

# Maine Charter School Commission

## Fund Request Form

1. Completed form must be submitted via Epicenter.
2. Form must be submitted **three weeks** prior to the next Business Meeting date to be included on the agenda. Note: Business Meetings are typically held on the 2<sup>nd</sup> Tuesday of each month.

Name of Requestor	Jacinda Cotton-Castro
Organization/School	Fiddlehead School of Arts & Sciences
Phone	(207) 688-3727
Email	jacinda@fiddleheadschoo.org
Signature	
Date	6/13/2023
Total Amount Requested	\$4,800

### Please explain the proposed use of funds in detail:

These funds would be used to license an executive functioning curriculum called SMARTS for one year. This evidence-based curriculum has been successfully tested in public, private, and charter schools to teach students important executive functioning skills including goal setting, organizing, prioritizing, thinking flexibly, remembering, and self-monitoring.

At Fiddlehead, lessons would be delivered to every student in 1<sup>st</sup> through 8<sup>th</sup> grade on a monthly basis during a 45-minute special block. Learning would be extended by classroom teachers through regular practice and integration with their general education curriculum.

The cost reflects a customized rate for Fiddlehead to cover 8 elementary or middle school licenses. Each license provides 30 comprehensive lesson plans with a PowerPoint presentation, student handout packet, instructional videos, and strategy reflection sheets; access to support from the SMARTS professional team including help for new users to get started; over 100 extension activities; and parent education materials.

### How will this proposal enhance the performance of charter schools?

Fiddlehead recognizes the need for every student to learn how to learn. This Tier 1 program would help students develop the self-understanding to know which strategies work best for them as well as why, where, when, and how to use those strategies. Expected outcomes include increased self-understanding and ability to complete work, plan long-term projects, and study for tests. By fostering a culture of strategy use in their classrooms, this program can increase students' academic self-confidence, effort, and motivation to succeed in school and beyond.

*The Commission **may** require that the school submit a report after the activity. Staff will let you know at the time of approval when and if a report will be needed. Thanks!*

**Please explain how this relates to your professional development and operation of the school:**

All Fiddlehead staff would gain a more thorough understanding of this critical set of skills, and staff with an interest in diving deeper would have an opportunity to deliver lessons to students. In addition, parent education can increase carryover and collaboration with our community. Once we have built our knowledge base in the first year, our expectation is to continue delivering and refining the program.

**Fill in as Appropriate:**

Proposed Date of Activity	September 2023 through June 2024
Duration	10 weeks, 45 minutes each week
Location	Fiddlehead School of Arts & Sciences
Number of Participants	Approximately 145 (1 <sup>st</sup> – 8 <sup>th</sup> graders)

*Please provide a breakdown of the Total Amount Requested. If you have received a proposal from a provider you **must** attach a copy to this request.*

Registration Fee	
Materials Fee	
Venue Fee	
Other (Please Explain)      8 licenses	\$4,792
Other (Please Explain)	
Other (Please Explain)	
<b>Total Cost</b>	<b>\$4,792</b>

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