

APPROVED



OGDEN PREPARATORY  
ACADEMY

## Ogden Preparatory Academy

# Minutes

## OPA Board of Directors Meeting

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### Date and Time

Thursday October 12, 2023 at 4:30 PM

### Location

1487 Lincoln Avenue  
Ogden UT 84404

Board Room (upstairs)

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The Mission of the Ogden Preparatory Academy Charter School is to provide a challenging curriculum where academic excellence, character development, and individual growth are nurtured in a safe and happy environment that involves the active participation of students, teachers, parents and community members.

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### Directors Present

B. Gerena, J. Howell, S. Mejeur, S. Zwygart (remote)

### Directors Absent

M. Swenson

### Ex Officio Members Present

D. Deem, K. Kennington, S. Mathers (remote)

### Non Voting Members Present

D. Deem, K. Kennington, S. Mathers (remote)

### Guests Present

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Ariana Romero, S. Adams

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## I. Opening Items

### A. Call the Meeting to Order

S. Mejeur called a meeting of the board of directors of Ogden Preparatory Academy to order on Thursday Oct 12, 2023 at 4:45 PM.

### B. Record Attendance

### C. Approve Minutes

J. Howell made a motion to approve the minutes from OPA Board of Directors Meeting on 09-14-23.

B. Gerena seconded the motion.

The board **VOTED** to approve the motion.

### D. Opportunity for Public Input

No public input

### E. Ratify Votes from September Board Meeting

J. Howell made a motion to ratify votes from the September Board Meeting as listed.

B. Gerena seconded the motion.

The board **VOTED** to approve the motion.

## II. Finance

### A. Financial Review

Presented by Spencer Adams.

Due to bond audits and timing, our current Profit and Loss appears as if we are underfunded for a few line items. This is not cause for alarm. Spencer discussed capitalization and assured the Board we are on track for forecasted expenses.

### B. CACFP - Early Childhood Meals

J. Howell made a motion to approve CACFP early childhood meals.

B. Gerena seconded the motion.

The board **VOTED** to approve the motion.

### C. TSSA Budget approval

J. Howell made a motion to approve TSSA.

B. Gerena seconded the motion.

The board **VOTED** to approve the motion.

**D. Speech Services increase costs potential**

J. Howell made a motion to approve speech services increase (potential).

B. Gerena seconded the motion.

The board **VOTED** to approve the motion.

**E. Lawn Mesh**

J. Howell made a motion to approve lawn mesh for 67 rolls.

B. Gerena seconded the motion.

The board **VOTED** to approve the motion.

**III. Administrative Business**

**A. Administrative Board Report**

Administration presented the Board Report.

**B. LEA Specific Licenses**

J. Howell made a motion to Approve LEA licenses as discussed.

B. Gerena seconded the motion.

The board **VOTED** to approve the motion.

**C. Local Health Trends**

Debbie trained on a variety of sensitive topics including sexually transmitted diseases and child abuse and neglect.

**D. Open and Public Meetings Act Training**

Debbie trained the Board on the Open and Public Meetings Act.

**E. School Trust Land Training**

Debbie trained on the School Land Trust. Training included requirements, Robert's Rules, and the Land Trust plan.

**F. FY24 Trust Land Plan Review**

Debbie reviewed the Land Trust Plan, which was approved by the board last spring.

**G. RCD Training**

Kasey trained the board on our behavior program: RCD.

**H. Gifted and Talented Plan**

Debbie updated our Gifted and Talented plan, which focused on 7th grade.

#### **IV. Policy Updates**

##### **A. Policy Updates**

J. Howell made a motion to Vote to ratify the Succession and Key Personnell Policy and to approve 5.06.POL and 8.06.POL.

B. Gerena seconded the motion.

Will add more of a succession plan to 1.10.POL

The board **VOTED** to approve the motion.

#### **V. Other Discussion**

##### **A. Discussion**

Debbie discussed other potential 20 year activities.

#### **VI. Closing Items**

##### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:00 PM.

Respectfully Submitted,

S. Mejeur

B. Gerena made a motion to Adjourn.

J. Howell seconded the motion.

The board **VOTED** to approve the motion.