APPROVED

Ogden Preparatory Academy

Minutes

OPA Board of Directors Meeting

Date and Time
Thursday March 20, 2025 at 4:30 PM

Location
1487 Lincoln Avenue
Ogden UT 84404

Early Childhood Center Board Room

The Mission of the Ogden Preparatory Academy Charter School is to provide a challenging curriculum where academic excellence, character development, and individual growth are nurtured in a safe and happy environment that involves the active participation of students, teachers, parents and community members.

Directors Present
B. Gerena (remote), B. Lucas (remote), P. Valiente (remote), S. Mejeur, S. Zwygart (remote)

Directors Absent
None

Ex Officio Members Present
D. Deem, K. Kennington, S. Lopez

Guests Present
A. McPhee, S. Adams, S. Wright, T. Young

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

S. Mejeur called a meeting of the board of directors of Ogden Preparatory Academy to order on Thursday Mar 20, 2025 at 4:37 PM.

C. Approve Minutes

B. Lucas made a motion to approve the minutes from February Meeting OPA Board of Directors Meeting on 02-19-25.
S. Zwygart seconded the motion.
The board **VOTED** to approve the motion.

D. Approve Minutes

B. Lucas made a motion to approve the minutes from Special Meeting on March 17th OPA Board Meeting on 03-17-25.
B. Gerena seconded the motion.
The board **VOTED** to approve the motion.

E. Opportunity for Public Input

No public input.

F. Ratify February Board Meeting and March 17 Board Meeting Votes

Skipped.

II. Finance

A. Financial Review

Presented by Spencer Adams.
Discussion:

- Ratios
- Revenue - Federal still have some requests in
- Expenses - Some line items trending ahead of schedule
- Legislation Session
    - 4% increase to WPU
    - 9% increase in replacement fund

No Questions

B. State Auditor and Internal Audit Finance Training for New Board Members

Discussed who has completed, and sent in the training and who still needs to work on it.

C. HVAC Replacements and Upgrade for Elementary and Junior High Buildings

B. Lucas made a motion to approve Jensen's Proposal from the RFP for the new AC Units.
B. Gerena seconded the motion.
RFP - 1 submission received from Jensen.

- Proposal fits everything that we have asked for
- Discussed: we have worked with the company in the past, and very happy with their work
- Question - This is the company that submitted the original RFP.

The board **VOTED** to approve the motion.

D. Summer Carpet replacement

S. Zwygart made a motion to approve the $40,955 carpet replacement.
B. Lucas seconded the motion.
Reviewed the carpet replacement plan - cycling through

- This year's replacements

The board **VOTED** to approve the motion.

E. Relay Agreement

B. Lucas made a motion to approve the upgrade to premium on the Relay Program.
B. Gerena seconded the motion.
Some students get funding from medicaid for special education. They have recommended that we upgrade the plan - this will give more assistance with the paperwork, and finding more money. We would like to try this for a year to see if it is worth the upgrade price. We think that it will.
The board **VOTED** to approve the motion.

F. Summer Painting

B. Lucas made a motion to approve the summer painting project for $27,000.
S. Zwygart seconded the motion.
Price hasn't been raised again this year. Daniel has done it for us the past few years.
This summer the plan is: Common areas, and then 8 classrooms. (The classrooms are on a cycle schedule).
The board **VOTED** to approve the motion.

III. Administrative Business

A. Administrative Board Report

Board Report Presented:

- ECC
- Elementary
- Junior High
- Teaching & Learning
- Family Engagement
- Operations

B. FY26 Calendar and Hours and Days

B. Lucas made a motion to approve the school calendar for 25-26.
P. Valiente seconded the motion.
Next year's schedule is included.

Discussed the Teacher PD at the start of January, and the one at the end of the year - when the teachers do the Data Dive day.

August - minimum days for the first week.
The board **VOTED** to approve the motion.

IV. Policy Updates

A. Policy Updates

S. Zwygart made a motion to approve the updated policy changes.
B. Gerena seconded the motion.
Handbook

- 401(k) increases - change the time of the increase

Enrollment and Lottery Policy

- Drafted and taken to the attorney to review

The board **VOTED** to approve the motion.

V. Other Business

A. Discussion

None.

VI. Closing Items

A.

Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:22 PM.

Respectfully Submitted,
S. Mejeur