APPROVED

Ogden Preparatory Academy

Minutes

OPA Board of Directors Meeting

Date and Time
Thursday January 15, 2026 at 4:30 PM

Location
1487 Lincoln Avenue
Ogden UT 84404

Board Room (ECC upstairs)

The Mission of the Ogden Preparatory Academy Charter School is to provide a challenging curriculum where academic excellence, character development, and individual growth are nurtured in a safe and happy environment that involves the active participation of students, teachers, parents and community members.

Directors Present
B. Lucas, J. Zepeda, P. Valiente, S. Mejeur, S. Zwygart

Directors Absent
None

Ex Officio Members Present
D. Deem, K. Kennington, S. Lopez

Guests Present
A. McPhee, S. Adams, T. Bingham, T. Young

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

S. Mejeur called a meeting of the board of directors of Ogden Preparatory Academy to order on Thursday Jan 15, 2026 at 4:54 PM.

C. Approve Minutes

B. Lucas made a motion to approve the minutes from OPA Board of Directors Meeting on 12-11-25.
S. Zwygart seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Opportunity for Public Input

No public present

E. Ratify previous meetings' votes; June-December

S. Zwygart made a motion to ratify previous meetings' votes from June 2025 to December 2025.
B. Lucas seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Finance

A. Budget Review

Metrics are above our covenants; however, we are a little short of our goals. We expect some savings through the end of the year.

State funds are flowing in per usual. Federal funds typically delay for reimbursement toward the end of the year.

B. Finance Training

- Spencer reviewed the budget summary page, and explained the allotment process.
- School runs off estimations from July to November. The State issues actual balances in November, and we make adjustments.
- Restricted and nonrestricted funds were explained.
- Enrollment drives most of the revenue.

Executive Session was not required.

III. Administrative Business

A. Administrative Board Report

Administration reviewed the report.

B. Policies

S. Zwygart made a motion to approve the 3 policies (2 new, 1 update).
B. Lucas seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Other Business

A. Discussion

Crossing guard isn't stopping left turns on 15th and Lincoln. Please talk with the guard to follow the process.

Undercooked food reports; Debbie will check with the Kitchen manager to ensure procedures are being followed. The orange chicken is great. Our school lunch is the best in the area!

V. Closing Items

A. Adjourn Meeting

J. Zepeda made a motion to adjourn.
S. Zwygart seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:00 PM.

Respectfully Submitted,
D. Deem