



# Mundo Verde Bilingual Public Charter School

## Minutes

### Regular Board Meeting

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#### Date and Time

Thursday January 19, 2023 at 6:30 PM

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#### Virtual Meeting Details:

Board Members should have received an invitation from Zoom [no-reply@zoom.us](mailto:no-reply@zoom.us) as a panelist for the meeting!

***In case you did not receive this invitation, please use this link to register as a participant and we will promote you as a panelist.***

This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at [opengovoffice@dc.gov](mailto:opengovoffice@dc.gov).

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#### Trustees Present

Anneliese Gegenheimer (remote), Bisi Oyedele (remote), Carmenchu Mendiola (remote), John Mahaffie (remote), Mikaela Seligman (remote), Valecia Biddix (remote)

#### Trustees Absent

Alicia Williams

#### Trustees who arrived after the meeting opened

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Bisi Oyedele, Mikaela Seligman

**Ex Officio Members Present**

Kristin Scotchmer (remote)

**Non Voting Members Present**

Kristin Scotchmer (remote)

**Guests Present**

Cristina Faz (remote), Jennifer Kouakeu (remote), Joseph Rodriguez (remote), Robyn Pretlow (remote), Roynetta Douglas (remote), Siobhan Saul (remote)

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**I. Opening Items**

**A. Record Attendance**

Bisi Oyedele arrived.

**B. Call the Meeting to Order**

John Mahaffie called a meeting of the board of trustees of Mundo Verde Bilingual Public Charter School to order on Thursday Jan 19, 2023 at 6:30 PM.

**C. Approve Minutes: November**

Board Members were unable to open the minutes and deferred to review and approve the November minutes via an email vote.

**D. Approve Minutes: June 2022**

Board Members were unable to open the minutes and deferred to review and approve the June 2022 minutes via an email vote.

**II. School Report**

**A. Overview**

Mundo Verde's Organizational Priorities were. Below is what is being done to meet the priorities.

- Strong staff culture: Staff have the opportunity now to anonymously complete an all staff survey in regards to their managers.
- Strengthen systems: Platform to capture staff 1:1 meetings has been launched and reviewing Pulse Survey results that capture families feedback.
  - A breakdown of survey participants by race was provided from September - December.

- Recovery: Field work is being reinstated for all grade levels. There is continued planning for the 5th grade capstone trip to Puerto Rico.
  - The Board is asked to consider the level of support that can be provided for the trip.

Question: Are there multiple choice options for valuable interactions or participants answers based on their own interpretation of what a valuable interaction is?

- Answer: There was consideration on how to make the question more than a representation of communication. The word choice of "interaction" was chosen for the survey.

## **B. Staffing & Personnel**

HR report was presented with the following information:

- Recruiting, hiring, and retention has improved across.
- There are 241 employees at MV and that does not include contracted staff. There is an increase in staff due to the expansion of the Calle Ocho campus and deepening of instructional leadership team.
- Mid year turnover for the SY 22-23 was shared.
- There are five recruitment fairs coming up that the HR/Talent team will be attending and hosting.

Question: Are there patterns found in the exit interview and has the data been used to improve the process?

- Answer: Data is being used from interviews and conversations with staff members to help develop strategies.

Question: Is there more context to be offered in regards to the "fit" criteria provided in the chart?

- Answer: Staff members state their understanding of the mission of the school and recognize that the school is no longer a fit for them with specific reasoning.

Question: What does the sense making process look like now for the team and what do you imagine doing with this? What is actionable?

- Answer: We have solicited outside support around equity work that has been beneficial, including a partnership to help in the work to address the concern. We know that it is necessary to take into consideration the entire community.

Mikaela Seligman arrived.

## **C. Teaching & Learning**

Presentation and updates on Teaching & Learning:

- There is a partnership with a consultant to address the climate and culture.
- A number of instructional supports are being provided and implemented.
  - Lead teachers and fellows are receiving one coaching cycle every week.
  - Student profiles with individual/class MAP data have been shared with teachers.
  - All students K-2nd grade received a Student Planner that is used as a communication system for families and for students to track work on a daily basis.
- Teaching & Learning Team continues to plan, facilitate, and coordinate Wednesday PDs and monthly Strategy Cafe.
- Attendance data was shared and trends were noted.
- Discipline and behavior data for both campuses was shared.

Question: If board members plan to attend celebrations of learning or come to campus, who do they need to contact/inform?

- Answer: Board members can contact Kristin. Board members can also go to the front desk of the campus to sign in.

Question: Is the work around cultural competency focuses on the whole school climate, school, community, or is it particular to staff/student to student?

- Answer: This recent deep dive was on school environment staff to student and staff to staff.

Question: Is the curriculum dashboard was something new?

- Answer: We had it last year, but expanded to facilitate and make it easier for teachers to access.

Question: How much of the feedback that is being received on supports in place is being used in making policy decisions?

- Answer: The executive team meets weekly. All staff completed a manager survey. The data will be used to improve performance and support the managers goals.

Question: Are there exit interviews being conducted with the families? Are demographics for the students that exit the school shared?

- Answer: Campus leadership touches base with families, as does Director of Data. They also complete an exit survey when unenrolling. CSO has conversations with families that have exited. Looking at the data to see if there is change over time could be helpful.

Question: Was language given as a reason for exiting the school?

- Answer: That has not come up as a reason for exiting.

Question: How are incidents of behavior communicated and what resources are available when a student needs support?

- Answer: Information is tracked in the management system to see patterns to determine what level of supports/services are appropriate for students and what training is necessary for teachers.

### **III. Internal Committee Reports -- Finance, HR, Facilities & Compliance**

#### **A. Internal Committee Report**

- Committee discussed meetings for December and January.
- The committee discussed audited SY21-22 financial statements, 22-23 financial statements to date, and updates on Calle Ocho facilities and finance project.
- Negotiations for the collective bargaining agreement are underway with our union (DCACTs) with the goal to have contract ratified by the end of the month of February.
- There is a vote needed to approve a contract for construction due diligence (GeoTech) that is over \$25k and was not contemplated in the original budget approval of major contracts.

#### **B. SY21-22 Audited Financial Statements**

- A review of the SY21-22 audited financial statements.
- Auditor's opinion
  - Audit firm issued unmodified opinion
  - No material weaknesses during the audit
  - Audit was submitted to the PCSB December 14
- Committee report and audited statements for more detail.

#### **C. SY 22-23 Financial Statements**

- Financial statements were reviewed for October and November
- In summary, our net income and financial statements are on track.

Bisi Oyedele made a motion to approve the Geotech contract associated with the Varnum Due Diligence.

Mikaela Seligman seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

Carmen Chu Mendiola	Aye
Anneliese Gegenheimer	Aye
John Mahaffie	Aye

**Roll Call**

Alicia Williams	Absent
Mikaela Seligman	Aye
Bisi Oyedele	Aye
Valecia Biddix	Aye

**IV. Committee Reports**

**A. Academic Committee Report**

Academic Committee content was covered by the Teaching and Learning update earlier in the meeting.

**B. Governance Committee Report**

Committee is focused on (1) recruiting Board candidates, (2) redefining the process for nomination of parent trustees to adapt to two campuses, and (3) upcoming Board retreat.

**V. Executive / All Committees Non Voting**

**A. Input into Board Retreat (Closed Session)**

**B. Personnel Matters (Closed Session)**

Bisi Oyedele made a motion to adjourn the open meeting to enter into Executive Session. Valecia Biddix seconded the motion.

OMA reasons for Executive Session read and shared with attendees in the chat. The reasons were 1) "To train and develop members of a public body and staff;" and 2) "Planning, discussing, or conducting specific collective bargaining agreement negotiations."

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Valecia Biddix	Aye
Mikaela Seligman	Aye
John Mahaffie	Aye
Alicia Williams	Absent
Bisi Oyedele	Aye
Anneliese Gegenheimer	Aye
Carmen Chu Mendiola	Aye

Anneliese Gegenheimer made a motion to adjourn Executive Session.

Bisi Oyedele seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Alicia Williams	Absent
Mikaela Seligman	Aye
Carmen Chu Mendiola	Aye

**Roll Call**

Valecia Biddix	Aye
Anneliese Gegenheimer	Aye
Bisi Oyedele	Aye
John Mahaffie	Aye

**VI. Closing Items**

**A. Adjourn Meeting**

Mikaela Seligman made a motion to adjourn Open Meeting.

Valecia Biddix seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Valecia Biddix	Aye
Alicia Williams	Absent
Carmenchu Mendiola	Aye
Anneliese Gegenheimer	Aye
Bisi Oyedele	Aye
John Mahaffie	Aye
Mikaela Seligman	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 PM.

Respectfully Submitted,  
Siobhan Saul