DRAFT

Ogden Preparatory Academy

Minutes

Ogden Preparatory Academy Board of Directors Meeting (VIRTUAL)

Date and Time
Thursday August 20, 2026 at 4:30 PM

Location
1487 Lincoln Avenue
Ogden UT 84404

Board room

The Mission of the Ogden Preparatory Academy Charter School is to provide a challenging curriculum where academic excellence, character development, and individual growth are nurtured in a safe and happy environment that involves the active participation of students, teachers, parents and community members.

Directors Present
B. Lucas (remote), S. Mejeur (remote), S. Zwygart (remote)

Directors Absent
J. Zepeda, P. Valiente

Ex Officio Members Present
D. Deem, S. Lopez

Non Voting Members Present
D. Deem, S. Lopez

Guests Present
A. McPhee, K. Davis, S. Adams (remote), S. Wright, T. Bingham

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I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

B. Lucas called a meeting of the board of directors of Ogden Preparatory Academy to order on Thursday Aug 20, 2026 at 4:37 PM.

C. Approve Minutes

S. Zwygart made a motion to approve the minutes from OPA Board of Directors Meeting on 06-18-26.
S. Mejeur seconded the motion.
The board **VOTED** to approve the motion.

D. Opportunity for Public Input

No public.

II. Finance

A. Budget Review

- Discussed the expenses before school year starts
- Discussed Ratios
- No questions

B. Earthquake Insurance Proposal

Decide if we want to spend the money on Earthquake Insurance.

- Review more and table the discussion until later when we can better look at it.

C. Occupational Therapy Services

S. Zwygart made a motion to approve the Occupational Therapy Services at the rate as listed.
S. Mejeur seconded the motion.
Proposed bids for OT. Our recommendation is the Charter Therapy - it is on campus and in-person. And no charge for travel fees. Discussed our previous services for OT and how this would compare.
The board **VOTED** to approve the motion.

D. Lexia

S. Mejeur made a motion to approve the renewal for Lexia.
S. Zwygart seconded the motion.
The board **VOTED** to approve the motion.

III. Administrative Business

A. Administrative Board Report

- Update of work and projects done over the Summer.

B. Fee Schedule

S. Mejeur made a motion to approve the addition to the Fee Schedule.
S. Zwygart seconded the motion.

- Add the Before Hours Program to the Fee Schedule.

The board **VOTED** to approve the motion.

C. Food Safety Plan

S. Mejeur made a motion to approve the Food Safety Plan update.
S. Zwygart seconded the motion.

- Updated the policy with minor changes with wording.

The board **VOTED** to approve the motion.

D. School Plan with Culture

We discussed and shared our updated plan - with the Culture sections added in.

IV. Other Business

A. Discussion

No other business.

V. Closing Items

A. Adjourn Meeting

S. Zwygart made a motion to adjourn the meeting.
S. Mejeur seconded the motion.
The board **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:58 PM.

Respectfully Submitted,
B. Lucas