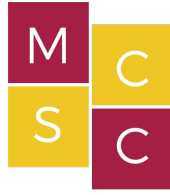


APPROVED



# Maine Charter School Commission

## Minutes

### Monthly Commission Meeting

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#### Date and Time

Tuesday May 14, 2024 at 1:00 PM

#### Location

Room #103, Cross Office Building, 111 Sewall Street, Augusta

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The **Vision** of the Maine Charter School Commission is that "*All of Maine's children will have access to a vibrant ecosystem of diverse schools so that all of them can become happy, healthy and thriving citizens.*"

The **Mission** of the Maine Charter School Commission is "*To authorize, monitor and develop unique public charter schools that provide a dynamic, superlative education for every student.*"

#### Reminders:

- This meeting is being recorded via Zoom.
- We ask members of the public to hold comments until public comments are heard.

*Any person seeking special accommodation for the public meeting should contact Sue Whipkey at (207)816-2187 or [susan.whipkey@maine.gov](mailto:susan.whipkey@maine.gov).*

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#### Directors Present

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Brian Langley (remote), James Ford, Jim Handy (remote), Leigh Albert, Norm Higgins, Tom Keller, Tori Kornfield

**Directors Absent**

*None*

**Guests Present**

Amy Allen (remote), Lana Ewing, Susan Whipkey

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**I. Opening Items**

**A. Record Attendance**

Leigh arrived at 1:30

**B. Call the Meeting to Order**

Norm Higgins called a meeting of the board of directors of Maine Charter School Commission to order on Tuesday May 14, 2024 at 1:01 PM.

**C. To Consider the Approval of the 3/12/24 Commission Meeting Minutes**

Brian Langley made a motion to approve the minutes from Monthly Commission Meeting on 03-12-24.

Tori Kornfield seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Tori Kornfield Aye

Tom Keller Aye

Leigh Albert Absent

Jim Handy Aye

James Ford Absent

Brian Langley Aye

Norm Higgins Aye

**D. To Consider the Approval of the 4/9/24 Commission Meeting Minutes**

Tom Keller made a motion to approve the minutes from Monthly Commission Meeting on 04-09-24.

Tori Kornfield seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

James Ford Aye

Tori Kornfield Aye

Jim Handy Aye

**Roll Call**

Brian Langley Aye

Leigh Albert Absent

Tom Keller Aye

Norm Higgins Aye

**II. Comments from Commission Chair**

**A. Comments**

Norm visited CRCS and thanked them for hosting.

**III. Additions or Adjustments to the Agenda**

**A. Additions/Adjustments**

Graduation date for Maine Arts Academy is on June 2, 2024, not June 1 as listed in the agenda.

**IV. Committee Reports**

**A. School Performance Committee**

Tori reported the Committee reviewed the FY25 budget items related to school performance.

**B. Finance Committee**

Brian reported the Committee discussed the CRCS facility expansion. Travis Works and Nicki Reinholt from CRCS attended to provide an overview and answer questions. The committee reviewed the FY25 budget and gave final remarks.

**C. Executive Committee**

Norm reported the following:

- The Committee reviewed the budget.
- Next month, MCSC officers will be nominated. Norm requested Tori and Brian serve as the nominating committee.
- The Executive Director evaluation material will be coming to Board members.

**V. Public Comment\***

**A. Public Comment**

None

**VI. Executive Director/Commission Staff Report**

**A. School Updates**

- US News ranked the best public schools across the country. For Maine, MCA was #6 and MeVA was #10.
- Baxter Academy's Katie Strait is the 2024 Cumberland County Teacher of the Year.
- NPR recently ran a story highlighting MeAN'S blacksmithing program.

**B. Organizational Updates**

Lana attended the NICS A-Game annual conference in Chicago and gave it a good review in terms of information available about authorizing.

Next month's meeting will be at the Ecology Learning Center and Amy will be in attendance.

**C. Media Updates**

**D. New Charter School**

- The application release for the new Charter School is July 1.
- A letter of intent must be submitted by July 15 for the February application submission.

**VII. New Business Requiring Approval and/or Acceptance**

**A. To Consider the Approval of the Commission's FY25 Operating Budget**

Leigh Albert made a motion to approve the FY25 Operating Budget.  
James Ford seconded the motion.  
Norm noted that the spending reflects MCSC priorities.

Lana provided an overview:

- Assumed 5% increase in expenditures.

- Decrease on Staffing Agency Costs due to change in Temp Agency.
- Decrease Public Relations costs.
- Decrease Contracted Support to staff.
- Decrease for IT costs related to actual spending.
- Increase support to schools - BoardOnTrack, CountMeIn, Innovation Fund doubled to \$40k.

Leigh recognized Lana's and Amy's work.

Lana thanked the Finance Committee, Amy and Joe.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Tom Keller Aye  
Brian Langley Aye  
Norm Higgins Aye  
James Ford Aye  
Leigh Albert Aye  
Jim Handy Aye  
Tori Kornfield Aye

**VIII. Next Month's Topics**

**A. Next Month's Topics**

- Nominating Committee will meet in Executive Session
- Discuss the July Meeting
- Joe Mattos will be presenting

**IX. Announcements**

**A. Important Dates**

**Graduation Ceremonies:**

- **ACADIA Academy**
  - End of Year Exhibition of Work - June 5th from 5 p.m. to 6:30 p.m.
  - "Pre-Cademy" Awards - June 7th from 1 p.m. to 2.p.m.
  - Sixth Grade Promotion - June 7th at 6 p.m.
- **Baxter Academy** – Graduation - June 1st at 11 a.m., Merrill Auditorium
- **Community Regional Charter School** – Graduation - June 14th at 6 p.m.

- **Ecology Learning Center** – Graduation - June 4th at a time TBD, Maine Organic Farmers and Gardeners Assn. ('MOFGA').
- **Fiddlehead School of Arts & Sciences**
  - Graduation - June 7th at 4 p.m. at the Norumbega Cidery in New Gloucester
  - Music recitals will be held at the New Gloucester Congregational Church on May 13th for 2nd and 3rd grades; on May 14th for 4th and 5th grades; and on May 15th for 6th through 8th grades. All are at 12:30 p.m.
- **Maine Academy of Natural Sciences**
  - Threshold Graduation - July 19th.
  - Campus Graduation - July 26th.
- **Maine Arts Academy** – Graduation - June 2nd at 12:00 p.m., Augusta Civic Center
- **Maine Connections Academy** – Graduation - June 7th at 2 p.m., Merrill Auditorium
- **Maine Virtual Academy** – Graduation - June 7th at 2 p.m. via a Live Zoom Ceremony.

## **B. Next Regular Business Meeting**

June 11, 2024 from 1pm-4pm *at the Ecology Learning Center.*

## **X. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:46 PM.

Respectfully Submitted,  
Norm Higgins

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\* The Charter School Commission does not allow airing of complaints in public meetings regarding Commission and charter school employees or school employment matters, in order to protect employee privacy, to comply with Maine law and pursuant to our contractual relation with the schools. To the extent that the Commission receives complaints and concerns relating to school employees in writing, those concerns will be reviewed and addressed by the Commission and its staff outside of a public meeting. This meeting is not the appropriate forum for such comments. You are free to direct your concerns in writing to the Commission's Executive Director, if you have not done so already.