



# **Ogden Preparatory Academy**

## **Minutes**

## **OPA Board of Directors Meeting**

#### **Date and Time**

Thursday November 14, 2024 at 4:30 PM

#### Location

1487 Lincoln Avenue Ogden UT 84404

Early Childhood Center Board Room

The Mission of the Ogden Preparatory Academy Charter School is to provide a challenging curriculum where academic excellence, character development, and individual growth are nurtured in a safe and happy environment that involves the active participation of students, teachers, parents and community members.

#### **Directors Present**

B. Gerena (remote), B. Lucas, P. Valiente, S. Zwygart

#### **Directors Absent**

S. Mejeur

### **Ex Officio Members Present**

D. Deem, S. Lopez

#### **Non Voting Members Present**

D. Deem, S. Lopez

#### **Guests Present**

## A. McPhee, A. Romero, S. Adams, S. Wright, T. Young

## I. Opening Items

#### A. Record Attendance

## B. Call the Meeting to Order

### C. Approve Minutes

- B. Lucas made a motion to approve the minutes from OPA Board of Directors Meeting on 09-12-24.
- B. Gerena seconded the motion.

The board **VOTED** to approve the motion.

## D. Approve Minutes

- B. Lucas made a motion to approve the minutes from Ogden Preparatory Academy Board of Directors Hearing on 10-08-24.
- P. Valiente seconded the motion.

The board **VOTED** to approve the motion.

## E. Opportunity for Public Input

No public.

## II. Finance

#### A. Financial Review

Presented by Spencer Adams.

Of note:

- We budgeted off more students than our Oct 1 count
  - · Some of the line items will be counted from the previous year's count
  - Still waiting on the trued up numbers
- 33% of the way through the fiscal year
- · Will continue monitor as expenses come throughout the year

## Question:

- Does the interest include the CDs?
  - $\circ$  Yes

## B. State Auditor and Internal Audit Finance Training for New Board Members

Reminder for Board members to complete these trainings.

#### C. Snow Removal

- B. Lucas made a motion to approve Earthworks as the snow removal contractor.
- P. Valiente seconded the motion.

Contacted multiple companies, we got 2 bids.

- Last year there were many ala cart charges that we weren't planning on from Wangsgaards.
- Earthworks proposal is a per push cost. Discussed prioritizing to get the parking lot clear before 7. And making sure it gets salted the night before if a storm is anticipated. Their references all came back checked.
  - This is the recommendation proposal.
- Question about if we purchased snow removal equipment last year. We did for landscaping, but not the

The board **VOTED** to approve the motion.

#### **III. Executive Session**

#### A. Vote to enter closed session

- B. Lucas made a motion to move to closed session.
- B. Gerena seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

- B. Gerena Aye
- P. Valiente Aye
- B. Lucas Aye
- S. Zwygart Aye
- S. Mejeur Absent

#### B. Vote to exit closed session

- B. Lucas made a motion to exit closed session.
- P. Valiente seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

- B. Lucas Aye
- S. Mejeur Absent
- P. Valiente Aye
- S. Zwygart Aye
- B. Gerena Aye

#### C. Student Discipline Decision

B. Lucas made a motion to approve the decisions made during closed session.

B. Gerena seconded the motion.

The board **VOTED** to approve the motion.

#### D. Administrative Evaluation

Table for the time being.

#### E. New Board Member

- B. Lucas made a motion to vote Pablo Valiente onto the Board.
- B. Gerena seconded the motion.

The board **VOTED** to approve the motion.

#### IV. Administrative Business

## A. Administrative Board Report

Discussed the Administrative Board Report.

#### B. Gifted and Talented Plan Presentation

Discussed our new goal for the year.

Of note:

- We don't exclude anyone who requests to be in Honors classes. We are putting different supports into place to make sure everyone can be successful.
- We want to advertise more that all students and parents know and have access to Honors classes.

#### C. PBIS Plans

- B. Lucas made a motion to approve the Positive Behavior Plans and the Junior High and Elementary.
- P. Valiente seconded the motion.

Discussed the PBIS Plans and what they look like at the Junior High and the Elementary. The board **VOTED** to approve the motion.

## V. Policy Updates

## A. Policy Updates

- B. Lucas made a motion to approve the three policy updates for Curriculum, IT Security, and Data Governance.
- P. Valiente seconded the motion.

A few updates to these policies to get them in compliance.

• Curriculum

- IT Security Policy
- Data Governance

The board **VOTED** to approve the motion.

## **VI. Other Business**

## A. Discussion

No other business.

## VII. Closing Items

## A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:02 PM.

Respectfully Submitted,

S. Zwygart