APPROVED

Ogden Preparatory Academy

Minutes

OPA Board of Directors Meeting

Date and Time
Thursday April 11, 2024 at 4:30 PM

Location
1487 Lincoln Avenue
Ogden UT 84404

Board Room (upstairs)

The Mission of the Ogden Preparatory Academy Charter School is to provide a challenging curriculum where academic excellence, character development, and individual growth are nurtured in a safe and happy environment that involves the active participation of students, teachers, parents and community members.

Directors Present
B. Gerena, B. Lucas, J. Howell, S. Mejeur, S. Zwygart

Directors Absent
None

Directors who arrived after the meeting opened
S. Mejeur

Ex Officio Members Present
D. Deem, K. Kennington, S. Lopez

Guests Present

Angela McPhee, S. Adams, S. Wright, Tasha Gonce

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

J. Howell called a meeting of the board of directors of Ogden Preparatory Academy to order on Thursday Apr 11, 2024 at 4:34 PM.

C. Approve Minutes

S. Zwygart made a motion to approve the minutes from OPA Board of Directors Meeting on 03-14-24.
B. Gerena seconded the motion.
The board **VOTED** to approve the motion.

D. Opportunity for Public Input

No Public.

II. Executive Session

A. Vote to enter closed session

S. Zwygart made a motion to go into closed session to protect the identity of an individual.
B. Lucas seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Zwygart	Aye
B. Gerena	Aye
S. Mejeur	Absent
B. Lucas	Aye
J. Howell	Aye

B. Vote to exit closed session

S. Zwygart made a motion to exit closed session and return to open session.
B. Gerena seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

B. Gerena	Aye
J. Howell	Aye
S. Zwygart	Aye

Roll Call

B. Lucas Aye

S. Mejeur Absent

C. Student Discipline Decision

S. Zwygart made a motion to Pass the decision as discussed in closed session.

B. Lucas seconded the motion.

The board **VOTED** to approve the motion.

D. Director Evaluation

III. Finance

A. Financial Review

Spencer Adams presented.

- Reviewed revenue and expenses
- Next Year's budget - working on it. Do have a good idea of what the revenue will be. It will just depend on enrollment now.
    - Discussed the WPU for next year, and how things were consolidated.

B. Ratification of Additional Expenses

S. Zwygart made a motion to ratify the additional purchases as listed.

B. Lucas seconded the motion.

- ECC Playground and bike track
    - We needed to fill in and connect a piece that wasn't in the original quote.
- Lawn Maintenance tools - Lawn Mower, blower etc. showing what was purchased to be used.
    - The materials include all the quotes for
- JH Projector and Screen - The screen is smaller than we wanted. So want to make decisions about fixing that.

The board **VOTED** to approve the motion.

C. Elementary ELA Curriculum

S. Zwygart made a motion to Preapprove the ELA curriculum for $115,000.

B. Lucas seconded the motion.

Discussed the adoption process for our Elementary ELA purchase.

Reviewed the prices and needs.

The board **VOTED** to approve the motion.

D.

Salary Schedules

Decided this did not need to be voted on - Does not need board approval.

IV. Administrative Business

A. Administrative Board Report

Briefly discussed the board report.
S. Mejeur arrived at 5:29 PM.

B. Elementary Core Program Presentation

B. Lucas made a motion to approve Second Step for 3 years.
B. Gerena seconded the motion.
Presented by Kasey Kennington.

- Discussed Leader in Me in the Elementary our current program
- Presented Second Step as a Social-Emotional Program
  - Piloted the program in 1st, 5th, 6th grade with counselors and social workers.
  - The teachers would have a lesson for once a week, and then activities they implement into their regular lesson plans in the week.
  - Leadership items we will keep and maintain without doing Leader in Me

Discussed pricing and quotes. Decided to purchase for a 3-year term.
The board **VOTED** to approve the motion.

C. FY25 Days and Hours

S. Zwygart made a motion to Approve the calendar for days and hours 2024-2025.
B. Lucas seconded the motion.
Based on the approved calendar for 2024-2025.

The board **VOTED** to approve the motion.

D. Workers Compensation Coverage

We tried to get multiple bids, but no one responded. We will continue with what we have already been using. So no need to vote.

V. Policy Updates

A. Policy Updates

S. Zwygart made a motion to Approve the policy updates for Ethics, Substitute Teachers, and Administration of Medicine.
B. Lucas seconded the motion.
1. Ethics Policy - added to and made revisions

2. Substitute teachers - We now have a salary schedule so we took it out of the policy

3. Administration of Medicine - added that we don't recommend medicine to students and parents.
The board **VOTED** to approve the motion.

VI. Other Business

A. Discussion

- Discussed and reviewed the purpose and rules about calling emergency board meetings. Would like to
- Audit Review discussion - After working with the OCR we would like Heidi to audit and help us with these.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:42 PM.

Respectfully Submitted,
J. Howell