need motion to receive and file at Commission Meeting.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:31 PM.

Respectfully Submitted,
Tori Kornfield

The Charter School Commission does not allow airing of complaints in public meetings regarding Commission and charter school employees or school employment matters, in order to protect employee privacy, to comply with Maine law and pursuant to our contractual relation with the schools. To the extent that the Commission receives complaints and concerns relating to school employees in writing, those concerns will be reviewed and addressed by the Commission and its staff outside of a public meeting. This meeting is not the appropriate forum for such comments. You are free to direct your concerns in writing to the Commission's Executive Director, if you have not done so already.