APPROVED

Ogden Preparatory Academy

Minutes

OPA Board of Directors Meeting

Date and Time
Wednesday June 28, 2023 at 4:30 PM

Location
1435 Lincoln Avenue
Ogden UT 84404

The Mission of the Ogden Preparatory Academy Charter School is to provide a challenging curriculum where academic excellence, character development, and individual growth are nurtured in a safe and happy environment that involves the active participation of students, teachers, parents and community members.

Directors Present
B. Gerena, J. Howell (remote), M. Swenson (remote), S. Mejeur, S. Zwygart (remote)

Directors Absent
None

Ex Officio Members Present
D. Deem, S. Lopez (remote)

Guests Present
S. Adams (remote), S. Wright, T. Young (remote)

I. Opening Items

A.

Call the Meeting to Order

S. Mejeur called a meeting of the board of directors of Ogden Preparatory Academy to order on Wednesday Jun 28, 2023 at 4:32 PM.

B. Record Attendance

C. Approve Minutes

J. Howell made a motion to approve the minutes from OPA Board of Directors Meeting on 06-08-23.
S. Zwygart seconded the motion.
The board **VOTED** to approve the motion.

D. Opportunity for Public Input

No Public Input.

II. Finance

A. Financial Review

Presented by Spencer Adams.

- Discussed the financial summary

B. Approve Final FY23 Budget

S. Zwygart made a motion to approve the FY23 forecast and bond proceeds as listed in FY23 Budget Detail and FY23 Budget Summary.
J. Howell seconded the motion.
Reviewed the final budget. Spencer discussed that it will look a little different based on the bond information added to both the revenue and expense.

Forecast Column and the bond summary.

Question Discussed - there is no line item for Preschool teachers. We don't have any this year, but it will show up in the FY24 initial budget.
The board **VOTED** to approve the motion.

C. Approve Initial FY24 Budget

J. Howell made a motion to approve the FY24 budget.
M. Swenson seconded the motion.
Discussed big changes in the budget:

- We are adding in Preschool and afterschool/day care for this year.
- Capital/State Project Revenue and OEK not included

- Updated salaries

Discussed Donations/fundraising
Discussed ESSER funding

Conservative with the benefits
The board **VOTED** to approve the motion.

D. Insurance Renewal

S. Zwygart made a motion to approve the renewal for the upcoming year.
J. Howell seconded the motion.
Discussed a few reasons for the Increase to the premium. It is reflected in the FY24 budget.

- New Building
- Industry increases

The board **VOTED** to approve the motion.

E. Lexia Software Purchase

S. Zwygart made a motion to approve Lexia Core5 renewal for $22,300.
J. Howell seconded the motion.
Renew this software program for next year.
The board **VOTED** to approve the motion.

F. Waterford Renewal

S. Zwygart made a motion to approve the Waterford renewal for $5,250.
J. Howell seconded the motion.
The board **VOTED** to approve the motion.

G. Renaissance-Star Reading Assessment Renewal

J. Howell made a motion to approve the Renaissance Star Reading for $4,104.00.
B. Gerena seconded the motion.
The board **VOTED** to approve the motion.

H. JH Math Diagnostic Assessment

S. Zwygart made a motion to approve up to $5,000 for new JH Math diagnostic.
M. Swenson seconded the motion.
The board **VOTED** to approve the motion.

I. Flashlight 360 Purchase

S. Zwygart made a motion to approve Flashlight 360 purchase for the JH for $7,500.
J. Howell seconded the motion.

New program and platform for ML students
The board **VOTED** to approve the motion.

J. i-Ready Renewal

M. Swenson made a motion to approve the i-Ready renewal for $7,816.00.
J. Howell seconded the motion.
renewal for students K-6
The board **VOTED** to approve the motion.

K. Fencing Proposal

S. Zwygart made a motion to approve the fencing proposal - (preschool $4,676.00) and (back fence $6,050.00).
J. Howell seconded the motion.

- Fence outside the door where the nursery is. (East side of Elementary).
- 2 new gates in back field fence to evacuate students during drills etc.

The board **VOTED** to approve the motion.

L. LETRS Supplemental Materials Purchase

S. Zwygart made a motion to approve the Phonics supplemental materials for $6,919.76.
J. Howell seconded the motion.
The board **VOTED** to approve the motion.

III. Administrative Business

A. Board Meeting Schedule for FY24

J. Howell made a motion to approve the FY24 Board Meeting Schedule.
B. Gerena seconded the motion.
The board **VOTED** to approve the motion.

B. Proposed Bylaw Edits

J. Howell made a motion to approve the by-law policy changes as presented.
M. Swenson seconded the motion.
Discussed the revisions

- Clarification on terms and term limits
  - allow a non-parent a total of 6 years option

The board **VOTED** to approve the motion.

IV. Policy Updates

A.

Policy Updates

S. Zwygart made a motion to approve the policy updates as listed.
J. Howell seconded the motion.
Employee Handbook Updates - discussed the proposed updates.

The board **VOTED** to approve the motion.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:25 PM.

Respectfully Submitted,
S. Mejeur