APPROVED

Ogden Preparatory Academy

Minutes

OPA Board of Directors Meeting

Date and Time
Wednesday February 19, 2025 at 4:30 PM

Location
1487 Lincoln Avenue
Ogden UT 84404

Early Childhood Center Board Room

The Mission of the Ogden Preparatory Academy Charter School is to provide a challenging curriculum where academic excellence, character development, and individual growth are nurtured in a safe and happy environment that involves the active participation of students, teachers, parents and community members.

Directors Present
B. Lucas, P. Valiente, S. Mejeur (remote)

Directors Absent
B. Gerena, S. Zwygart

Ex Officio Members Present
D. Deem (remote), K. Kennington, S. Lopez

Guests Present
A. McPhee, J. Westbroek, S. Adams (remote), S. Wright, T. Young

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

S. Mejeur called a meeting of the board of directors of Ogden Preparatory Academy to order on Wednesday Feb 19, 2025 at 4:43 PM.

C. Approve Minutes

B. Lucas made a motion to approve the minutes from OPA Board of Directors Meeting on 01-16-25.
P. Valiente seconded the motion.
The board **VOTED** to approve the motion.

D. Opportunity for Public Input

No Public present.
Note: The vote for the new fee schedule will be next month.

II. Finance

A. Financial Review

Presented by Spencer Adams.

- 56% of the way through the fiscal year!
- Discussed our forecasts for the rest of year
- Revenues and Expenses
    - Federal funds still haven't been received. First we have to spend it.
- Ratios - Our Goals vs. Covenants
    - MADS
- Will continue to monitor the budget, specifically each line item.
    - School Safety shouldn't impact the MADS because they can be Capitalized

There was further discussion of the Goals. We asked for Spencer's opinion and recommendation.
B. Lucas made a motion to approve the goal change of MADS to 1.3 and the corresponding operating margin.
P. Valiente seconded the motion.
The board **VOTED** to approve the motion.

B. Financial Items 1. State Auditor Training update discussion 2. HVAC project for Junior High and Elementary 3. New ELA Curriculum adoption for grades 6-9

Discussed State Auditor and Internal Audit Finance Training for new members. Brenda was absent, and Pablo had trouble logging in. Debbie will resend the login information to Pablo.

HVAC Upgrade

- Debbie gave some history on our HVAC experience.
- There are a couple of options we can do:
  - **Option 1:** to upgrade enough to fix the problem for now. This is temporary for 3-5 years.
  - **Option 2:** To replace all the units now. Based on the age and condition of our units we would need to upgrade about 6 every year for the next years
- The RFP for option 1 was posted, and we have the bid response.
- If we want to do option 2, we would need to a new RFP.
  - Either option - the company is ready to move now.

Discussion Points

- Replacing them all at the same time would mean they have the same timeline in the future.
- Replacing them now means that we have years to make a plan. They would have 10-year warranties.
- Discussed how many days cash on hand. What we can actually afford with our funds.
- This company - Jenson. It was asked if they are the same who installed previously.

Decided that the preference would be for going with option 2 - to get them all replaced at once. So we will have a new RFP for this and come back later with a vote.
B. Lucas made a motion to approve the 5-year plan for the My Perspectives ELA Curriculum.
P. Valiente seconded the motion.
Discussion of the Secondary ELA Curriculum.

- Really it came down to how long we wanted to purchase it for.

The board **VOTED** to approve the motion.

III. Administrative Business

A. Administrative Board Report

Presented the Administrative Board Report.

- ECC
- Elementary
- Junior High
- Teaching & Learning

- Operations

Question was brought up about the trend on our teacher retention lowering.
Question of how does the retention correlate with number of students withdrawing.

IV. Policy Updates

A. Policy Updates

B. Lucas made a motion to approve the OPA Administration Structure Evaluation policy and the Safety and Security policy.
P. Valiente seconded the motion.
1. Administrative Structure Evaluation- updates to this policy. It now currently reflects what we have in place now.

2. Safety and Security - decided to separate our policy and then have our Crisis plan with more specifics and details that wouldn't be public.
The board **VOTED** to approve the motion.

V. Other Business

A. Discussion

There was no other items of discussion.

VI. Closing Items

A. Adjourn Meeting

B. Lucas made a motion to adjourn the meeting.
P. Valiente seconded the motion.
The board **VOTED** to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:36 PM.

Respectfully Submitted,
S. Mejeur