

APPROVED



OGDEN PREPARATORY  
ACADEMY

## Ogden Preparatory Academy

# Minutes

## OPA Board of Directors Meeting

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### **Date and Time**

Thursday May 15, 2025 at 4:30 PM

### **Location**

1487 Lincoln Avenue  
Ogden UT 84404

Early Childhood Center Board Room

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The Mission of the Ogden Preparatory Academy Charter School is to provide a challenging curriculum where academic excellence, character development, and individual growth are nurtured in a safe and happy environment that involves the active participation of students, teachers, parents and community members.

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### **Directors Present**

B. Gerena (remote), B. Lucas (remote), P. Valiente, S. Mejeur, S. Zwygart (remote)

### **Directors Absent**

*None*

### **Directors who arrived after the meeting opened**

B. Lucas

### **Directors who left before the meeting adjourned**

B. Gerena

### **Ex Officio Members Present**

D. Deem, K. Kennington, S. Lopez

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### **Non Voting Members Present**

D. Deem, K. Kennington, S. Lopez

### **Guests Present**

A. McPhee, S. Adams, S. Wright, T. Young

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## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

S. Mejeur called a meeting of the board of directors of Ogden Preparatory Academy to order on Thursday May 15, 2025 at 4:40 PM.

### **C. Approve Minutes**

B. Lucas made a motion to approve the minutes from OPA Board of Directors Meeting on 04-17-25.

P. Valiente seconded the motion.

The board **VOTED** to approve the motion.

### **D. Opportunity for Public Input**

no comment.

### **E. Ratify February, March, and April Board Meeting Votes**

Tabled for next week.

B. Lucas made a motion to ratify February, March, and April Board votes.

P. Valiente seconded the motion.

Vote made at 7:11 pm when a quorum was present.

The board **VOTED** unanimously to approve the motion.

## **II. Finance**

### **A. Financial Review**

Presented by Spencer Adams.

- Discussed the ratios.
  - Discussed the rest of the year spending - in forecast

No Questions.

**B. State Auditor and Internal Audit Finance Training for New Board Members**

Discussed the training.

**C. Preschool Curriculum**

B. Lucas made a motion to approve the purchase of the Pre-K on My Way Curriculum for \$12,069.60.

S. Zwygart seconded the motion.

Pre-K on My Way - this would be our recommendation for the purchase of the curriculum.

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The board **VOTED** to approve the motion.

**D. Speech Language Services Agreement**

P. Valiente made a motion to approve the Speech Language Services agreement.

S. Zwygart seconded the motion.

- Getting in-person services for all students
- Caseload seems to be added each year - about 3.5 to 4 pathologists. We have been with this company for many years and are happy with their services.

The board **VOTED** to approve the motion.

**E. AVID Regional Path Training**

P. Valiente made a motion to approve the AVID Regional training for \$30,825.00.

S. Zwygart seconded the motion.

- Sending 45 teachers to the AVID training this summer.
- Adjusted the back to school PD week for teachers to allow them to attend.
- This training aligns with our school improvement plan and goals for next year.
- It will be covered in a grant, but using a pre-paid to get it in this fiscal year.

The board **VOTED** to approve the motion.

B. Lucas arrived.

**III. Executive Session**

**A. Enter a closed session**

P. Valiente made a motion to enter into closed session to protect the privacy of an individual.

B. Lucas seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

S. Mejeur Aye  
B. Lucas Aye  
P. Valiente Aye  
S. Zwygart Aye  
B. Gerena Aye  
B. Gerena left at 6:48 PM.

**B. Vote to Exit Closed Session**

B. Lucas made a motion to exit closed session.  
P. Valiente seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

B. Gerena Absent  
S. Mejeur Aye  
P. Valiente Aye  
B. Lucas Aye  
S. Zwygart Aye

**C. Vote on Executive Director Evaluation**

**D. Vote on Student discipline decisions**

B. Lucas made a motion to approve the disciplinary action for Child 1.  
S. Zwygart seconded the motion.  
The board **VOTED** unanimously to approve the motion.  
B. Lucas made a motion to approve the disciplinary action for Child 2.  
P. Valiente seconded the motion.  
Stefanie Zwygart abstained.  
The board **VOTED** to approve the motion.  
B. Lucas made a motion to approve the decision made on the Executive Director's evaluation.  
P. Valiente seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**IV. Administrative Business**

**A. Administrative Board Report**

Board will review.

**B. FY26 Fee Schedule**

S. Zwygart made a motion to fee schedule changes.  
B. Lucas seconded the motion.

The board **VOTED** unanimously to approve the motion.

**C. FY26 Meal Prices**

B. Lucas made a motion to approve keeping the meal prices the same for 2026.

P. Valiente seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. Mental Health Screener Determination**

B. Lucas made a motion to continue to do mental health screening.

S. Zwygart seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. Health Curriculum**

B. Lucas made a motion to use the Essential Health Skills for Middle School as the curriculum for 8th grade Health.

S. Zwygart seconded the motion.

The board **VOTED** unanimously to approve the motion.

**V. Policy Updates**

**A. Policy Updates**

B. Lucas made a motion to approve the changes to ECC Fee policy.

P. Valiente seconded the motion.

The board **VOTED** unanimously to approve the motion.

**VI. Closing Items**

**A. Adjourn Meeting**

S. Zwygart made a motion to adjourn.

B. Lucas seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:17 PM.

Respectfully Submitted,

D. Deem