

APPROVED



OGDEN PREPARATORY  
ACADEMY

## Ogden Preparatory Academy

# Minutes

## OPA Board of Directors Meeting

---

### Date and Time

Thursday August 15, 2024 at 4:30 PM

### Location

1487 Lincoln Avenue  
Ogden UT 84404

Early Childhood Center Board Room

---

The Mission of the Ogden Preparatory Academy Charter School is to provide a challenging curriculum where academic excellence, character development, and individual growth are nurtured in a safe and happy environment that involves the active participation of students, teachers, parents and community members.

---

### Directors Present

B. Lucas (remote), S. Mejeur (remote), S. Zwygart (remote)

### Directors Absent

B. Gerena, J. Howell

### Ex Officio Members Present

D. Deem, K. Kennington, S. Lopez

### Non Voting Members Present

D. Deem, K. Kennington, S. Lopez

### Guests Present

---

A. McPhee, S. Wright, T. Young, Tasha Gonce

---

## I. Opening Items

### A. Record Attendance

### B. Call the Meeting to Order

S. Mejeur called a meeting of the board of directors of Ogden Preparatory Academy to order on Thursday Aug 15, 2024 at 4:35 PM.

### C. Approve Minutes

S. Zwycart made a motion to approve the minutes from the June Meeting OPA Board of Directors Meeting on 06-13-24.

B. Lucas seconded the motion.

The board **VOTED** to approve the motion.

### D. Opportunity for Public Input

No public.

### E. Ratify May and June Votes

Tabled until next meeting.

## II. Finance

### A. Financial Review

Spencer briefly caught us up on the finances.

- Only 1 month to report on, and look at - July
  - Of note - Because Class Wallet loaded with all the teacher budgets for the year, it looks a little high.

### B. State Auditor and Internal Audit Finance Training for New Board Members

Discussed that Brittany has completed training.

### C. Ratification of purchases

S. Zwycart made a motion to Ratify the purposes for the sod in the ECC, The Play Pad, and Curb Painting.

B. Lucas seconded the motion.

- Addition of grass to the ECC playground
- ECC colored Play Pad to the cement

- Curb Painting & Sanding

The board **VOTED** to approve the motion.

### III. Board Officers and FY25 Plan

#### A. Board President

S. Zwycart made a motion to Elect Sara as the Chair for the upcoming year.

B. Lucas seconded the motion.

The board **VOTED** to approve the motion.

#### B. Board Officers

S. Zwycart made a motion to Elect Brittany as the Vice Chair and the Treasurer for the upcoming year.

B. Lucas seconded the motion.

The board **VOTED** to approve the motion.

#### C. Signers on Checking Account

Discussed the updates on the account - those who need to be taken off, and those who will be added.

### IV. Administrative Business

#### A. Administrative Board Report

Briefly discussed how great the first week is going.

- Enrollment is looking great! We looked at the numbers.
- Teachers and TAs- only hiring one more TA position.

Spencer Adams arrived.

#### B. School Plan

B. Lucas made a motion to approve the 2025 School Plan.

S. Zwycart seconded the motion.

- Discussed how this plan encompasses all the plans that are required by the State.
  - SLT - school leadership team created this year's plan.
- Debbie went through and discussed the goals, and then the plan of how the goals will be supported this year to explain the plan document.

The board **VOTED** to approve the motion.

#### C.

### **Early Learning Plan**

B. Lucas made a motion to approve the Early Learning Plan.

S. Zwygart seconded the motion.

Angela discussed the different components of the Early Learning Plan for this year.

- Curriculums are in compliance with the State.
- Goals - We only have 2 this year
  - School Leadership Team - SLT used our longitudinal data to pick our new goals for the year. The focus will be on the 2nd and 1st grade teams.

The board **VOTED** to approve the motion.

### **D. Surveys to Students**

S. Zwygart made a motion to approve the surveys for this school year.

B. Lucas seconded the motion.

We have to get our Surveys approved with the Board. And then later, will have opt-in information for the parents.

- School Climate
- Social/Emotional SEL

The board **VOTED** to approve the motion.

### **V. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:57 PM.

Respectfully Submitted,  
S. Mejeur