APPROVED

Ogden Preparatory Academy

Minutes

OPA Board of Directors Meeting

Date and Time
Thursday September 14, 2023 at 4:30 PM

Location
1487 Lincoln Avenue
Ogden UT 84404

Board Room (upstairs)

The Mission of the Ogden Preparatory Academy Charter School is to provide a challenging curriculum where academic excellence, character development, and individual growth are nurtured in a safe and happy environment that involves the active participation of students, teachers, parents and community members.

Directors Present
B. Gerena (remote), J. Howell, M. Swenson (remote), S. Zwygart

Directors Absent
S. Mejeur

Ex Officio Members Present
D. Deem (remote), K. Kennington, S. Lopez, S. Mathers (remote)

Guests Present
Ariana Romero, E. Callison, S. Adams, T. Young

I. Opening Items

A. Call the Meeting to Order

J. Howell called a meeting of the board of directors of Ogden Preparatory Academy to order on Thursday Sep 14, 2023 at 4:35 PM.

B. Record Attendance

C. Approve Minutes

S. Zwygart made a motion to approve the minutes from OPA Board of Directors Meeting on 08-17-23.
B. Gerena seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Opportunity for Public Input

No one present.

II. Finance

A. Financial Review

Spencer Adams reviewed the budget.
Everything looks normal for this time of year.
Interest on investments looks good.
We were able to transfer more funds to the PTIF.
Building purchases will be capitalized.

B. ECC Door Knobs

S. Zwygart made a motion to approve the purchase of the door knobs.
B. Gerena seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. Administrative Business

A. Administrative Board Report

Admin reviewed the Board report.

Stefanie Zwygart asked that the ECC get mowed.
Brenda Gerena asked about student ability to exit locked rooms. Everyone can always exit.

B. School Days and Hours Approval

S. Zwygart made a motion to Approve the calculation of Days and hours.
B. Gerena seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Yearbook Costs

S. Zwygart made a motion to change the yearbook costs after fall break.
B. Gerena seconded the motion.
Some people have purchased yearbooks at the lower prices.
Wondering how many we typically sell.
About 30 people have purchased yearbooks.
Increase the yearbook costs after Fall break.

The board **VOTED** unanimously to approve the motion.

IV. Policy Updates

A. Policy Revision

S. Zwygart made a motion to revise the video recording policy.
B. Gerena seconded the motion.
Video recordings of classrooms for Professional Development were added to the policy.
The board **VOTED** unanimously to approve the motion.

V. Other Discussion

A. School Trust Land Training

Debbie prepared handouts for the board to review for the training.

VI. Closing Items

A. Adjourn Meeting

S. Zwygart made a motion to adjourn.
B. Gerena seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:05 PM.

Respectfully Submitted,
D. Deem

Documents used during the meeting

- August 2023 Budget Summary.pdf
- August 2023 Budget Detail.pdf

- Key_Man_Lock_&_Safe.pdf
- Administrative Board Report September 2023.pdf
- FY24_OPA_School_Year_Days_and_Hours_Calculations.pdf
- 9.10.POL_Video_Surveillance_of_School_Property.pdf
- Charter Authorizers and Local Boards Timeline (1).pdf
- Review of Roberts Rules.pdf
- School Trust Land Council Overview.pdf