APPROVED

Ogden Preparatory Academy

Minutes

OPA Board of Directors Meeting

Date and Time
Thursday December 14, 2023 at 4:30 PM

Location
1487 Lincoln Avenue
Ogden UT 84404
Board Room

The Mission of the Ogden Preparatory Academy Charter School is to provide a challenging curriculum where academic excellence, character development, and individual growth are nurtured in a safe and happy environment that involves the active participation of students, teachers, parents and community members.

Directors Present
B. Lucas, J. Howell, S. Mejeur, S. Zwygart

Directors Absent
B. Gerena

Ex Officio Members Present
D. Deem, K. Kennington, S. Lopez

Guests Present
S. Adams, S. Wright, T. Young

I. Opening Items

A.

Call the Meeting to Order

S. Mejeur called a meeting of the board of directors of Ogden Preparatory Academy to order on Thursday Dec 14, 2023 at 4:37 PM.

B. Record Attendance

C. Approve Minutes

J. Howell made a motion to approve the minutes from OPA Board of Directors Meeting on 11-09-23.
S. Zwygart seconded the motion.
The board **VOTED** to approve the motion.

D. Opportunity for Public Input

No public or input.

E. Approval of new Board member

J. Howell made a motion to approve a new Board Member Brittany Lucas.
S. Zwygart seconded the motion.
The board **VOTED** to approve the motion.

II. Finance

A. Financial Review

Presented by Spencer Adams.

- Revenue Discussion
  - Majority of State revenue has been trued up.
  - 63% at the Forecast already, will probably
  - Discussed monthly interest
- Expenses Discussion
- Ratios and Operating Margin

Questions

- Why are the Unrestricted Funds yellow in the data sheet
- Push over to the PTIF - none this time.

B. ECC Playground Expansion

J. Howell made a motion to approve the purchases of turf for $41,632 and the cement for $33,120.
S. Zwygart seconded the motion.
Expansion plan for the playground. Discussed the landscaping issues that have been occuring.

- Cement and Turf added
- Bike Path with Turf added

Discussion of bids that came in to do the turf. The recommendation was from Purchase Green, because it is cheaper and they did our other turf.

For the cement, we had a hard time finding a cement bid, only got one for that. Comparing the price to when we did the cement in the pavillion it is a great deal. (J&J).
The board **VOTED** to approve the motion.

C. Elementary Stage Curtains

J. Howell made a motion to approve the purchase of Elementary Stage Curtains at $29,990 from Huish's.
S. Zwygart seconded the motion.
Discussion of adding curtains onto the Elementary Stage. Discussed and reviewed the different bids received. The recommendation is to go with Huish's.
The board **VOTED** to approve the motion.

D. Cabinets for the ECC Kitchen

FYI, putting in cabinets to the ECC ($5,000). The kitchen manager needs more storage space.

E. Google Suite Licensing

S. Zwygart made a motion to Google Suite for the amount under $7,000.
J. Howell seconded the motion.
Discussed the need for these. There was a bid, but we found a cheaper price that we will be using.
The board **VOTED** to approve the motion.

III. Executive Session

A. Enter Executive Session

S. Zwygart made a motion to enter into closed session to protect the privacy of an individual.
J. Howell seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

J. Howell	Aye
B. Lucas	Aye
B. Gerena	Absent
S. Zwygart	Aye
S. Mejeur	Aye

B. Exit Executive session

J. Howell made a motion to exit closed session.
B. Lucas seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

B. Lucas	Aye
S. Zwygart	Aye
S. Mejeur	Aye
J. Howell	Aye
B. Gerena	Absent

C. Student Discipline Decision

S. Zwygart made a motion to approve the decision made regarding the individual in closed session.
J. Howell seconded the motion.
The board **VOTED** to approve the motion.

IV. Administrative Business

A. Administrative Board Report

Reviewed the Administration Board Report.

- ECC
- Elementary
- Junior High
- Teaching & Learning; TSI Updates
- Operations; Board Surveys; Business; Data
    - Discussed ways of getting better rate of parents idea.

B. Something To Talk About amendment

S. Zwygart made a motion to approve the final portion of $28,232 for Speech.
J. Howell seconded the motion.
Speech Caseload - has gone up. Much more than originally thought, so the price has increased again. We have more that needs to be added.
The board **VOTED** to approve the motion.

V. Policy Updates

A. Policy Updates

J. Howell made a motion to approve the changes in the Child Abuse and Neglect Prevention Reporting policy.

S. Zwygart seconded the motion.

- Discussed the updates to this policy.

The board **VOTED** to approve the motion.

VI. Other Discussion

A. Discussion

- Discussed the Investigation from the State

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:36 PM.

Respectfully Submitted,
S. Zwygart