APPROVED

Ogden Preparatory Academy

Minutes

OPA Board of Directors Meeting

Date and Time
Thursday May 16, 2024 at 4:30 PM

Location
1487 Lincoln Avenue
Ogden UT 84404

Board Room (upstairs)

The Mission of the Ogden Preparatory Academy Charter School is to provide a challenging curriculum where academic excellence, character development, and individual growth are nurtured in a safe and happy environment that involves the active participation of students, teachers, parents and community members.

Directors Present
B. Gerena, B. Lucas, J. Howell (remote), S. Mejeur

Directors Absent
S. Zwygart

Ex Officio Members Present
D. Deem, K. Kennington, S. Lopez

Guests Present
E. Callison, S. Wright

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

S. Mejeur called a meeting of the board of directors of Ogden Preparatory Academy to order on Thursday May 16, 2024 at 4:33 PM.

C. Approve Minutes

B. Lucas made a motion to approve the minutes from the last meeting OPA Board of Directors Meeting on 04-11-24.
J. Howell seconded the motion.
The board **VOTED** to approve the motion.

D. Opportunity for Public Input: General and on Fee Schedule

No public, no inpt.

II. Executive Session

A. Vote to enter closed session

B. Lucas made a motion to enter into closed session to protect the privacy of an individual.
J. Howell seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Mejeur	Aye
J. Howell	Aye
B. Gerena	Absent
B. Lucas	Aye
S. Zwygart	Absent

B. Vote to exit closed session

B. Lucas made a motion to exit closed session.
J. Howell seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

J. Howell	Aye
B. Gerena	Aye
S. Zwygart	Absent
S. Mejeur	Aye
B. Lucas	Aye

C. Director Evaluation

B. Lucas made a motion to approved what was discussed in closed session.
J. Howell seconded the motion.
The board **VOTED** to approve the motion.

III. Finance

A. Financial Review

Coming to the end of fiscal year.
Discussed a few of the reds we have.

- Federal Revenue - working at getting those requested. It is typical at this time to wait for those monies from grants that we will be reimbursed for. Majority is requested.
- Expenses discussed. Of note, the 700s and 800s.

Questions-

- When do we have to spend the federal funds? Our goal is to spend it all in the fiscal year that it has been awarded. (The state doesn't like to see things carried over, so we try not to).
- We talked about the grants team and how it works in Utah Grants.

B. Elementary ELA Curriculum for Special Education

B. Lucas made a motion to approve the special education curriculum purchase.
B. Gerena seconded the motion.
The board **VOTED** to approve the motion.

C. Red Apple Agreement Addendum

B. Lucas made a motion to approve the Red Apple Addendum.
B. Gerena seconded the motion.
Updated to the original agreement. The rate is based around if the WPU raises. We love Red Apple, and this is the first time we have had an increase.
The board **VOTED** to approve the motion.

D. Audit Committee Members

Our bylaws state, and have it on record that these individuals are our audit team.

E. State Auditor and Internal Audit Finance Training for New Board Members

We need it on record that our New Board Members have completed training.

F. Fraud Risk Assessment

Spencer discussed our results of the assessment. He shared with the Board what the results came back in. The score is perfect!

G. Chromebook Purchase

B. Lucas made a motion to approve 225 chromebooks from Bluum.
B. Gerena seconded the motion.
Discussed why we need another chromebook purchases. Bluum is the one that we recommend because we get more for the money, and they get touchscreens. Discussed what the licenses are, and why we need them.
The board **VOTED** to approve the motion.

H. Paint and Carpet

B. Lucas made a motion to approve the painting by Daniel Solorio and the carpet purchase.
J. Howell seconded the motion.
For painting, our recommendation is to go with Daniel Solario. He is a parent, and has done our painting in the past, and does a great job.

The carpet bid, we want to stay with the same company for a couple years before going to bid again. (Wall2Wall is who we went with last year.)
The board **VOTED** to approve the motion.

IV. Administrative Business

A. Administrative Board Report

We discussed the Administrative Board Report.

V. Policy Updates

A. Policy Updates

B. Lucas made a motion to approve the policy updates.
B. Gerena seconded the motion.

- Enrollment and Lottery Policy - Updates.
  - Kindergarten
  - Disciplinary hearings need to be completed before we enroll students.
- Student-Parent Handbooks - Updates for the new year.
- Background Check
  - Can't charge for the background check, but we can for the fingerprints.
- Service and Emotional Support Animal - aged review
- Unpaid Meals Charges - aged review
- Gender and Inclusion

The board **VOTED** to approve the motion.

VI. Other Business

A. Discussion

Next meeting is June 13th. We want to do dinner!

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:41 PM.

Respectfully Submitted,
S. Mejeur