APPROVED

Ogden Preparatory Academy

Minutes

OPA Board of Directors Meeting

Date and Time
Thursday September 12, 2024 at 4:30 PM

Location
1487 Lincoln Avenue
Ogden UT 84404

Early Childhood Center Board Room

The Mission of the Ogden Preparatory Academy Charter School is to provide a challenging curriculum where academic excellence, character development, and individual growth are nurtured in a safe and happy environment that involves the active participation of students, teachers, parents and community members.

Directors Present
B. Lucas, S. Mejeur, S. Zwygart

Directors Absent
B. Gerena, J. Howell

Ex Officio Members Present
D. Deem, K. Kennington, S. Lopez

Guests Present
A. McPhee, Pablo, S. Adams, S. Wright (remote), T. Young, Tasha Gonce (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

S. Mejeur called a meeting of the board of directors of Ogden Preparatory Academy to order on Thursday Sep 12, 2024 at 4:38 PM.

C. Approve Minutes

B. Lucas made a motion to approve the minutes from OPA Board of Directors Meeting on 08-15-24.
S. Zwygart seconded the motion.
The board **VOTED** to approve the motion.

D. Opportunity for Public Input

No input.

E. Ratify May, June, August Votes

S. Zwygart made a motion to approve and ratify of the votes.
B. Lucas seconded the motion.
The board **VOTED** to approve the motion.

II. Finance

A. Financial Review

Presented by Spencer Adams.

- Discussed Revenues
- Discussed Expenses
  - A lot of purchases done to start the Start of School year
  - Class Wallet, pre-pay for the school year
- Discussed Ratios & Margins
- Still finishing last year's budget audit. Plan to get everything done by the October 1st deadline.

B. Audit Committee Members

On record - the Audit Committee shall be Debbie Deem and the Board Members.

C. State Auditor and Internal Audit Finance Training for New Board Members

Will table until next month.

Did discuss and review comments and feedback from the Charter Review from last week. The review is every 5 years. There will be a formal report that we will get around November.

D. Turf Addition

S. Zwygart made a motion to approve the purchase of $5,843 for the new turf.
B. Lucas seconded the motion.
A strip of grass between fence and playground that is difficult to manage. Would like to turf it.

Briefly discussed the dead trees, and the plan to address.
The board **VOTED** to approve the motion.
Spencer Adams left the meeting.

III. Executive Session

A. Vote to enter closed session

B. Lucas made a motion to enter closed session to protect the privacy of individuals.
S. Zwygart seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Mejeur	Aye
J. Howell	Absent
B. Lucas	Aye
S. Zwygart	Aye
B. Gerena	Absent

B. Vote to exit closed session

B. Lucas made a motion to exit closed session.
S. Zwygart seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

B. Gerena	Absent
B. Lucas	Aye
S. Mejeur	Aye
S. Zwygart	Aye
J. Howell	Absent

C. Student Discipline Decision

B. Lucas made a motion to approve the discipline decision as discussed in closed session.
S. Zwygart seconded the motion.

The board **VOTED** to approve the motion.

IV. Administrative Business

A. Administrative Board Report

- Discussed the Board Report
  - ECC
  - Elementary
  - Junior High

B. LEA Specific Licenses

S. Zwygart made a motion to approve the LEA specific licenses.
B. Lucas seconded the motion.

- Reviewed the few teaches we need to award LEA specific licenses to this school year.

The board **VOTED** to approve the motion.

C. Portrait of an OPA Student

Updated and now translated into Spanish. Available on ou website.

D. Board Trainings

S. Zwygart made a motion to vote to use Roberts Rules of order for the following year and that the Board of Directors will be the Council for School Land Trust.
B. Lucas seconded the motion.

- Discussed and reviewed all the rules for Board Training. We are in compliance with all of the requirements.
- In the past we have used the Roberts Rules - and will vote to continue doing so.
- The Board should be the council for School Land Trust, and what that means. We will continue to do this as we have in the past.

The board **VOTED** to approve the motion.

E. Jessica Howell Board resignation

- Formal update for this resignation.

V. Policy Updates

A. Policy Updates

B. Lucas made a motion to approve the new Charter Trust Land and Employee Recruitment policies.
S. Zwygart seconded the motion.
1. Charter Trust Land Council - new policy
2. Employee Recruitment and Hiring Policy - new policy

Reviewed and discussed.
The board **VOTED** to approve the motion.

VI. Other Business

A. Discussion

- Discussed attendance at next month's meeting.
- The schedule of board meeting - it looks like it hasn't been updated for the new school year.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:21 PM.

Respectfully Submitted,
S. Mejeur