

APPROVED



OGDEN PREPARATORY  
ACADEMY

## Ogden Preparatory Academy

# Minutes

## OPA Board of Directors Meeting

---

### Date and Time

Thursday August 17, 2023 at 4:30 PM

### Location

1487 Lincoln Avenue  
Ogden UT 84404

Board Room (upstairs)

---

The Mission of the Ogden Preparatory Academy Charter School is to provide a challenging curriculum where academic excellence, character development, and individual growth are nurtured in a safe and happy environment that involves the active participation of students, teachers, parents and community members.

---

### Directors Present

J. Howell, S. Mejeur, S. Zwygart

### Directors Absent

B. Gerena, M. Swenson

### Ex Officio Members Present

D. Deem, S. Lopez

### Non Voting Members Present

D. Deem, S. Lopez

### Guests Present

---

Ariana Romero, S. Adams, S. Wright

---

## I. Opening Items

### A. Call the Meeting to Order

S. Mejeur called a meeting of the board of directors of Ogden Preparatory Academy to order on Thursday Aug 17, 2023 at 4:54 PM.

### B. Record Attendance

### C. Approve Minutes

J. Howell made a motion to approve the minutes from OPA Board of Directors Meeting on 06-28-23.

S. Zwycart seconded the motion.

The board **VOTED** unanimously to approve the motion.

### D. Opportunity for Public Input

No public input.

### E. Ratify June 28 Votes

J. Howell made a motion to ratify June 28 votes.

S. Zwycart seconded the motion.

Stefanie expressed concern about Lexia; OSD switched to Amira.

The board **VOTED** unanimously to approve the motion.

## II. Finance

### A. Financial Review

Spencer reviewed the financials.

Some expenses categories have higher percentages of spending due to school start preparations.

State revenue are projections at this time. After October 1, USBE will adjust revenue to match actuals.

We will be adding preschool numbers to the data sheet for the Board's review.

### B. CD and Money Market Account

S. Zwycart made a motion to approve the CD with Zions in lieu of Mountain America.

J. Howell seconded the motion.

The board **VOTED** unanimously to approve the motion.

### C. ECC Blinds

S. Zwycart made a motion to approve the purchase of blinds.  
J. Howell seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**D. Chromebook Licenses**

S. Zwycart made a motion to approve the purchase of license for the 180 chromebooks.  
J. Howell seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**E. Elementary Library cabinets and shelves**

J. Howell made a motion to approve the Elementary Library cabinets.  
S. Zwycart seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**F. Re-Key JH and possibly Elementary**

Classroom doors in ECC can't lock from inside. We will check on getting them switched out.

Tabled.

**III. Administrative Business**

**A. Administrative Board Report**

Debbie reviewed the report.

**B. FY24 School Plan**

S. Zwycart made a motion to approve the FY24 school plan.  
J. Howell seconded the motion.  
Debbie reviewed the goals.  
The board **VOTED** unanimously to approve the motion.

**C. Special Education Policy and Procedures Manual**

S. Zwycart made a motion to approve the Special Education Policies and Procedures Manual.  
J. Howell seconded the motion.  
Beth reviewed the SpEd policies and procedures changes based on changes in State Rule.  
The board **VOTED** unanimously to approve the motion.

**D. Early Literacy Plan**

J. Howell made a motion to approve the Early Learning Plan.  
S. Zwycart seconded the motion.

Angela McPhee reviewed the plan and the input received from the teachers. Teachers were more confident with the input due to LETRS training.

Teachers are excited about the new Math curriculum and supports.

The board **VOTED** unanimously to approve the motion.

#### **IV. Other Discussion**

##### **A. Discussion**

Debbie will send a reminder about the required trainings.

#### **V. Closing Items**

##### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:29 PM.

Respectfully Submitted,  
S. Mejeur