



OGDEN PREPARATORY
ACADEMY

Ogden Preparatory Academy

Minutes

OPA Board of Directors Meeting

Date and Time

Thursday September 18, 2025 at 4:30 PM

Location

1487 Lincoln Avenue
Ogden UT 84404

Board Room (ECC upstairs)

The Mission of the Ogden Preparatory Academy Charter School is to provide a challenging curriculum where academic excellence, character development, and individual growth are nurtured in a safe and happy environment that involves the active participation of students, teachers, parents and community members.

Directors Present

S. Mejeur (remote), S. Zwygart (remote)

Directors Absent

B. Lucas, P. Valiente

Ex Officio Members Present

D. Deem, K. Kennington, S. Lopez

Non Voting Members Present

D. Deem, K. Kennington, S. Lopez

Guests Present

A. McPhee, S. Adams, T. Young

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

S. Mejeur called a meeting of the board of directors of Ogden Preparatory Academy to order on Thursday Sep 18, 2025 at 4:36 PM.

C. Approve Minutes

S. Zwygart made a motion to approve the minutes from OPA Board of Directors Meeting on 06-19-25.

S. Mejeur seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Approve Minutes

S. Zwygart made a motion to approve the minutes from OPA Board of Directors Hearing on 09-04-25.

S. Mejeur seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Opportunity for Public Input

No public present.

F. Ratify Votes from Board Meeting on June 19, 2025

An in-person quorum was not present. This was tabled.

II. Finance

A. Budget Review

Spencer Adams reviewed the budget.

Ratios are a little low, but we will watch and monitor, adjusting as needed.

ClassWallet is preloaded, so those line items will be high for this time of year.

Other budget items are typically higher this time of year due to the preparation of school opening.

The audit has been underway. We have submitted our budget reports and they have been certified.

We missed a line item in the formulas in the June budget. We are anticipating some revenue that will balance it out.

B. TSSA Budget Plan

S. Zwygart made a motion to approve TSSA fund plan.

S. Mejeur seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Snow Removal

S. Zwygart made a motion to approve Earthworks for snow removal for 2025-2026 season.

S. Mejeur seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Elementary Bathroom Vents

S. Zwygart made a motion to approve the \$7,000+ quote to replace the vents in the bathrooms.

S. Mejeur seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Live Scan Equipment

S. Zwygart made a motion to approve the crossmatch w/laptop; \$6,050.

S. Mejeur seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Administrative Business

A. Administrative Board Report

Principals reviewed the Board Report.

Spencer Adams and Kasey Kennington left.

B. Early Learning Plan Review

Angela McPhee reviewed the Early Learning Plan.

C. LEA Specific Licenses

S. Zwygart made a motion to approve LEA-Specific licenses as listed.

S. Mejeur seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Training

Tabled to October.

E.

Audit Committee Review

Tabled to October.

F. Policies

Tabled to October.

IV. Closing Items

A. Adjourn Meeting

S. Zwygart made a motion to adjourn.

S. Mejeur seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:00 PM.

Respectfully Submitted,

S. Mejeur